



GDOT Publications Policies & Procedures

Form Word: MCR-1 - Railroad Grade Crossing – Maintenance Complaint

Section: Railroads

Office/Department: Office of Utilities

Reports To: Division of Permits & Ops

Contact: 404-631-1000

[See below.](#)



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

Phone Number

Date

Complainant's Name
Address

SUBJECT: Railroad Grade Crossing – Maintenance Compliant
USDOT Crossing Inventory No.: [Here](#)
County Name and Route Number/Name [Here](#)

Dear [Complainant's Name](#):

This is in reference to your concerns regarding the subject railroad grade crossing.

Normally the Georgia Department of Transportation (GDOT) has jurisdiction only over state routes. Cities and Counties have jurisdiction over their city streets and county roads, respectively. In 2002, Georgia Law was amended to provide for GDOT to review railroad grade crossings on county roads and city streets, if requested by the local government.

If a city or county has requested a railroad to maintain a railroad crossing and the railroad has not complied, the city or county may file a written request with GDOT to review the matter. Please understand that before GDOT has the authority to intervene with railroad crossings on a county's road or a city's street, certain steps must be taken by the county or city.

Attached is a copy of Georgia Law explaining the steps. We certainly wish to assist you but GDOT does not have the authority to take action on a railroad crossing on a county road or city street until the county or city requests it as explained in Georgia Law. Please note the local government must also provide a filing fee.

Thank you for taking the time for making us aware of this matter.

Yours very truly,

[Your Name Here](#)
District Utilities Engineer

[ABC: abc](#)

Attachment

cc: State Utilities Engineer

[Attn.: Railroad Crossing Program Manager \(If complaint involves warning devices\)](#)

[Area Engineer](#)

[Intermodal \(For GDOT owned tracks only\)](#)

[TS&D \(For Elimination or Warning Devices issues only\)](#)

References:

None.

History:

annual review: 06/17/25;

copied to GDOT Publications v.02: 03/26/12