

Form Word: 2440-1b - Final Field Plan Review Inspection Checklist

Section: Plan Review

Office/Department: Office of Engineering Services

Reports To: Chief Engineer

Contact: 404-631-1000

0. FINAL FIELD PLAN REVIEW INSPECTION REQUEST CHECKLIST

The following Checklist **shall** be completed by the Design Phase Leader and submitted when a Final Field Plan Review Inspection is requested. **All** necessary items are required in order to schedule a Final Field Plan Review Inspection. Failure to do so will delay the FFPR. Note: The Project Review Engineer may grant exceptions to these requirements.

The request **shall** include:

1. Transmittal letter including description of project
 2. Printout of the Project Cost Estimate from GDOT 411 or AASHTOWare Project Estimation
 3. Environmental “Green Sheet” (Signed by the Project Manager)
 4. Written certification stating that the current design for the proposed project is consistent with the approved RTP/TIP/STIP **or** that the design or concept has not changed since the letter issued by the Office of Planning at the PFPR Stage. For projects in the non-attainment areas the certification should come from the State Transportation Planning Administrator. For other projects, including projects exempt from air quality analysis, written certification comes from the Design Phase Leader/Engineer of Record.
- The completed plans (one (1) 11x17 set) **shall** include all plans that will be part of the contract. Examples are:
- Roadway Plans
 - N/A Approved Bridge Plans
 - N/A Approved Special Design Wall Plans
 - N/A Retaining Wall Plans
 - N/A Noise Wall Plans and Details
 - N/A Signing and Marking Plans
 - N/A Erosion, Sedimentation and Pollution Control Plan
 - N/A Traffic Signal Plans
 - N/A Staging Plans
 - N/A Staging Cross Sections
 - N/A Lighting Plans
 - N/A Utility (Existing and Proposed Relocations)
 - N/A Electrical, Gas, Water, and Sewer Plans (if included as a contract item/Section 44 Plans)
 - N/A Restoration/Mitigation Plans
 - N/A Sediment Basin Construction Details
 - N/A Post Construction Stormwater BMP Construction Details and Grading Sheets

Additionally, the following information **shall** be submitted along with the FFPR Request:

5. N/A All Project Specific Special Provisions
6. N/A Copy of email to State Construction Office requesting the approval of SP 108.08 and SP 150.6
7. N/A A+B Evaluation Tool (with email to AB_contractEval@dot.ga.gov) for scores ≥ 17
8. N/A Bridge Plans Approval Letter/Email
9. N/A Special Design Wall Plans Approval Letter/Email

- 10. N/A Bridge Design Special Provision Checklist
- 11. N/A Earthwork Calculations Summary (mainline, side streets, and staging)
- 12. N/A Copy of email to Statewide Location Bureau requesting approval of updated Top of Rail Survey (if previous approved survey is over 3 years old)
- 13. N/A Approved Pavement Design: Minor Pavement Design Pavement Evaluation Summary
Pavement Design Package
- 14. N/A Approved Soil Survey Summary Report
- 15. N/A Approved Bridge Foundation Investigation Report
- 16. N/A Approved Wall Foundation Investigation Report
- 17. N/A Transportation Management Plan
- 18. N/A Copy of approved Design Exceptions/Design Variances
- 19. N/A Letter or email correspondence from Traffic Operations stating that a signal permit has been approved for each new traffic signal shown in the plans
- 20. Q/A Certification (GDOT Plans - QA Checklist, Consultant Plans - QC/QA Certification Letter)
- 21. Q/A Record and Redlined/Marked Up Plan Set (electronic only)
- 22. N/A ESPC Plans Review QA Form

I certify that all required items have been submitted along with this Request for a Final Field Plan Review Inspection.

GDOT Project Manager
Number

Office

Phone

Design Phase Leader

Company/Office

Phone Number

Project Number

County

P.I. Number

Date Submitted

References:

History:

#4 revised, 8 & 9 added: 07/12/24;
copied to GDOT Publications v.02: 03/15/12