

Georgia Department of Transportation

Request for Qualifications

To Provide

Lighting Design and Related Lighting Services

RFQ-484-042914

Qualifications Due: April 29, 2014

**Georgia Department of Transportation
One Georgia Center
600 West Peachtree Street, NW
Atlanta, Georgia 30308**

REQUEST FOR QUALIFICATIONS

484-042914

Lighting Design and Related Lighting Services

I. General Project Information

A. Overview

The Georgia Department of Transportation (GDOT) is soliciting Statements of Qualifications (SOQ) from qualified firm(s) or organization(s) to provide Consultant Services for lighting design and related lighting services.

This Request for Qualifications (RFQ) seeks to identify potential providers for the Scope of Services for each project/contract listed in Exhibit I. Firms that respond to this RFQ, and are determined by GDOT to be sufficiently qualified, may be deemed eligible, and invited to offer proposals and/or possibly present and/or interview for these services. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely review the entire RFQ and follow instructions carefully. GDOT reserves the right to reject any or all Statements of Qualifications or Consultant Plan Proposals, and to waive technicalities and informalities at the discretion of GDOT.

B. IMPORTANT- A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.

From the advertisement date of this solicitation until successful respondents are selected and the award is made official and announced, firms are not allowed to communicate about this solicitation or scope with any staff of GDOT including the Commissioner and GDOT Board Members, except for the submission of questions as instructed in the RFQ, or with the contact designated in **RFQ Section VIII.C.**, or as provided by any existing work agreement(s). For violation of this provision, GDOT reserves the right to reject the submittal of the offending respondent.

C. **The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.**

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Scope of Services

Under the terms of the resulting Agreements, the selected consultants will provide lighting design and related lighting services, for the GDOT Project identified. The anticipated scope of work for the project/contract is included in **Exhibit I**.

E. Contract Term and Type

GDOT anticipates one (1) On-Call Indefinite Delivery, Indefinite Quantity contract to be awarded to one (1) firm, for each project/contract identified. GDOT anticipates that the Contract Type will be paid via Firm Fixed Price and/or Cost Plus Fixed Fee methodology. As an On-Call Indefinite Delivery, Indefinite Quantity contract(s), it is the Department's intention that the Agreements will remain in effect for up to a maximum of five (5) years. The Department will only consider an extension beyond five (5) years in the event that a specific task

order will not be completed within the original term of the Agreement, if determined to be in the Department's best interests. The Department will monitor task orders closely and will seek to only assign task orders which can be completed within the term of the Agreement.

F. Contract Amount

The On-Call, Indefinite Delivery Indefinite Quantity contract(s) will have a minimum of Twenty-Five Thousand Dollars (\$25,000.00) and a maximum of Two Million Five Hundred Thousand Dollars (\$2,500,000.00). The Department will only consider increasing the maximum amount in the event that services are needed while the successor contract is being procured, however; the Department will seek to ensure that the successor contract is in place to prevent such need.

II. Selection Method

A. Method of Communication

All general communication of relevant information regarding this solicitation will be made via the Georgia Procurement Registry (GPR) under RFQ 484-042914. All firms are responsible for checking the GPR on a regular basis for updates, clarifications, and announcements. GDOT reserves the right to communicate via electronic-mail with the primary contact listed in the Statements of Qualifications. Other specific communications will be made as indicated in the remainder of this RFQ.

B. Phase I - Selection of Finalists

Based on the Statements of Qualifications submitted in response to the projects/contracts listed in this RFQ, the Selection Committee will review the **Experience and Qualifications** and **Resources and Workload Capacity** listed in **Section IV. Selection Criteria for Phase I**. The Selection Committee will discuss the top submittals and the final rankings of the top submittals will be determined. From the final rankings of the top submittals, the Selection Committee will identify three (3) to five (5) firms which will be shortlisted.

All firms must meet the minimum requirements as listed in **Section IV.A.** below.

C. Finalist Notification for Phase II

Firms selected and shortlisted as finalists will receive notification and final instructions from GDOT regarding the **Phase II - Suitability** response.

D. Phase II - Finalists Response on Technical Approach and Past Performance

GDOT will request a written proposal of the three (3) to five (5) finalist firms for each project/contract. GDOT reserves the right to request a presentation/interview on any project/contract as determined in its best interests; however, this additional requirement shall typically be reserved for the most complex projects. Each finalist firm shall be notified in writing and informed of the proposal due date. Any additional detailed proposal instructions and requirements, beyond that provided in **Section V. Selection Criteria for Phase II**, for the finalists will be provided in the Finalist Notification. All members of the Selection Committee will review the written proposal (and will attend the presentation/interview if so chosen). **Firms shall not address any questions, prior to the award announcement, to anyone other than the designated contact.**

E. Final Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. The Selection Committee will discuss the Finalist's Phase II Responses and the final rankings will be determined.

Negotiations will then be initiated with the top-ranked firm(s) to finalize the terms and conditions of the contract(s), including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm(s), GDOT will formally terminate the negotiations and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

III. Schedule of Events

The following Schedule of Events represents GDOT's best estimate of the Schedule that will be followed. All times indicated are prevailing times in Atlanta, Georgia. GDOT reserves the right to adjust the Schedule as GDOT deems necessary.

PHASE I	DATE	TIME
a. GDOT issues public advertisement of RFQ 484- 042914	3/28/2014	-----
b. Deadline for submission of written questions and requests for clarification	4/11/2014	2:00 PM
c. Deadline for submission of Statements of Qualifications	4/29/2014	2:00 PM
d. GDOT completes evaluation and issues notification and other information to finalist firms	TBD	
PHASE II		
e. Deadline for submission of written questions from finalists	TBD	2:00 PM
f. Phase II Response of Finalist firms due	TBD	TBA

IV. Selection Criteria for Phase I - Criteria for Evaluation of Statements of Qualifications

A. Area Class Requirements and Certification

Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification shall be submitted as indicated in **Section VI.B.4.** below. All Submittals will be pre-screened to verify that the Prime consultant has the required Area Class(es) and that the overall team has the required Area Class(es). Any submittal in which the Prime consultant or the overall team area class requirements are not met will be disqualified from further consideration.

Each submittal will require a certification to allow the Department to analyze risks in determining if any Firm should be ineligible for award. The certification shall cover a wide variety of information. Any firm which responds in any potentially concerning manner must provide additional information as directed herein for consideration by GDOT to determine if Firm is eligible for award.

B. Project Manager, Key Team Leader(s) and Prime's Experience and Qualifications – 20%

The Selection Committee will evaluate all firms on their Experience and Qualifications, which shall account for a total of twenty (20%) percent of the total evaluation. **The following criteria for scoring Phase I of the evaluation will be utilized to determine which firms are shortlisted:**

- Project Manager education, registration, relevant engineering experience, relevant project management experience, experience in utilizing GDOT specific processes, manuals, or guidance, and workload.
- Key Team Leaders' education, registration, relevant technical experience, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.

- Prime Consultant's experience for the previous five (5) years in delivering projects of similar complexity, size, scope, and function.

C. Project Manager, Key Team Leader(s) and Prime's Resources and Workload Capacity – 30%

The Selection Committee will evaluate all firms on their Resources availability and Workload Capacity which shall account for a total of thirty (30%) percent of the total evaluation. **The following criteria for scoring the Resources and Workload Capacity will be utilized to determine which firms are shortlisted:**

Project Manager Workload
Resources dedicated to delivering project
Workload capacity of Key Team Leader(s)

V. Selection Criteria for Phase II - Criteria for Evaluation of Technical Approach and Past Performance

A. Technical Approach – 40%

The Selection Committee will evaluate the shortlisted firms (Finalists) on their Technical Approach, which shall account for a total of forty (40%) percent. The Selection Committee shall utilize the following additional criteria for scoring Phase II of the evaluation to determine the highest ranked/most qualified (**NOTE: Scores from Phase I will be carried forward and combined with the scores from the Phase II to determine the final ranking of Finalists**):

- Technical approach to delivering the project (including design concepts and use of alternative methods).
- Provide any specific qualifications, skills, or knowledge which your firm has which could benefit the project, and your ability and willingness to meet time requirements.

B. Past Performance – 10%

The Selection Committee may consider information provided via references provided for relevant projects, knowledge any selection committee member has of performance on relevant projects, and performance evaluations or knowledge presented on GDOT projects. The Selection Committee will consider all factors in their totality and score from 0 to 10 when arriving at a final score for the Past Performance.

VI. Instructions for Content and Preparation of Statements of Qualifications – Phase I Response

The Statements of Qualifications submittal must be submitted in accordance with the instructions provided in Section VIII, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. **It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.**

Cover page – Each submittal must have a separate cover page for each copy of each submittal and each must list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, Count(ies), and Description.

A. Administrative Requirements

It is required to submit the information below for each copy of each submittal. This is general information and will not be scored but may be used to determine eligibility for selection.

1. **Basic company information:**
 - a. **Company name.**
 - b. **Company Headquarter Address.**

- c. **Contact Information** - Name and all contact information (telephone number(s) and e-mail address) of primary proposing contact (this will be the individual with whom the Department will direct all communications).
 - d. **Company website** (if available).
 - e. **Georgia Addresses** - Identify and provide addresses for the offices located in the State of Georgia.
 - f. **Staff** - List the number and disciplines of staff members employed in each office in the State of Georgia.
 - g. **Ownership** - Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the Offeror a sole proprietorship, partnership, corporation, limited liability Corporation, or other structure?
2. **Certification Form** - Complete the Certification Form (*Exhibit "II" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
 3. **Georgia Security and Immigration Compliance Act Affidavit** - Complete the form (*Exhibit "III" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
 4. **Addenda** - Signed cover page of any Addenda issued for the Prime **ONLY**.

B. Experience and Qualifications

1. **Project Manager** - Provide information pertaining to the project manager including but not limited to:
 - a. **Education**.
 - b. **Registration** (if necessary and applicable.)
 - c. **Relevant engineering experience**.
 - d. **Relevant project management experience** for projects of similar complexity, size, scope, and function (no more than five (5) projects).
 - e. **Relevant experience utilizing GDOT specific processes, manuals, or guidance** (Plan Development Process, Design Policy, Environmental Procedures Manual, etc.)
 - f. **Project Commitment Table** - Provide a list of ALL projects on which the proposed project manager is currently committed, to enable the Department to ascertain the project manager's availability. Utilize a table similar to the following format with a minimum of all criteria indicated to provide the requested information:

Project Manager	PI/Project # for GDOT Projects/Name of Customer for Non-GDOT Projects	Role of PM on Project	Project Description	Current Phase of Project	Current Status of Project

This information is limited to two pages maximum (excluding the table).

2. **Key Team Leaders** - Provide experience of Key Team Leaders (defined as those individuals who oversee project areas determined as particularly important to each specific project) (refer to the Project Description in Exhibit I, specifically Section 7 for the list of Key Team Leaders for each Project). For each Key Team Leader identified provide:
 - a. **Education**.
 - b. **Registration** (if necessary and applicable.)
 - c. **Relevant experience** in the applicable resource area (on no more than three (3) of the most relevant projects).
 - d. **Relevant experience utilizing GDOT specific processes, manuals, or guidance** (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key resource area.

This information is limited to one page maximum for each Key Team Leader identified in Section 7 of Exhibit I. Respondents submitting more than one page for each Key Team Leader identified will be subject to disqualification.

Respondents are also allowed one page to provide information regarding additional resource areas identified as important to the project, to discuss how the key areas will integrate and work together on the project, or to discuss any information which is pertinent to these areas. Respondents submitting more than the one additional page allowed, will be subject to disqualification.

3. **Prime Experience** - Provide information on the prime's experience and ability in delivering effective services for projects of similar complexity, size, scope, and function for the previous five (5) years. Describe no more than five (5) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to provide services for GDOT. For each project, the following information should be provided:
 - a. **Client name, project location and dates** during which services were performed.
 - b. **Description of overall project and services performed** by your firm.
 - c. **Duration of project services provided** by your firm, and overall project budget.
 - d. **Experience utilizing GDOT specific processes, manuals, or guidance** (PDP, Design Policy, Environmental Procedures Manual, etc.)
 - e. **Client(s) current contact information** including contact names and telephone numbers.
 - f. **Involvement of Key Team Leaders** on the projects.

This information is limited to two pages maximum.

4. **Area Class Summary Form and Notice of Professional Consultant Qualifications** - Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. Prime Consultants and their subconsultant team members must meet the Area Class requirements listed in Exhibit I. In regards to the required Area Classes, respondents should submit a summary form (example provided in Exhibit IV) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes and firm's meeting the area classes listed on the summary form must meet all required area classes or the team will be disqualified. If a team member's prequalification will expire prior to the due date of the SOQs, documentation must be provided which shows that the firm has submitted its application for prequalification prior to the SOQ due date. The team must maintain its prequalification certification in order to be considered eligible for award if selected. **Additionally, respondents should submit the Notice of Professional Consultant Qualifications (for the Prime Consultant and all sub-consultants for each project) issued by GDOT and attach after the Area Class summary form.**

This information is limited to the one page for the Area Class table (unless the project needs require an extensive list of area classes) and the required Notice of Professional Consultant Qualifications.

C. Resources/Workload Capacity

1. **Overall Resources** - Provide information regarding the overall resources dedicated to delivering the specific project, including:
 - a. **Organizational chart** which identifies the project manager, prime, Key Team Leaders, support personnel, and reporting structure.
 - b. **Primary Office** - Identify and discuss the primary office which will be responsible for handling the specific project and the number and types of staff within the office and how this office could benefit the project and promote efficiency.
2. **Key Team Leader Project Commitment Table** - Provide a table similar to the below, with a minimum of all criteria indicated, which identifies ALL projects the Key Team Leaders (refer to the Project Description in **Exhibit I**, specifically **Section 7** for the list of Key Team Leaders for each Project) are committed on to enable the Department to ascertain the available capacity.

Key Leader	Team	PI/Project # for GDOT Projects/Name of Customer for Non-GDOT Projects	Role of Key Team Leader on Project	Project Description	Current Phase of Project	Current Status of Project

This information is limited to the organization chart, one page of text, and the table.

VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response

The following information will only be requested of the shortlisted firms. The Selection Committee will evaluate the shortlisted firms using the information provided as requested below (NOTE: Scores from Phase I will be carried forward to Phase II).

The Phase II response must be submitted in accordance with the instructions provided in Section IX, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. **It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.**

Phase II Cover page – Each submittal must have a separate cover page for each copy of the Phase II submittal and each must indicate the response is for Phase II, list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, Count(ies), and Description.

A. Technical Approach

Provide any unique technical approaches your firm offers relative to addressing anticipated design concepts, use of any alternative methods for delivery (if applicable), and/or management of the project. Identify any unique challenges of the project and how your firm intends to mitigate these challenges, including quality control, quality assurance procedures. Provide any specific qualifications, skills, knowledge of the project and project area which may uniquely benefit the firm and project.

This information will be limited to a maximum of three (3) pages.

B. Past Performance

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Past performance may be evaluated through the checking of project references for the proposed project manager as well as the firm. The Department will check these references at random. For this reason, attention should be paid to the references provided to ensure that the contact information provided is accurate and the individual references are reachable. Other past performance information which may be utilized includes GDOT consultant performance ratings as well as knowledge that any member of the Selection Committee has pertaining to the past performance of the firm on any project.

VIII. Instructions for Submittal for Phase I - Statements of Qualifications

- A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VI**, entitled **Instructions for Content and Preparation of Statements of Qualifications – Phase I Response**. Respondents must submit one original and five identical copies. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of Submittal #1 should be stapled separately. The original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members. See **Attachment 1** for a summary of how the submittals should be prepared.

- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484- 042914 and the words "STATEMENT OF QUALIFICATIONS"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Schedule of Events (*Section III of RFQ*) at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: R. Steve Farrar
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Statements of Qualifications submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

C. Questions and Requests for Clarification

Questions about any aspect of the RFQ, or the project, shall be submitted in writing via e-mail to: **R. Steve Farrar e-mail: rfarrar@dot.ga.gov**. The deadlines for submission of questions relating to the RFQ are the times and dates shown in the (**Schedule of Events- Section III**). From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response

THESE INSTRUCTIONS ARE INTENDED SOLELY FOR THOSE FIRMS IDENTIFIED AND NOTIFIED AS FINALISTS. Final Instructions will be provided to the Finalists in the notification.

- A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VII**, entitled **Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response**. Respondents must submit one original and five identical copies. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of Submittal #1 should be stapled separately. The original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members.
- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page

counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

- C. Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484- 042914 and the words "PHASE II RESPONSE"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Notice to Finalists at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: R. Steve Farrar
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Responses submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

D. Questions and Requests for Clarification

Questions about any aspect of the Phase II Response for Finalists, shall be submitted in writing via e-mail to: **R. Steve Farrar, e-mail: rfarrar@dot.ga.gov or as directed in the Notice to Finalists, if different.** The deadlines for submission of questions relating to the Phase II Response will be identified in the Notice to Finalists. From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

X. GDOT Terms and Conditions

A. Statement of Agreement

With the submission of a SOQ, the respondent agrees that he/she has carefully examined the Request for Qualifications, and agrees that it is the respondent's responsibility to request clarification on any issues in any section of the Request for Qualifications with which the respondent disagrees or needs clarified. The respondent also understands that failure to mention these items during the question period or in the SOQ will be interpreted to mean that the respondent is in full agreement with the terms, conditions, specifications and requirements in the therein. With submission of a SOQ, the respondent hereby certifies: (a) that this SOQ is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that respondent has not directly or indirectly included or solicited any other respondent to put in a false or insincere SOQ; (c) that respondent has not solicited or induced any person, firm, or corporation to refrain from sending a SOQ.

B. Joint-Venture Proposals, Sub-Consultants, and Vendors

GDOT does not generally desire to enter into "joint-venture" agreements with multiple firms. In the event two or more firms desire to "joint-venture", it is strongly recommended that one incorporated firm propose and maintain status as the Program Management firm with the remaining firms participating as major firms. Any joint-venture, proposed and established as a separate business entity, should have its own set of books and supporting documentation sufficient for an audit trail. Transactions should be recorded consistent with the joint-venture agreement, and care must be taken to ensure that the joint-venture bears its equitable share of the costs. Therefore, "unpopulated joint-ventures" would not have an adequate accounting system suitable for cost reimbursement contracts.

However more traditional "populated joint-ventures" are welcomed. A populated joint-venture is where an alliance is brought to life by infusing it with working capital, employees, and control systems. The alliance implements all necessary business systems, including payroll processing, purchasing, property control, etc. The alliance will develop its own indirect rate structure and calculates its own indirect cost rates, based on the direct and indirect costs it incurs.

Sub-Consultants shall generally be considered any team member which is performing any service which typically requires prequalification, which is subject to the Audit and Accounting System Requirements, and whose services are billed as costs. Sub-Consultant Team Members must be written into the resulting Agreement and are subject to all terms and conditions in the Agreement. Vendors shall be considered any team member which is performing any service which typically does not require prequalification, which is not subject to the Audit and Accounting System Requirements, and whose services are billed as direct expenses. Vendors may not be written into the resulting Agreement and may not be subject to all terms and conditions in the Agreement.

C. Non-Discrimination and DBE Requirements

The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d--42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Audit and Accounting System Requirements

GDOT reserves the right to reject any proposal with firms that do not meet the following requirements:

1. Firm(s) should have an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.

2. Any firm that currently has an aggregate contract amount exceeding \$250,000 should have submitted their yearly CPA overhead audit.
3. Firm(s) should have no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
4. The prime is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

E. Submittal Costs and Confidentiality

All expenses for preparing and submitting responses are the sole cost of the respondent submitting the response. The Department is not obligated to any respondent to reimburse such expenses. All submittals upon receipt become the property of the Department. Labeling information provided in submittals as "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until a final award.

F. Award Conditions

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon the Department and does not obligate the Department to procure or contract for any services. Neither the Department nor any respondent submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by the Department and a respondent containing such terms and conditions as are negotiated between those parties. The Department reserves the right to waive non-compliance with any requirements of this Request for Qualifications and to reject any or all proposals submitted in responses. Upon review of responses, the Department will determine the respondent(s) proposal that in the sole judgment of the Department is in the best interest of the Department (if any is so determined), with respect to the evaluation criteria stated herein. The Department then intends to conduct negotiations with such respondent(s) to determine if an acceptable contract may be reached.

G. Debriefings

In lieu of Pre-Award and Post-Award debriefings, it shall be the Department's policy to provide the "Selection Package" at the time of the Selection Announcement (also referred to as the Announcement of Entering into Negotiations). The "Selection Package" will include the scores and comments of phases for all firms who responded and will typically be provided as a PDF file and e-mailed. Previously, pre-award debriefings only provided the scores and comments of the firm. It shall be the policy of the Department that all debriefings will typically be conducted in writing.

H. Right to Cancel or Change RFQ

GDOT reserves the right to cancel any and all Request for Qualifications where it is determined to be in the best interest of the Department to do so. GDOT reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.

It is the responsibility of all firms interested in submitting Statement of Qualifications (SOQs) for this advertisement to routinely check the posting on the Georgia Procurement Registry for any revisions to this RFQ.

I. Substitutions, Alternates, Exceptions, and Extensions

No substitutions or alternates will be accepted for this solicitation. Any respondent submitting substitutions or alternates will be considered non-responsive and will not be considered for award.

J. GDOT Code of Conduct Pertaining to Conflict of Interest in the Award and Administration of Contracts

Pursuant to GDOT Policy 3A-17, any GDOT employee who leaves the employment of the Department and subsequently becomes employed with a consultant firm and whose duties while employed with the Department included the direct involvement with the negotiation, administration, or management of a contract in which the firm is either the primary consultant or a subconsultant **SHALL NOT** be authorized to work on that contract as an employee of that firm for a period of one (1) year after their employment ends.

Additionally, on July 1st of each year, any consultant firm that is under contract with the Department as a prime or sub consultant shall provide to the Department's Chief Procurement Officer (CPO) a current list of all former Department employees employed by the firm and a document that certifies the responsibilities of those employees as it relates to the current contracts with the Department. This certification document shall attest to the fact that over the last year no former Department employee that is employed by their firm has worked on a contract between the Department and their firm where that employee, when employed by the Department, had direct involvement with the selection, award and/or administration of the consultant contract. Any consultant firm entering into a contract with the Department for the first time as a prime or sub consultant shall provide the initial required list of former Department employees and certification prior to the contract effective date. If the Department's CPO determines at any point during a contract that an actual conflict exists as it relates to the above paragraph, then the CPO shall have the authority to issue a stop work order on that contract.

EXHIBIT I

Project/Contract

1. Project Number(s): N/A
2. PI Number(s): N/A
3. County(ies): N/A
4. Description: Lighting Design and Related Lighting Services
5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.15	Highway Lighting

B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.15	Highway Lighting
5.01	Land Surveying
5.02	Engineering Surveying
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies

6. Scope:

Under the terms of this agreement, the selected Consultant will provide Lighting Engineering Services in support of the engineering design and development of transportation facilities and other design services for the Department under limited supervision and on an "On Call" basis. The scope of work incorporates preparing and providing complete proposed lighting plans including, but not limited to, roadway, interchange, intersection, vehicular tunnel, pedestrian tunnel, and underpass lighting. These plans may be for inclusion in parent construction or stand alone lighting projects. Each plan, including their requirements and associated deliverables, may be accomplished in a single task order or in multiple task orders at the discretion of GDOT. Each task order will be negotiated as the need for initiating tasks arises. Other tasks may be added if the need is identified for completion of the above general scope. All lighting plans shall include underpass lighting on all bridges within the limits of the proposed lighting coverage area, if warranted.

The scope of work for the various Project Task Orders may include, but are not limited to, the following:

- A. Evaluate existing lighting systems and determine what components, if any, should be retained for use in the proposed lighting system.
- B. Prepare and provide a set of lighting construction plans to be included in GDOT's Roadway plans for letting. This will entail producing:
 1. A summary of itemized quantities.
 2. Plan sheets, at same scale and unit of measurement as GDOT proposed roadway plans.
 3. Provide manufacturer name, model number, and cut sheets for all luminaries used in the design.

4. Foundation designs, if required.
5. Special details, if required.
6. Schematic diagrams.
7. Single line diagrams.
8. Special Provisions.
9. All applicable Georgia Standards and Construction Details.
10. Provide a Luminaire/Pole Data Legend Sheet including:
 - a. Circuit number.
 - b. Roadway station and offset.
 - c. Luminate wattage and type.
 - d. Mounting height.
 - e. Mounting arrangement.
11. Pole and service point locations.
12. Utility owner, address, and contact person with specific connection information.

C. Additional deliverables include:

1. Conduct field evaluations to determine adherence to performance standards.
2. Evaluate the number of power metering points required and identify on the plans. Include power service runs.
3. Calculate electrical service loads and prepare both wiring schematics and single line diagrams.
4. Provide soil boring reports with footing design(s) for all high mast light towers.
5. Provide footing design(s) for all roadway and or pedestrian light poles.
6. Prepare and provide Designer's Cost Estimate(s).
7. Provide design values for lighting intensities and uniformity ratios with design computations.
8. Prepare and provide a photometric layout, in hardcopy and Adobe (.pdf) format, with the proposed lighting calculations summary as per current Illuminating Engineering Society (IES) guidelines.
9. Provide a photometric layout, in hardcopy, Adobe (.pdf) format, and Microstation (.dgn) format, that uses the Illuminance Method design computations including:
 - a. Road Classification.
 - b. Pedestrian Conflict Area Category.
 - c. Roadway Surface Classification.
 - d. Minimum Maintained Average Footcandle Level.
 - e. Uniformity Ratio avg/min.
 - f. Veiling Luminance Ratio max/avg.
 - g. Date calculations were performed.
10. Review shop drawings, cut sheets, photometric layout, and material submittals for all lighting components during construction including, but not limited to:
 - a. Luminaries.
 - b. Light standards (poles).
 - c. Electrical conduit.
 - d. Electrical cable.
 - e. Grounding rods.
 - f. Other miscellaneous electrical and lighting system components.
11. Revise existing project lighting plans and Special Provisions as necessary.
12. Make all required "Use on Construction" revisions.
13. Review photometric layouts and lighting design/plans prepared by others.
14. Assist the GDOT Lighting Group with miscellaneous lighting related tasks.
15. Attend Preliminary Field Plan Reviews (PFPR) and/or Final Field Plan Reviews (FFPR) and respond to field plan review comments, if required.

All phases of the project shall proceed using the guidance established in GDOT's most current Plan Development Process (PDP). All lighting designs shall be performed in accordance with the most current GDOT Design Policy Manual and with the most current edition of the American Association of State Highway and

Transportation Officials (AASHTO) Roadway Lighting Design Guide and most current IES Guidelines.

All limits of lighting coverage shall be performed in accordance with all current Department requirements and details. Additionally, minimum illuminance shall be performed in accordance with most current IES guidelines.

All lighting designs shall be coordinated with:

- A. Other reconstruction projects in design with the Department and/or private consultants.
- B. Other roadway design in progress by the Department.
- C. Roadway project design consultants (if applicable).
- D. Local power utility to identify the best external power source location(s) for the lighting and show on plans.
- E. Bridge Design (if required).
- F. GDOT's Office of Utilities.

All soil boring reports shall be coordinated with the GDOT's Office of Materials and Research.

All high mast towers shall be located outside of the clear zone or protected by a roadside barrier.

Unless otherwise noted, all deliveries shall include electronic Microstation (.dgn) files for all plan sheets and reference files. Unless otherwise noted, all document deliverables shall include electronic Adobe (.pdf) formatted files and Microsoft Word (.docx) formatted files.

**EXHIBIT II
CERTIFICATION FORM**

I, _____, being duly sworn, state that I am _____ (title) of _____

_____ (firm) and hereby duly certify that I have read and understand the information presented in the attached proposal and any enclosure and exhibits thereto.

Initial each box below indicating certification. The person initialing must be the same person who signs the Certification Form. (If unable to initial any box for any reason, place an "X" in the applicable box and attach a statement explaining the non-certification. The Department will review and make a determination as to whether or not the firm shall be considered further or disqualified).

I further certify that to the best of my knowledge the information given in response to the Request for Qualifications is full, complete and truthful.

I further certify that the submitting firm and any principal employee of the submitting firm has not, in the immediately preceding five (5) years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked or been subjected to disciplinary proceedings, nor is any team members/principals currently under indictment for any reason related to actions on public infrastructure projects.

I further certify that I understand that Firms included on the current Federal list of firms suspended or debarred are not eligible for selection and that the submitting firm has not, in the immediately preceding five (5) years, been suspended or debarred from contracting with any federal, state or local government agency, and further, that the submitting firm is not now under consideration for suspension or debarment from any such agency.

I further certify that the submitting firm has not in the immediately preceding five (5) years been defaulted in any federal, state or local government agency contract and further, that the submitting firm is not now under any notice of intent to default on any such contract, nor has been removed from a contract or failed to complete a contract as assigned due to cause or default.

I further certify that the firm or any affiliate(s) has not been involved in any arbitration, litigation, mediation, dispute review board or other dispute resolution proceeding with a client, business partner, or government agency in the last five years involving an amount in excess of \$500,000 related to performance on public infrastructure projects.

I further certify that there are not any pending regulatory inquiries that could impact our ability to provide services if we are the selected consultant.

I further certify that there are no possible conflicts of interest created by our consideration in the selection process or by our involvement in the project.

I further certify that the submitting firm's annual average revenue for the past five (5) years is sufficient to allow the services to be delivered effectively by our firm and that there are no trends in the revenue which may be concerning other than normal market fluctuations.

- I further certify that in regards to Audit and Accounting System Requirements, that the submitting firm:
- I. Has an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
 - II. Has submitted its yearly Certified Public Accountant overhead audit if it currently has an aggregate contract amount exceeding \$250,000.
 - III. Has no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
 - IV. Is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

I acknowledge, agree and authorize, and certify that the proposer acknowledges, agrees and authorizes, that GDOT may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the GDOT may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and agree that all of the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the GDOT to award a contract.

A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial or rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.

Sworn and subscribed before me

This ____ day of _____, 20__.

Signature

NOTARY PUBLIC

My Commission Expires: _____

NOTARY SEAL

EXHIBIT III

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT
GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contracting Entity/Respondent: _____

Address: _____

Solicitation No./Contract No. : RFQ 484-042914

Solicitation/Contract Name: Lighting Design and Related Lighting Services

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify/Company Identification Number

Date of Authorization

Signature of Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Consultant

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 201__

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

EXHIBIT IV
Area Class Summary Example

Respondents should complete a table similar to the below and indicate by placing an "X" in the appropriate column indicating the firm which meets each required area class for each specific project with particular emphasis on the area classes which the Prime must hold as well as the subconsultants. The below table is a full listing of all area classes. Since no single advertisement would require every area class, Respondents should delete all the area classes which are not applicable to the project they are pursuing and only include the ones applicable. Particular attention should be paid to the date that consultants certificate expires.

Area Class #	Area Class Description	Prime Consultant Name	Sub-Consultant #1 Name	Sub-Consultant #2 Name	Sub-Consultant Name	Sub-Consultant #3 Name	Sub-Consultant #4 Name	Sub-Consultant #5 Name	Sub-Consultant #6 Name
		DBE – Yes/No ->							
		Prequalification Expiration Date							
3.15	Highway Lighting								
5.01	Land Surveying								
5.02	Engineering Surveying								
6.01(a)	Soil Survey Studies								
6.01(b)	Geological and Geophysical Studies								

Submittal Formats for GDOT Engineering Projects

		# of Pages Allowed
Cover Page	->	1
A. Administrative Requirements		
1. Basic Company Information		
a. Company name		
b. Company Headquarter Address		
c. Contact Information		
d. Company Website		
e. Georgia Addresses		
f. Staff		
g. Ownership		
		Excluded
2. Notarized Certification Form (Exhibit II) for Prime	->	1
3. Notarized Georgia Security and Immigration Compliance Act Affidavit (Exhibit III)	->	1
4. Signed Cover Page of any Addenda Issued	->	1 (each addenda)
B. Experience and Qualifications		
1. Project Manager		
a. Education		
b. Registration		
c. Relevant engineering experience		
d. Relevant project management experience		
e. Relevant experience using GDOT specific processes, etc.		
f. Project Manager Commitment Table	->	Excluded
		2
2. Key Team Leader Experience		
a. Education		
b. Registration		
c. Relevant experience in applicable resource area		
d. Relevant experience using GDOT specific processes, etc.		
e. Additional Page for Discussion on key resources	->	1
		1 (each)
3. Prime's Experience		
a. Client name, project location, and dates		
b. Description of overall project and services performed		
c. Duration of project services provided		
d. Experience using GDOT specific processes, etc.		
e. Clients current contact information		
f. Involvement of Key Team Leaders		
		2
4. Area Class Table and Notice of Professional Consultant Qualifications for Prime and Sub-Consultants	->	Excluded
C. Resources/Workload Capacity		
1. Overall Resources		
a. Organization chart	->	Excluded
b. Primary office to handle project and staff description of office and benefits of office	->	1
2. Key Team Leaders Project commitment table	->	Excluded

ADDENDUM NO. 1

ISSUE DATE: April 1, 2014

This Addendum shall become and form a part of the RFQ for:

RFQ 484-042914 - Lighting Design and Related Lighting Services

NOTE: PLEASE REVIEW CAREFULLY!

In the event of a conflict between previously released information and the information contained herein, the latter shall control.

NOTE: A signed acknowledgment of this addendum (this page) MUST be attached to your PROPOSAL.

Firm Name _____

Signature _____ Date _____

Typed Name and Title _____

Georgia Department of Transportation (GDOT)
Office of Transportation Services Procurement
One Georgia Center
600 W. Peachtree Street, NW
19th Floor
Atlanta, Georgia 30308

This Addendum, including all articles and corrections listed below, shall become and form a part of the original RFQ-RFP package and shall be taken into account in preparing your proposal.

The purpose of this addendum is to modify Exhibit I of the RFQ to add Section 7 (Key Team Leaders)

7. Key Team Leaders:

Lighting Design Engineer.

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #:	RFQ 484-042914
SOLICITATION TITLE:	Lighting Design and Related Lighting Services
SOLICITATION DUE DATE:	April 29, 2014
SOLICITATION TIME DUE:	2:00pm



No.	Consultants	Date	Time	Exhibit II - Certification	Exhibit III - GSICAA	Signed Addendum If Applicable	Compliant with Page # Limitations	Compliant with Required Format	Meets Required Area Classes	Comments
1	Atlanta Consulting Engineers, Inc.	4/29/2014	10:09 AM	X	X	X	X	X	X	
2	Gresham, Smith and Partners	4/29/2014	11:14 AM	X	X	X	X	X	X	
3	S. L. King & Associates, Inc.	4/29/2014	1:24 PM	*	*	*	*	No	*	Disqualified
4	Wi-Skies, LLC	4/29/2014	9:05 AM	X	X	X	X	X	X	

SOQ AREA CLASS CHECKLIST

Solicitation #: RFQ 484-042914

Solicitation Title: Lighting Design and Related Lighting Services

Primes and Subconsultants		3.15	5.01	5.02	6.01(a)	6.01(b)	Certificate Expires
1	Atlanta Consulting Engineers, Inc.	X					7/31/2015
	Gresham, Smith and Partners	X					9/30/2014
	Development Planning & Engineering, Inc.		X	X			4/30/2015
	Ranger Consulting, Inc.				X	X	5/31/2015
	Willmer Engineering, Inc.				X	X	2/26/2017
	ARCADIS U.S., Inc.		X	X	X	X	7/31/2014
2	Gresham, Smith and Partners	X					9/30/2014
	Wolverton & Associates, Inc.		X	X			3/31/2017
	Womack Lumsden & Associates, LLC	X					10/31/2015
	MC Squared, Inc.				X	X	10/31/2014
	Atlanta Consulting Engineers, Inc.	X					7/31/2015
3	S. L. King & Associates, Inc.	X					5/31/2015
	Southeastern Engineering, Inc.		X	X			12/31/2015
	Corporate Environmental Risk Management, LLC/a.k.a. C.E.R.M., LLC		X	X	X	X	5/31/2016
4	Wi-Skies, LLC	X					4/30/2017
	Long Engineering, Inc.		X	X			2/28/2015
	Willmer Engineering, Inc.				X	X	2/28/2017

GDOT GUIDE FOR SELECTION COMMITTEE MEMBERS

RFQ 484-042914

Lighting Design and Related Lighting Services

This ENTIRE GUIDE must be reviewed carefully by all Selection Committee Members BEFORE the evaluation of submittals.

Coordination and Communication

R. Steve Farrar will coordinate the overall submittal evaluation process and serve as Facilitator of any Selection Committee Meetings through the completion of the evaluation. All Committee members will be provided copies of submittals and related information, and will be notified of any proposed (if applicable) meetings, conference calls, and deadlines. **IMPORTANT-** All written communication (e-mails, memos, scoresheets, handwritten notes in SOQs, etc.) related to the evaluation can be subject to public record. Therefore, all such communication should be limited to objective and verifiable information.

Evaluation Process

The evaluation and scoring will be handled in two phases. Phase I will be the evaluation of the written Statements of Qualifications received from all respondents. Phase II will be the evaluation of the written responses from the Finalists. The scoring for the Finalists will be carried forward from Phase I and added to the scores from Phase II to determine the highest ranked Finalists and hence with whom negotiations will be initiated. The criteria to be utilized in the evaluation and scoring are as follows:

Phase I

- **PM, Key Team Leader(s), and Prime's Experience and Qualifications – (20% or 200 Points)**
- **PM, Key Team Leader(s), and Prime's Resources and Workload Capacity – (30% or 300 Points)**

Phase II

- **Technical Approach – (40% or 400 Points)**
- **Past Performance – (10% or 100 Points)**

Phase I Evaluation of Statements of Qualifications

Evaluation of Eligible Submittals

Submittals determined eligible must be read thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will determine the rating for each criteria as follows:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

Directions for use of the Evaluation Preliminary Scoring Forms:

Scoring forms will be distributed to all Selection Committee members along with copies of submittals which were received and validated. Evaluators will have the option of using the hard copy forms or an electronic version of the form. However, to ensure that Open Records Request can be filled in compliance with the law, Evaluators who choose to use the electronic version of the form should only maintain one version of the form and must provide the electronic version of the form to Procurement. Each evaluator will use their numbered scoring form for scoring all submittals. Evaluators must ensure that the name of the Firm being evaluated is written in the appropriate box to identify the Firm to whom the ratings and comments belong. Using the criteria categories in **Evaluation of Eligible Submittals** above, each submittal will be given a **preliminary score** for each of the criteria. The Reviewer should provide comments for each section which support

the rating. Reviewers should not seek to write down everything that the submittal contains. Rather, Reviewers should first determine the rating and then answer why they feel the rating is warranted.

The review, preliminary scoring, and comments MUST be completed prior to the Selection Committee Meeting and must be sent to the Procurement Facilitator by the deadline given in order to make efficient and effective usage of all Selection Committee Members time.

Evaluation Meeting:

All completed Scoring Forms with the preliminary scores and comments for each criteria of each firm, must be brought to the Selection Committee Meeting planned for Wednesday, May 14, 2014. The completed forms must be turned in at the conclusion of the meeting.

Prior to the meeting, the Facilitator will use the scores and subsequent ranks to determine where the majority of the discussion should be focused. Generally, the majority of the discussion will center on the top submittals. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted.

The final rankings will be used to determine the three to five Finalists who will proceed and have their scores carried forward to Phase II of the evaluation.

It is important to note, that all evaluation scoring, notes, and comments will be subject to open records and there is a very high likelihood they will be reviewed by a wide variety of individuals. For this reason, it is extremely important to adhere to all guidelines and suggestions contained in this Guide for Selection Committee Members.

Phase II

Evaluation of Technical Approach and Past Performance

- Finalists will be required to submit a written response which must detail the Technical approach (including design concepts and use of alternative methods).
- Past Performance - Procurement will be checking references and will provide the results of the reference checks to the Selection Committee. The Selection Committee will also be allowed to bring any information for consideration they have available regarding the Firm's performance on any project/contract.

Submittals and Past Performance information must be read/considered thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will make notes in the submittals and must be prepared to discuss their position in the Selection Committee Meeting for Phase II. **The review and notes MUST be completed prior to the Selection Committee Meeting.**

Evaluation Meeting:

All notes must be brought to the Selection Committee Meeting planned for Monday, June 23, 2014. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted. The Committee will assign the following ratings:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

FINAL SCORING AND SELECTION

The scores from Phase I and Phase II will be added together and a final overall ranking will be determined and provided for Selection Committee approval.

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF TOP SUBMITTALS FOR PHASE I

Solicitation Title:	<i>Lighting Design and Related Lighting Services</i>	1	Wi-Skies, LLC	
Solicitation #:	<i>RFQ 484-042914</i>	2	Gresham, Smith and Partners	
PHASE I - Individual Committee Member Scoring and Overall Ranking based on Published Criteria FOR TOP TEN SUBITTALS			3	
(This Page For GDOT Use)			4	
			5	
			6	
			7	
			8	
SUBMITTING FIRMS		Group	9	
	Score	Ranking	10	
			11	
			Total Score	
Atlanta Consulting Engineers, Inc.	375	3		
Gresham, Smith and Partners	450	2		
Wi-Skies, LLC	500	1		
S. L. King & Associates, Inc.	0	4		
Evaluation Criteria → <div style="display: inline-block; transform: rotate(-45deg); border: 1px solid black; padding: 5px;"> Experience and Qualifications Resource availability and Workload Capacity </div>				
Maximum Points allowed =	200	300	Scores and Group Ranking	
SUBMITTING FIRMS	▼	▼	Total Score	Ranking
Atlanta Consulting Engineers, Inc.	Good	Good	375	3
Gresham, Smith and Partners	Good	Excellent	450	2
Wi-Skies, LLC	Excellent	Excellent	500	1
S. L. King & Associates, Inc.	Poor	Poor	0	4
Maximum Points allowed =	200	300	500 %	

RFQ	RFQ 484-042914	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Atlanta Consulting Engineers, Inc.	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Good
<p>The evaluation team agreed to assign Atlanta Consulting Engineers, Inc. a rating of 'Good' for the Experience and Qualifications category because the PM and key team leader have extensive lighting design experience and experience with GDOT processes and procedures. The evaluation team noted the consulting firm was the first to be certified in 3.15 area class. The PM has a PE/EE and has earned advanced degrees in electrical engineering. The PM and key team leader also have experience in roundabouts, interchange, and streetscape pedestrian lighting. The evaluation team would have given a higher rating if the firm had experience in LED and other alternate technologies.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The members of the evaluation team assigned a rating of 'Good' for the Resources Availability and Workload Capacity category because the consulting firm has the capacity to perform the work. With regard to workload capacity, the evaluation team noted that due to the size of the company the prime consulting firm will most likely need to reach-out to sub-consultants to handle the work load expectations. The evaluation team would have assigned a higher rating if more resources were listed on the SOQ.</p>			
RFQ	RFQ 484-042914	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Gresham, Smith and Partners	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Good
<p>The evaluation team agreed to assign Gresham, Smith and Partners, Inc. a rating of 'Good' for the Experience and Qualifications category because the PM and the leadership team have extensive experience in lighting design projects and extensive experience with GDOT processes and procedures. The consulting firm also has experience with multiple lighting technologies and roundabouts. The evaluation team noted the PM is not an electrical engineer.</p>			
Resources availability and Workload Capacity		Assigned Rating	Excellent
<p>Members of the evaluation team agreed to assign a rating of 'Excellent' to the Resources Availability and Workload Capacity category because the consulting firm has a large in-house staff, with availability to pull from out-of-state resources if needed. The evaluation team also noted the consultant listed four (4) lighting design teams, with two (2) being in-house only teams. The PM has good availability with most of the PM's current projects ending in late 2014. The key team lead has good availability with most of their projects ending in the summer of 2014.</p>			
RFQ	RFQ 484-042914	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Wi-Skies, LLC	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Excellent
<p>The evaluation team agreed to assign Wi-Skies, LLC a rating of 'Excellent' for the Experience and Qualifications category because the PM has extensive experience in lighting projects, including projects with multiple lighting technologies. The PM is a PE/EE with extensive experience with GDOT processes and guidelines. The key team leader has twenty-five (25) years of lighting design experience, is Illuminating Engineering Society of North America (IESNA) certified, and is affiliated with the IESNA Roadway Lighting group.</p>			
Resources availability and Workload Capacity		Assigned Rating	Excellent
<p>The members of the evaluation team assigned a rating of 'Excellent' for the Resources Availability and Workload Capacity category because the consulting firm has enough availability and capacity to provide the services required for this project. The PM and key team lead have over ninety percent (90%) availability for this project. The evaluation team noted the organizational structure provided in the SOQ was well laid-out providing insight into the three lighting design teams (geo-technical, CAD, and foundation design).</p>			

RFQ	RFQ 484-042914	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	S. L. King & Associates, Inc.	# of Evaluators	0
Experience and Qualifications		Assigned Rating	Poor
Disqualified			
Resources availability and Workload Capacity		Assigned Rating	Poor
Disqualified			



SELECTION OF FINALISTS

RFQ-484-042914

Lighting Design and Related Lighting Services

The Georgia Department of Transportation is pleased to announce the selection of the following firms as finalists regarding the above RFQ:

**Atlanta Consulting Engineers, Inc.
Gresham, Smith and Partners
Wi-Skies, LLC**



May 30, 2014

NOTICE TO SELECTED FINALISTS

To: Atlanta Consulting Engineers, Inc.; Gresham, Smith and Partners; and Wi-Skies, LLC

Please send an e-mail confirming receipt of this notice to R. Steve Farrar (rfarrar@dot.ga.gov).

Re: RFQ-484-042914 – Lighting Design and Related Lighting Services

On behalf of the Selection Committee for the Request for Qualifications (RFQ) referenced above, we congratulate you and your firm on being selected as a finalist for further consideration. This notice shall serve as an official request for additional required information and action from finalists. **Please refer to the original solicitation (RFQ-484-042914), page 8, VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response, A&B and page 9, IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response, A-D for instructions to submit your package.** As a finalist, your firm is required to comply with the written instructions and remaining schedule below:

A. Technical Approach - 40%

This information will be limited to a maximum of three (3) pages.

Furnish information that may serve to differentiate your firm from other firms and evidence of the firm's fit to the project and/or needs of GDOT, including:

1. Technical Approach to Managing the Project:
 - a. Provide any unique technical approaches your firm offers relative to fulfilling the scope of services, and/or management of the project, including design concepts and use of alternative methods.
 - b. Unique challenges of the project and how your firm intends to mitigate these challenges, including details of the approach.
2. Provide any specific qualifications, skills, knowledge of the project and project area which may uniquely benefit the firm and project.

B. Past Performance - 10%

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Remaining Schedule

1. GDOT completes evaluation and issues notification and other information to finalist firms.	05/30/2014	-----
2. Deadline for submission of written questions from finalists (e-mail preferred)	06/03/2014	2:00 PM
3. GDOT Receives Submittals I and 2 for Phase II	06/10/2014	2:00 PM

C. Finalist Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. For each evaluator, the points assigned to each criterion will be totaled and a rank will be determined. The rankings of all evaluators will be totaled for each finalist in order to determine the sum of the individual rankings. The finalists will be ranked in descending order of recommendation using the sum of individual rankings from the Selection Committee members. Should a tie exist for the highest ranking firm on the contract/project, and qualifications appear to be equal, the Selection Committee shall defer to the sum of the individual points and the award shall be made to the finalist with the highest sum.

Negotiations will then be initiated with the top-ranked firm to finalize the terms and conditions of the contract, including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm, GDOT will formally terminate the negotiations in writing and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

Please address any questions you may have to R. Steve Farrar, and congratulations, again, to each of you!

R. Steve Farrar
rfarrar@dot.ga.gov
404-631-1561

SUBMISSION & PRESCREENING CHECKLIST

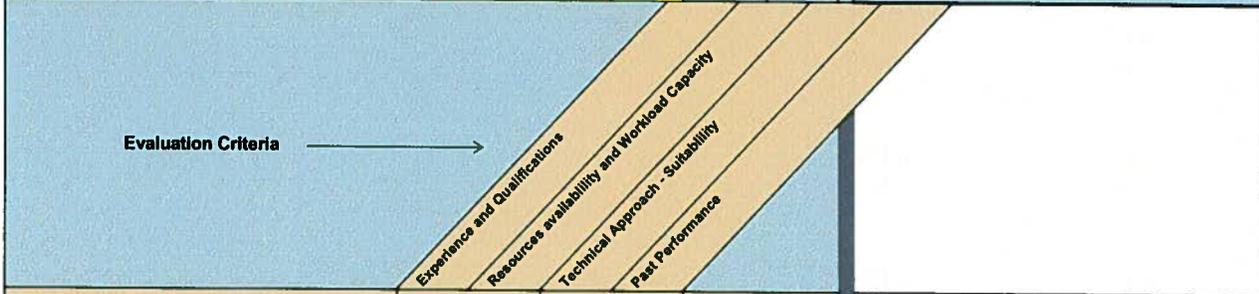
SOLICITATION #:	RFQ 484-042914			
SOLICITATION TITLE:	Lighting Design and Related Lighting Services			
SOLICITATION DUE DATE:	June 10, 2014			
SOLICITATION TIME DUE:	2:00pm			
No.	Consultants	Date	Time	Compliant with Page # Limitations
1	Wi-Skies, LLC	6/9/2014	3:36 PM	X
2	Gresham, Smith and Partners	6/10/2014	11:46 AM	X
3	Atlanta Consulting Engineers, Inc.	6/10/2014	10:14 AM	X

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF SUBMITTALS

Solicitation Title:	<i>Lighting Design and Related Lighting Services</i>	1	Wi-Skies, LLC
Solicitation #:	<i>RFQ 484-042914</i>	2	Gresham, Smith and Partners
PHASE I AND PHASE II -Individual Committee Member Scoring and Overall Ranking based on Published Criteria		3	Atlanta Consulting Engineers, Inc.

(This Page For GDOT Use)

SUBMITTING FIRMS	(RANKING)	
	Sum of Total Score	Group Ranking
Wi-Skies, LLC	1000	1
Gresham, Smith and Partners	825	2
Atlanta Consulting Engineers, Inc.	650	3



SUBMITTING FIRMS	PHASE I		PHASE II		Group Scores and Ranking	
	200	300	400	100	Total Score	Ranking
Wi-Skies, LLC	Excellent	Excellent	Excellent	Excellent	1000	1
Gresham, Smith and Partners	Good	Excellent	Good	Good	825	2
Atlanta Consulting Engineers, Inc.	Good	Good	Adequate	Good	650	3
Maximum Points allowed =	200	300	400	100	1000	%

RFQ	RFQ 484-042914	PHASE 2 SUMMARY COMMENTS	
Firm	Wi-Skies, LLC		
Suitability -Technical Approach		Assigned Rating	Excellent
<p>The team of evaluators agreed to assign Wi-Skies, LLC a rating of 'Excellent' for the Technical Approach category, because the submittal focused on technical details and was not a restatement of their qualifications. This included discussions related to developing lighting design policy, highlighting pending changes in lighting standards, and how Wi-Skies can help GDOT navigate through the policy changes. The evaluation team had positive comments regarding the flow of the work described in the technical approach. It was easy to follow and covered all anticipated activities stated in the RFQ. In addition, the consultant stated they would help modify Chapter 14 (Lighting) of GDOT's design policy manual, refine lighting agreements with local governments, and help with new lighting technologies (i.e. LED, solar power).</p>			
Past Performance		Assigned Rating	Excellent
<p>The evaluation team agrees with the information provided as a result of the reference check process and therefore assigned this category a rating of 'Excellent'. Joe Marsh has an excellent reputation within GDOT and the evaluation team agrees he has gone above and beyond on other lighting projects he has done for GDOT.</p>			
RFQ	RFQ 484-042914	PHASE 2 SUMMARY COMMENTS	
Firm	Gresham, Smith and Partners		
Suitability -Technical Approach		Assigned Rating	Good
<p>The evaluation team agreed to assign Gresham, Smith and Partners a rating of 'Good' for the technical approach category, because the firm is a full service design firm and will coordinate lighting activity with local governments. The evaluation team liked the details provided on the quality assurance program and was interested in the 3D rendering software utilized by the consultant. Additionally, the evaluation team had positive comments regarding the approach and discussion on implementing lighting design standards within GDOT. The consultant would have scored higher if the technical approach had provided specific detail and not just covered the basic needs.</p>			
Past Performance		Assigned Rating	Good
<p>The evaluation team agreed with information provided by the reference check process and therefore assigned the Past Performance category a rating of 'Good'.</p>			
RFQ	RFQ 484-042914	PHASE 2 SUMMARY COMMENTS	
Firm	Atlanta Consulting Engineers, Inc.		
Suitability -Technical Approach		Assigned Rating	Adequate
<p>The team of evaluators agreed to assign Atlanta Consulting Engineers, Inc. a rating of 'Adequate' for the Technical Approach category, because the submittal discussed the basic aspects of lighting project delivery and the evaluation team liked the consultants discussion with regard to coordinating with local utility companies to establish power service points and voltage ratings. The evaluators stated the consultant would have scored higher if the technical approach had provided specific technical information on local government coordination, GDOT lighting policy, and innovative technologies.</p>			
Past Performance		Assigned Rating	Good
<p>The evaluation team agreed with information provided by the reference check process and therefore assigned the Past Performance category a rating of 'Good'.</p>			

Reference Check Summary for
RFQ 484-042914

Lighting Design and Related Lighting Services

Questions (to be answered on 1-10 scale, 10 indicates best)	Atlanta Consulting Engineers, Inc.	Gresham, Smith and Partners	Wi-Skies, LLC
1. Rate the firm's quality of leadership in Project Management for your project.			
Reference A	8	8	9
Reference B	8	9	10
Section Average	8.00	8.50	9.50
2. Rate the overall services of the firm's staff for the duration of the project.			
Reference A	8	8	9
Reference B	8	9	10
Section Average	8.00	8.50	9.50
3. Rate the firm's ability to meet the established project goals.			
Reference A	9	8	10
Reference B	8	8	10
Section Average	8.50	8.00	10.00
4. Rate the firm's technical assistance in program management			
Reference A	10	9	10
Reference B	9	9	10
Section Average	9.50	9.00	10.00
5. Rate the overall success of the project thus far.			
Reference A	9	8	9
Reference B	7	8	10
Section Average	8.00	8.00	9.50
Overall Average	8.40	8.40	9.70

RFQ 484-042914
Lighting Design and Related Lighting Services

Reference Check Scores for
Atlanta Consulting Engineers, Inc.

Reference A

Firm Name	Georgia DOT (1/2008 - 2/2009)		
Project Name	Lighting electrical design for the Broad Street Streetscape.		
Project Manager	Scott MacLean	Title	Lead Design Engineer
Contact Information	404-631-1551		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management	10	
	5. Rate the overall success of the project thus far.	9	
Comments	Outstanding technical knowledge; responsive; meets project deadlines; understands the Department's design policy manual and Plan Development Process, as well as AASHTO & IES guidelines		

Reference B

Firm Name	Georgia DOT (11/2013 - present)		
Project Name	I-75 South Express Lane lighting electrical design		
Project Manager	Loren Bartlett	Title	Project Manager
Contact Information	404-631-1642		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management	9	
	5. Rate the overall success of the project thus far.	7	
Comments	Lighting plans have been approved.		

RFQ 484-042914
Lighting Design and Related Lighting Services

Reference Check Scores for
Gresham, Smith and Partners

Reference A

Firm Name	Georgia DOT (8/2009 -current)		
Project Name	Lighting of Courtland Street and Collins Street		
Project Manager	Albert Shelby	Title	Senior Project Manager
Contact Information	404-631-1580		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management	9	
	5. Rate the overall success of the project thus far.	8	
Comments	They are a sub for this contract and did not have direct project management contact with the PM. Quality of work was fine based on the submittal to the prime contractor. The work has not been reviewed as of yet.		

Reference B

Firm Name	Georgia DOT (8/20011 - 1/2013)		
Project Name	I-20 Washington Road Interchange Lighting Design Build		
Project Manager	Kelvin Mullins	Title	TIA Regional Coordinator
Contact Information	404-631-1675		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management	9	
	5. Rate the overall success of the project thus far.	8	
Comments	Overall design was good.		

RFQ 484-042914
Lighting Design and Related Lighting Services

Reference Check Scores for
Wi-Skies, LLC

Reference A

Firm Name	Georgia DOT (2/2012 - 7/2013)		
Project Name	SR 96 (Moody Rd) Realignment and Interchange with SR 247 (US 129) Houston County (PI # 0008407)		
Project Manager	Scott MacLean	Title	Lead Design Engineer
Contact Information	404-631-1551		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management	10	
	5. Rate the overall success of the project thus far.	9	
Comments	Outstanding work ethic AND technical knowledge; very responsive; meets project deadlines; understands the Department's design policy manual and Plan Development Process, as well as AASHTO & IES guidelines		

Reference B

Firm Name	Georgia DOT (9/2011 - 7/2014)		
Project Name	Grant Parkway, Conley Road and Old Dixie Highway Realignments - Clayton County (PI # 0001817)		
Project Manager	Merishia Robinson	Title	Project Manager
Contact Information	404-631-1151		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management	10	
	5. Rate the overall success of the project thus far.	10	
Comments	Joe Marsh is very thorough in the job he is doing. He will go above and beyond to make the deadlines. Joe is a subject matter expert with regard to lighting design projects.		

SAM Search Results
List of records matching your search for :

Search Term : "Wi-Skies"LLC*
Record Status: Active, Inactive

No Search Results

**STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION
NOTICE OF PROFESSIONAL CONSULTANT QUALIFICATION**

You are qualified to provide Consulting Services to the Department of Transportation for the area-classes of work checked below. Notice of qualification is not a notice of selection.

NAME AND ADDRESS	ISSUE DATE	DATE OF EXPIRATION
W-Skies, LLC 5950 Woodberry Walk Cumming, GA 30028	4/10/14	4/30/17
	SIGNATURE	
		
<p>1. Transportation Planning</p> <p><input type="checkbox"/> 1.01 State Wide Systems Planning Urban Area and Regional Transportation Planning</p> <p><input type="checkbox"/> 1.02 Planning</p> <p><input type="checkbox"/> 1.03 Aviation Systems Planning</p> <p><input type="checkbox"/> 1.04 Mass and Rapid Transportation Planning</p> <p><input type="checkbox"/> 1.05 Alternate System and Corridor Location Planning</p> <p><input type="checkbox"/> 1.06 Unknown</p> <p><input type="checkbox"/> 1.06a NEPA Documentation</p> <p><input type="checkbox"/> 1.06b History</p> <p><input type="checkbox"/> 1.06c Air Studies</p> <p><input type="checkbox"/> 1.06d Noise Studies</p> <p><input type="checkbox"/> 1.06e Ecology</p> <p><input type="checkbox"/> 1.06f Archaeology</p> <p><input type="checkbox"/> 1.06g Freshwater Aquatic Surveys</p> <p><input type="checkbox"/> 1.07 Attitude, Opinion and Community Value Studies</p> <p><input type="checkbox"/> 1.08 Airport Master Planning</p> <p><input type="checkbox"/> 1.09 Location Studies</p> <p><input type="checkbox"/> 1.10 Traffic Studies</p> <p><input type="checkbox"/> 1.11 Traffic and Toll Revenue Studies</p> <p><input type="checkbox"/> 1.12 Major Investment Studies</p> <p><input type="checkbox"/> 1.13 Non-Motorized Transportation Planning</p>	<p>3. Highway Design Roadway (Continued)</p> <p><input type="checkbox"/> 3.09 Traffic Control Systems Analysis, Design and Implementation</p> <p><input type="checkbox"/> 3.10 Utility Coordination</p> <p><input type="checkbox"/> 3.11 Architecture</p> <p><input type="checkbox"/> 3.12 Hydraulic and Hydrological Studies (Roadway)</p> <p><input type="checkbox"/> 3.13 Facilities for Bicycles and Pedestrians</p> <p><input type="checkbox"/> 3.14 Historic Rehabilitation</p> <p><input checked="" type="checkbox"/> 3.15 Highway Lighting</p> <p><input type="checkbox"/> 3.16 Value Engineering</p> <p><input type="checkbox"/> 3.17 Design of Toll Facilities Infrastructure</p>	
<p>2. Mass Transit Operations</p> <p><input type="checkbox"/> 2.01 Mass Transit Program (Systems) Management</p> <p><input type="checkbox"/> 2.02 Mass Transit Feasibility and Technical Studies</p> <p><input type="checkbox"/> 2.03 Mass Transit Vehicle and Propulsion System Mass Transit Controls, Communications and Information Systems</p> <p><input type="checkbox"/> 2.04 Mass Transit Architectural Engineering</p> <p><input type="checkbox"/> 2.06 Mass Transit Unique Structures</p> <p><input type="checkbox"/> 2.07 Mass Transit Electrical and Mechanical Systems Mass Transit Operations Management and Support Services</p> <p><input type="checkbox"/> 2.08 Aviation</p> <p><input type="checkbox"/> 2.10 Mass Transit Program (Systems) Marketing</p>	<p>4. Highway Structures</p> <p><input type="checkbox"/> 4.01 Minor Bridges Design</p> <p><input type="checkbox"/> 4.02 Major Bridges Design</p> <p><input type="checkbox"/> 4.03 Movable Span Bridges Design</p> <p><input type="checkbox"/> 4.04 Hydraulic and Hydrological Studies (Bridges)</p> <p><input type="checkbox"/> 4.05 Bridge Inspection</p>	
<p>3. Highway Design Roadway</p> <p><input type="checkbox"/> 3.01 Two-Lane or Multi-Lane Rural Generally Free Access Highway Design</p> <p><input type="checkbox"/> 3.02 Two-Lane or Multi-Lane with Curb and Gutter Generally Free Access Highways Design Including Storm Sewers</p> <p><input type="checkbox"/> 3.03 Two-Lane or Multi-Lane Widening and Reconstruction, with Curb and Gutter and Storm Sewers in Heavily Developed Commercial, Industrial and Residential Urban Areas</p> <p><input type="checkbox"/> 3.04 Multi-Lane, Limited Access Expressway Type Highway Design</p> <p><input type="checkbox"/> 3.05 Design of Urban Expressway and Interstate</p> <p><input type="checkbox"/> 3.06 Traffic Operations Studies</p> <p><input type="checkbox"/> 3.07 Traffic Operations Design</p> <p><input type="checkbox"/> 3.08 Landscape Architecture</p>	<p>5. Topography</p> <p><input type="checkbox"/> 5.01 Land Surveying</p> <p><input type="checkbox"/> 5.02 Engineering Surveying</p> <p><input type="checkbox"/> 5.03 Geodetic Surveying</p> <p><input type="checkbox"/> 5.04 Aerial Photography</p> <p><input type="checkbox"/> 5.05 Aerial Photogrammetry</p> <p><input type="checkbox"/> 5.06 Topographic Remote Sensing</p> <p><input type="checkbox"/> 5.07 Cartography</p> <p><input type="checkbox"/> 5.08 Subsurface Utility Engineering</p>	
	<p>6. Soils, Foundation & Materials Testing</p> <p><input type="checkbox"/> 6.01a Soil Surveys</p> <p><input type="checkbox"/> 6.01b Geological and Geophysical Studies</p> <p><input type="checkbox"/> 6.02 Bridge Foundation Studies Hydraulic and Hydrological Studies (Soils and Foundation)</p> <p><input type="checkbox"/> 6.03 Laboratory Materials Testing</p> <p><input type="checkbox"/> 6.04a Field Testing of Roadway Construction Materials</p> <p><input type="checkbox"/> 6.05 Hazard Waste Site Assessment Studies</p>	
	<p>8. Construction</p> <p><input type="checkbox"/> 8.01 Construction Supervision</p>	
	<p>9. Erosion and Sedimentation Control</p> <p><input type="checkbox"/> 9.01 Erosion, Sedimentation, and Pollution Control and Comprehensive Monitoring Program</p> <p><input type="checkbox"/> 9.02 Rainfall and Runoff Reporting</p> <p><input type="checkbox"/> 9.03 Field Inspections for Compliance of Erosion and Sedimentation Control Devices Installations</p>	