

DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

INTERDEPARTMENT CORRESPONDENCE

May 21, 2015

RFQ #: 484-031715
RFQ Title: Operational Improvement Traffic Engineering and Design Services, Statewide
FROM: Darlene Parker, Transportation Services Procurement Manager
TO: Treasury Young, Procurement Administrator
SUBJECT: Ranking Approval

The Office of Procurement's Transportation Services Procurement Section has reviewed and evaluated Statements of Qualifications, Technical Approach, and Past Performance for the above referenced project.

Attached for your review is one (1) set of the following:

- Advertisement and all Addendums
- Consultants' Submission Prescreening Checklist – Phase I
- GDOT Guide for Selection Committee Members (Phase I and II)
- Selection Committee Ratings for Top Respondents – Phase I
- Selection Committee Comments for Top Respondents – Phase I
- Selection of Finalists Notification and Notice to Selected Finalists
- Consultants' Submission Prescreening Checklist – Phase II
- Selection Committee Overall Ratings for Phase I and Phase II
- Selection Committee Comments for Finalists – Phase II
- Past Performance Reference Checks and any available additional documentation
- Verification of Non-Debarment from SAM Website for Intended Awardee
- Prequalification Certificate for Intended Awardee

The five (5) highest firms in order of ranking are as follows:

1. **ARCADIS U.S., Inc.**
2. **Wolverton & Associates, Inc.**
3. **Atkins North America, Inc.**
4. **Kimley-Horn and Associates, Inc.**
5. **Gresham, Smith and Partners**

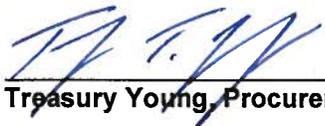
The Selection Committee recommends the selection of the top ranked firm, **ARCADIS U.S., Inc.**

Concurrence with Award from Responsible Division Director:

Certification Procurement Requirements Met:



John L. Hibbard, Director of Permits and Operations



Treasury Young, Procurement Administrator

DJP:mlh

Attachments



Georgia Department of Transportation

Request for Qualifications

To Provide

Operational Improvement Traffic Engineering and Design Services

RFQ-484-031715

Qualifications Due: March 17, 2015

**Georgia Department of Transportation
One Georgia Center
600 West Peachtree Street, NW
Atlanta, Georgia 30308**

REQUEST FOR QUALIFICATIONS

484-031715

Operational Improvement Traffic Engineering and Design Services

I. General Project Information

A. Overview

The Georgia Department of Transportation (GDOT) is soliciting Statements of Qualifications (SOQ) from qualified firm(s) or organization(s) to provide Consultant Services for Operational Improvement Traffic Engineering and Design.

This Request for Qualifications (RFQ) seeks to identify potential providers for the Scope of Services for each project/contract listed in Exhibit I. Firms that respond to this RFQ, and are determined by GDOT to be sufficiently qualified, may be deemed eligible, and invited to offer proposals and/or possibly present and/or interview for these services. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely review the entire RFQ and follow instructions carefully. GDOT reserves the right to reject any or all Statements of Qualifications or Consultant Plan Proposals, and to waive technicalities and informalities at the discretion of GDOT.

B. **IMPORTANT- A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.**

From the advertisement date of this solicitation until successful respondents are selected and the award is made official and announced, firms are not allowed to communicate about this solicitation or scope with any staff of GDOT including the Commissioner and GDOT Board Members, except for the submission of questions as instructed in the RFQ, or with the contact designated in **RFQ Section VIII.C.**, or as provided by any existing work agreement(s). For violation of this provision, GDOT reserves the right to reject the submittal of the offending respondent.

C. **The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/ protégé relationship.**

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Scope of Services

Under the terms of the resulting Agreements, the selected consultants will provide Operational Improvement Traffic Engineering and Design Services, for the GDOT Project identified. The anticipated scope of work for the project/contract is included in **Exhibit I**.

E. Contract Term and Type

GDOT anticipates one (1) On-Call Indefinite Delivery, Indefinite Quantity contract to be awarded to (1) firm, for each project/contract identified. GDOT anticipates that the Contract Type will be paid via Firm Fixed Price and/or Cost Plus Fixed Fee methodology. As an On-Call Indefinite Delivery, Indefinite Quantity contract(s), it is the Department's intention that the Agreements will remain in effect for up to a maximum of five (5) years.

The Department will only consider an extension beyond five (5) years in the event that a specific task order will not be completed within the original term of the Agreement, if determined to be in the Department's best interests. The Department will monitor task orders closely and will seek to only assign task orders which can be completed within the term of the Agreement.

F. Contract Amount

The On-Call, Indefinite Delivery Indefinite Quantity contract(s) will have a minimum of \$25,000.00 and a maximum of \$5,000,000.00. The Department will only consider increasing the maximum amount in the event that services are needed while the successor contract is being procured, however; the Department will seek to ensure that the successor contract is in place to prevent such need.

II. Selection Method

A. Method of Communication

All general communication of relevant information regarding this solicitation will be made via the Georgia Procurement Registry (GPR) under RFQ-484-031715. All firms are responsible for checking the GPR on a regular basis for updates, clarifications, and announcements. GDOT reserves the right to communicate via electronic-mail with the primary contact listed in the Statements of Qualifications. Other specific communications will be made as indicated in the remainder of this RFQ.

B. Phase I - Selection of Finalists

Based on the Statements of Qualifications submitted in response to the projects/contracts listed in this RFQ, the Selection Committee will review the **Experience and Qualifications** and **Resources and Workload Capacity** listed in **Section IV. Selection Criteria for Phase I**. The Selection Committee will discuss the top submittals and the final rankings of the top submittals will be determined. From the final rankings of the top submittals, the Selection Committee will identify three (3) to five (5) firms which will be shortlisted.

All firms must meet the minimum requirements as listed in **Section IV.A.** below.

C. Finalist Notification for Phase II

Firms selected and shortlisted as finalists will receive notification and final instructions from GDOT regarding the **Phase II – Technical Approach**.

D. Phase II - Finalists Response on Technical Approach and Past Performance

GDOT will request a written proposal of the three (3) to five (5) finalist firms for each project/contract. GDOT reserves the right to request a presentation/interview on any project/contract as determined in its best interests; however, this additional requirement shall typically be reserved for the most complex projects. Each finalist firm shall be notified in writing and informed of the proposal due date. Any additional detailed proposal instructions and requirements, beyond that provided in **Section V. Selection Criteria for Phase II**, for the finalists will be provided in the Finalist Notification. All members of the Selection Committee will review the written proposal (and will attend the presentation/interview if so chosen). **Firms shall not address any questions, prior to the award announcement, to anyone other than the designated contact.**

E. Final Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. The Selection Committee will discuss the Finalist's Phase II Responses and the final rankings will be determined.

Negotiations will then be initiated with the top-ranked firm(s) to finalize the terms and conditions of the contract(s), including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm(s), GDOT will formally terminate the negotiations and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

III. Schedule of Events

The following Schedule of Events represents GDOT's best estimate of the Schedule that will be followed. All times indicated are prevailing times in Atlanta, Georgia. GDOT reserves the right to adjust the Schedule as GDOT deems necessary.

PHASE I	DATE	TIME
a. GDOT issues public advertisement of RFQ -484- 031715	2/12/2015	-----
b. Deadline for submission of written questions and requests for clarification	2/26/2015	2:00 PM
c. Deadline for submission of Statements of Qualifications	3/17/2015	2:00 PM
d. GDOT completes evaluation and issues notification and other information to finalist firms	TBD	
PHASE II		
e. Deadline for submission of written questions from finalists	TBD	2:00 PM
f. Phase II Response of Finalist firms due	TBD	TBA

IV. Selection Criteria for Phase I - Criteria for Evaluation of Statements of Qualifications

A. Area Class Requirements and Certification

Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification shall be submitted as indicated in **Section VI.B.4.** below. All Submittals will be pre-screened to verify that the Prime consultant has the required Area Class(es) and that the overall team has the required Area Class(es). Any submittal in which the Prime consultant or the overall team area class requirements are not met will be disqualified from further consideration.

Each submittal will require a certification to allow the Department to analyze risks in determining if any Firm should be ineligible for award. The certification shall cover a wide variety of information. Any firm which responds in any potentially concerning manner must provide additional information as directed herein for consideration by GDOT to determine if Firm is eligible for award.

B. Project Manager, Key Team Leader(s) and Prime's Experience and Qualifications – 20%

The Selection Committee will evaluate all firms on their Experience and Qualifications, which shall account for a total of twenty (20%) percent of the total evaluation. **The following criteria for scoring Phase I of the evaluation will be utilized to determine which firms are shortlisted:**

- Project Manager education, registration, relevant engineering experience, relevant project management experience, experience in utilizing GDOT specific processes, manuals, or guidance.
- Key Team Leaders' education, registration, relevant technical experience, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
- Prime Consultant's experience for the previous five (5) years in delivering projects of similar complexity, size, scope, and function.

C. Project Manager, Key Team Leader(s) and Prime's Resources and Workload Capacity – 30%

The Selection Committee will evaluate all firms on their Resources availability and Workload Capacity which shall account for a total of thirty (30%) percent of the total evaluation. **The following criteria for scoring the Resources and Workload Capacity will be utilized to determine which firms are shortlisted:**

- Project Manager Workload
- Workload capacity of Key Team Leader(s)
- Resources dedicated to delivering project
- Ability to Meet Project Schedule

V. Selection Criteria for Phase II - Criteria for Evaluation of Technical Approach and Past Performance

A. Technical Approach – 40%

The Selection Committee will evaluate the shortlisted firms (Finalists) on their Technical Approach, which shall account for a total of forty (40%) percent. The Selection Committee shall utilize the following additional criteria for scoring Phase II of the evaluation to determine the highest ranked/most qualified (**NOTE: Scores from Phase I will be carried forward and combined with the scores from the Phase II to determine the final ranking of Finalists**):

- Technical approach to delivering the project (including design concepts and use of alternative methods).
- Provide any specific qualifications, skills, or knowledge which your firm has which could benefit the project, and your ability and willingness to meet time requirements, .

B. Past Performance – 10%

The Selection Committee may consider information provided via references provided for relevant projects, knowledge any selection committee member has of performance on relevant projects, and performance evaluations or knowledge presented on GDOT projects. The Selection Committee will consider all factors in their totality and score from 0 to 10 when arriving at a final score for the Past Performance.

VI. Instructions for Content and Preparation of Statements of Qualifications – Phase I Response

The Statements of Qualifications submittal must be submitted in accordance with the instructions provided in Section VIII, and must be organized, categorized using the same headings (in red), and numbered and lettered exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.

Cover page – Each submittal must have a separate cover page for each copy of each submittal and each must list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, Count(ies), and Description.

A. Administrative Requirements

It is required to submit the information below for each copy of each submittal. This is general information and will not be scored but may be used to determine eligibility for selection.

1. Basic company information:
 - a. Company name.
 - b. Company Headquarter Address.
 - c. Contact Information - Name and all contact information (telephone number(s) and e-mail address) of primary proposing contact (this will be the individual with whom the Department will direct all communications).
 - d. Company website (if available).
 - e. Georgia Addresses - Identify and provide addresses for the offices located in the State of Georgia.
 - f. Staff - List the number and disciplines of staff members employed in each office in the State of Georgia.
 - g. Ownership - Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the Offeror a sole proprietorship, partnership, corporation, limited liability Corporation, or other structure?
2. Certification Form - Complete the Certification Form (*Exhibit "II" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
3. Georgia Security and Immigration Compliance Act Affidavit – Complete the form (*Exhibit "III" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
4. Addenda - Signed cover page of any Addenda issued for the Prime **ONLY**.

B. Experience and Qualifications

1. Project Manager - Provide information pertaining to the project manager, including but not limited to:
 - a. Education.
 - b. Registration (if necessary and applicable.)
 - c. Relevant engineering experience.
 - d. Relevant project management experience for projects of similar complexity, size, scope, and function (no more than five (5) projects).
 - e. Relevant experience utilizing GDOT specific processes, manuals, or guidance (Plan Development Process, Design Policy, Environmental Procedures Manual, etc.).

This information is limited to two pages maximum.

2. Key Team Leaders - Provide experience of Key Team Leaders (defined as those individuals who oversee project areas determined as particularly important to each specific project) (refer to the Project Description in **Exhibit I, specifically Section 7** for the list of Key Team Leaders for each Project). For each Key Team Leader identified provide:
 - a. Education.
 - b. Registration (if necessary and applicable.)
 - c. Relevant experience in the applicable resource area (on no more than three (3) of the most relevant projects).
 - d. Relevant experience utilizing GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key resource area.

This information is limited to one page maximum for each Key Team Leader identified in Section 7 of each Exhibit I. Respondents submitting more than one page for each Key Team Leader identified will be subject to disqualification.

3. Prime Experience - Provide information on the prime's experience and ability in delivering effective services for projects of similar complexity, size, scope, and function for the previous five (5) years. Describe no more than five (5) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to provide services for GDOT. For each project, the following information should be provided:

- a. Client name, project location and dates during which services were performed.
- b. Description of overall project and services performed by your firm.
- c. Duration of project services provided by your firm, and overall project budget.
- d. Experience utilizing GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.)
- e. Client(s) current contact information including contact names and telephone numbers.
- f. Involvement of Key Team Leaders on the projects.

This information is limited to two pages maximum.

4. Area Class Summary Form and Notice of Professional Consultant Qualifications - Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. Prime Consultants and their subconsultant team members must meet the Area Class requirements listed in Exhibit I for each project on which they apply. In regards to the required Area Classes, for each project/contract on which they apply, respondents should submit a summary form (example provided in Exhibit IV) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes and firm's meeting the area classes listed on the summary form must meet all required area classes or the team will be disqualified. If a team member's prequalification will expire prior to the due date of the SOQs, documentation must be provided which shows that the firm has submitted its application for prequalification prior to the SOQ due date. The team must maintain its prequalification certification in order to be considered eligible for award if selected. **Additionally, respondents should submit the Notice of Professional Consultant Qualifications (for the Prime Consultant and all subconsultants for each project) issued by GDOT and attach after the Area Class summary form.**

This information is limited to the one page for the Area Class table (unless the project needs require an extensive list of area classes) and the required Notice of Professional Consultant Qualifications.

C. Resources/Workload Capacity

1. Overall Resources - Provide information regarding the overall resources dedicated to delivering the specific project, including:
 - a. Organizational chart which identifies the project manager, prime, Key Team Leaders, support personnel, and reporting structure.
 - b. Primary Office - Identify and discuss the primary office which will be responsible for handling the specific project and the number and types of staff within the office and how this office could benefit the project and promote efficiency.
 - c. Narrative on Additional Resource Areas and Ability – Respondents are also allowed one page to provide information regarding additional resource areas identified as important to the project, to discuss how the key areas will integrate and work together on the project, to discuss any information which is pertinent to these areas, to provide a narrative regarding how the organization of the team, including the PM and Key Team Leaders can deliver the project on schedule given their workload capacity. (GDOT recognizes that some individuals may be able to meet the schedule while carrying heavier project loads.) Respondents may discuss the advantages of your team and the abilities of the team members which will enable the project to meet the proposed schedule as identified in **Exhibit I** (where applicable). If there is no proposed schedule, discuss the advantages of the team and the abilities of the team members which will enable the project to move as expeditiously as possible. **Respondents submitting more than the one additional page allowed, will be subject to disqualification.**
2. Project Manager Commitment Table - Provide a list of ALL projects (GDOT, other governments and private contracts – Information may be validated and any firm determined not to be listing all projects may be subject to disqualification) on which the proposed project manager is currently committed, to enable the Department to ascertain the project manager's availability. Utilize a table similar to the following format with a minimum of all criteria indicated to provide the requested information:

Project Manager	PI/Project # for GDOT Projects/Name of Customer for Non-GDOT Projects	Role of PM on Project	Project Description	Current Phase of Project	Current Status of Project	Monthly Time Commitment in Hours

3. Key Team Leader Project Commitment Table - Provide a table similar to the below, with a minimum of all criteria indicated, which identifies ALL projects the Key Team Leaders (refer to the Project Description in **Exhibit I**, specifically **Section 7** for the list of Key Team Leaders for each Project) are committed on to enable the Department to ascertain the available capacity.

Key Team Leader	PI/Project # for GDOT Projects/Name of Customer for Non-GDOT Projects	Role of Key Team Leader on Project	Project Description	Current Phase of Project	Current Status of Project	Monthly Time Commitment in Hours

This information is limited to the organization chart, one page of text (for the Primary Office and Narrative on Ability discussion), and the tables.

VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response

The following information will only be requested of the shortlisted firms. The Selection Committee will evaluate the shortlisted firms using the information provided as requested below (NOTE: Scores from Phase I will be carried forward to Phase II).

The Phase II response must be submitted in accordance with the instructions provided in Section IX, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.

Phase II Cover page – Each submittal must have a separate cover page for each copy of the Phase II submittal and each must indicate the response is for Phase II, list the RFQ#, RFQ Title, proposing firm’s full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, Count(ies), and Description.

A. Technical Approach

Provide any unique technical approaches your firm offers relative to addressing anticipated design concepts, use of any alternative methods for delivery (if applicable), and/or management of the project. Identify any unique challenges of the project and how your firm intends to mitigate these challenges, including quality control, quality assurance procedures. Provide any specific qualifications, skills, knowledge of the project and project area which may uniquely benefit the firm and project.

This information will be limited to a maximum of three (3) pages.

B. Past Performance

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Past performance may be evaluated through the checking of project references for the proposed project manager as well as the firm. The Department will check these references at random. For this reason, attention should be paid to the references provided to ensure that the contact information provided is accurate and the individual references are reachable. Other past performance information which may be utilized includes GDOT consultant performance ratings as well as knowledge that any member of the Selection Committee has pertaining to the past performance of the firm on any project.

VIII. Instructions for Submittal for Phase I - Statements of Qualifications

- A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VI, entitled Instructions for Content and Preparation of Statements of Qualifications – Phase I Response**. Respondents must submit one original and five identical copies. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of Submittal #1 should be stapled separately. The original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members. See **Attachment 1** for a summary of how the submittals should be prepared.
- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484- 031715 and the words "STATEMENT OF QUALIFICATIONS"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Schedule of Events (*Section III of RFQ*) at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: Melissa Hannah
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Statements of Qualifications submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

C. Questions and Requests for Clarification

Questions about any aspect of the RFQ, or the project, shall be submitted in writing via e-mail to: **Melissa Hannah, e-mail: mehannah@dot.ga.gov**. The deadlines for submission of questions relating to the RFQ are the times and dates shown in the (**Schedule of Events- Section III**). From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response

THESE INSTRUCTIONS ARE INTENDED SOLELY FOR THOSE FIRMS IDENTIFIED AND NOTIFIED AS FINALISTS. Final Instructions will be provided to the Finalists in the notification.

- A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VII, entitled Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response**. Respondents must submit one original and five identical copies. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of Submittal #1 should be stapled separately. The original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members.
- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section should not be included and will be grounds for disqualification.

- C. Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484- 031715 and the words "PHASE II RESPONSE"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Notice to Finalists at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: Melissa Hannah
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Responses submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

D. Questions and Requests for Clarification

Questions about any aspect of the Phase II Response for Finalists, shall be submitted in writing via e-mail to: **Melissa Hannah, e-mail: mehannah@dot.ga.gov, or as directed in the Notice to Finalists, if different.** The deadlines for submission of questions relating to the Phase II Response will be identified in the Notice to Finalists. From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

X. GDOT Terms and Conditions

A. Statement of Agreement

With the submission of a SOQ, the respondent agrees that he/she has carefully examined the Request for Qualifications, and agrees that it is the respondent's responsibility to request clarification on any issues in any section of the Request for Qualifications with which the respondent disagrees or needs clarified. The respondent also understands that failure to mention these items during the question period or in the SOQ will be interpreted to mean that the respondent is in full agreement with the terms, conditions, specifications and requirements in the therein. With submission of a SOQ, the respondent hereby certifies: (a) that this SOQ is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that respondent has not directly or indirectly included or solicited any other respondent to put in a false or insincere SOQ; (c) that respondent has not solicited or induced any person, firm, or corporation to refrain from sending a SOQ.

B. Joint-Venture Proposals, Sub-Consultants, and Vendors

GDOT does not generally desire to enter into "joint-venture" agreements with multiple firms. In the event two or more firms desire to "joint-venture", it is strongly recommended that one incorporated firm propose and maintain status as the Program Management firm with the remaining firms participating as major firms. Any joint-venture, proposed and established as a separate business entity, should have its own set of books and supporting documentation sufficient for an audit trail. Transactions should be recorded consistent with the joint-venture agreement, and care must be taken to ensure that the joint-venture bears its equitable share of the costs. Therefore, "unpopulated joint-ventures" would not have an adequate accounting system suitable for cost reimbursement contracts.

However more traditional "populated joint-ventures" are welcomed. A populated joint-venture is where an alliance is brought to life by infusing it with working capital, employees, and control systems. The alliance implements all necessary business systems, including payroll processing, purchasing, property control, etc. The alliance will develop its own indirect rate structure and calculates its own indirect cost rates, based on the direct and indirect costs it incurs.

Sub-Consultants shall generally be considered any team member which is performing any service which typically requires prequalification, which is subject to the Audit and Accounting System Requirements, and whose services are billed as costs. Sub-Consultant Team Members must be written into the resulting Agreement and are subject to all terms and conditions in the Agreement. Vendors shall be considered any team member which is performing any service which typically does not require prequalification, which is not subject to the Audit and Accounting System Requirements, and whose services are billed as direct expenses. Vendors may not be written into the resulting Agreement and may not be subject to all terms and conditions in the Agreement.

C. Non-Discrimination and DBE Requirements

The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d--42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Audit and Accounting System Requirements

GDOT reserves the right to reject any proposal with firms that do not meet the following requirements:

1. Firm(s) should have an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
2. Any firm that currently has an aggregate contract amount exceeding \$250,000 should have submitted their yearly CPA overhead audit.
3. Firm(s) should have no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
4. The prime is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

E. Submittal Costs and Confidentiality

All expenses for preparing and submitting responses are the sole cost of the respondent submitting the response. The Department is not obligated to any respondent to reimburse such expenses. All submittals upon receipt become the property of the Department. Labeling information provided in submittals as "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until a final award.

F. Award Conditions

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon the Department and does not obligate the Department to procure or contract for any services. Neither the Department nor any respondent submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by the Department and a respondent containing such terms and conditions as are negotiated between those parties. The Department reserves the right to waive non-compliance with any requirements of this Request for Qualifications and to reject any or all proposals submitted in responses. Upon review of responses, the Department will determine the respondent(s) proposal that in the sole judgment of the Department is in the best interest of the Department (if any is so determined), with respect to the evaluation criteria stated herein. The Department then intends to conduct negotiations with such respondent(s) to determine if an acceptable contract may be reached.

G. Debriefings

In lieu of Pre-Award and Post-Award debriefings, it shall be the Department's policy to provide the "Selection Package" at the time of the Selection Announcement (also referred to as the Announcement of Entering into Negotiations). The "Selection Package" will include the scores and comments of phases for all firms who responded and will typically be provided as a PDF file and e-mailed. Previously, pre-award debriefings only provided the scores and comments of the firm. It shall be the policy of the Department that all debriefings will typically be conducted in writing.

H. Right to Cancel or Change RFQ

GDOT reserves the right to cancel any and all Request for Qualifications where it is determined to be in the best interest of the Department to do so. GDOT reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.

It is the responsibility of all firms interested in submitting Statement of Qualifications (SOQs) for this advertisement to routinely check the posting on the Georgia Procurement Registry for any revisions to this RFQ.

I. Substitutions, Alternates, Exceptions, and Extensions

No substitutions or alternates will be accepted for this solicitation. Any respondent submitting substitutions or alternates will be considered non-responsive and will not be considered for award.

J. GDOT Code of Conduct Pertaining to Conflict of Interest in the Award and Administration of Contracts

Pursuant to GDOT Policy 3A-17, any GDOT employee who leaves the employment of the Department and subsequently becomes employed with a consultant firm and whose duties while employed with the Department included the direct involvement with the negotiation, administration, or management of a contract in which the firm is either the primary consultant or a subconsultant **SHALL NOT** be authorized to work on that contract as an employee of that firm for a period of one (1) year after their employment ends.

Additionally, on July 1st of each year, any consultant firm that is under contract with the Department as a prime or sub consultant shall provide to the Department's Chief Procurement Officer (CPO) a current list of all former Department employees employed by the firm and a document that certifies the responsibilities of those employees as it relates to the current contracts with the Department. This certification document shall attest to the fact that over the last year no former Department employee that is employed by their firm has worked on a contract between the Department and their firm where that employee, when employed by the Department, had direct involvement with the selection, award and/or administration of the consultant contract. Any consultant firm entering into a contract with the Department for the first time as a prime or sub consultant shall provide the initial required list of former Department employees and certification prior to the contract effective date. If the Department's CPO determines at any point during a contract that an actual conflict exists as it relates to the above paragraph, then the CPO shall have the authority to issue a stop work order on that contract.

EXHIBIT I

Project/Contract

1. Project Number(s): N/A
2. PI Number(s): N/A
3. County(ies): Statewide
4. Description: Operational Improvement Traffic Engineering and Design Services
5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

1. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.06	Traffic Operations Studies
3.07	Traffic Operations Design

2. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.09	Location Studies
1.10	Traffic Analysis
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.04	Multi-lane Rural Interstate Limited Access Design
3.05	Multi-lane Urban Interstate Limited Access Design
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.09	Traffic Control Systems Analysis, Design and Implementation
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
3.15	Highway Lighting
5.01	Land Surveying
5.02	Engineering Surveying
5.04	Aerial Photography
5.05	Photogrammetry
5.06	Topographic Remote Sensing
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.03	Hydraulic and Hydrologic Studies (Soils & Foundation)

9.01	Erosion, Sedimentation, and Pollution Control Plan
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6. Scope:

The Consultant shall provide

Projects consisting of but are not limited to intersection, interchange, and corridor improvements, roundabouts, and other innovative intersection design concepts (e.g. DLTs, DDIs, RCUTs, or MUTs). Under the terms of the contract, the team will perform various design-related tasks including, but not limited to, the following:

- A. Preparation of public hearing or public information meeting displays, visualizations, and materials.
- B. Preparation of existing field database.
 - 1. Aerial photography.
 - 2. Field Surveys.
 - 3. Photogrammetric mapping.
 - 4. D. Digital Terrain Models (DTM).
 - 5. Location of utilities.
 - 6. Production of existing right of way and property line maps and processing of field enhancements for map models.
 - 7. Environmental Studies.
- C. Preparation of Traffic Engineering Studies (e.g. capacity analyses, safety analyses, traffic analysis using modeling/micro-simulation/meso-simulation software, and deterministic analysis software).
- D. Collection of Traffic Volume summaries and traffic data.
- E. Conceptual Studies or Reports.
- F. Hydrologic and hydraulic analysis and design of hydraulic systems.
- G. Preliminary roadway design and plans.
- H. Right of way plans.
- I. Field stakeout.
- J. Miscellaneous engineering design and plans (e.g., signing and marking plans, traffic signal plans, erosion control plans, utility plans, lighting plans, stage construction and maintenance of traffic plans, landscaping plans, and wetland mitigation plans.
- K. Final roadway design and plans.
- L. Geotechnical services, including soil surveys.
- M. Preparation of supplemental specifications and special provisions.
- N. Construction cost estimates.
- O. Environmental studies and documentation.
- P. Soil Surveys.
- Q. UST assessments.
- R. Collection of Traffic Data.

7. Related Key Team Leaders:

- A. Traffic Analysis Specialist
- B. Road Design Team Lead

**EXHIBIT II
CERTIFICATION FORM**

I, _____, being duly sworn, state that I am _____ (title) of _____

_____ (firm) and hereby duly certify that I have read and understand the information presented in the attached proposal and any enclosure and exhibits thereto.

Initial each box below indicating certification. The person initialing must be the same person who signs the Certification Form. (If unable to initial any box for any reason, place an "X" in the applicable box and attach a statement explaining the non-certification. The Department will review and make a determination as to whether or not the firm shall be considered further or disqualified).

- I further certify that to the best of my knowledge the information given in response to the Request for Qualifications is full, complete and truthful.
- I further certify that the submitting firm and any principal employee of the submitting firm has not, in the immediately preceding five (5) years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked or been subjected to disciplinary proceedings, nor is any team members/principals currently under indictment for any reason related to actions on public infrastructure projects.
- I further certify that I understand that Firms included on the current Federal list of firms suspended or debarred are not eligible for selection and that the submitting firm has not, in the immediately preceding five (5) years, been suspended or debarred from contracting with any federal, state or local government agency, and further, that the submitting firm is not now under consideration for suspension or debarment from any such agency.
- I further certify that the submitting firm has not in the immediately preceding five (5) years been defaulted in any federal, state or local government agency contract and further, that the submitting firm is not now under any notice of intent to default on any such contract, nor has been removed from a contract or failed to complete a contract as assigned due to cause or default.
- I further certify that the firm or any affiliate(s) has not been involved in any arbitration, litigation, mediation, dispute review board or other dispute resolution proceeding with a client, business partner, or government agency in the last five years involving an amount in excess of \$500,000 related to performance on public infrastructure projects.
- I further certify that there are not any pending regulatory inquiries that could impact our ability to provide services if we are the selected consultant.
- I further certify that there are no possible conflicts of interest created by our consideration in the selection process or by our involvement in the project.
- I further certify that the submitting firm's annual average revenue for the past five (5) years is sufficient to allow the services to be delivered effectively by our firm and that there are no trends in the revenue which may be concerning other than normal market fluctuations.
- I further certify that in regards to Audit and Accounting System Requirements, that the submitting firm:
 - I. Has an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
 - II. Has submitted its yearly Certified Public Accountant overhead audit if it currently has an aggregate contract amount exceeding \$250,000.
 - III. Has no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
 - IV. Is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

I acknowledge, agree and authorize, and certify that the proposer acknowledges, agrees and authorizes, that GDOT may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the GDOT may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and agree that all of the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the GDOT to award a contract.

A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial or rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.

Sworn and subscribed before me

This ____ day of _____, 20__.

Signature

NOTARY PUBLIC

My Commission Expires: _____

NOTARY SEAL

EXHIBIT III

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contracting Entity/Respondent: _____

Address: _____

Solicitation No./Contract No. : RFQ-484-031715

Solicitation/Contract Name: Operational Improvement Traffic Engineering and Design Services

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify/Company Identification Number

Date of Authorization

Signature of Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Consultant

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 201__

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

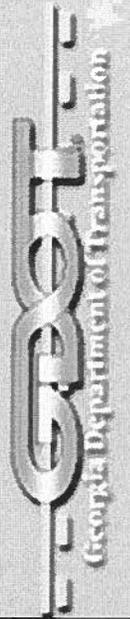
ATTACHMENT 1

Submittal Formats for GDOT Engineering Projects

	# of Pages Allowed
Cover Page	-> 1
A. Administrative Requirements	
1. Basic Company Information	Excluded
a. Company name	
b. Company Headquarter Address	
c. Contact Information	
d. Company Website	
e. Georgia Addresses	
f. Staff	
g. Ownership	
2. Notarized Certification Form (Exhibit II) for Prime	-> 1
3. Notarized Georgia Security and Immigration Compliance Act Affidavit (Exhibit III)	-> 1
4. Signed Cover Page of any Addenda Issued	-> 1 (each addenda)
B. Experience and Qualifications	
1. Project Manager	2
a. Education	
b. Registration	
c. Relevant engineering experience	
d. Relevant project management experience	
e. Relevant experience using GDOT specific processes, etc.	
2. Key Team Leader Experience	1 (each)
a. Education	
b. Registration	
c. Relevant experience in applicable resource area	
d. Relevant experience using GDOT specific processes, etc.	
3. Prime's Experience	2
a. Client name, project location, and dates	
b. Description of overall project and services performed	
c. Duration of project services provided	
d. Experience using GDOT specific processes, etc.	
e. Clients current contact information	
f. Involvement of Key Team Leaders	
4. Area Class Table and Notice of Professional Consultant Qualifications for Prime and Sub-Consultants	-> Excluded
C. Resources/Workload Capacity	
1. Overall Resources	Excluded
a. Organization chart	
b. Primary office to handle project and staff description of office and benefits of office	
c. Narrative on Additional Resource Areas and Ability	1
2. Project Manager Commitment Table	-> Excluded
3. Key Team Leaders Project commitment table	-> Excluded

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #: RFQ-484-031715
SOLICITATION TITLE: Operational Improvement Traffic Engineering and Design Services
SOLICITATION DUE DATE: March 17, 2015
SOLICITATION TIME DUE: 2:00pm



No.	Consultants	Date	Time	Exhibit II - Certification	Exhibit III - GSICA	Signed Addendum If Applicable	Compliant with Page # Limitations	Compliant with Required Format	Meets Required Area Classes	Comments
1	ARCADIS U.S., Inc.	3/17/2015	12:46 PM	X	X	X	X	X	X	*In minimum Requirements which is not reviewed by Selection Committee
2	Atkins North America, Inc	3/17/2015	10:27 AM	X	X	X	X	X	X	
3	Clark Patterson Engineers, Surveyor and Architects, P.C.	3/17/2015	9:26 AM	X	X	X	X	X	X	
4	CROY Engineering, LLC	3/16/2015	2:46 PM	X	X	X	X	X	X	
5	GCA, Inc.	3/17/2015	10:56 AM	X	X	X	X	X	X	
6	GHD, Inc.	3/17/2015	10:04 AM	X	X	X	X	X	X	
7	Gresham, Smith and Partners	3/17/2015	10:02 AM	X	X	X	X	X	X	
8	Kimley-Horn and Associates, Inc.	3/17/2015	11:37 AM	X	X	X	X	X	X	
9	Michael Baker Jr., Inc. (Disqualified)	3/17/2015	9:28 AM	X	X	X	X	X	X	Disqualified for to many KTL
10	Parsons Transportation Group, Inc.	3/17/2015	12:28 PM	X	X	X	X	X	X	
11	Pond & Company	3/17/2015	1:02 PM	X	X	X	X	X	X	
12	URS Corporation	3/17/2015	12:25 PM	X	X	X	X	X	X	
13	Wolverton & Associates, Inc.	3/17/2015	10:19 AM	X	X	X	X	X	X	

GDOT GUIDE FOR SELECTION COMMITTEE MEMBERS

RFQ 484-031715

Operational Improvements TE & DS

This ENTIRE GUIDE must be reviewed carefully by all Selection Committee Members BEFORE the evaluation of submittals.

Coordination and Communication

Melissa Hannah will coordinate the overall submittal evaluation process and serve as Facilitator of any Selection Committee Meetings through the completion of the evaluation. All Committee members will be provided copies of submittals and related information, and will be notified of any proposed (if applicable) meetings, conference calls, and deadlines. **IMPORTANT- All written communication** (e-mails, memos, scoresheets, handwritten notes in SOQs, etc.) related to the evaluation can be subject to public record. Therefore, all such communication should be limited to objective and verifiable information.

Evaluation Process

The evaluation and scoring will be handled in two phases. Phase I will be the evaluation of the written Statements of Qualifications received from all respondents. Phase II will be the evaluation of the written responses from the Finalists. The scoring for the Finalists will be carried forward from Phase I and added to the scores from Phase II to determine the highest ranked Finalists and hence with whom negotiations will be initiated. The criteria to be utilized in the evaluation and scoring are as follows:

Phase I

- **PM, Key Team Leader(s), and Prime's Experience and Qualifications – (20% or 200 Points)**
- **PM, Key Team Leader(s), and Prime's Resources and Workload Capacity – (30% or 300 Points)**

Phase II

- **Technical Approach – (40% or 400 Points)**
- **Past Performance – (10% or 100 Points)**

Phase I Evaluation of Statements of Qualifications

Evaluation of Eligible Submittals

Submittals determined eligible must be read thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will determine the rating for each criteria as follows:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

Directions for use of the Evaluation Preliminary Scoring Forms:

Scoring forms will be distributed to all Selection Committee members along with copies of submittals which were received and validated. Evaluators will have the option of using the hard copy forms or an electronic version of the form. However, to ensure that Open Records Request can be filled in compliance with the law, Evaluators who choose to use the electronic version of the form should only maintain one version of the form and must provide the electronic version of the form to Procurement. Each evaluator will use their numbered scoring form for scoring all submittals. Evaluators must ensure that the name of the Firm being evaluated is written in the appropriate box to identify the Firm to whom the ratings and comments belong. Using the criteria categories in **Evaluation of Eligible Submittals** above, each submittal will be given a **preliminary score** for each of the criteria. The Reviewer should provide comments for each section which support

the rating. Reviewers should not seek to write down everything that the submittal contains. Rather, Reviewers should first determine the rating and then answer why they feel the rating is warranted.

The review, preliminary scoring, and comments MUST be completed prior to the Selection Committee Meeting and must be sent to the Procurement Facilitator by the deadline given in order to make efficient and effective usage of all Selection Committee Members time.

Evaluation Meeting:

All completed Scoring Forms with the preliminary scores and comments for each criteria of each firm, must be brought to the Selection Committee Meeting planned for Tuesday, March 31, 2015. The completed forms must be turned in at the conclusion of the meeting.

Prior to the meeting, the Facilitator will use the scores and subsequent ranks to determine where the majority of the discussion should be focused. Generally, the majority of the discussion will center on the top submittals. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted.

The final rankings will be used to determine the three to five Finalists who will proceed and have their scores carried forward to Phase II of the evaluation.

It is important to note, that all evaluation scoring, notes, and comments will be subject to open records and there is a very high likelihood they will be reviewed by a wide variety of individuals. For this reason, it is extremely important to adhere to all guidelines and suggestions contained in this Guide for Selection Committee Members.

Phase II

Evaluation of Technical Approach and Past Performance

- Finalists will be required to submit a written response which must detail the Technical approach (including design concepts and use of alternative methods).
- Past Performance - Procurement will be checking references and will provide the results of the reference checks to the Selection Committee. The Selection Committee will also be allowed to bring any information for consideration they have available regarding the Firm's performance on any project/contract.

Submittals and Past Performance information must be read/considered thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will make notes in the submittals and must be prepared to discuss their position in the Selection Committee Meeting for Phase II. **The review and notes MUST be completed prior to the Selection Committee Meeting.**

Evaluation Meeting:

All notes must be brought to the Selection Committee Meeting planned for Friday, May 08, 2015. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted. The Committee will assign the following ratings:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

FINAL SCORING AND SELECTION

The scores from Phase I and Phase II will be added together and a final overall ranking will be determined and provided for Selection Committee approval.

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF TOP SUBMITTALS FOR PHASE I

Solicitation Title:	<i>Operational Improvement Traffic Engineering and Design Services</i>	1	ARCADIS U.S., Inc.	
Solicitation #:	<i>RFQ-484-031715</i>	2	Atkins North America, Inc	
PHASE I - Individual Committee Member Scoring and Overall Ranking based on Published Criteria FOR TOP TEN SUBITTALS		2	Kimley-Horn and Associates, Inc.	
(This Page For GDOT Use)				
SUBMITTING FIRMS	(RANKING)		4	Gresham, Smith and Partners
			4	Wolverton & Associates, Inc.
			6	Parsons Transportation Group, Inc.
			7	CROY Engineering, LLC
		Group	7	GCA, Inc.
		Score	9	GHD, Inc.
			9	Pond & Company
			9	URS Corporation
			12	Clark Patterson Engineers, Surveyor and Architects, P.C.
			13	Michael Baker Jr., Inc. (Disqualified)
ARCADIS U.S., Inc.	425	1		
Atkins North America, Inc	375	2		
Clark Patterson Engineers, Surveyor and Architects, P.C.	125	12		
CROY Engineering, LLC	250	7		
GCA, Inc.	250	7		
GHD, Inc.	175	9		
Gresham, Smith and Partners	300	4		
Kimley-Horn and Associates, Inc.	375	2		
Michael Baker Jr., Inc. (Disqualified)	0	13		
Parsons Transportation Group, Inc.	275	6		
Pond & Company	175	9		
URS Corporation	175	9		
Wolverton & Associates, Inc.	300	4		

Evaluation Criteria →

Experience and Qualifications

Resources availability and Workload Capacity

<i>Maximum Points allowed =</i>	200	300	Scores and Group Ranking	
SUBMITTING FIRMS	▼	▼	Total Score	Ranking
ARCADIS U.S., Inc.	Excellent	Good	425	1
Atkins North America, Inc	Good	Good	375	2
Clark Patterson Engineers, Surveyor and Architects, P.C.	Marginal	Marginal	125	12
CROY Engineering, LLC	Adequate	Adequate	250	7
GCA, Inc.	Adequate	Adequate	250	7
GHD, Inc.	Adequate	Marginal	175	9
Gresham, Smith and Partners	Good	Adequate	300	4
Kimley-Horn and Associates, Inc.	Good	Good	375	2
Michael Baker Jr., Inc. (Disqualified)	Poor	Poor	0	13
Parsons Transportation Group, Inc.	Marginal	Good	275	6
Pond & Company	Adequate	Marginal	175	9
URS Corporation	Adequate	Marginal	175	9
Wolverton & Associates, Inc.	Good	Adequate	300	4
<i>Maximum Points allowed =</i>	200	300	500 %	

RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	ARCADIS U.S., Inc.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Excellent
<p>The evaluators agreed on an excellent rating because the experience of the project manager and the prime are directly relevant to the scope of work in this contract. This demonstrates experience, alternative design and national expertise for the prime.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The evaluators agreed that the availability of the PM and key team leaders was good. Having three under each lead with assigned project types is positive. Regarding the roadway lead there is some concern with availability.</p>			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Atkins North America, Inc	# of Evaluators	
Experience and Qualifications		Assigned Rating	Good
<p>A rating of good was given because the size and scope of the PM's and prime's experience was relevant to the contract. Evaluators were concerned that the traffic lead demonstrated experience with more planning work than operational improvements.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>Evaluators felt the firm shows they have great availability regarding the PM and the two key team leads. The firm is not showing a strong sub to assist them or good availability for those with roundabout experience.</p>			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Clark Patterson Engineers, Surveyor and Architects, P.C.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Marginal
<p>The experience of the team is less relevant considering the size and scope of this contract. The Firm has the wrong description presented for the project title. It is difficult to determine the firm's prior experience based on information presented. Two of the five projects listed for prime experience are the subs experience and not the primes.</p>			
Resources availability and Workload Capacity		Assigned Rating	Marginal
<p>Evaluators gave a rating of marginal because of concern with the PM's availability. There was no mention of concept on managing resources and delivery of programs. The firm's local office shows the prime is limited but they have a strong sub.</p>			

RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	CROY Engineering, LLC	# of Evaluators	
Experience and Qualifications	Assigned Rating	Adequate	
<p>The firm had adequate experience and qualifications. The analyst had only five years of experience and the experience of the PM and prime showed to be less relevant to the scope and size of this contract.</p>			
Resources availability and Workload Capacity	Assigned Rating	Adequate	
<p>A rating of adequate was given because the organization chart is unclear to the evaluators regarding which personnel works for the prime or their subs. Also the firm doesn't identify roundabout peer review.</p>			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	GCA, Inc.	# of Evaluators	
Experience and Qualifications	Assigned Rating	Adequate	
<p>The PM and prime experience is extensive but less relevant to the contract and subsequent scope. The experience of the prime is not recent or relevant to Environmental Impact Statement (EIS).</p>			
Resources availability and Workload Capacity	Assigned Rating	Adequate	
<p>The availability of the team as a whole is adequate. Design and half of their analysis is being handled by subs and this was concerning to the evaluators.</p>			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	GHD, Inc.	# of Evaluators	
Experience and Qualifications	Assigned Rating	Adequate	
<p>The PM and prime experience is not relevant to the scope of this project. The PM experience appears not to be recent and the prime experience is actually work done as a sub. Their traffic analyst has a wealth of experience but it is mainly traffic signal focused.</p>			
Resources availability and Workload Capacity	Assigned Rating	Marginal	
<p>The bulk of the teams focus is on roundabouts but the road design is only being done by subs and does not list participants or team members from other supporting firms.</p>			

RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Graham, Smith and Partners	# of Evaluators	
Experience and Qualifications		Assigned Rating	Good
<p>Evaluators felt that the size and scope of the experience of the prime and key team leads are relevant to this contract. The team also has considerable years of experience which is good.</p>			
Resources availability and Workload Capacity		Assigned Rating	Adequate
<p>Firm's resources and workload are adequate. The prime resources and availability are good but the team lacks adequate support from subs.</p>			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Kimley-Horn and Associates, Inc.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Good
<p>Evaluators gave a rating of good because the scope of work for the prime and the PM is relevant to the contract. The traffic analyst shows that they have good experience with alternative intersections.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The team has a strong sub with a considerable amount of work. The team's structure is liked by evaluators because it is split up and their availability is acceptable. They didn't identify roundabout peer reviewer though.</p>			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Michael Baker Jr., Inc. (Disqualified)	# of Evaluators	
Experience and Qualifications		Assigned Rating	Poor
Resources availability and Workload Capacity		Assigned Rating	Poor

RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Parsons Transportation Group, Inc.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Marginal
Experience and qualifications of the PM and Analyst is less relevant to the full scope of the contract. Four of the five projects listed in the prime's experience are not relevant.			
Resources availability and Workload Capacity		Assigned Rating	Good
Evaluators rated resources and workload as good because the large team has strong subs and seems to be adequate and they are showing good availability.			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Pond & Company	# of Evaluators	
Experience and Qualifications		Assigned Rating	Adequate
The PM experience doesn't demonstrate project delivery and/or management. Evaluators felt that some of the prime experience is less relevant to the contract and some of the experience is relevant.			
Resources availability and Workload Capacity		Assigned Rating	Marginal
All three team members have more than 50% of their time committed and the evaluators viewed this as marginal for this contract and scope.			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	URS Corporation	# of Evaluators	
Experience and Qualifications		Assigned Rating	Adequate
The PM experience doesn't demonstrate project delivery and/or management locally. A portion of the prime's experience is less relevant than other parts presented.			
Resources availability and Workload Capacity		Assigned Rating	Marginal
A rating of marginal was given by the evaluators because two of the three team members have more than 50% of their time committed.			
RFQ	RFQ-484-031715	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Wolverton & Associates, Inc.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Good
The PM and prime have a wealth of experience in projects relevant to the operational improvement program. The PM is somewhat traffic signal focused which is why the evaluators felt a rating of good was sufficient.			
Resources availability and Workload Capacity		Assigned Rating	Adequate
The availability looks fine but there are some concerns with depth of the presented team which is why a rating of adequate was given by evaluators.			



SELECTION OF FINALISTS

RFQ-484-031715 Operational Improvement TE & DS

The Georgia Department of Transportation is pleased to announce the selection of the following firms as finalists regarding the above RFQ-484-031715:

**ARCADIS U.S., Inc.
Atkins North America, Inc.
Gresham, Smith and Partners
Kimley-Horn & Associates, Inc.
Wolverton & Associates Inc.**

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #:	RFQ-484-031715			
SOLICITATION TITLE:	Operational Improvement Traffic Engineering and Design Services			
SOLICITATION DUE DATE:	April 29, 2015			
SOLICITATION TIME DUE:	2:00pm			
No.	Consultants	Date	Time	Compliant with Page # Limitations
1	ARCADIS U.S., Inc.	4/29/2015	9:48 AM	X
2	Atkins North America, Inc	4/29/2015	11:10 AM	X
3	Kimley-Horn and Associates, Inc.	4/29/2015	10:16 AM	X
4	Gresham, Smith and Partners	4/29/2015	11:13 AM	X
5	Wolverton & Associates, Inc.	4/29/2015	11:55 AM	X

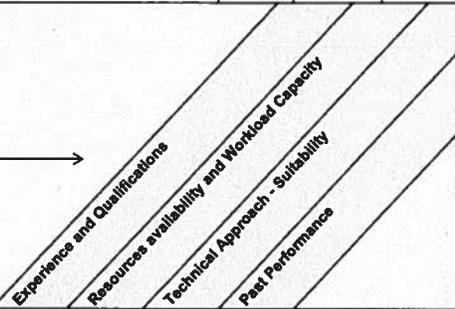
GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF SUBMITTALS

Solicitation Title:	Operational Improvement Traffic Engineering and Design Services	1	ARCADIS U.S., Inc.
Solicitation #:	RFQ-484-031716	2	Wolverton & Associates, Inc.
PHASE I AND PHASE II - Individual Committee Member Scoring and Overall Ranking based on Published Criteria		3	Atkins North America, Inc.
		4	Kimley-Horn and Associates, Inc.
		5	Gresham, Smith and Partners

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SUBMITTING FIRMS	(RANKING)	
	Sum of	Group
	Total Score	Ranking
ARCADIS U.S., Inc.	925	1
Atkins North America, Inc.	675	3
Kimley-Horn and Associates, Inc.	650	4
Gresham, Smith and Partners	600	5
Wolverton & Associates, Inc.	700	2

Evaluation Criteria →



SUBMITTING FIRMS	PHASE I		PHASE II		Group Scores and Ranking	
	Maximum Points allowed = 200	300	400	100	Total Score	Ranking
ARCADIS U.S., Inc.	Excellent	Good	Excellent	Excellent	925	1
Atkins North America, Inc.	Good	Good	Adequate	Excellent	675	3
Kimley-Horn and Associates, Inc.	Good	Good	Adequate	Good	650	4
Gresham, Smith and Partners	Good	Adequate	Adequate	Excellent	600	5
Wolverton & Associates, Inc.	Good	Adequate	Good	Excellent	700	2
Maximum Points allowed =	200	300	400	100	1000 %	

RFQ	RFQ-484-031716	PHASE 2 SUMMARY COMMENTS	
Firm	ARCADIS U.S., Inc.		
Suitability -Technical Approach		Assigned Rating	Excellent
<p>The evaluators agreed on an excellent rating because ARCADIS did an exceptional job on exhibiting design build and quick response. They mentioned using state funding which was very responsive. They also exhibited an excellent discussion on prioritization and delivery approaches.</p>			
Past Performance		Assigned Rating	Excellent
<p>The evaluation committee was impressed with the firms current activity as the incumbent. The firm has very responsive customer service and flexibility which led evaluators to give a rating of excellent.</p>			
RFQ	RFQ-484-031716	PHASE 2 SUMMARY COMMENTS	
Firm	Atkins North America, Inc		
Suitability -Technical Approach		Assigned Rating	Adequate
<p>Evaluators gave a rating of adequate because they didn't see any unique explanations. Atkins didn't mention using state funding but they did mention having a roundabout. Also, the firm talked about qualifications and knowledge of innovative design. Their response was very centered on Plan Development Process (PDP).</p>			
Past Performance		Assigned Rating	Excellent
<p>The evaluation committee has reviewed the reference checks and rated the firm an excellent because they have an outstanding past history on quick delivery responses (winter weather projects).</p>			
RFQ	RFQ-484-031716	PHASE 2 SUMMARY COMMENTS	
Firm	Kimley-Horn and Associates, Inc.		
Suitability -Technical Approach		Assigned Rating	Adequate
<p>The firm spoke on Plan Development Process (PDP) and didn't provide much uniqueness to their approach and centered around typical project delivery. Their expertise in analysis shows to be strong. The evaluators agreed on an adequate rating.</p>			
Past Performance		Assigned Rating	Good
<p>A discussion was held about the reference checks which one of the referenced projects in the technical approach received a moderate rating so the evaluators agreed to give a rating of good.</p>			

RFQ	RFQ-484-031716	PHASE 2 SUMMARY COMMENTS	
Firm	Gresham, Smith and Partners		
Suitability -Technical Approach	Assigned Rating	Adequate	
<p>The evaluators felt that the differentiators listed did not feel relevant to this contract but there was some good discussion in the technical approach.</p>			
Past Performance	Assigned Rating	Excellent	
<p>The past performance on projects including interstate signing upgrades demonstrated some issues with Quality Control/Quality Assurance (QC/QA).</p>			
RFQ	RFQ-484-031716	PHASE 2 SUMMARY COMMENTS	
Firm	Wolverton & Associates, Inc.		
Suitability -Technical Approach	Assigned Rating	Good	
<p>A rating of good was given because the firm has unique approaches to program delivery. They had good discussion on benefit cost (B/C) ratios and they had an intuitive discussion on available funding.</p>			
Past Performance	Assigned Rating	Excellent	
<p>The committee has reviewed the reference checks and felt that their experience with the firms work on signal design and diversion diamond interchange (DDI's) has been positive.</p>			

RFQ 484-031715
Operational Improvement Traffic Engineering & Design Services

**Reference Check Scores for
ARCADIS U.S., Inc.**

Reference A

Firm Name	GDOT, Atlanta, GA		
Project Name	I-285 at Riverside Drive Roundabout Interchange Design Build		
Project Manager	Marlo Clowers	Title	Senior Project Manager
Contact Information	404-631-1713		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	10	
Comments	The firm does good quality work. They are very responsive to follow-up request and provide additional information when needed. They have good QA/QC.		

Reference B

Firm Name	City of Sandy Springs		
Project Name	Roswell Road Widening Over I-285		
Project Manager	Garrin Coleman	Title	Transportation Planning Division Manager
Contact Information	770-206-2017		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	9	
Comments	The firm is very responsive and did the work on time. Would consider using the firm again.		

RFQ 484-031715
Operational Improvement Traffic Engineering & Design Services

**Reference Check Scores for
Atkins North America, Inc.**

Reference A

Firm Name	GDOT, Atlanta, GA		
Project Name	SR 35 Intersection Improvements, PI #0007183		
Project Manager	Charity Belford	Title	Local Greants Office Engineer
Contact Information	404-347-0235		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	10	
Comments	Atkins is an exceptional firm. Was very fortunate to have benefited having them as a firm to work with.		

Reference B

Firm Name	GDOT, Atlanta, GA		
Project Name	SR 22-US 80 at CR 33 / Holley Road, PI #0009576		
Project Manager	Perry Black	Title	Project Manager
Contact Information	404-631-1224		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	10	
Comments	The firm does good work and are very responsive. They paid good attention to detail.		

RFQ 484-031715
Operational Improvement Traffic Engineering & Design Services

**Reference Check Scores for
Gresham, Smith and Partners**

Reference A

Firm Name	GDOT, Atlanta, GA		
Project Name	GDOT-Statewide Safety Improvements		
Project Manager	Michael D. Turpeau, Jr.	Title	Traffic Safety Program Supervisor
Contact Information	404-291-5880		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	7	
	3. Rate the firm's ability to meet the established project goals.	7	
	4. Rate the firm's technical assistance in program management.	8	
	5. Rate the overall success of the project thus far.	7	
Comments	The PM and the consultant did a good job for the safety task orders for the project.		

Reference B

Firm Name	GDOT, Tennille, GA		
Project Name	GDOT-US 78 at SR 124 Improvements		
Project Manager	Neal O'Brien	Title	District Preconstruction Engineer
Contact Information	478-552-4629		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	9	
Comments	The project is still on-going and they are doing a very good job. Would consider them for any other future projects.		

RFQ 484-031715
Operational Improvement Traffic Engineering & Design Services

**Reference Check Scores for
Kimley-Horn and Associates, Inc.**

Reference A

Firm Name	GDOT-Atlanta, GA		
Project Name	Interchange Reconstruction, SR 400/US 19 at Northridge Road, PI #751580		
Project Manager	Marlo Clowers	Title	Engineer II
Contact Information	404-631-1713		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	7	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management.	8	
	5. Rate the overall success of the project thus far.	10	
Comments	The firm could strengthen their QA/QC process. Would use the firm again for future projects.		

Reference B

Firm Name	Gwinnett County Department of Transportation		
Project Name	Interchange Modification, I-85 at SR 140/Jimmy Carter Boulevard		
Project Manager	Lewis Cooksey	Title	Project Manager
Contact Information	770-822-7428		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	10	
Comments	Would use the firm again in the near future.		

RFQ 484-031715
Operational Improvement Traffic Engineering & Design Services

**Reference Check Scores for
Wolverton & Associates, Inc.**

Reference A

Firm Name	City of Augusta		
Project Name	Wrightsboro Road at Bobby Jones Expressway Signal Design		
Project Manager	Glen Bollinger	Title	Traffic Engineer Manager
Contact Information	706-821-1077		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	9	
Comments	The firm showed professionalism which the City of Augusta appreciated. Was very familiar with the firms staff for a lot of years.		

Reference B

Firm Name	GDOT, Atlanta, GA		
Project Name	Statewide Signal Design Contract		
Project Manager	Sue Anne Decker	Title	Traffic Operations Pogram Manager
Contact Information	404-635-2843		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	10	
Comments	Ms. Decker stated she has had nine projects with them and they did a great job on all of them.		

Reference Check Summary for
RFQ-484-031715

Operational Improvement Traffic Engineering & Design Services

	ARCADIS U.S., Inc.	Atkins North America, Inc.	Gresham, Smith and Partners	Kimley-Horn and Associates, Inc.	Wolverton & Associates, Inc.
Questions (to be answered on 1-10 scale, 10 indicates best)					
1. Rate the firm's quality of leadership in Project Management for your project.					
Reference A	10	10	8	8	9
Reference B	9	9	9	10	10
Section Average	9.50	9.50	8.50	9.00	9.50
2. Rate the overall services of the firm's staff for the duration of the project.					
Reference A	10	9	7	7	9
Reference B	9	9	9	10	10
Section Average	9.50	9.00	8.00	8.50	9.50
3. Rate the firm's ability to meet the established project goals.					
Reference A	10	10	7	8	9
Reference B	9	8	9	10	10
Section Average	9.50	9.00	8.00	9.00	9.50
4. Rate the firm's technical assistance in program management.					
Reference A	10	10	8	8	9
Reference B	9	9	9	10	10
Section Average	9.50	9.50	8.50	9.00	9.50
5. Rate the overall success of the project thus far.					
Reference A	10	10	7	10	9
Reference B	9	10	9	10	10
Section Average	9.50	10.00	8.00	10.00	9.50
Overall Average	9.50	9.40	8.20	9.10	9.50

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Search Results

Current Search Terms: arcadis*

Your search for "arcadis*" returned the following results...

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Entity	ARCADIS OF NEW YORK, INC.	Status: Active
DUNS: 107398604	CAGE Code: 1MQN4	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/19/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS U.S., INC.	Status: Active
DUNS: 081509838	CAGE Code: 005Q6	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/18/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS Deutschland GmbH	Status: Active
DUNS: 327720165	NCAGE Code: DB403	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/07/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS THELEN JV	Status: Active
DUNS: 830669813	CAGE Code: 5GT84	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/19/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS U.S., INC.	Status: Active
DUNS: 783194769	CAGE Code: 6SR86	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/18/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS U.S., INC.	Status: Active
DUNS: 004037466	CAGE Code: 6UXH5	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/18/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS U.S., INC.	Status: Active
DUNS: 143490659	CAGE Code: 6SRJ2	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/18/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS RTKL JV	Status: Active
DUNS: 966122272	CAGE Code: 6AFR4	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/18/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	ARCADIS DEUTSCHLAND GMBH	Status: Active
DUNS: 341658070	NCAGE Code: CE125	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 05/07/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		
Entity	Ayuda ARCADIS 8a Joint Venture LLC	Status: Active
DUNS: 079270472	CAGE Code: 72AS4	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 04/26/2016	Delinquent Federal Debt? No	
Purpose of Registration: All Awards		

Glossary

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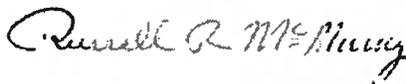
By

Functional Area - Entity Management

By

Functional Area - Performance Information

STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION
NOTICE OF PROFESSIONAL CONSULTANT QUALIFICATION
 You are qualified to provide Consulting Services to the Department of Transportation for the
 area-classes of work checked below. Notice of qualification is not a notice of selection.

NAME AND ADDRESS	ISSUE DATE	DATE OF EXPIRATION
ARCADIS U.S., Inc. 2410 Paces Ferry Road, Suite 400 Atlanta, GA 30339	6/12/14	6/30/17
	SIGNATURE	
		
1. Transportation Planning <input checked="" type="checkbox"/> 1.01 State Wide Systems Planning Urban Area and Regional Transportation Planning <input checked="" type="checkbox"/> 1.02 Planning 1.03 Aviation Systems Planning <input checked="" type="checkbox"/> 1.04 Mass and Rapid Transportation Planning <input checked="" type="checkbox"/> 1.05 Alternate System and Corridor Location Planning 1.06 Unknown <input checked="" type="checkbox"/> 1.06a NEPA Documentation 1.06b History <input checked="" type="checkbox"/> 1.06c Air Studies <input checked="" type="checkbox"/> 1.06d Noise Studies <input checked="" type="checkbox"/> 1.06e Ecology 1.06f Archaeology 1.06g Freshwater Aquatic Surveys <input checked="" type="checkbox"/> 1.07 Attitude, Opinion and Community Value Studies 1.08 Airport Master Planning <input checked="" type="checkbox"/> 1.09 Location Studies <input checked="" type="checkbox"/> 1.10 Traffic Studies 1.11 Traffic and Toll Revenue Studies <input checked="" type="checkbox"/> 1.12 Major Investment Studies <input checked="" type="checkbox"/> 1.13 Non-Motorized Transportation Planning	3. Highway Design Roadway (Continued) <input checked="" type="checkbox"/> 3.09 Traffic Control Systems Analysis, Design and Implementation <input checked="" type="checkbox"/> 3.10 Utility Coordination 3.11 Architecture <input checked="" type="checkbox"/> 3.12 Hydraulic and Hydrological Studies (Roadway) <input checked="" type="checkbox"/> 3.13 Facilities for Bicycles and Pedestrians 3.14 Historic Rehabilitation 3.15 Highway Lighting <input checked="" type="checkbox"/> 3.16 Value Engineering <input checked="" type="checkbox"/> 3.17 Design of Toll Facilities Infrastructure	
2. Mass Transit Operations 2.01 Mass Transit Program (Systems) Management <input checked="" type="checkbox"/> 2.02 Mass Transit Feasibility and Technical Studies 2.03 Mass Transit Vehicle and Propulsion System Mass Transit Controls, Communications and Information Systems 2.04 Mass Transit Architectural Engineering 2.05 Mass Transit Unique Structures 2.06 Mass Transit Electrical and Mechanical Systems Mass Transit Operations Management and Support Services 2.07 Aviation 2.08 Mass Transit Program (Systems) Marketing	4. Highway Structures <input checked="" type="checkbox"/> 4.01 Minor Bridges Design <input checked="" type="checkbox"/> 4.02 Major Bridges Design 4.03 Movable Span Bridges Design <input checked="" type="checkbox"/> 4.04 Hydraulic and Hydrological Studies (Bridges) <input checked="" type="checkbox"/> 4.05 Bridge Inspection	
3. Highway Design Roadway <input checked="" type="checkbox"/> 3.01 Two-Lane or Multi-Lane Rural Generally Free Access Highway Design Two-Lane or Multi-Lane with Curb and Gutter Generally Free Access Highways Design <input checked="" type="checkbox"/> 3.02 Including Storm Sewers Two-Lane or Multi-Lane Widening and Reconstruction, with Curb and Gutter and Storm Sewers in Heavily Developed Commercial, Industrial and Residential Urban Areas <input checked="" type="checkbox"/> 3.03 Multi-Lane, Limited Access Expressway Type Highway Design <input checked="" type="checkbox"/> 3.04 Design of Urban Expressway and Interstate <input checked="" type="checkbox"/> 3.05 Traffic Operations Studies <input checked="" type="checkbox"/> 3.06 Traffic Operations Design <input checked="" type="checkbox"/> 3.07 Landscape Architecture	5. Topography <input checked="" type="checkbox"/> 5.01 Land Surveying <input checked="" type="checkbox"/> 5.02 Engineering Surveying <input checked="" type="checkbox"/> 5.03 Geodetic Surveying 5.04 Aerial Photography 5.05 Aerial Photogrammetry 5.06 Topographic Remote Sensing <input checked="" type="checkbox"/> 5.07 Cartography 5.08 Subsurface Utility Engineering	
	6. Soils, Foundation & Materials Testing <input checked="" type="checkbox"/> 6.01a Soil Surveys <input checked="" type="checkbox"/> 6.01b Geological and Geophysical Studies <input checked="" type="checkbox"/> 6.02 Bridge Foundation Studies Hydraulic and Hydrological Studies (Soils and Foundation) <input checked="" type="checkbox"/> 6.03 Laboratory Materials Testing 6.04a Field Testing of Roadway Construction Materials <input checked="" type="checkbox"/> 6.04b Hazard Waste Site Assessment Studies	
	8. Construction <input checked="" type="checkbox"/> 8.01 Construction Supervision	
	9. Erosion and Sedimentation Control <input checked="" type="checkbox"/> 9.01 Erosion, Sedimentation, and Pollution Control and Comprehensive Monitoring Program <input checked="" type="checkbox"/> 9.02 Rainfall and Runoff Reporting <input checked="" type="checkbox"/> 9.03 Field Inspections for Compliance of Erosion and Sedimentation Control Devices Installations	