

DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

INTERDEPARTMENT CORRESPONDENCE

October 19, 2015

RFQ #: 484-080615
RFQ Title: Regional General Engineering and Support Services, Contract #3, Region #3 – Coastal Plain Region
FROM: Darlene Parker, Transportation Services Procurement Manager
TO: Treasury Young, Procurement Administrator
SUBJECT: Ranking Approval

The Office of Procurement's Transportation Services Procurement Section has reviewed and evaluated Statements of Qualifications, Technical Approach, and Past Performance for the above referenced project.

Attached for your review is one (1) set of the following:

- Advertisement and all Addendums
- Consultants' Submission Prescreening Checklist – Phase I
- GDOT Guide for Selection Committee Members (Phase I and II)
- Preliminary Ratings and Comments from Evaluators
- Selection Committee Ratings for Top Respondents – Phase I
- Selection Committee Comments for Top Respondents – Phase I
- Selection of Finalists Notification and Notice to Selected Finalists
- Consultants' Submission Prescreening Checklist – Phase II
- Selection Committee Overall Ratings for Phase I and Phase II
- Selection Committee Comments for Finalists – Phase II
- Past Performance Reference Checks and any available additional documentation
- Verification of Non-Debarment from SAM Website for Intended Awardee
- Prequalification Certificate for Intended Awardee

The five (5) highest firms in order of ranking are as follows:

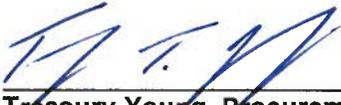
1. **Wolverton & Associates, Inc.**
2. **Atkins North America, Inc.**
3. **Jacobs Engineering Group Inc.**
4. **Heath & Lineback Engineers, Inc.**
5. **AECOM Technical Services, Inc.**

The Selection Committee recommends the selection of the top ranked firm, **Wolverton & Associates, Inc.**

Concurrence with Award from Responsible Division Director:

Certification Procurement Requirements Met:


Joe Carpenter, Division Director of P3/Program Delivery


Treasury Young, Procurement Administrator

DJP:rsf

Attachments



Georgia Department of Transportation

Request for Qualifications

To Provide

Regional General Engineering and Support Services

RFQ-484-080615

Qualifications Due: August 6, 2015

**Georgia Department of Transportation
One Georgia Center
600 West Peachtree Street, NW
Atlanta, Georgia 30308**

REQUEST FOR QUALIFICATIONS

484-080615

Regional General Engineering and Support Services

Recent RFQ Changes/Updates

This page serves to provide a means for the Department to summarize recent changes to its RFQ format so that interested respondents can ensure their Statements of Qualifications (SOQs) are in compliance. Failure to ensure compliance may cause SOQs to be disqualified. The contents of this summary are not intended to represent all the modifications made to this document, but those which are a change or clarification to a policy or response requirement. Respondents should refer to each of the referenced sections in the table below in order to review the change or clarification. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely read and review the entire RFQ and follow instructions carefully (see **Section I. General Project Information, A. Overview** for details).

For questions regarding these changes, please refer to **Section VIII. Instruction for Submittal for Phase I – Statements of Qualifications, C. Question and Requests for Clarification.**

Date of Change	RFQ Section Impacted	Summary of Change
July 7, 2015	Section I.E	Modified the term of the IDIQ contract to three (3) years with options to extend the contract to a maximum of five (5) years
July 7, 2015	Numerous	Removed Workload Capacity as an evaluation criteria and as information to be included in the Statement of Qualifications.
July 7, 2015	Section IV.B and VI.B	Modified the evaluation criteria and information to be included in the Statement of Qualifications for Project Manager, Key Team Lead(s) and Prime Consultant experience. Note – This change does impact the information to be provided in the respondents SOQ and does change the page count requirement for SOQ.
July 7, 2015	Section IV.B and VI.B	Added an additional resource (Key Team Member) to the Experience and Qualifications section. The Consultant shall use the addition resource listed to high-light one (1) member of the team (outside of the Project Manager and Key Team Leads), that is important to the overall delivery of the contract. Note – This change does impact the information to be provided in the respondents SOQ and does change the page count requirement for SOQ.
July 7, 2015	Section IV.C and VI.C	Expanded these sections to include the identification of additional resources (outside of the Project Manager, Key Team Lead(s), and Key Team Member) and to provide a short description of each resource and how the resource shall be utilized to help address region specific challenges. Note – This change does impact the information to be provided in the respondents SOQ and does change the page count requirement for SOQ.
June 12, 2015	Section IV.B. and IV.C.	For Phase I of the evaluation process, the percentage assigned to the total evaluation for the Project Manager, Key Team Leader(s) and Prime's Experience and Qualifications has been increased from twenty percent (20%) to thirty percent (30%) and the percentage assigned to the total evaluation for the Project Manager, Key Team Leader(s) and Prime's Resources and Workload Capacity has been decreased from thirty percent (30%) to twenty percent (20%).

Date of Change	RFQ Section Impacted	Summary of Change
June 12, 2015	Section VI.B.2.	Clarification is provided regarding the Department's position on disqualification when a respondent provides more than the allowed Key Team Leaders, as well as when a respondent does not provide all of the required Key Team Leaders.
June 12, 2015	Section VI.B.3.	<p>The requirement which limits the Prime Consultant's projects, presented as part of the Prime's Experience and Qualifications during the Phase I process, to the previous five (5) years has been removed. This will allow respondents to use projects outside of the previous restriction of the last five years.</p> <p>Note – This change does impact the information to be provided in the respondents SOQ by providing a broader range of eligible projects for consideration of the prime respondent.</p>
June 12, 2015	Section X.A.	Clarification is provided regarding the Department's position on disqualification when administrative information is not provided in accordance with the RFQ as well as when qualification information is not provided in accordance with the RFQ.

REQUEST FOR QUALIFICATIONS

484-080615

Regional General Engineering and Support Services

I. General Project Information

A. Overview

The Georgia Department of Transportation (GDOT) is soliciting SOQs from qualified firms to provide Regional General Engineering and Support Services for the projects listed below:

Contract	Counties	PI/Project #	Project Description
1	To include all counties in District 1 and District 6 and Douglas and Cobb counties in District 7. Hereafter referred to as Ridge, Valley and Upper Piedmont region ⁽¹⁾ .	N/A	Regional General Engineering and Support Services for Region #1 - Ridge, Valley and Upper Piedmont region.
2	To include Newton, Morgan, Greene, Oglethorpe, Wilkes, Lincoln, Jasper, Putnam and Taliaferro counties in District 2, all counties in District 3, and Fulton, DeKalb, Clayton, and Rockdale counties in District 7. Hereafter referred to as Lower Piedmont region ⁽¹⁾ .	N/A	Regional General Engineering and Support Services for Region #2 - Lower Piedmont region.
3	To include all counties in District 2 except for Newton, Morgan, Greene, Oglethorpe, Wilkes, Lincoln, Jasper, Putnam and Taliaferro counties, and all counties in District 4 and District 5. Hereafter referred to as Coastal Plain region ⁽¹⁾ .	N/A	Regional General Engineering and Support Services for Region #3 - Coastal Plain region.

(1) A map showing the boundaries of the three (3) regions can be found in **Attachment 2** (DOT Districts – Regional Statewide Master Contract Regions).

This Request for Qualifications (RFQ) seeks to identify potential providers for the Scope of Services for each project/contract listed in Exhibit I. Firms that respond to this RFQ, and are determined by GDOT to be sufficiently qualified, may be deemed eligible, and invited to offer written plan proposals and/or possibly present and/or interview for these services. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely review the entire RFQ and follow instructions carefully. GDOT reserves the right to reject any or all Statements of Qualifications or Consultant Plan Proposals, and to waive technicalities and informalities at the discretion of GDOT.

B. **IMPORTANT- A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.**

From the advertisement date of this solicitation until successful respondents are selected and the award is made official and announced, firms are not allowed to communicate about this solicitation or scope with any staff of GDOT including the Commissioner and GDOT Board Members, except for the submission of questions as instructed in the RFQ, or with the contact designated in **RFQ Section VIII.C.**, or as provided by any existing work agreement(s). For violation of this provision, GDOT reserves the right to reject the submittal of the offending respondent.

- C. The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.**

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Scope of Services

Under the terms of the resulting Agreements, the selected consultants will provide general engineering and support services, as well as all associated engineering related services for the GDOT Projects identified. The anticipated scope of work for each project/contract is included in **Exhibit I**.

E. Contract Term and Type

GDOT anticipates one (1) On-Call Indefinite Delivery, Indefinite Quantity contract to be awarded to one (1) firm, for each project/contract identified. GDOT anticipates that the Contract Type will be paid via Firm Fixed Price and/or Cost Plus Fixed Fee methodology. As an On-Call Indefinite Delivery, Indefinite Quantity contract(s), the Agreements will remain in effect for three (3) years, with an option to extend the Agreement via a Supplemental Agreement, if necessary to allow assigned tasks to be completed. The full term of the Agreement shall not exceed a maximum of five (5) years.

F. Contract Amount

The On-Call, Indefinite Delivery Indefinite Quantity contract(s) will have a minimum of Twenty-Five Thousand Dollars (\$25,000.00) and a maximum of Seven Million Dollars (\$7,000,000.00). The Department will only consider increasing the maximum amount in the event that services are needed while the successor contract is being procured, however; the Department will seek to ensure that the successor contract is in place to prevent such need.

II. Selection Method

A. Method of Communication

All general communication of relevant information regarding this solicitation will be made via the Georgia Procurement Registry (GPR) under RFQ-484-080615. All firms are responsible for checking the GPR on a regular basis for updates, clarifications, and announcements. GDOT reserves the right to communicate via electronic-mail with the primary contact listed in the Statements of Qualifications. Other specific communications will be made as indicated in the remainder of this RFQ.

B. Phase I - Selection of Finalists

Based on the Statements of Qualifications submitted in response to the projects/contracts listed in this RFQ, the Selection Committee will review the **Experience and Qualifications** and **Additional Resources and Challenges** listed in **Section IV. Selection Criteria for Phase I**. The Selection Committee will discuss the top submittals and the final rankings of the top submittals will be determined. From the final rankings of the top submittals, the Selection Committee will identify three (3) to five (5) firms which will be shortlisted.

All firms must meet the minimum requirements as listed in **Section IV.A.** below.

C. Finalist Notification for Phase II

Firms selected and shortlisted as finalists will receive notification and final instructions from GDOT regarding the **Phase II – Technical Approach and Past Performance** response.

D. Phase II - Finalists Response on Technical Approach and Past Performance

GDOT will request a written proposal of the three (3) to five (5) finalist firms for each project/contract. GDOT reserves the right to request a presentation/interview on any project/contract as determined in its best interests; however, this additional requirement shall typically be reserved for the most complex projects. Each finalist firm shall be notified in writing and informed of the proposal due date. Any additional detailed proposal instructions and requirements, beyond that provided in **Section V. Selection Criteria for Phase II**, for the finalists will be provided in the Finalist Notification. All members of the Selection Committee will review the written proposal (and will attend the presentation/interview if so chosen). **Firms shall not address any questions, prior to the award announcement, to anyone other than the designated contact.**

E. Final Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. The Selection Committee will discuss the Finalist's Phase II Responses and the final rankings will be determined.

Negotiations will then be initiated with the top-ranked firm(s) to finalize the terms and conditions of the contract(s), including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm(s), GDOT will formally terminate the negotiations and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

III. Schedule of Events

The following Schedule of Events represents GDOT's best estimate of the Schedule that will be followed. All times indicated are prevailing times in Atlanta, Georgia. GDOT reserves the right to adjust the Schedule as GDOT deems necessary.

PHASE I	DATE	TIME
a. GDOT issues public advertisement of RFQ-484-080615	07/07/2015	-----
b. Deadline for submission of written questions and requests for clarification	7/22/2015	2:00 PM
c. Deadline for submission of Statements of Qualifications	8/6/2015	2:00 PM
d. GDOT completes evaluation and issues notification and other information to finalist firms	TBD	
PHASE II		
e. Deadline for submission of written questions from finalists	TBD	2:00 PM
f. Phase II Response of Finalist firms due	TBD	TBA

IV. Selection Criteria for Phase I - Criteria for Evaluation of Statements of Qualifications

A. Area Class Requirements and Certification

Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification shall be submitted as indicated in **Section VI.B.5.** below. All Submittals will be pre-screened to

verify that the Prime consultant has the required Area Class(es) and that the overall team has the required Area Class(es). Any submittal in which the Prime consultant or the overall team area class requirements are not met will be disqualified from further consideration.

Each submittal will require a certification to allow the Department to analyze risks in determining if any Firm should be ineligible for award. The certification shall cover a wide variety of information. Any firm which responds in any potentially concerning manner must provide additional information as directed herein for consideration by GDOT to determine if Firm is eligible for award.

B. Project Manager, Key Team Leader(s), Key Team Member, and Prime's Experience and Qualifications – 30%

The Selection Committee will evaluate all firms on their Experience and Qualifications, which shall account for a total of thirty (30%) percent of the total evaluation. **The following criteria for scoring Phase I of the evaluation will be utilized to determine which firms are shortlisted:**

- Project Manager's education, registration, relevant project management experience with on-call contracts and management of multiple projects, and experience in utilizing GDOT specific processes, manuals, or guidance.
- Key Team Leaders' education, registration, relevant experience with on-call contract management, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
- Key Team Member's education, registration, importance in the overall delivery of the project/contract, relevant experience with on-call contract management, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
- Prime Consultant's experience delivering on-call contracts, managing multiple projects of similar complexity, size, scope, and function, and experience managing internal and sub-consultant resources to adequately staff projects on an as-needed basis.

C. Additional Resources and Challenges– 20%

The Selection Committee will evaluate all firms on their Additional Resources and approach to addressing region specific challenges which shall account for a total of twenty (20%) percent of the total evaluation. **The following criteria for scoring the Resources will be utilized to determine which firms are shortlisted:**

- Identify and provide a brief description of additional resources, excluding the Project Manager, Key Team Leader(s) and Key Team Member, used to staff the on-call contracts.
- Describe how the additional resources identified will help address the region specific challenges.

V. Selection Criteria for Phase II - Criteria for Evaluation of Technical Approach and Past Performance

A. Technical Approach – 40%

The Selection Committee will evaluate the shortlisted firms (Finalists) on their Technical Approach, which shall account for a total of forty (40%) percent. The Selection Committee shall utilize the following additional criteria for scoring Phase II of the evaluation to determine the highest ranked/most qualified (**NOTE: Scores from Phase I will be carried forward and combined with the scores from the Phase II to determine the final ranking of Finalists**):

- Technical approach to managing on-call contracts.
- Technical approach to assigning and managing services performed by sub-consultants.
- Technical approach to managing uncertain workload and staffing needs.
- Provide any specific qualifications, skills, or knowledge which your firm has which could benefit the contract and subsequent projects.

B. Past Performance – 10%

The Selection Committee may consider information provided via references provided for relevant projects, knowledge any selection committee member has of performance on relevant projects, and performance

evaluations or knowledge presented on GDOT projects. The Selection Committee will consider all factors in their totality and score from 0 to 10 when arriving at a final score for the Past Performance.

VI. Instructions for Content and Preparation of Statements of Qualifications – Phase I Response

The Statements of Qualifications for each project/contract submittal must be submitted in accordance with the instructions provided in Section VIII, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. **It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.**

Cover page – Each project/contract submittal must have a separate cover page for each copy of each submittal for each project/contract and each must list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, County(ies), and Description.

A. Administrative Requirements

It is required to submit the information below for each copy of each submittal for each project. This is general information and will not be scored but may be used to determine eligibility for selection.

1. Basic company information:

- a. **Company name.**
- b. **Company Headquarter Address.**
- c. **Contact Information** - Name and all contact information (telephone number(s) and e-mail address) of primary proposing contact (this will be the individual with whom the Department will direct all communications).
- d. **Company website** (if available).
- e. **Georgia Addresses** - Identify and provide addresses for the offices located in the State of Georgia.
- f. **Staff** - List the number and disciplines of staff members employed in each office in the State of Georgia.
- g. **Ownership** - Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the Offeror a sole proprietorship, partnership, corporation, limited liability Corporation, or other structure?

2. **Certification Form** - Complete the Certification Form (*Exhibit "II" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
3. **Georgia Security and Immigration Compliance Act Affidavit** – Complete the form (*Exhibit "III" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
4. **Addenda** - Signed cover page of any Addenda issued for the Prime **ONLY**.

B. Experience and Qualifications

1. **Project Manager** - Provide information pertaining to the project manager, including but not limited to:
 - a. **Education.**
 - b. **Registration** (if necessary and applicable.)
 - c. **Relevant project management experience** for on-call contracts or multiple projects of similar complexity, size, scope, and function, and experience managing internal and sub-consultant resources to staff projects on an as-needed basis (no more than five (5) projects).
 - d. **Relevant experience utilizing GDOT specific processes, manuals, or guidance** (Plan Development Process, Design Policy, Environmental Procedures Manual, etc.).

This information is limited to two (2) pages maximum.

2. **Key Team Leaders** - Provide qualifications of Key Team Leaders (defined as those individuals who oversee project areas determined as particularly important to each specific project, refer to the Project Description in **Exhibit I, specifically Section 7** for the list of Key Team Leaders for each Project). For each Key Team Leader identified provide:
 - a. **Education.**
 - b. **Registration** (if necessary and applicable.)
 - c. **Relevant experience managing on-call contracts.**
 - d. **Relevant experience utilizing GDOT specific processes, manuals, or guidance** (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key resource area.

This information is limited to five (5) pages containing the qualification information for all Key Team Leaders identified in Section 7 of each Exhibit I. Respondents submitting more than five (5) pages for all Key Team Leaders identified will be subject to disqualification. Respondents who provide more Key Team Leaders than what is outlined in the requirement will be subject to disqualification as this would provide an advantage over firms who complied with the requirement and had the required number of Key Team Leaders. Respondents who do not provide the required Key Team Leaders will be subject to disqualification as this does not meet the requirements of the project and therefore would deem the respondent and its team unqualified for the award.

3. **Key Team Member** – Provide qualifications of one (1) key team member (defined as a team member not included as the Project Manager or a Key Team Leader whose qualifications the Prime firm would like to highlight as essential in the delivery of the proposed project/contract). For the Key Team Member identified provide:
 - a. **Education.**
 - b. **Registration** (if necessary and applicable.)
 - c. **Relevant experience with on-call contracts.**
 - d. **Relevant experience utilizing GDOT specific processes, manuals, or guidance** (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key resource area.
 - e. **Narrative** discussing why the inclusion of the Key Team Member is important in the overall delivery of the project/contract.

This information is limited to a total of one (1) page. Respondents submitting more than one (1) page for the Key Team Member identified will be subject to disqualification. Respondents who provide more Key Team Members than what is outlined in the requirement will be subject to disqualification as this would provide an advantage over firms who complied with the requirement and had the required number of Key Team Members.

4. **Prime Experience** - Provide information on the prime's experience and ability in delivering effective services for projects of similar complexity, size, scope, and function. Describe no more than five (5) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to provide services for GDOT. For each project, the following information should be provided:
 - a. **Client name, project location and dates** during which services were performed.
 - b. **Description of overall project and services performed** by your firm.
 - c. **Duration of project services provided** by your firm, and overall project budget.
 - d. **Experience delivering on-call contracts** which shall also include managing multiple projects of similar complexity, size, scope and function and managing internal and sub-consultant resources to adequately staff projects on an as-needed basis.
 - e. **Experience utilizing GDOT specific processes, manuals, or guidance** (PDP, Design Policy, Environmental Procedures Manual, etc.)
 - f. **Client(s) current contact information** including contact names and telephone numbers.
 - g. **Involvement of Key Team Leaders and Key Team Member** on the projects.

This information is limited to two (2) pages maximum.

5. **Area Class Summary Form and Notice of Professional Consultant Qualifications** - Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members.

Prime Consultants and their sub-consultant team members must meet the Area Class requirements listed in Exhibit I for each project on which they apply. In regards to the required Area Classes, for each project/contract on which they apply, respondents should submit a summary form (example provided in Exhibit IV) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes and firm's meeting the area classes listed on the summary form must meet all required area classes or the team will be disqualified. If a team member's prequalification will expire prior to the due date of the SOQs, documentation must be provided which shows that the firm has submitted its application for prequalification prior to the SOQ due date. The team must maintain its prequalification certification in order to be considered eligible for award if selected. **Additionally, respondents should submit the Notice of Professional Consultant Qualifications (for the Prime Consultant and all sub-consultants for each project) issued by GDOT and attach after the Area Class summary form.**

This information is limited to the one (1) page for the Area Class table (unless the project needs require an extensive list of area classes) and the required Notice of Professional Consultant Qualifications.

C. Additional Resources and Challenges - Provide information regarding the overall resources dedicated to delivering the specific project, including:

1. **Organizational chart** which identifies the project manager, prime, Key Team Leaders, support personnel, and reporting structure.
2. **Primary Office** - Identify and discuss the primary office which will be responsible for handling the specific project and the number and types of staff within the office and how this office could benefit the project and promote efficiency.
3. **Narrative on Additional Resource Areas** – Respondents are also allowed one (1) page to provide information regarding additional resource areas identified as important to the project, to discuss how the key areas will integrate and work together on the project, to discuss any information which is pertinent to these areas, to provide a narrative regarding how the organization of the team, including the PM, Key Team Leaders, and Key Team Member can deliver the project. Respondents may discuss the advantages of the team and the abilities of the team members which will enable the project to move as expeditiously as possible. **Respondents submitting more than the one (1) additional page allowed will be subject to disqualification.**
4. **Identify Additional Resources** – Respondents are allowed five (5) pages to provide information on additional resources, outside of the Project Manager, Key Team Leaders and Key Team Member, providing a brief description of the resource and describe how the additional resources identified will help address the region specific challenges. **Respondents submitting more than the five (5) pages allowed will be subject to disqualification.**

This information is limited to the organization chart, one (1) page of text for the Primary Office and Narrative on Additional Resource Areas, and five (5) pages of text for Identify Additional Resources.

VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response

The following information will only be requested of the shortlisted firms. The Selection Committee will evaluate the shortlisted firms using the information provided as requested below (NOTE: Scores from Phase I will be carried forward to Phase II). Please note that each project/contract will follow an individual schedule which meets the availability of each Selection Committee. For this reason, the Notice to Finalists and resulting Phase II responses may be on different schedules for each project/contract. If a firm is a Finalist on multiple projects/contracts, the Phase II responses should be considered as separate responses which shall be prepared and submitted separately.

The Phase II response must be submitted in accordance with the instructions provided in Section IX, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. **It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.**

Phase II Cover page – Each project/contract submittal must have a separate cover page for each copy of each Phase II submittal for each project/contract and each must indicate the response is for Phase II, list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, County(ies), and Description.

A. Technical Approach

Provide any unique technical approaches your firm offers relative to:

- Managing on-call contracts.
- Assigning and or managing services performed by sub-consultants.
- Managing uncertain workload and staffing needs.
- Any unique challenges of the project/contract and how your firm intends to mitigate these challenges, including quality control, quality assurance procedures.
- Providing any specific qualifications, skills, knowledge of on-call contracts which may uniquely benefit the firm and project/contract.

This information will be limited to a maximum of three (3) pages.

B. Past Performance

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Past performance may be evaluated through the checking of project references for the proposed project manager as well as the firm. The Department will check these references at random. For this reason, attention should be paid to the references provided to ensure that the contact information provided is accurate and the individual references are reachable. Other past performance information which may be utilized includes GDOT consultant performance ratings as well as knowledge that any member of the Selection Committee has pertaining to the past performance of the firm on any project.

VIII. Instructions for Submittal for Phase I - Statements of Qualifications

- A. For each project/contract which is being sought by the firm, there are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VI**, entitled **Instructions for Content and Preparation of Statements of Qualifications – Phase I Response**. Respondents must submit one original and five identical copies for all projects being sought. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of each Submittal #1 should be stapled separately. For each project/contract response, the original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members. If a firm is responding to multiple projects/contracts, each separately bound project/contract may be submitted in a single package (boxed, enveloped, or other). See **Attachment 1** for a summary of how the submittals should be prepared.
- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484-080615 and the words "STATEMENT OF QUALIFICATIONS"** must be clearly indicated on the outside of all of the envelopes or boxes.

Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Schedule of Events (*Section III of RFQ*) at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: R. Steve Farrar
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Statements of Qualifications submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

C. Questions and Requests for Clarification

Questions about any aspect of the RFQ, or the project, shall be submitted in writing via e-mail to: **R. Steve Farrar, e-mail: rfarrar@dot.ga.gov**. The deadlines for submission of questions relating to the RFQ are the times and dates shown in the (**Schedule of Events- Section III**). From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B**.

IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response

THESE INSTRUCTIONS ARE INTENDED SOLELY FOR THOSE FIRMS IDENTIFIED AND NOTIFIED AS FINALISTS. Final Instructions will be provided to the Finalists in the notification.

Please note that each project/contract will follow an individual schedule which meets the availability of each Selection Committee. For this reason, the Notice to Finalists and resulting Phase II responses may be on different schedules for each project/contract.

- A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VII**, entitled **Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response**. Respondents must submit one original and five identical copies for the project for which they have been identified as a Finalist. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of each Submittal #1 should be stapled separately. For each project/contract response, the original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members. In the event that the firm has been identified as a Finalist on more than one project/contract, and the due date and time for the Phase II response is the same and a firm is responding to multiple projects/contracts, each separately bound project/contract may be submitted in a single package (boxed, enveloped, or other.)
- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

- C. Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484-080615 and the words “PHASE II RESPONSE”** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Notice to Finalists at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: R. Steve Farrar
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Responses submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals “proprietary” or “confidential”, or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

D. Questions and Requests for Clarification

Questions about any aspect of the Phase II Response for Finalists, shall be submitted in writing via e-mail to: **R. Steve Farrar, e-mail: rfarrar@dot.ga.gov, or as directed in the Notice to Finalists, if different.** The deadlines for submission of questions relating to the Phase II Response will be identified in the Notice to Finalists. From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

X. GDOT Terms and Conditions

A. Statement of Agreement

With the submission of a SOQ, the respondent agrees that he/she has carefully examined the Request for Qualifications, and agrees that it is the respondent’s responsibility to request clarification on any issues in any section of the Request for Qualifications with which the respondent disagrees or needs clarified. The respondent also understands that failure to mention these items during the question period or in the SOQ will be interpreted to mean that the respondent is in full agreement with the terms, conditions, specifications and requirements in the therein. With submission of a SOQ, the respondent hereby certifies: (a) that this SOQ is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that respondent has not directly or indirectly included or solicited any other respondent to put in a false or insincere SOQ; (c) that respondent has not solicited or induced any person, firm, or corporation to refrain from sending a SOQ.

The respondent also understands that failure to provide required information may result in disqualification. Failure to provide administrative information may not result in disqualification. At the Department’s discretion, the Department may notify the respondent that administrative information is not provided or there was an error in the information provided, **and** the Department will allow a respondent to provide an update to the administrative information. However, the exception to this is the provision of the required **GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**, which by Georgia Law requires disqualification of the response. The above changes mentioned to administrative information would be considered allowable as these would be limited to changes which **do not** affect the information which the evaluators use to score the respondents. Failure of a respondent to provide the specific administrative information as required in the notice will result in disqualification. Any respondent who provides changes in addition to the information requested in the notice shall

be subject to disqualification. Failure of a respondent's SOQ to provide any information pertaining to a respondent and its team's qualifications, of any type, will subject the SOQ to disqualification. The Department will not allow updates to qualifications to be provided to avoid disqualification as this would allow a respondent to modify its SOQ and alter the information which evaluators would score. The above changes related to qualifications would not be allowable as these would allow changes which **do** affect the information which the evaluators use to score the respondents SOQ.

B. Joint-Venture Proposals, Sub-Consultants, and Vendors

GDOT does not generally desire to enter into "joint-venture" agreements with multiple firms. In the event two or more firms desire to "joint-venture", it is strongly recommended that one incorporated firm propose and maintain status as the Program Management firm with the remaining firms participating as major firms. Any joint-venture, proposed and established as a separate business entity, should have its own set of books and supporting documentation sufficient for an audit trail. Transactions should be recorded consistent with the joint-venture agreement, and care must be taken to ensure that the joint-venture bears its equitable share of the costs. Therefore, "unpopulated joint-ventures" would not have an adequate accounting system suitable for cost reimbursement contracts.

However more traditional "populated joint-ventures" are welcomed. A populated joint-venture is where an alliance is brought to life by infusing it with working capital, employees, and control systems. The alliance implements all necessary business systems, including payroll processing, purchasing, property control, etc. The alliance will develop its own indirect rate structure and calculates its own indirect cost rates, based on the direct and indirect costs it incurs.

Sub-Consultants shall generally be considered any team member which is performing any service which typically requires prequalification, which is subject to the Audit and Accounting System Requirements, and whose services are billed as costs. Sub-Consultant Team Members must be written into the resulting Agreement and are subject to all terms and conditions in the Agreement. Vendors shall be considered any team member which is performing any service which typically does not require prequalification, which is not subject to the Audit and Accounting System Requirements, and whose services are billed as direct expenses. Vendors may not be written into the resulting Agreement and may not be subject to all terms and conditions in the Agreement.

C. Non-Discrimination and DBE Requirements

The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d--42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Audit and Accounting System Requirements

GDOT reserves the right to reject any proposal with firms that do not meet the following requirements:

1. Firm(s) should have an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
2. Any firm that currently has an aggregate contract amount exceeding \$250,000 should have submitted their yearly CPA overhead audit **no later than June 30 of each year**.
3. Firm(s) should have no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
4. The prime is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

E. Submittal Costs and Confidentiality

All expenses for preparing and submitting responses are the sole cost of the respondent submitting the response. The Department is not obligated to any respondent to reimburse such expenses. All submittals upon receipt become the property of the Department. Labeling information provided in submittals as "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until a final award.

F. Award Conditions

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon the Department and does not obligate the Department to procure or contract for any services. Neither the Department nor any respondent submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by the Department and a respondent containing such terms and conditions as are negotiated between those parties. The Department reserves the right to waive non-compliance with any requirements of this Request for Qualifications and to reject any or all proposals submitted in responses. Upon review of responses, the Department will determine the respondent(s) proposal that in the sole judgment of the Department is in the best interest of the Department (if any is so determined), with respect to the evaluation criteria stated herein. The Department then intends to conduct negotiations with such respondent(s) to determine if an acceptable contract may be reached.

G. Debriefings

In lieu of Pre-Award and Post-Award debriefings, it shall be the Department's policy to provide the "Selection Package" at the time of the Selection Announcement (also referred to as the Announcement of Entering into Negotiations). The "Selection Package" will include the scores and comments of phases for all firms who responded and will typically be provided as a PDF file and e-mailed. Previously, pre-award debriefings only provided the scores and comments of the firm. It shall be the policy of the Department that all debriefings will typically be conducted in writing.

H. Right to Cancel or Change RFQ

GDOT reserves the right to cancel any and all Request for Qualifications where it is determined to be in the best interest of the Department to do so. GDOT reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.

It is the responsibility of all firms interested in submitting Statement of Qualifications (SOQs) for this advertisement to routinely check the posting on the Georgia Procurement Registry for any revisions to this RFQ.

I. Substitutions, Alternates, Exceptions, and Extensions

No substitutions or alternates will be accepted for this solicitation. Any respondent submitting substitutions or alternates will be considered non-responsive and will not be considered for award.

J. GDOT Code of Conduct Pertaining to Conflict of Interest in the Award and Administration of Contracts

Pursuant to GDOT Policy 3A-17, any GDOT employee who leaves the employment of the Department and subsequently becomes employed with a consultant firm and whose duties while employed with the Department included the direct involvement with the negotiation, administration, or management of a contract in which the firm is either the primary consultant or a sub-consultant **SHALL NOT** be authorized to work on that contract as an employee of that firm for a period of one (1) year after their employment ends..

Additionally, on July 1st of each year, any consultant firm that is under contract with the Department as a prime or sub consultant shall provide to the Department's Chief Procurement Officer (CPO) a current list of all former Department employees employed by the firm and a document that certifies the responsibilities of those employees as it relates to the current contracts with the Department. This certification document shall attest to the fact that over the last year no former Department employee that is employed by their firm has worked on a contract between the Department and their firm where that employee, when employed by the Department, had direct involvement with the selection, award and/or administration of the consultant contract. Any consultant firm entering into a contract with the Department for the first time as a prime or sub consultant shall provide the initial required list of former Department employees and certification prior to the contract effective date. If the Department's CPO determines at any point during a contract that an actual conflict exists as it relates to the above paragraph, then the CPO shall have the authority to issue a stop work order on that contract.

EXHIBIT I-1**Project/Contract 1****Region #1 – Ridge, Valley and Upper Piedmont Region**

1. Project Numbers: N/A
2. PI Numbers: N/A
3. Counties: To include all counties in District 1 and District 6, and Douglas and Cobb counties in District 7.
4. Description: To provide general services for Architectural and Engineering (A&E) design and to support other engineering services for the Department under limited supervision on an “On Call” basis in **Region #1 - Ridge, Valley and Upper Piedmont region..**
5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or sub-consultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.04	Multi-lane Rural Interstate Limited Access Design
3.05	Multi-lane Urban Interstate Limited Access Design

- B. The **Team** (either the Prime Consultant and/or one or more of their sub-consultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.08	Airport Master Planning (AMP)
1.09	Location Studies
1.10	Traffic Analysis
1.12	Major Investment Studies
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.08	Landscape Architecture Design
3.09	Traffic Control Systems Analysis, Design and Implementation
3.10	Utility Coordination
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
3.14	Historic Rehabilitation
3.15	Highway Lighting

Number	Area Class
4.01	Minor Bridge Design
4.02	Major Bridge Design
4.04	Hydraulic and Hydrological Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.04	Aerial Photography
5.05	Photogrammetry
5.06	Topographic Remote Sensing
5.07	Cartography
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies
6.02	Bridge Foundation Studies
6.03	Hydraulic and Hydrologic Studies (Soils & Foundation)
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope:

Under the terms of this Agreement, the selected consultants will provide general services for Architectural and Engineering (A&E) Design and support other engineering services for the Department under limited supervision and on an "On Call" basis in **Region #1 - Ridge, Valley and Upper Piedmont region**. The Scope of Services for the various Task Orders may include, but are not limited to the following items:

A. Preparation of Project concepts, alternatives and reports:

- 1) Development/verification of Project logical termini.
- 2) Define Concept.
- 3) Review Environmentally Sensitive Areas (ESA).

B. Preparation of public hearing and/or Public Information meeting displays and materials:

- 1) Research property boundaries.
- 2) Research property owner names.
- 3) Public Involvement activities.

C. Preparation of mapping and property database including, but not limited to the following:

- 1) Aerial photography.
- 2) Field survey.
- 3) Photogrammetric mapping.
- 4) Cartography.
- 5) Digital Terrain Models (DTM).
- 6) Location of utilities.
- 7) Production of existing Right-of-Way (ROW) and property line map and processing of field enhancements for map models.

D. Hydrologic and hydraulic analysis and design of hydraulic systems.

E. Development of Environmental documents.

F. Preliminary Roadway design and plans:

- 1) Constructability review.
- 2) Establish Design data.

G. Preliminary Bridge design and plans:

- 1) Research existing bridge.
- 2) Develop Preliminary layout.

H. ROW plans:

- 1) Define parcels.
- 2) Calculate takes and remainders.

I. Field stakeout.

J. Miscellaneous engineering designs and plans including, but not limited to the following:

- 1) Capacity analysis.
- 2) Traffic counts.
- 3) Traffic engineering studies.
- 4) Intelligent Transportation System (ITS) design.
- 5) Signing and Marking plans.
- 6) Traffic signal plans.
- 7) Erosion, Sedimentation and Pollution Control and plan preparation.
- 8) Utility plans.
- 9) Lighting plans.
- 10) Stage construction and maintenance of Traffic plans.
- 11) Landscaping plans.
- 12) Wetland mitigation plans.

K. Final Roadway design and plans:

- 1) Final design.
- 2) Summarize quantities.
- 3) QC/QA plans.

L. Final Bridge design and plans:

- 1) Finalize bridge design.
- 2) Summarize quantities.

M. Geotechnical services:

- 1) Soil surveys.
- 2) Borings.
- 3) Bridge Foundation Investigation (BFI) reports.
- 4) Retaining Wall Foundation (WFI) reports.
- 5) Existing pavement evaluations.

N. Preparation of supplemental specifications and special provisions.

- O. Cost estimating including the development and maintenance of Cost Estimate System (CES) estimate in concept, design and Letting for Construction.
- P. Subsurface Utility Engineering (SUE).
- Q. Roundabouts:
 - 1) Peer reviews of engineering studies, concept designs and/or construction plans.
 - 2) Preparation of engineering studies, concept designs and/or construction plans.
 - 3) Performance of post Construction operational studies.
- R. Bridge/Lighting shop drawing reviews.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. Environmental Lead.
- D. Survey Lead.
- E. SUE Lead.
- F. Geotechnical Lead.
- G. Traffic Engineer Lead.

EXHIBIT I-2
Project/Contract 2
Region #2 - Lower Piedmont Region

1. Project Numbers: N/A
2. PI Numbers: N/A
3. County(ies): To include Newton, Morgan, Greene, Oglethorpe, Wilkes, Lincoln, Jasper, Putman and Taliaferro counties in District 2, all counties in District 3 and Fulton, DeKalb, Clayton and Rockdale counties in District 7.
4. Description: To provide general services for Architectural and Engineering (A&E) design and to support other engineering services for the Department under limited supervision on an "On Call" basis in **Region #2 - Lower Piedmont region**.
5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or sub-consultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.04	Multi-lane Rural Interstate Limited Access Design
3.05	Multi-lane Urban Interstate Limited Access Design

- B. The **Team** (either the Prime Consultant and/or one or more of their sub-consultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.08	Airport Master Planning (AMP)
1.09	Location Studies
1.10	Traffic Analysis
1.12	Major Investment Studies
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.08	Landscape Architecture Design
3.09	Traffic Control Systems Analysis, Design and Implementation
3.10	Utility Coordination
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
3.14	Historic Rehabilitation

Number	Area Class
3.15	Highway Lighting
4.01	Minor Bridge Design
4.02	Major Bridge Design
4.04	Hydraulic and Hydrological Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.04	Aerial Photography
5.05	Photogrammetry
5.06	Topographic Remote Sensing
5.07	Cartography
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies
6.02	Bridge Foundation Studies
6.03	Hydraulic and Hydrologic Studies (Soils & Foundation)
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope:

Under the terms of this Agreement, the selected consultants will provide general services for Architectural and Engineering (A&E) Design and support other engineering services for the Department under limited supervision and on an "On Call" basis in **Region #2 - Lower Piedmont region**. The Scope of Services for the various Task Orders may include, but are not limited to the following items:

A. Preparation of Project concepts, alternatives and reports:

- 1) Development/verification of Project logical termini.
- 2) Define Concept.
- 3) Review Environmentally Sensitive Areas (ESA).

B. Preparation of public hearing and/or Public Information meeting displays and materials:

- 1) Research property boundaries.
- 2) Research property owner names.
- 3) Public Involvement activities.

C. Preparation of mapping and property database including, but not limited to the following:

- 1) Aerial photography.
- 2) Field survey.
- 3) Photogrammetric mapping.
- 4) Cartography.
- 5) Digital Terrain Models (DTM).
- 6) Location of utilities.
- 7) Production of existing Right-of-Way (ROW) and property line map and processing of field enhancements for map models.

D. Hydrologic and hydraulic analysis and design of hydraulic systems.

E. Development of Environmental documents.

F. Preliminary Roadway design and plans:

- 1) Constructability review.
- 2) Establish Design data.

G. Preliminary Bridge design and plans:

- 1) Research existing bridge.
- 2) Develop Preliminary layout.

H. ROW plans:

- 1) Define parcels.
- 2) Calculate takes and remainders.

I. Field stakeout.

J. Miscellaneous engineering designs and plans including, but not limited to the following:

- 1) Capacity analysis.
- 2) Traffic counts.
- 3) Traffic engineering studies.
- 4) Intelligent Transportation System (ITS) design.
- 5) Signing and Marking plans.
- 6) Traffic signal plans.
- 7) Erosion, Sedimentation and Pollution Control and plan preparation.
- 8) Utility plans.
- 9) Lighting plans.
- 10) Stage construction and maintenance of Traffic plans.
- 11) Landscaping plans.
- 12) Wetland mitigation plans.

K. Final Roadway design and plans:

- 1) Final design.
- 2) Summarize quantities.
- 3) QC/QA plans.

L. Final Bridge design and plans:

- 1) Finalize bridge design.
- 2) Summarize quantities.

M. Geotechnical services:

- 1) Soil surveys.
- 2) Borings.
- 3) Bridge Foundation Investigation (BFI) reports.
- 4) Retaining Wall Foundation (WFI) reports.
- 5) Existing pavement evaluations.

N. Preparation of supplemental specifications and special provisions.

- O. Cost estimating including the development and maintenance of Cost Estimate System (CES) estimate in concept, design and Letting for Construction.
- P. Subsurface Utility Engineering (SUE).
- Q. Roundabouts:
 - 1) Peer reviews of engineering studies, concept designs and/or construction plans.
 - 2) Preparation of engineering studies, concept designs and/or construction plans.
 - 3) Performance of post Construction operational studies.
- R. Bridge/Lighting shop drawing reviews.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. Environmental Lead.
- D. Survey Lead.
- E. SUE Lead.
- F. Geotechnical Lead.
- G. Traffic Engineer Lead.

EXHIBIT I-3
Project/Contract 3
Region #3 - Coastal Plain Region

1. Project Numbers: N/A
2. PI Numbers: N/A
3. Counties: To include all counties in District 2 except Newton, Morgan, Greene, Oglethorpe, Wilkes, Lincoln, Jasper, Putnam and Taliaferro counties, all counties in District 4 and District 5.
4. Description: To provide general services for Architectural and Engineering (A&E) design and to support other engineering services for the Department under limited supervision on an "On Call" basis in Region #3 - Coastal Plain region.
5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or sub-consultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.04	Multi-lane Rural Interstate Limited Access Design
3.05	Multi-lane Urban Interstate Limited Access Design

B. The **Team** (either the Prime Consultant and/or one or more of their sub-consultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.08	Airport Master Planning (AMP)
1.09	Location Studies
1.10	Traffic Analysis
1.12	Major Investment Studies
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.04	Multi-lane Rural Interstate Limited Access Design
3.05	Multi-lane Urban Interstate Limited Access Design
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.08	Landscape Architecture Design
3.09	Traffic Control Systems Analysis, Design and Implementation
3.10	Utility Coordination

Number	Area Class
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
3.14	Historic Rehabilitation
3.15	Highway Lighting
4.01	Minor Bridge Design
4.02	Major Bridge Design
4.04	Hydraulic and Hydrological Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.04	Aerial Photography
5.05	Photogrammetry
5.06	Topographic Remote Sensing
5.07	Cartography
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies
6.02	Bridge Foundation Studies
6.03	Hydraulic and Hydrologic Studies (Soils & Foundation)
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope:

Under the terms of this Agreement, the selected consultants will provide general services for Architectural and Engineering (A&E) Design and support other engineering services for the Department under limited supervision and on an "On Call" basis in **Region #3 – Coastal Plain region**. The Scope of Services for the various Task Orders may include, but are not limited to the following items:

A. Preparation of Project concepts, alternatives and reports:

- 1) Development/verification of Project logical termini.
- 2) Define Concept.
- 3) Review Environmentally Sensitive Areas (ESA).

B. Preparation of public hearing and/or Public Information meeting displays and materials:

- 1) Research property boundaries.
- 2) Research property owner names.
- 3) Public Involvement activities.

C. Preparation of mapping and property database including, but not limited to the following:

- 1) Aerial photography.
- 2) Field survey.
- 3) Photogrammetric mapping.
- 4) Cartography.
- 5) Digital Terrain Models (DTM).
- 6) Location of utilities.
- 7) Production of existing Right-of-Way (ROW) and property line map and processing of field enhancements for map models.

D. Hydrologic and hydraulic analysis and design of hydraulic systems.

E. Development of Environmental documents.

F. Preliminary Roadway design and plans:

- 1) Constructability review.
- 2) Establish Design data.

G. Preliminary Bridge design and plans:

- 1) Research existing bridge.
- 2) Develop Preliminary layout.

H. ROW plans:

- 1) Define parcels.
- 2) Calculate takes and remainders.

I. Field stakeout.

J. Miscellaneous engineering designs and plans including, but not limited to the following:

- 1) Capacity analysis.
- 2) Traffic counts.
- 3) Traffic engineering studies.
- 4) Intelligent Transportation System (ITS) design.
- 5) Signing and Marking plans.
- 6) Traffic signal plans.
- 7) Erosion, Sedimentation and Pollution Control and plan preparation.
- 8) Utility plans.
- 9) Lighting plans.
- 10) Stage construction and maintenance of Traffic plans.
- 11) Landscaping plans.
- 12) Wetland mitigation plans.

K. Final Roadway design and plans:

- 1) Final design.
- 2) Summarize quantities.
- 3) QC/QA plans.

L. Final Bridge design and plans:

- 1) Finalize bridge design.
- 2) Summarize quantities.

M. Geotechnical services:

- 1) Soil surveys.
- 2) Borings.
- 3) Bridge Foundation Investigation (BFI) reports.
- 4) Retaining Wall Foundation (WFI) reports.
- 5) Existing pavement evaluations.

N. Preparation of supplemental specifications and special provisions.

- O. Cost estimating including the development and maintenance of Cost Estimate System (CES) estimate in concept, design and Letting for Construction.
- P. Subsurface Utility Engineering (SUE).
- Q. Roundabouts:
 - 1) Peer reviews of engineering studies, concept designs and/or construction plans.
 - 2) Preparation of engineering studies, concept designs and/or construction plans.
 - 3) Performance of post Construction operational studies.
- R. Bridge/Lighting shop drawing reviews.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. Environmental Lead.
- D. Survey Lead.
- E. SUE Lead.
- F. Geotechnical Lead.
- G. Traffic Engineer Lead.

**EXHIBIT II
CERTIFICATION FORM**

I, _____, being duly sworn, state that I am _____ (title) of _____

_____ (firm) and hereby duly certify that I have read and understand the information presented in the attached proposal and any enclosure and exhibits thereto.

Initial each box below indicating certification. The person initialing must be the same person who signs the Certification Form. (If unable to initial any box for any reason, place an "X" in the applicable box and attach a statement explaining the non-certification. The Department will review and make a determination as to whether or not the firm shall be considered further or disqualified).

I further certify that to the best of my knowledge the information given in response to the Request for Qualifications is full, complete and truthful.

I further certify that the submitting firm and any principal employee of the submitting firm has not, in the immediately preceding five (5) years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked or been subjected to disciplinary proceedings, nor is any team members/principals currently under indictment for any reason related to actions on public infrastructure projects.

I further certify that I understand that Firms included on the current Federal list of firms suspended or debarred are not eligible for selection and that the submitting firm has not, in the immediately preceding five (5) years, been suspended or debarred from contracting with any federal, state or local government agency, and further, that the submitting firm is not now under consideration for suspension or debarment from any such agency.

I further certify that the submitting firm has not in the immediately preceding five (5) years been defaulted in any federal, state or local government agency contract and further, that the submitting firm is not now under any notice of intent to default on any such contract, nor has been removed from a contract or failed to complete a contract as assigned due to cause or default.

I further certify that the firm or any affiliate(s) has not been involved in any arbitration, litigation, mediation, dispute review board or other dispute resolution proceeding with a client, business partner, or government agency in the last five years involving an amount in excess of \$500,000 related to performance on public infrastructure projects.

I further certify that there are not any pending regulatory inquiries that could impact our ability to provide services if we are the selected consultant.

I further certify that there are no possible conflicts of interest created by our consideration in the selection process or by our involvement in the project.

I further certify that the submitting firm's annual average revenue for the past five (5) years is sufficient to allow the services to be delivered effectively by our firm and that there are no trends in the revenue which may be concerning other than normal market fluctuations.

- I further certify that in regards to Audit and Accounting System Requirements, that the submitting firm:
- I. Has an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
 - II. Has submitted its yearly Certified Public Accountant overhead audit if it currently has an aggregate contract amount exceeding \$250,000.
 - III. Has no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
 - IV. Is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

I acknowledge, agree and authorize, and certify that the proposer acknowledges, agrees and authorizes, that GDOT may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the GDOT may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and agree that all of the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the GDOT to award a contract.

A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial or rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.

Sworn and subscribed before me

This ____ day of _____, 20__.

Signature

NOTARY PUBLIC

My Commission Expires: _____

NOTARY SEAL

EXHIBIT III

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contracting Entity/Respondent: _____

Address: _____

Solicitation No./Contract No. : **RFQ-484-080615**

Solicitation/Contract Name: **Regional General Engineering Services and Support**

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify/Company Identification Number

Date of Authorization

Signature of Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Consultant

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 2015

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

EXHIBIT IV
Area Class Summary Example

Respondents should complete a table similar to the below and indicate by placing an “X” in the appropriate column indicating the firm which meets each required area class for each specific project with particular emphasis on the area classes which the Prime must hold as well as the sub-consultants. The below table is a full listing of all area classes. Since no single advertisement would require every area class, Respondents should delete all the area classes which are not applicable to the project they are pursuing and only include the ones applicable. Particular attention should be paid to the date that consultants certificate expires.

Area Class #	Area Class Description	Prime Consultant Name	Sub-Consultant #1 Name	Sub-Consultant #2 Name	Sub-Consultant #3 Name	Sub-Consultant #4 Name	Sub-Consultant #5 Name	Sub-Consultant #6 Name
	DBE – Yes/No ->							
	Prequalification Expiration Date							
1.01	Statewide Systems Planning							
1.02	Urban Area and Regional Transportation Planning							
1.03	Aviation Systems Planning							
1.04	Mass and Rapid Transportation Planning							
1.05	Alternate Systems Planning							
1.06(a)	NEPA							
1.06(b)	History							
1.06(c)	Air Quality							
1.06(d)	Noise							
1.06(e)	Ecology							
1.06(f)	Archaeology							
1.06(g)	Freshwater Aquatic Surveys							
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)							
1.08	Airport Master Planning (AMP)							
1.09	Location Studies							
1.10	Traffic Analysis							
1.11	Traffic and Toll Revenue Studies							
1.12	Major Investment Studies							
1.13	Non-Motorized transportation Planning							
2.01	Mass Transit Program (Systems Management)							
2.02	Mass Transit Feasibility and Technical Studies							
2.03	Mass Transit Vehicle and Propulsion System							
2.04	Mass Transit Controls, Communication and Information Systems							
2.05	Mass Transit Architectural Engineering							
2.06	Mass Transit Unique Structures							
2.07	Mass Transit Electrical and Mechanical System							
2.08	Mass Transit Operations Management and Support Services							
2.09	Airport Design (AD)							
2.10	Mass Transit Program (Systems Marketing)							
3.01	Two-Lane or Multi-lane Rural Roadway Design							
3.02	Two-Lane or Multi-lane urban Roadway Design							
3.03	Multi-Lane Urban Roadway Widening and Reconstruction							
3.04	Multi-lane Rural Interstate Limited Access Design							
3.05	Multi-lane Urban Interstate Limited Access Design							
3.06	Traffic Operations Studies							
3.07	Traffic Operations Design							
3.08	Landscape Architecture Design							
3.09	Traffic Control Systems Analysis, Design and Implementation							

3.10	Utility Coordination							
3.11	Architecture							
3.12	Hydraulic and Hydrological Studies (Roadway)							
3.13	Facilities for Bicycles and Pedestrians							
3.14	Historic Rehabilitation							
3.15	Highway and Outdoor Lighting							
3.16	Value Engineering (VE)							
3.17	Toll Facilities Infrastructure Design							
4.01	Minor Bridge Design							
4.02	Major Bridge Design							
4.04	Hydraulic and Hydrological Studies (Bridges)							
4.05	Bridge Inspection							
5.01	Land Surveying							
5.02	Engineering Surveying							
5.03	Geodetic Surveying							
5.04	Aerial Photography							
5.05	Photogrammetry							
5.06	Topographic Remote Sensing							
5.07	Cartography							
5.08	Overhead/Subsurface Utility Engineering (SUE)							
6.01(a)	Soil Survey Studies							
6.01(b)	Geological and Geophysical Studies							
6.02	Bridge Foundation Studies							
6.03	Hydraulic and Hydrologic Studies (Soils & Foundation)							
6.04(a)	Laboratory Testing of Roadway Construction Materials							
6.04(b)	Field Testing of Roadway Construction Materials							
6.05	Hazardous Waste Site Assessment Studies							
8.01	Construction Engineering and Supervision							
9.01	Erosion, Sedimentation, and Pollution Control Plan							
9.02	Rainfall and Runoff Reporting							
9.03	Field Inspection for Erosion Control							

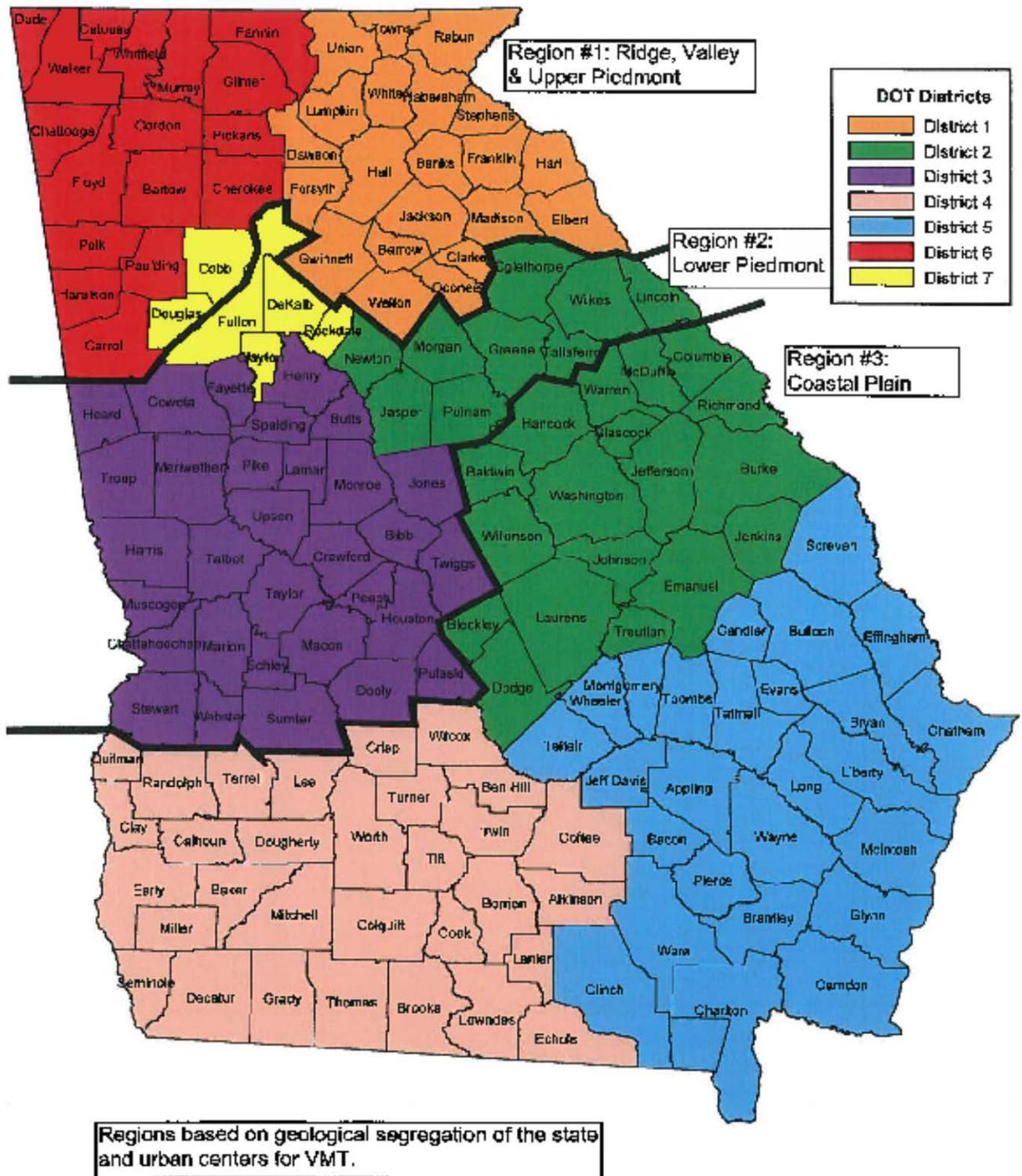
ATTACHMENT 1
Submittal Formats for Regional General Engineering Services and Support

	# of Pages Allowed
Cover Page	-> 1
A. Administrative Requirements	
1. Basic Company Information	
a. Company name	
b. Company Headquarter Address	
c. Contact Information	
d. Company Website	
e. Georgia Addresses	
f. Staff	
g. Ownership	
	Excluded
2. Notarized Certification Form (Exhibit II) for Prime	-> 1
3. Notarized Georgia Security and Immigration Compliance Act Affidavit (Exhibit III)	-> 1
4. Signed Cover Page of any Addenda Issued	-> 1 (each addenda)
B. Experience and Qualifications	
1. Project Manager	
a. Education	
b. Registration	
c. Relevant project management experience of on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	
	2
2. Key Team Leaders' Experience	
a. Education	
b. Registration	
c. Relevant experience with on-call contract delivery	
d. Relevant experience using GDOT specific processes, etc.	
	5
3. Key Team Member Experience	
a. Education	
b. Registration	
c. Relevant experience managing on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	
e. Narrative	
	1
4. Prime's Experience	
a. Client name, project location, and dates	
b. Description of overall project and services performed	
c. Duration of project services provided	
d. Experience delivery on-call contracts	
e. Experience using GDOT specific processes, etc.	
f. Clients current contact information	
g. Involvement of Key Team Leaders and Key Team Member	
	2
5. Area Class Table and Notice of Professional Consultant Qualifications for Prime and Sub-Consultants	-> Excluded
C. Resources	
1. Overall Resources	
a. Organization chart	
b. Primary office to handle project and staff description of office and benefits of office	
c. Narrative on Additional Resource Areas and Ability	
d. Identify additional resources	
	-> Excluded
	1
	5

ATTACHMENT 2

DOT Districts

Regional Statewide Master Contract Regions



ADDENDUM NO. 1

ISSUE DATE: 7/24/2015

This Addendum shall become and form a part of the RFQ for:

RFQ 484-080615 – Regional General Engineering and Support Services

Project/Contract 1 - Region #1 – Ridge, Valley and Upper Piedmont Region

Project/Contract 2 - Region #2 - Lower Piedmont Region

Project/Contract 3 - Region #3 - Coastal Plain Region

NOTE: PLEASE REVIEW CAREFULLY! THERE MAYBE CHANGES TO THE INFORMATION TO BE PROVIDED. FAILURE TO ADHERE TO ANY CHANGES ADDRESSED IN THIS ADDENDUM MAY RESULT IN DISQUALIFICATION.

In the event of a conflict between previously released information and the information contained herein, the latter shall control.

NOTE: A signed acknowledgment of this addendum (this page) MUST be attached to your SUBMITTAL for Phase I.

Firm Name _____

Signature _____ Date _____

Typed Name and Title _____

Georgia Department of Transportation (GDOT)
Office of Transportation Services Procurement
One Georgia Center
600 West Peachtree Street, NW
19th Floor
Atlanta, Georgia 30308

This Addendum, including all questions and answers, shall become and form a part of the original RFQ package and shall be taken into account when preparing your proposal.

The purpose of this addendum is to provide the answers to the written questions received during the question and answer period of the RFQ Phase as follows:

	Questions	Answers
1.	For these submittals, would GDOT accept an organizational chart on one 11 x 17 sheet of paper?	Yes
2.	On page 9 of the RFQ, for Item 2. Key Team Leaders, it states: <i>This information is limited to five (5) pages containing the qualification information for all Key Team Leaders identified in Section 7 of Exhibit I.</i> There are a total of 7 Key Team Leaders for each contract. Can you please confirm that we are to include information for all 7 Key Team Leaders in five (5) pages?	Yes
3.	Since the RFQ has a large number of area class requirements, would GDOT consider allowing a larger paper size (11" x 17", folded to 8 1/2" x 11") for the organization chart? If the 11" x 17" organization chart is not permitted, would GDOT consider allowing use of a font smaller than size 11 for the chart?	See Question 1

	Questions	Answers
4.	Please clarify the maximum page numbers allotted for Phase 1 as described in Section VI. C. 2., 3. and 4. Is it true that there is one (1) page maximum for the Narrative on Additional Resource Areas and an additional five (5) pages to Identify Additional Resources, for a total of 6? And the 1 page max. for the Narrative should also include the Primary office discussion. Please confirm.	Yes
5.	Please consider allowing an 11"x17" org chart, folded to 8.5"x11" as a means of satisfying the one (1) page maximum org chart requirement	See Question 1
6.	Can a sub-consultant be included to satisfy a certain Area Class if their pre-qualification renewal application has been submitted and is in the process of being approved?	Yes
7.	RFQ Page 10, Section VI.C.1. Organizational Chart – Would the Department allow an 11 X 17 sheet for the organization chart?	See Question 1

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #:	RFQ 484-080615	
SOLICITATION TITLE:	Regional General Engineering and Support Services - Contract 3 (Coastal Plain Region)	
SOLICITATION DUE DATE:	August 6, 2015	
SOLICITATION TIME DUE:	2:00pm	

No.	Consultants	Date	Time	Exhibit II - Certification	Exhibit III - GSICAA	Signed Addendum If Applicable	Compliant with Page # Limitations	Compliant with Required Format	Meets Required Area Classes
1	AECOM Technical Services, Inc.	8/6/2015	1:54 PM	x	x	x	x	x	x
2	American Engineers, Inc.	8/6/2015	9:28 AM	x	x	x	x	x	x
3	Atkins North America, Inc	8/6/2015	12:28 PM	x	x	x	x	x	x
4	CDM Smith Inc	8/6/2015	1:31 PM	x	x	x	x	x	x
5	Clark Patterson Engineers, Surveyor and Architects, P.C.	8/6/2015	12:40 PM	x	x	x	x	x	x
6	Gresham, Smith and Partners	8/6/2015	12:15 PM	x	x	x	x	x	x
7	Heath & Lineback Engineers, Inc.	8/6/2015	12:50 PM	x	x	x	x	x	x
8	Jacobs Engineering Group Inc.	8/6/2015	1:12 PM	x	x	x	x	x	x
9	Kimley-Horn and Associates, Inc.	8/6/2015	1:17 PM	x	x	x	x	x	x
10	Michael Baker Jr., Inc.	8/6/2015	11:49 AM	x	x	x	x	x	x
11	Moffatt & Nichol Incorporated	8/6/2015	1:28 PM	x	x	x	x	x	x
12	Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	8/6/2015	1:42 PM	x	x	x	x	x	x
13	Parsons Transportation Group, Inc.	8/6/2015	8:24 AM	x	x	x	x	x	x
14	Pond & Company	8/6/2015	1:33 PM	x	x	x	x	x	x
15	Vaughn & Melton Consulting Engineers, Inc.	8/6/2015	1:02 PM	x	x	x	x	x	x
16	Wolverton & Associates, Inc.	8/6/2015	10:46 AM	x	x	x	x	x	x

SOQ AREA CLASS CHECKLIST

Solicitation #: RFQ 484-080615

Solicitation Title: Regional General Engineering and Support Services - Contract 3 (Coastal Plain Region)

Primes and Subconsultants	1.06(a)	1.06(b)	1.06(c)	1.06(d)	1.06(e)	1.06(f)	1.06(g)	1.07	1.08	1.09	1.10	1.12	3.01	3.02	3.03	3.04	3.05	3.06	3.07	3.08	3.09	3.10	3.12	3.13	3.14	3.15	4.01	4.02	4.04	5.01	5.02	5.03	5.04	5.05	5.06	5.07	5.08	6.01(a)	6.01(b)	6.02	6.03	6.05	9.01	Certificate Expires							
	1 AECOM Technical Services, Inc.	X	x	X	X	X	x		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	x	x	X	X	X	X													2/28/2018					
Southeastern Engineering, Inc.	X				X						X			X	X	X	X	X	X	X	X	X	X	X	X																					12/31/2015					
Ranger Consulting, Inc.																																														5/31/2018					
American Engineers, Inc.									X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X																							9/30/2016			
Settimo Consulting Services Inc.																																														4/30/2016					
Gresham, Smith and Partners	X				X			x		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X																						8/31/2017				
Ecological Solutions	X				X		X																																							2/29/2016					
Willmer Engineering, Inc.																																														2/28/2017					
MHP																																																			
ADP																																																			
Pond & Company									X	X	X	x	X	X	X	X	X	X	X	X	x	x	X	X	X	X	X																					1/31/2018			
Georgia Aerial Surveys, Inc.																																															4/30/2016				
2 American Engineers, Inc.									X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X															9/30/2016			
AECOM Technical Services, Inc.	X	x	X	X	X	x		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	x	x	X	X	X	X	X															2/28/2018			
ARCADIS U.S., Inc.	x	x	x	x									x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x															6/30/2017				
Gresham, Smith and Partners	X				X			x		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	x	x	X	X	X	X															8/31/2017			
Edwards-Pitman Environmental, Inc.	X	X	X	X	X	X	X	X																																								5/31/2017			
Eco-Tech Consultants, Inc.					x																																											8/31/2017			
Sycamore Consulting, Inc.								X																																								8/31/2017			
Settimo Consulting Services Inc.																																																4/30/2016			
Georgia Aerial Surveys, Inc.																																																4/30/2016			
Long Engineering, Inc.													X	X														X		X	X	X	X	X														1/31/2018			
Mead and Hunt, Inc.		x							x																																							12/31/2015			
MC Squared, Inc.																																																	11/30/2017		
JW Robinson & Associates, Inc.																										X																							5/31/2018		
3 Atkins North America, Inc.	X	x	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	x	X	X	X	X	X	X															6/30/2017		
Accura Engineering & Consulting Services, Inc.																																																		3/31/2016	
All Traffic																																																			
Anne Morris and Associates, LLC								X																																											12/31/2016
Atlanta Consulting Engineers, Inc.																											X																								6/30/2018
ARCADIS U.S., Inc.	x	x	x	x				x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x																	6/30/2017		
CCR Environmental, Inc.					X		X																																											7/31/2017	
Columbia Engineering & Services, Inc.													x	x	x	x																																	9/30/2017		
Eco-Tech Consultants, Inc.					x																																													8/31/2017	
Edwards-Pitman Environmental, Inc.	X	X	X	X	X	X	X	X																																										5/31/2017	
Environmental Services, Inc.		x			x																																													12/31/2017	
Georgia Aerial Surveys, Inc.																																																		4/30/2016	
GT Hill Planners Corporation	X	X	X	X	X	X		X																																											11/30/2015
H & H Resources, Inc.																																																			5/31/2017
JW Robinson & Associates, Inc.																																																		5/31/2018	
Long Engineering, Inc.													X	X														X		X	X	X	X																	1/31/2018	
Lord, Aeck & Sarg																																																			
National Data																																																			

GDOT GUIDE FOR SELECTION COMMITTEE MEMBERS

RFQ 484-080615

Regional General Engineering and Support Services

Project/Contract 3 Region #3 - Coastal Plain Region

This ENTIRE GUIDE must be reviewed carefully by all Selection Committee Members BEFORE the evaluation of submittals.

Coordination and Communication

R Steve Farrar will coordinate the overall submittal evaluation process and serve as Facilitator of any Selection Committee Meetings through the completion of the evaluation. All Committee members will be provided copies of submittals and related information, and will be notified of any proposed (if applicable) meetings, conference calls, and deadlines. **IMPORTANT-** *All written communication* (e-mails, memos, scoresheets, handwritten notes in SOQs, etc.) related to the evaluation can be subject to public record. Therefore, all such communication should be limited to objective and verifiable information.

Evaluation Process

The evaluation and scoring will be handled in two phases. Phase I will be the evaluation of the written Statements of Qualifications received from all respondents. Phase II will be the evaluation of the written responses from the Finalists. The scoring for the Finalists will be carried forward from Phase I and added to the scores from Phase II to determine the highest ranked Finalists and hence with whom negotiations will be initiated. The criteria to be utilized in the evaluation and scoring are as follows:

Phase I

- **PM, Key Team Leader(s), and Prime's Experience and Qualifications – (30% or 300 Points)**
- **PM, Key Team Leader(s), and Additional Resources and Challenges – (20% or 200 Points)**

Phase II

- **Technical Approach – (40% or 400 Points)**
- **Past Performance – (10% or 100 Points)**

Phase I Evaluation of Statements of Qualifications

Evaluation of Eligible Submittals

Submittals determined eligible must be read thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will determine the rating for each criteria as follows:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

Directions for use of the Evaluation Preliminary Scoring Forms:

Scoring forms will be distributed to all Selection Committee members along with copies of submittals which were received and validated. Evaluators will have the option of using the hard copy forms or an electronic version of the form. However,

to ensure that Open Records Request can be filled in compliance with the law, Evaluators who choose to use the electronic version of the form should only maintain one version of the form and must provide the electronic version of the form to Procurement. Each evaluator will use their numbered scoring form for scoring all submittals. Evaluators must ensure that the name of the Firm being evaluated is written in the appropriate box to identify the Firm to whom the ratings and comments belong. Using the criteria categories in **Evaluation of Eligible Submittals** above, each submittal will be given a **preliminary score** for each of the criteria. The Reviewer should provide comments for each section which support the rating. Reviewers should not seek to write down everything that the submittal contains. Rather, Reviewers should first determine the rating and then answer why they feel the rating is warranted.

The review, preliminary scoring, and comments MUST be completed prior to the Selection Committee Meeting and must be sent to the Procurement Facilitator by the deadline given in order to make efficient and effective usage of all Selection Committee Members time.

SPECIAL INSTRUCTIONS FOR EVALUATING PHASE I REQUIREMENTS

The following criteria shall be utilized to score each firm related to experience and qualifications of the Project Manager, Key Team Leader(s), Key Team Member and Prime consulting firm portion of this phase:

- Review and evaluation of the Project Manager's education, registration, relevant project management experience with on-call contracts and management of multiple projects, and experience in utilizing GDOT specific processes, manuals, or guidance.
- Review and evaluation of the Key Team Leaders' education, registration, relevant experience with on-call contract management, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
- Review and evaluation of the Key Team Member's education, registration, importance in the overall delivery of the project/contract, relevant experience with on-call contract management, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
- Review and evaluation of the Prime Consultant's experience delivering on-call contracts, managing multiple projects of similar complexity, size, scope, and function, and experience managing internal and sub-consultant resources to adequately staff projects on an as-needed basis.

The following criteria shall be utilized to score each firm related to the Additional Resources and Challenges portion of this phase:

- Review and evaluation of the description of additional resources used to staff the on-call contracts. This shall include how the key areas will integrate and work together on the project, any information which is pertinent to these areas, how the organization of the team, including the PM, Key Team Leaders, and Key Team Member can deliver the project, advantages of the team and the abilities of the team members which will enable the project to move as expeditiously as possible
- Review and evaluation of how the additional resources identified will help address the region specific challenges.

Evaluation Meeting:

All completed Scoring Forms with the preliminary scores and comments for each criteria of each firm, must be brought to the Selection Committee Meeting planned for Friday, August 21, 2015. The completed forms must be turned in at the conclusion of the meeting.

Prior to the meeting, the Facilitator will use the scores and subsequent ranks to determine where the majority of the discussion should be focused. Generally, the majority of the discussion will center on the top submittals. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted.

The final rankings will be used to determine the three to five Finalists who will proceed and have their scores carried forward to Phase II of the evaluation.

It is important to note, that all evaluation scoring, notes, and comments will be subject to open records and there is a very high likelihood they will be reviewed by a wide variety of individuals. For this reason, it is extremely important to adhere to all guidelines and suggestions contained in this Guide for Selection Committee Members.

Phase II

Evaluation of Technical Approach and Past Performance

- Finalists will be required to submit a written response which must detail the Technical approach (including design concepts and use of alternative methods).
- Past Performance - Procurement will be checking references and will provide the results of the reference checks to the Selection Committee. The Selection Committee will also be allowed to bring any information for consideration they have available regarding the Firm's performance on any project/contract.

Submittals and Past Performance information must be read/considered thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will make notes in the submittals and must be prepared to discuss their position in the Selection Committee Meeting for Phase II. **The review and notes MUST be completed prior to the Selection Committee Meeting.**

Evaluation Meeting:

All notes must be brought to the Selection Committee Meeting planned for Friday, October 02, 2015. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted. The Committee will assign the following ratings:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

FINAL SCORING AND SELECTION

The scores from Phase I and Phase II will be added together and a final overall ranking will be determined and provided for Selection Committee approval.

GDOT SELECTION COMMITTEE PRELIMINARY SCORING AND RANKING OF SUBMITTALS

Solicitation Title:	<i>Regional General Engineering and Support Services - Contract 3 (Coastal Plain Region)</i>	1	Wolverton & Associates, Inc.	
Solicitation #:	RFQ 484-080615	2	Parsons Transportation Group, Inc.	
PHASE I - Individual Committee Member Preliminary Scoring based on Published Criteria		3	Atkins North America, Inc	
(This Page For GDOT Use)				
SUBMITTING FIRMS	(RANKING)		6	Michael Baker Jr., Inc.
	Sum of		7	AECOM Technical Services, Inc.
	Individual	Group	8	CDM Smith Inc
	Rankings	Ranking	9	American Engineers, Inc.
		10	Clark Patterson Engineers, Surveyor and Architects, P.C.	
AECOM Technical Services, Inc.	25	7	11	Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)
American Engineers, Inc.	36	9	12	Gresham, Smith and Partners
Atkins North America, Inc	14	3	13	Kimley-Horn and Associates, Inc.
CDM Smith Inc	29	8	14	Moffatt & Nichol Incorporated
Clark Patterson Engineers, Surveyor and Architects, P.C.	36	10	15	Pond & Company
Gresham, Smith and Partners	38	12	16	Vaughn & Melton Consulting Engineers, Inc.
Heath & Lineback Engineers, Inc.	21	5		
Jacobs Engineering Group Inc.	14	4		
Kimley-Horn and Associates, Inc.	40	13		
Michael Baker Jr., Inc.	22	6		
Moffatt & Nichol Incorporated	40	14		
Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	37	11		
Parsons Transportation Group, Inc.	13	2		
Pond & Company	49	15		
Vaughn & Melton Consulting Engineers, Inc.	59	16		
Wolverton & Associates, Inc.	4	1		

Evaluation Criteria →

Experience and Qualifications
Additional Resources and Challenges

Evaluator 1

<i>Maximum Points allowed =</i>	300	200	Phase One Evaluator 1 Individual	
SUBMITTING FIRMS	▼	▼	Total Score	Ranking
AECOM Technical Services, Inc.	Adequate	Good	300	7
American Engineers, Inc.	Adequate	Adequate	250	11
Atkins North America, Inc	Excellent	Good	450	1
CDM Smith Inc	Good	Good	375	4
Clark Patterson Engineers, Surveyor and Architects, P.C.	Adequate	Adequate	250	11
Gresham, Smith and Partners	Adequate	Good	300	7
Heath & Lineback Engineers, Inc.	Good	Good	375	4
Jacobs Engineering Group Inc.	Good	Good	375	4
Kimley-Horn and Associates, Inc.	Adequate	Adequate	250	11
Michael Baker Jr., Inc.	Adequate	Good	300	7
Moffatt & Nichol Incorporated	Adequate	Adequate	250	11
Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	Adequate	Good	300	7
Parsons Transportation Group, Inc.	Excellent	Good	450	1
Pond & Company	Adequate	Adequate	250	11
Vaughn & Melton Consulting Engineers, Inc.	Adequate	Adequate	250	11
Wolverton & Associates, Inc.	Excellent	Good	450	1
<i>Maximum Points allowed =</i>	300	200	500	%



GDOT Solicitation #:	RFQ 484-080615	Phase of Evaluation:	PHASE I - Preliminary Ratings
Evaluator #:	1		
Evaluation Committees should assign Ratings (options and explanation for ratings below) to each Section. Comments must be written in the boxes provided and should justify the rating assigned.			
Poor = Does Not have minimum qualifications/availability = 0% of the Available Points			
Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects = Score 25 % of Available Points			
Adequate = Meets minimum qualification/availability and is generally capable of performing work = 50% of Available Points			
Good = More then meets minimum qualifications/availability and exceeds in some aspects =75% of Available Points			
Excellent = Fully meets qualifications/availability and exceeds in several or all areas = 100% of Available Points			
Firm Name:	AECOM Technical Services, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	→	Adequate
<p><i>Prime consultant & team have experience and qualifications to complete the subject project; some team leads demonstrated experience with on-call contract management (with the exception of the Roadway and Geotechnical leads-that experience was not documented & Sue was not concise). Some key team leads provided experience with projects outside of the region. Key team lead has extensive experience with on-call projects.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	Good
<p><i>Flow chart showed detail and diversity; additional resources demonstrated understanding of the region's transportation challenges and explained how other resources could enhance key lead areas plus others.</i></p>			
Firm Name:	American Engineers, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	→	Adequate
<p><i>PM had on-call experience, but other key team leads only briefly demonstrated that experience; other relevant experience was sometimes outside of the region. Extra key team lead was listed as just another Roadway lead. Prime consultant provided examples of on-call experience.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	Adequate
<p><i>Flow chart was not detailed to responsibility; additional resource areas was overview of key team leads experience, while other additional resources was brief in description (Ecology example was not representative of the region).</i></p>			
Firm Name:	Atkins North America, Inc		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	→	Excellent
<p><i>Prime consultant & team has extensive experience and qualifications to complete the subject project; entire team demonstrated extensive experience with on-call contract management. Key team lead experience with on-call contracts and expected use as a project controller is beneficial.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	Good
<p><i>Flow chart showed detail and diversity; additional resources demonstrated understanding of the region's transportation challenges and explained how other resources could enhance key lead areas plus others.</i></p>			

Firm Name: CDM Smith Inc	
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating  Good
<i>Prime consultant & team have experience and qualifications to complete the subject project; entire team demonstrated experience with on-call contract management (with the exception of the Bridge and Geotechnical leads-that experience was not documented). Key team lead has extensive experience with on-call and region projects.</i>	
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  Good
<i>Flow chart showed detail and diversity; additional resources demonstrated understanding of the region's transportation challenges, although description didn't always mention other additional resources (just listed as the already key team lead or CDMSmith team).</i>	
Firm Name: Clark Patterson Engineers, Surveyor and Architects, P.C.	
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating  Adequate
<i>PM had on-call experience, but other key team leads only briefly demonstrated that experience; other relevant experience was sometimes outside of the region. Extra key team lead will provide assistance to the PM. Prime consultant provided some examples of on-call experience.</i>	
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  Adequate
<i>Flow chart was not detailed to responsibility; additional resource area discussion was brief/not detailed and had a number of typos.</i>	
Firm Name: Gresham, Smith and Partners	
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating  Adequate
<i>PM didn't provide on-call experience, as well as other key team leads (Survey lead and Geotechnical lead); others presented some on-call experience (some relevant non on-call experience was outside of the region). Extra key team lead has region experience and knowledge of GDOT processes. Prime consultant provided examples of on-call experience.</i>	
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  Good
<i>Flow chart showed detail and diversity; additional resources provided for each lead area, but there wasn't real discussion of the challenges the region presented and how those additional resources would meet those challenges.</i>	

Firm Name:	Heath & Lineback Engineers, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Good

Prime consultant & team have experience and qualifications to complete the subject project; entire team demonstrated experience with on-call contract management (although the Roadway and Geotechnical [GDOT program level] lead experience with on-call contracts was not concise). Key team lead has extensive experience with on-call and will act as Assistant PM.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
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Flow chart could have been more detailed; additional resources demonstrated understanding of the region's transportation challenges and explained how other resources could enhance delivery.

Firm Name:	Jacobs Engineering Group Inc.		
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Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Good
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Prime consultant & team have experience and qualifications to complete the subject project; team leads demonstrated experience with on-call contract management (with the exception of the Bridge lead-that experience was not documented). Key team lead has working relationship with PM and region, but no on-call experience.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
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Flow chart showed detail and diversity; additional resources demonstrated understanding of the region's transportation challenges and explained how other resources could enhance key lead areas plus others.

Firm Name:	Kimley-Horn and Associates, Inc.		
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Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Adequate
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Prime consultant & team have experience and qualifications to complete the subject project; some team leads demonstrated experience with on-call contract management (with the exception of Bridge, NEPA, Sue and Geotechnical leads-that experience was not documented or was not concise). Key team lead will be Deputy PM and has GDOT process experience.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
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Flow chart did not mention QA/QC responsibilities; additional resource areas was was brief in description.

Firm Name:	Michael Baker Jr., Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<p><i>Prime consultant & team have experience and qualifications to complete the subject project; team demonstrated some level of experience with on-call contracts, although it was not presented concisely (it wasn't clear if Roadway lead had experience as a lead). Key team lead narrative suggests his only value will be to coordinate with ICA Consulting.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Flow chart was detailed to responsibility and QA/QC; additional resources demonstrated understanding of team dynamic and explained how other resources could enhance key lead areas, although it wasn't clear what the exact role of the leadership team would be.</i></p>			
Firm Name:	Moffatt & Nichol Incorporated		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<p><i>PM had on-call experience, but other key team leads only briefly demonstrated that experience; other relevant experience was sometimes outside of the region. Extra key team lead was listed as QA/QC specialist. Prime consultant provided examples of on-call experience.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
<p><i>Flow chart was detailed to responsibility and QA/QC; Additional resource areas was very brief/not detailed and appeared to be more focused on how quickly the team could get to the region.</i></p>			
Firm Name:	Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<p><i>PM didn't demonstrate experience leading on-call projects as PM; other key team leads did demonstrate experience leading on-call contracts (with the exception of Geotechnical and Traffic Engineer leads). Extra team lead had more PM experience with on-call contracts, but is listed only as Deputy Project Manager. Prime consultant provided examples of on-call experience.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Flow chart showed detail and diversity; additional resources demonstrated understanding of team dynamic and explained how other resources could enhance key lead areas.</i></p>			

Firm Name:	Parsons Transportation Group, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Excellent
<p><i>Prime consultant & team has extensive experience and qualifications to complete the subject project; entire team demonstrated extensive experience with on-call contract management. Key team lead expected use as a QA/QC lead is beneficial.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Flow chart showed detail and diversity; additional resources demonstrated understanding of team dynamic and explained how other resources could enhance key lead areas.</i></p>			
Firm Name:	Pond & Company		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Adequate
<p><i>PM had on-call experience was not well documented, while some other key team leads only briefly demonstrated that experience Roadway, Survey (program level), and Geotechnical); other relevant experience was sometimes outside of the region. It wasn't clear what the extra key team lead role was beyond understanding GDOT. Prime consultant didn't provide examples of on-call experience.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
<p><i>Flow chart was not detailed to responsibility (print quality of this section was poor); additional resources demonstrated understanding of team dynamic and region challenges explaining how other resources could enhance key lead areas.</i></p>			
Firm Name:	Vaughn & Melton Consulting Engineers, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Adequate
<p><i>PM had program level on-call experience, but other key team leads only briefly demonstrated that experience; other relevant experience was sometimes outside of the region. Several key team leads had no experience with GDOT processes, etc. Prime consultant provided examples of on-call experience.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
<p><i>Flow chart was not detailed to responsibility or QA/QC; additional resource areas was brief in description (Ecology example was not detailed to what agencies would need to be coordinated with).</i></p>			

Firm Name:	Wolverton & Associates, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Excellent
<p><i>Prime consultant & team has extensive experience and qualifications to complete the subject project; entire team demonstrated extensive experience with on-call contract management (with the exception of the Geotechnical lead-he has 33 years of experience).</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Flow chart showed detail and diversity; additional resources demonstrated understanding of team dynamic and explained how other resources could enhance key lead areas.</i></p>			

Evaluation Criteria

Experience and Qualifications
Additional Resources and Challenges

Evaluator 2

SUBMITTING FIRMS	Maximum Points allowed =	300	200	Phase One Evaluator 2 Individual	
		▼	▼	Total Score	Ranking
AECOM Technical Services, Inc.	Good	Marginal		275	7
American Engineers, Inc.	Adequate	Marginal		200	12
Atkins North America, Inc	Good	Adequate		325	4
CDM Smith Inc	Adequate	Good		300	6
Clark Patterson Engineers, Surveyor and Architects, P.C.	Good	Marginal		275	7
Gresham, Smith and Partners	Adequate	Marginal		200	12
Heath & Lineback Engineers, Inc.	Good	Good		375	1
Jacobs Engineering Group Inc.	Good	Good		375	1
Kimley-Horn and Associates, Inc.	Adequate	Adequate		250	10
Michael Baker Jr., Inc.	Good	Marginal		275	7
Moffatt & Nichol Incorporated	Adequate	Adequate		250	10
Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	Adequate	Marginal		200	12
Parsons Transportation Group, Inc.	Good	Adequate		325	4
Pond & Company	Adequate	Marginal		200	12
Vaughn & Melton Consulting Engineers, Inc.	Marginal	Adequate		175	16
Wolverton & Associates, Inc.	Good	Good		375	1
Maximum Points allowed =	300	200		500	%



GDOT Solicitation #:	RFQ 484-080615	Phase of Evaluation:	PHASE I - Preliminary Ratings
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Evaluator #:	2	2	
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Evaluation Committees should assign Ratings (options and explanation for ratings below) to each Section. Comments must be written in the boxes provided and should justify the rating assigned.

- Poor = Does Not have minimum qualifications/availability = 0% of the Available Points
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects = Score 25 % of Available Points
- Adequate = Meets minimum qualification/availability and is generally capable of performing work = 50% of Available Points
- Good = More than meets minimum qualifications/availability and exceeds in some aspects =75% of Available Points
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas = 100% of Available Points

Firm Name:	AECOM Technical Services, Inc.		
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Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	—————>	GOOD
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Comments
PM, key members, and Prime exceed in some aspects.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	—————>	MARGINAL
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Comments
Did not address regional challenges or how additional resources would address them.

Firm Name:	American Engineers, Inc.		
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Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	—————>	ADEQUATE
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Comments
Statement meets minimum qualifications.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	—————>	MARGINAL
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Comments
Statement did not include any region challenges or any region specific comments

Firm Name:	Atkins North America, Inc		
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Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	—————>	GOOD
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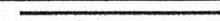
Comments
PM and Prime exceed minimum qualifications

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	—————>	ADEQUATE
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Comments
Resources are adequate and regional challenges identified.

Firm Name:	CDM Smith Inc		
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Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	—————>	ADEQUATE
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Comments	PM, Key leads, Key members are adequate. Prime has good experience with on-call contracts.	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  GOOD
Comments	Provided a very detailed discussion of regional challenges and the firm's approach.	
	Firm Name: Clark Patterson Engineers, Surveyor and Architects, P.C.	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating  GOOD
Comments	PM has very good experience and the key member excels in several areas	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  MARGINAL
Comments	Firm did not discuss any regional challenges.	
	Firm Name: Gresham, Smith and Partners	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating  ADEQUATE
Comments	PM and Key Leaders meet minimums, Prime has on-call experience and key member has regional presence and knowledge	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  MARGINAL
Comments	No regional specific challenges identified.	
	Firm Name: Heath & Linebeck Engineers, Inc.	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating  GOOD
Comments	The PM has extensive, relevant experience. Key leaders and prime have a lot of on-call experience.	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  GOOD
Comments	Good narrative on additional resources and team structure and management. Discussed some regional challenges.	
	Firm Name: Jacobs Engineering Group Inc.	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating  GOOD

Comments
The PM and key leads have a lot of on-call experience.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating \longrightarrow GOOD

Comments
A very regional approach was detailed. Very specific regional challenges identified.

Firm Name: Kimley-Horn and Associates, Inc.

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30% Assigned Rating \longrightarrow ADEQUATE

Comments
Prime has good experience on on-call contracts, as does the PM. Remaining members meet min. qualifications.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating \longrightarrow ADEQUATE

Comments
Team identified adequate resources for work. The discussion on regional specific challenges could have been more detailed.

Firm Name: Michael Baker Jr., Inc.

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30% Assigned Rating \longrightarrow GOOD

Comments
The PM has a lot of on-call (IDIQ) experience, as does the prime.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating \longrightarrow MARGINAL

Comments
Submittal did not address region specific challenges.

Firm Name: Moffatt & Nichol Incorporated

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30% Assigned Rating \longrightarrow ADEQUATE

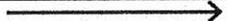
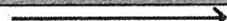
Comments
The PM has good experience, especially with on-call work. Remaining team meets minimum qualifications.

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating \longrightarrow ADEQUATE

Comments
Submittal identified regional challenges and how team would address.

Firm Name: Parsons Brinckerhoff, Inc. (P/B/PB Americas, Inc.)

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30% Assigned Rating \longrightarrow ADEQUATE

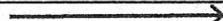
Comments	PM and Prime exceed minimum qualifications. Remaining members meet qualifications and are adequate	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  MARGINAL
Comments	No regional specific challenges identified.	
	Firm Name: Parsons Transportation Group, Inc.	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating  GOOD
Comments	The PM, prime, and key leads all exceed in some aspects.	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  ADEQUATE
Comments	Displays adequate resources and identified some regional specific challenges.	
	Firm Name: Pond & Company	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating  ADEQUATE
Comments	All team members are adequate.	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  MARGINAL
Comments	The number of resources identified for team appear marginal for size of contract.	
	Firm Name: Vaughn & Melton Consulting Engineers, Inc.	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating  MARGINAL
Comments	Key team leads lack CDOT experience	
	Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating  ADEQUATE
Comments	Corporate resources appear adequate. Regional specific challenges identified.	
	Firm Name: Wolverson & Associates, Inc.	
	Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating  GOOD

Comments

PM has excellent relevant experience. Key team leads and key team members more than meet minimum qualifications

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%

Assigned Rating

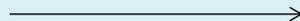


GOOD

Comments

Good narrative on additional resources and how they will be used to manage task orders. Regional specific challenges identified and discussed

Evaluation Criteria



Experience and Qualifications

Additional Resources and Challenges

Evaluator 3

<i>Maximum Points allowed =</i>	300	200	Phase One	
SUBMITTING FIRMS	▼	▼	Evaluator 3 Individual	
			Total Score	Ranking
AECOM Technical Services, Inc.	Good	Good	375	3
American Engineers, Inc.	Excellent	Good	450	1
Atkins North America, Inc	Adequate	Good	300	7
CDM Smith Inc	Marginal	Adequate	175	15
Clark Patterson Engineers, Surveyor and Architects, P.C.	Good	Good	375	3
Gresham, Smith and Partners	Adequate	Good	300	7
Heath & Lineback Engineers, Inc.	Adequate	Adequate	250	11
Jacobs Engineering Group Inc.	Adequate	Good	300	7
Kimley-Horn and Associates, Inc.	Adequate	Adequate	250	11
Michael Baker Jr., Inc.	Good	Good	375	3
Moffatt & Nichol Incorporated	Adequate	Adequate	250	11
Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	Adequate	Good	300	7
Parsons Transportation Group, Inc.	Good	Good	375	3
Pond & Company	Adequate	Marginal	200	14
Vaughn & Melton Consulting Engineers, Inc.	Marginal	Marginal	125	16
Wolverton & Associates, Inc.	Excellent	Good	450	1
<i>Maximum Points allowed =</i>	300	200	500	%



GDOT Solicitation #:	RFQ 484-080615	Phase of Evaluation:	PHASE I - Preliminary Ratings
Evaluator #:	3		
Evaluation Committees should assign Ratings (options and explanation for ratings below) to each Section. Comments must be written in the boxes provided and should justify the rating assigned.			
Poor = Does Not have minimum qualifications/availability = 0% of the Available Points			
Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects = Score 25 % of Available Points			
Adequate = Meets minimum qualification/availability and is generally capable of performing work = 50% of Available Points			
Good = More then meets minimum qualifications/availability and exceeds in some aspects =75% of Available Points			
Excellent = Fully meets qualifications/availability and exceeds in several or all areas = 100% of Available Points			
Firm Name:	AECOM Technical Services, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	→	Good
<i>PM lists good experience with on-call contracts in the past. MS4 experience listed will be beneficial. Would have liked to have seen more on-call with regular design contracts. Roadway lead does not list projects where he functioned as design lead -- only PM. No on-call experience listed. Traffic Engineering Lead lists good on-call contracts, but lists himself as PM (duties unclear). Other leads seem to have adequate experience for this contract.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	Good
<i>Org Chart looks well defined and there seems to be breadth of resources for Roadway and Bridge areas. Environmental and survey seem adequate to perform under this contract.</i>			
Firm Name:	American Engineers, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	→	Excellent
<i>PM shows very good experience with on-call contracts that contained varying types of projects; likely to be similar on this contract. Roadway Lead also shows very good experience with on call contracts and typical projects likely on this contract. MS4 experience is also demonstrated. Traffic Lead does not list experience with previous on-call and limited general experience given. Other leads all demonstrate experience that demonstrates good ability to complete this contract.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	Good
<i>Org chart seems well defined and shows good depth for projects. Good discussion of miscellaneous tasks is given (e.g. roundabout peer reviews, visualization, and LiDar.)</i>			
Firm Name:	Atkins North America, Inc		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating	→	Adequate
<i>PM lists experience with safety on-call and other on-call of smaller scale projects. Environmental lead lists experience with task order services contracts and a range of document types. The Roadway Lead does not list projects where he acted as Roadway Lead, but PM. Other leads list experience that indicates they are able to complete this contract.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	Good
<i>Org chart is well thought-out and detailed. Most disciplines seem well covered for this project. A good discussion of miscellaneous items is given in reference to LiDar, Hydraulics, Soils, etc.</i>			

Firm Name:	CDM Smith Inc		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Marginal
<p><i>Traffic and Bridge Leads demonstrate very good experience for this contract. The Geotech lead, while no on-call experience is listed, shows good experience with major projects in this region. The PM lead does not list experience with GDOT PDP where a project has gone from concept to final plans submission. The Roadway Design Lead lists very limited experience. All experience listed is PM and even that is mainly limited to sidewalk projects. No MS4 experience listed.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
<p><i>Extensive org chart given. Some good discussion of the design challenges specific to this region.</i></p>			
Firm Name:	Clark Patterson Engineers, Surveyor and Architects, P.C.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Good
<p><i>PM lists varied and good experience with on-call services. Roadway Lead lists experience with projects likely to be done through this contract. Environmental Lead lists experience with several on-call environmental contracts. Other lead seem sufficient to complete this contract.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Org chart is well thought-out and detailed. Most disciplines seem well covered for this project. A good discussion of miscellaneous items is given in reference to MS4, Roundabout Peer Reviews, etc.</i></p>			
Firm Name:	Gresham, Smith and Partners		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<p><i>PM lists some experience with on-call contracts, however, some of this experience was a lead designer not PM. Roadway lead lists some widening and safety project experience. Bridge, Traffic, and SUE Lead list good experience in comparison to this contract. Other team leads have sufficient experience to complete this contract.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Org chart is well defined and contains sufficient breadth and depth to complete this contract. The narrative discusses further additional resources that would be available for this contract. Very good discussion of resource capacity is delivered.</i></p>			

Firm Name:	Heath & Lineback Engineers, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<p><i>PM lists varied experience with on-call contracts acting as either PM directly or assistant PM. Survey and Traffic Leads list good experience with similar on-calls or project types. Other leads list experience indicating they are able to complete this contract.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
<p><i>Org chart looks sufficient to cover work that may be required under this contract. The additional narrative identifies additional resources that will be able to contribute to this contract mainly in a QC/QA role or as additional support to PM.</i></p>			
Firm Name:	Jacobs Engineering Group Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<p><i>Although it has been some time since the listed PM has acted as PM on a contract, he has demonstrated sufficient experience for this contract. Bridge design lead does not demonstrate experience with on-call contracts. Environmental, Survey, Geotech, and Traffic Leads list good experience with on-call contracts or projects of similar scope likely to be used on this contract. Other leads show sufficient ability to deliver on this contract.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Org charts looks good with sufficient capacity to complete projects likely under this contract. Narrative adds discussion on other topics like roundabouts, structures, survey, etc.</i></p>			
Firm Name:	Kimley-Horn and Associates, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<p><i>Roadway Lead does not list experience with MS4. Other experience is somewhat limited. Deputy PM shows good experience for this contract. Other Leads show sufficient experience to complete this contract.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
<p><i>Org chart looks good for this contract. Narrative focusses on PM and staffing. Additional specific issues likely to be encountered in this region is not emphasized.</i></p>			

Firm Name:	Michael Baker Jr., Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Good
<i>All Leads demonstrate good experience with previous on-call contracts and/or projects similar in scope or location to the ones likely to be completed under this contract.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<i>Narrative demonstrates a depth of resources for all of the necessary areas involved in the regional contract.</i>			
Firm Name:	Moffatt & Nichol Incorporated		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<i>PM lists good experience with a variety of types of projects, some on-call contracts. Roadway list experience with some rural, urban and interstate widening, but no experience with on-call contracts. Environmental Lead lists good experience in comparison to this contract as does the SUE Lead. Other Leads list sufficient experience to complete this contract.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Adequate
<i>Org chart looks good for this contract. Narrative focusses on PM and staffing. Additional specific issues likely to be encountered in this region is not emphasized.</i>			
Firm Name:	Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Adequate
<i>Environmental Lead lists experience with previous planning contracts. No previous environmental documents are specified for experience. Bridge Lead lists good experience with previous on-call contracts. Other Leads list adequate experience for this contract.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<i>Org chart is defined well and contains good breadth and depth. Additional resources are listed in narrative that supports additional capacity and knowledge base.</i>			

Firm Name: Parsons Transportation Group, Inc.			
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Good
<i>Roadway Design Lead does not specify types of work that have been completed on previous contracts. Otherwise all leads indicate good examples of previous on-call contracts that have been completed.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<i>Org chart is defined well and contains good breadth and depth. Additional resources are listed in narrative that supports additional capacity and knowledge base.</i>			
Firm Name: Pond & Company			
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Adequate
<i>PM does demonstrate on-call experience, but projects seem limited to intersection improvements mainly. Roadway lead does not list on-call experience where he acted as roadway lead. Bridge, SUE, and Environmental leads list good experience in comparison to this contract. Other leads list sufficient previous experience to complete this project.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Marginal
<i>Org chart does not show much breadth for the likely scope of some projects. Narrative does not add much clarification as to the likely issues to be encountered in this region and the firm's anticipated solution or resource to tackle such issues. For instance no discussion is given on MS4.</i>			
Firm Name: Vaughn & Melton Consulting Engineers, Inc.			
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating		Marginal
<i>While PM does not list much experience with on-call contract other than for field plan reviews, he does demonstrate a breadth of experience with project types. Environmental lead does not list experience with on-call contracts. Geotechnical Lead does not list experience with GDOT projects. SUE lead does not list experience with SUE activities on Roadway projects. Other leads list sufficient experience for this contract.</i>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Marginal
<i>Org chart does not list a depth sufficient to facilitate on-call services. In particular, Roadway Design arm seems too limited to complete multiple projects on short notice.</i>			

Firm Name:	Wolverton & Associates, Inc.		
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating		Excellent
<p><i>Key Team leads show a wide range of previous experience with on-call contracts and similar project types.</i></p>			
Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating		Good
<p><i>Org chart demonstrates more than sufficient depth to respond to on-call projects in short order. Additional narrative supports the resource dedication for this contract.</i></p>			

Evaluation Criteria →

Experience and Qualifications

Additional Resources and Challenges

Evaluator 4

SUBMITTING FIRMS	Maximum Points allowed =		Phase One	
	300	200	Evaluator 4 Individual	
	▼	▼	Total Score	Ranking
AECOM Technical Services, Inc.	Adequate	Adequate	250	8
American Engineers, Inc.	Marginal	Adequate	175	12
Atkins North America, Inc	Good	Good	375	2
CDM Smith Inc	Adequate	Excellent	350	4
Clark Patterson Engineers, Surveyor and Architects, P.C.	Marginal	Marginal	125	15
Gresham, Smith and Partners	Marginal	Adequate	175	12
Heath & Lineback Engineers, Inc.	Good	Adequate	325	5
Jacobs Engineering Group Inc.	Good	Good	375	2
Kimley-Horn and Associates, Inc.	Adequate	Adequate	250	8
Michael Baker Jr., Inc.	Good	Adequate	325	5
Moffatt & Nichol Incorporated	Adequate	Adequate	250	8
Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	Adequate	Marginal	200	11
Parsons Transportation Group, Inc.	Good	Adequate	325	5
Pond & Company	Marginal	Adequate	175	12
Vaughn & Melton Consulting Engineers, Inc.	Poor	Adequate	100	16
Wolverton & Associates, Inc.	Excellent	Good	450	1



GDOT Solicitation #:	RFQ 484-080615	Phase of Evaluation:	PHASE I - Preliminary Ratings
Evaluator #:	4		

Evaluation Committees should assign Ratings (options and explanation for ratings below) to each Section. Comments must be written in the boxes provided and should justify the rating assigned.

- Poor = Does Not have minimum qualifications/availability = 0% of the Available Points
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects = Score 25 % of Available Points
- Adequate = Meets minimum qualification/availability and is generally capable of performing work = 50% of Available Points
- Good = More than meets minimum qualifications/availability and exceeds in some aspects = 75% of Available Points
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas = 100% of Available Points

Firm Name: AECOM Technical Services, Inc.

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30% Assigned Rating \longrightarrow Adequate

PM Experience with erosion control & safety to
Roadway detail not list. to exp
Bridge Big bridge design
Environmental TWA
Survey TO exp (noting out)
SUE no TO exp
Geotechnical no TO exp
Traffic varied TO exp
 prime exp with IDLR

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating \longrightarrow Adequate

Comments
 listed Region specific challenges & capabilities of team discussed the "what" not the "how"

Firm Name: American Engineers, Inc.

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30% Assigned Rating \longrightarrow marginal

PM exp manage IDLR
Roadway no exp TO
Bridge Big bridge design exp
Environmental TWA
Survey no IDLR exp
SUE no IDLR exp
Geotechnical no IDLR exp
Traffic no IDLR exp
 prime exp in IDLR

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating \longrightarrow adequate

Comments
 restated leads exp ; add roundabout, artwork & graphics LOAC

Firm Name: Atkins North America, Inc	Assigned Rating →	Good
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating →	

PM exp w/ many states WOLR Big BR
Roadway 10 WOLR exp
Bridge W & BE ment TO
Environmental Assoc PM TO
Survey PM MARX WOLR
SUE exp swinging on SW TO
Geotechnical COST ment exp
Traffic exp ITS WOLR & as COST exp

 firm exp multiple WOLR

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating →	good
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Dismiss on capabilities additional services processes
 additional firms

Comments

Firm Name: CDM Smith inc	Assigned Rating →	adequate
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications 30%	Assigned Rating →	

PM FPR WOLR
Roadway WOLR Utility Cond, Chatham
Bridge no WOLR ment exp
Environmental exp as Lead on WOLR
Survey County on all, Survey Big Bridge
SUE PM WOLR SE
Geotechnical no WOLR ment exp
Traffic PM WOLR Signals

 firm Util FPR Brw. Chatham

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating →	excellent
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Dismiss capabilities additional resources
 approach & delivery

Comments

Firm Name: Clark Patterson Engineers, Surveyor and Architects, P.C.	Assigned Rating	—————→	Marginal
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%			

PM IDIQ exp as PM
 Roadway no IDIQ
 Bridge no IDIQ
 Environmental GDOT & Lin w/ IDIQ
 Survey no IDIQ
 SUE IDIQ PM
 Geotechnical no IDIQ
 Traffic no IDIQ

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	—————→	Marginal
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restated quals & exp.
 described resources
 did not discuss challenge or approach

Comments

Firm Name: Gresham, Smith and Partners	Assigned Rating	—————→	marginal
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%			

PM managed TO - "Similar to Dulcetti"
 Roadway lead eng TO & Tia
 Bridge lead eng DJS BR
 Environmental lead w/ exp com TO structural
 Survey no IDIQ
 SUE PM IDIQ
 Geotechnical no IDIQ
 Traffic lead on TOs

Firm has IDIQ/TO exp, incl roles of individuals

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	—————→	adequate
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listed additional resources w/ BRIEF description of capability
 Challenges listed were more general not specific to region or engineering

Comments

Firm Name:	Heath & Linebeck Engineers, Inc.	Assigned Rating	→	Good
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%				

PM IDIQ exp, traffic, hill exp., Columbus
Roadway TO mgr
Bridge IDIQ exp BC maint & State road
Environmental TO mgr environmental
Survey pm County & Ga Pur overall
SUE pm IDIQ
Geotechnical GDOT mgr mgr for IDIQ
Traffic pm RTOP, signal timing & Signal Design

 firm has IDIQ exp w/ GDOT & locals

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	adequate
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Comments
 discussed additional resources, qual's, staffing
 did not discuss regional challenges

Firm Name:	Jacobs Engineering Group Inc.	Assigned Rating	→	good
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%				

PM exp w/ IDIQ limited to GDOT as program mgr
Roadway IDIQ exp HO Airport, Bartow Co. GAT Campus
Bridge Bartow IDIQ bridge tech
Environmental GDOT IDIQ exp as GDOT mgr & consultant mgr
Survey pm IDIQ GTC, GA Pur, etc, Cherokee
SUE pm IDIQ
Geotechnical IDIQ exp as GDOT mgr - on call HO Airport
Traffic pm IDIQ signal RTOPZ SC ITS

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→	good
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Comments
 Discussed impact of TO additional resources
 discussed regional challenges such as freight, port, geotech
 MS4, design

Firm Name:	Kinley Horn and Associates, Inc.	
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating	→ Adequate
PM	PM 1012 GRUP, Big bridge, Clarke, Gammitt	
Roadway	Big bridge - engineer Clarke	
Bridge	no 1012	
Environmental	TO environ lead	
Survey	TO lead?	
SUE	pm sub 1012	
Geotechnical	no 1012	
Traffic	TO lead	
	firm exp on multiple on call 1012	

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→ Adequate
Comments	discussed resources, stability, & pm	
	did not discuss specific segment or engineering challenges	

Firm Name:	Michael Baker Corp., Inc.	
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating	→ Good
PM	Big Br. project Director NUC Gammitt details	
Roadway	Big Br engineer Gammitt exp	
Bridge	Big Br pm	
Environmental	no 1012 exp	
Survey	City & county on call	
SUE	pm 1012	
Geotechnical	sub pm on 1012	
Traffic	on call traffic inventory	

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating	→ Adequate
Comments	listed additional resources & pm approach	
	did not discuss challenges	

Firm Name: Moffat & Nichol Incorporated	Assigned Rating →	adequate
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%		

PM 19Q exp Parts & Chalken
Roadway no 1012
Bridge no 1012
Environmental TO lead
Survey TO lead
SUE pm 1012
Geotechnical part on call
Traffic TO lead

firm exp GAST local office status

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating →	adequate
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discussed pm process resources
 did not discuss challenges of region or engineering

Comments

Firm Name: Parsons Brinckerhoff, Inc. (P/B Americas, Inc.)	Assigned Rating →	adequate
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%		

PM NO 1012 PM exp. Task mgr.
Roadway pm, Contract mgr, Task mgr lead exp exp 1012
Bridge Bridge lead for TO
Environmental pm 1012 GAST, MACCS, COLO
Survey NO 1012
SUE pm 1012
Geotechnical GAST mgr of 1012
Traffic Task mgr

firm has exp 1012

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating →	marginal
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listed additional personnel & exp
 did not discuss other technical resources, nor challenges of region

Comments

Firm Name:	Parsite Transportation Group, Inc.
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating → Good

PM pm exp 5 1012
Roadway Task mgr 1012
Bridge Task mgr 1012
Environmental Task mgr pm on VAST 1012
Survey Task mgr
SUE PM/DIR TM
Geotechnical sub pm
Traffic pm 1012 & Task mgr

 pm multiple role

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating → adequate
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Comments
 listed additional resources, personnel by discipline & task
 did not discuss challenges

Firm Name:	Pond & Company
Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30%	Assigned Rating → marginal

PM under if pm for Forsyth, Albrecht, Emmett on call
Roadway under w/ role as TD
Bridge pm on Br mt 1012 Lead on Big Br
Environmental pm 1012
Survey no 1012
SUE pm 1012
Geotechnical role on 1012?
Traffic task mgr

 pm: This on call

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20%	Assigned Rating → adequate
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Comments
 discussed additional firms on team
 discussed challenges specific to region, limited discussion of solutions

Firm Name: Vaughn & Melton Consulting Engineers, Inc.

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30% Assigned Rating → *poor*

PM no 1012 pm exp
Roadway no 1012 exp
Bridge no 1012 exp
Environmental Tm? contract not listed
Survey pm on City 1012
SUE no 1012
Geotechnical 1012 not identified
Traffic pm SCOT & Tm
Key team member has 1012 exp
under prime exp

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating → *adequate*

Comments
discussed additional firms & personnel
provide a TP on geotech & environmental challenges
discussed capabilities sourcing equipment

Firm Name: Wolverton & Associates, Inc.

Project Manager, Key Team Leader(s), Key Team Member and Prime's Experience and Qualifications - 30% Assigned Rating → *excellent*

PM pm 1012 sub pm early 1012
Roadway pm 1012
Bridge pm 1012 ~~test~~ test lead
Environmental pm 1012
Survey Tm Govt 1012 pm GAPWR
SUE pm 1012 sub on 1012
Geotechnical no 1012
Traffic pm 1012

Project Manager, Key Team Leader(s) and Additional Resources and Challenges - 20% Assigned Rating → *good*

Comments
discussed process, personnel, resources
discussed environ & geotechnical challenges

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF TOP SUBMITTALS FOR PHASE I

Solicitation Title:	<i>Regional General Engineering and Support Services - Contract 3 (Coastal Plain Region)</i>	1	Wolverton & Associates, Inc.			
Solicitation #:	<i>RFQ 484-080615</i>	2	Atkins North America, Inc			
PHASE I - Individual Committee Member Scoring and Overall Ranking based on Published Criteria FOR TOP FOURTEEN SUBITTALS		2	Jacobs Engineering Group Inc.			
(This Page For GDOT Use)		2	Heath & Lineback Engineers, Inc.			
		2	AECOM Technical Services, Inc.			
		(RANKING)		6	Parsons Transportation Group, Inc.	
				6	Michael Baker Jr., Inc.	
			Group	8	CDM Smith Inc	
		SUBMITTING FIRMS	Score	Ranking	9	American Engineers, Inc.
					9	Clark Patterson Engineers, Surveyor and Architects, P.C.
					9	Gresham, Smith and Partners
					9	Kimley-Horn and Associates, Inc.
					9	Moffatt & Nichol Incorporated
			14	Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)		
Wolverton & Associates, Inc.	450	1				
Parsons Transportation Group, Inc.	325	6				
Atkins North America, Inc	375	2				
Jacobs Engineering Group Inc.	375	2				
Heath & Lineback Engineers, Inc.	375	2				
Michael Baker Jr., Inc.	325	6				
AECOM Technical Services, Inc.	375	2				
CDM Smith Inc	300	8				
American Engineers, Inc.	250	9				
Clark Patterson Engineers, Surveyor and Architects, P.C.	250	9				
Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	200	14				
Gresham, Smith and Partners	250	9				
Kimley-Horn and Associates, Inc.	250	9				
Moffatt & Nichol Incorporated	250	9				

Evaluation Criteria →

Experience and Qualifications

Additional Resources and Challenges

<i>Maximum Points allowed =</i>	300	200	Scores and Group Ranking	
SUBMITTING FIRMS	▼	▼	Total Score	Ranking
Wolverton & Associates, Inc.	Excellent	Good	450	1
Parsons Transportation Group, Inc.	Good	Adequate	325	6
Atkins North America, Inc	Good	Good	375	2
Jacobs Engineering Group Inc.	Good	Good	375	2
Heath & Lineback Engineers, Inc.	Good	Good	375	2
Michael Baker Jr., Inc.	Good	Adequate	325	6
AECOM Technical Services, Inc.	Good	Good	375	2
CDM Smith Inc	Adequate	Good	300	8
American Engineers, Inc.	Adequate	Adequate	250	9
Clark Patterson Engineers, Surveyor and Architects, P.C.	Adequate	Adequate	250	9
Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	Adequate	Marginal	200	11
Gresham, Smith and Partners	Adequate	Adequate	250	9
Kimley-Horn and Associates, Inc.	Adequate	Adequate	250	9
Moffatt & Nichol Incorporated	Adequate	Adequate	250	9
<i>Maximum Points allowed =</i>	300	200	500	%

RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Wolverton & Associates, Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Excellent
<p>All team leaders (PM, key team leads, key team member) had extensive on-call experience and experience with GDOT processes. The on-call experience included varying types of projects. The key team member was a roundabout specialist which will allow the team to meet GDOT's future needs. The prime consultant has experience with multiple GDOT and local on-call contracts. The prime's experience demonstrates the depth of the key team leader's experience with on-call work.</p>			
Additional Resources and Challenges		Assigned Rating	Good
<p>The organizational chart provided a lot of detail that shows the team has the depth necessary for this contract. The evaluation team agreed with the environmental and geotechnical challenges for the region. The evaluation team would have liked to see more experience with MS4, which will be needed to address this regional contract.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Parsons Transportation Group, Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Good
<p>The PM, all key team leads and the key team member had experience with on-call contracts. The PM, SUE Lead, Traffic Lead and Environmental Lead had experience managing the on-call work at a PM level. The remaining key team leads had experience managing at a task order level. The prime had extensive experience with on-call contracts that will benefit GDOT.</p>			
Additional Resources and Challenges		Assigned Rating	Adequate
<p>The organizational chart provided a lot of detail that shows the team has the depth necessary for this contract. The evaluation team liked the listing of additional resources by discipline and task. However the challenges of the region were not addressed.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Atkins North America, Inc	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Good
<p>The PM, most key team leads and the key team member had a reasonable level of experience managing on-call contracts. The environmental lead had limited experience with on-call contracts, while the roadway lead did not exhibit experience with on-call or on-call type contracts. The prime consultant had sufficient experience managing on-call contracts.</p>			
Additional Resources and Challenges		Assigned Rating	Good
<p>The org chart showed depth in the number of personnel and firms that will be utilized for this contract. The evaluation team liked the discussion on additional capability and services of the proposed team. The discussion regarding regional challenges, specifically engineering and permitting, showed the team understood the challenges.</p>			

RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Jacobs Engineering Group Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Good
<p>The PM has extensive experience with GDOT processes, however demonstrated limited experience managing on-call contracts. Most key team leads had reasonable experience with on-call contracts. The bridge lead provided limited evidence of work related to on-call contracts. The key team member did not provide evidence of any on-call or on-call type experience, but has regional experience needed for the contract.</p>			
Additional Resources and Challenges		Assigned Rating	Good
<p>The organization chart provided enough detail to indicate they have the staff necessary to perform the work related to this contract. The evaluation team specifically liked the extensive discussion of regional challenges. The discussion showed the possible challenges to the region.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Heath & Lineback Engineers, Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Good
<p>The PM, most key team leads and the key team member had a reasonable level of experience managing on-call contracts. The roadway key team lead had limited experience with on-call contracts. The geotechnical key team lead had GDOT program manager level experience with on-call contracts. The prime consultant had extensive experience managing GDOT and local on-call contracts.</p>			
Additional Resources and Challenges		Assigned Rating	Good
<p>The proposed organization shows sufficient depth to handle the work necessary for on-call related contracts. The evaluation team liked the discussion regarding how the consultant would manage on-call services and the challenges related to on-call contracts. Some of the regional challenges were acknowledged.</p>			
	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Michael Baker Jr., Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Good
<p>The PM and all key team leads have reasonable experience with on-call contracts. The PM's experience is listed as "project director", whose responsibilities are unclear to the evaluation team. The evaluation team acknowledges that the Key team member brings experience regarding coordinating efforts with the sub-consultants. The prime consultant has experience with on-call contracts that is sufficient for the work required.</p>			
Additional Resources and Challenges		Assigned Rating	Adequate
<p>The consultant did not provide sufficient detail related to how the resources listed will help address the regional challenges of this contract. The evaluation team felt that the proposed organization chart is reasonable to perform the work necessary for this contract.</p>			

RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	AECOM Technical Services, Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Good
<p>The PM, several of the key team leads and the key team member had sufficient experience with managing on-call contracts. The Roadway and Geotechnical key team leads did not provide documentation regarding experience with on-call or on-call type contracts. The evaluation team was unclear as to the responsibilities of the advisor role for the SUE key team lead and how that related to on-call contracts. The prime consultant documented several projects which demonstrated their ability to manage on-call contracts.</p>			
Additional Resources and Challenges		Assigned Rating	Good
<p>The proposed organization chart is sufficient to address the type of work related to on-call contracts. The evaluation team had positive comments related to the depth of issues related to the regional challenges.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	CDM Smith Inc	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Adequate
<p>The PM's experience included managing for one on-call contract, which was for field plan reviews. The PM did not provide evidence working on projects utilizing the full PDP processes. The bridge and geotechnical had qualifications for their disciplines, however they did not provide experience related to managing on-call contracts. The prime consultant has experience with discipline specific on-call contracts at the state and local levels.</p>			
Additional Resources and Challenges		Assigned Rating	Good
<p>The proposed organization chart shows a depth of staff sufficient to address the needs of this on-call contract. The evaluation team noted that the consultant provided a great amount of detail related to the regional challenges and possible solutions to the challenges.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	American Engineers, Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Adequate
<p>The PM had reasonable experience managing on-call contracts and working with GDOT processes. The bridge, environmental and key team member provided sufficient experience related to managing on-call contracts. The roadway, survey, SUE, geotechnical, and traffic had experience within their disciplines, however did not provide documentation regarding experience managing on-call contracts. The prime consultant had experience managing on-call contracts.</p>			
Additional Resources and Challenges		Assigned Rating	Adequate
<p>The consultant provided general challenges to the contract, but did not provide sufficient detail related to how the resources listed will help address the regional challenges of this contract. The evaluation team would have liked to see more detail regarding the proposed organization.</p>			

RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Clark Patterson Engineers, Surveyor and Architects, P.C.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Adequate
<p>The PM had sufficient experience with GDOT processes and managing on-call contracts. The bridge, roadway, survey, geotechnical and traffic key team leads had experience in their disciplines but no documented experience related to managing on-call contracts. The prime consultant had some on-call experience.</p>			
Additional Resources and Challenges		Assigned Rating	Adequate
<p>The consultant provided general challenges to the contract, but did not provide sufficient detail related to how the resources listed will help address the regional challenges of this contract. The evaluation team would have liked to see more detail regarding the proposed organization.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Parsons Brinckerhoff, Inc. (f/k/a/PB Americas, Inc.)	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Adequate
<p>The PM had sufficient experience with GDOT processes, but limited on-call experience as a PM. The evaluation team noted that the key team member had a good amount of experience managing on-call contracts. The key team leads had experience in their disciplines and experience managing on-call type work at the task level. The prime consultant documented sufficient experience with statewide on-call contracts.</p>			
Additional Resources and Challenges		Assigned Rating	Marginal
<p>The consultant did not provide any regional challenges related to this contract. The consultant did provide information on additional resources, however they did not provide sufficient detail related to how the resources listed will help address the regional challenges of this contract. The evaluation team felt that the proposed organization chart was sufficient to meet the needs of this contract.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Gresham, Smith and Partners	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Adequate
<p>The PM's experience was mostly related to project level management, there was no experience related to managing on-call contracts at a PM level. The evaluation team would have liked to see specifics related to managing on-call projects. The key team leads and key team member provided experience related to engineering at the task order level. The survey and geotechnical key team leads did not provide evidence of managing on-call contracts. The prime consultant does have sufficient experience managing on-call contracts.</p>			
Additional Resources and Challenges		Assigned Rating	Adequate
<p>The consultant did provide brief general challenges, but did not provide any regional challenges. The consultant did provide information on additional resources with brief description of capabilities. The proposed organization chart provided the depth necessary to meet the needs of this contract.</p>			

RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Kimley-Horn and Associates, Inc.	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Adequate
<p>The PM had reasonable experience managing on-call contracts and experience with GDOT processes. The key team leads had experience within their disciplines, however only the roadway and SUE key team leads provided experience managing on-call contracts. The prime consultant had enough experience with on-call contracts sufficient for the needs of this contract.</p>			
Additional Resources and Challenges		Assigned Rating	Adequate
<p>The consultant did provide limited regional engineering challenges. The consultant also did provide information on additional resources with brief description of capabilities. The proposed organization chart provided sufficient resource levels necessary to meet the needs of this contract.</p>			
RFQ	RFQ 484-080615	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Moffatt & Nichol Incorporated	# of Evaluators	4
Experience and Qualifications		Assigned Rating	Adequate
<p>The PM had reasonable experience managing on-call contracts and experience with GDOT processes. The key team leads had experience within their disciplines. The geotechnical and NEPA key team lead had limited on-call experience. The remaining key team leads had limited to no experience managing on-call contracts. The prime consultant had enough experience with on-call contracts sufficient for the needs of this contract.</p>			
Additional Resources and Challenges		Assigned Rating	Adequate
<p>The consultant did provide limited regional engineering challenges. Additionally, the consultant did provide information on additional resources with brief description of capabilities and focused on how the team would get to the work in the region. The proposed organization chart provided sufficient resource levels necessary to meet the needs of this contract.</p>			



SELECTION OF FINALISTS

RFQ-484-080615

Regional General Engineering and Support Services

The Georgia Department of Transportation is pleased to announce the selection of the following firms as finalists regarding the above RFQ:

Contract #1/Region #1 -Ridge, Valley and Upper Piedmont

Firm Name

AECOM Technical Services, Inc.
American Engineers, Inc.
Arcadis U.S., Inc.
Parsons Transportation Group, Inc.
Wolverton & Associates, Inc.

Contract #2/Region #2 - Lower Piedmont

Firm Name

Atkins North America, Inc.
Heath & Lineback Engineers, Inc.
Jacobs Engineering Group, Inc.
Michael Baker Jr., Inc.
Wolverton & Associates, Inc.

Contract #3/Region #3 - Coastal Plain

Firm Name

AECOM Technical Services, Inc.
Atkins North America, Inc.
Heath & Lineback Engineers, Inc.
Jacobs Engineering Group, Inc.
Wolverton & Associates, Inc.



September 8, 2015

NOTICE TO SELECTED FINALISTS

To: AECOM Technical Services, Inc., Atkins North America, Inc., Heath & Lineback Engineers, Inc., Jacobs Engineering Group Inc., and Wolverton & Associates, Inc.

Please send an e-mail confirming receipt of this notice to R. Steve Farrar (rfarrar@dot.ga.gov).

Re: RFQ-484-080615 – Regional General Engineering and Support Services, Region #3 – Coastal Plain Region

On behalf of the Selection Committee for the Request for Qualifications (RFQ) referenced above, we congratulate you and your firm on being selected as a finalist for further consideration. This notice shall serve as an official request for additional required information and action from finalists. **Please refer to the original solicitation (RFQ-484-080615), page 10, VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response, A&B and page 12, IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response, A-D for instructions to submit your package.** As a finalist, your firm is required to comply with the written instructions and remaining schedule below:

A. Technical Approach - 40%

This information will be limited to a maximum of three (3) pages.

Provide any unique approaches your firm offers relative to:

1. Technical approach, including:
 - a. Managing on-call contracts.
 - b. Assigning and or managing services performed by sub-consultants.
 - c. Managing uncertain workload and staffing needs.
 - d. Providing any unique challenges of the project/contract and how your firm intends to mitigate these challenges, including quality control, quality assurance procedures.
2. Provide any specific qualifications, skills, and knowledge of on-call contracts which may uniquely benefit the firm and project/contact.

B. Past Performance - 10%

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Remaining Schedule

1. GDOT completes evaluation and issues notification and other information to finalist firms.	09/08/2015	-----
2. Deadline for submission of written questions from finalists (e-mail preferred)	09/10/2015	2:00 PM
3. GDOT Receives Submittals I & 2 for Phase II	09/15/2015	2:00 PM

C. Finalist Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. For each evaluator, the points assigned to each criterion will be totaled and a rank will be determined. The rankings of all evaluators will be totaled for each finalist in order to determine the sum of the individual rankings. The finalists will be ranked in descending order of recommendation using the sum of individual rankings from the Selection Committee members. Should a tie exist for the highest ranking firm on the contract/project, and qualifications appear to be equal, the Selection Committee shall defer to the sum of the individual points and the award shall be made to the finalist with the highest sum.

Negotiations will then be initiated with the top-ranked firm to finalize the terms and conditions of the contract, including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm, GDOT will formally terminate the negotiations in writing and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

Please address any questions you may have to R. Steve Farrar and again congratulations to each of you!

R. Steve Farrar
rfarrar@dot.ga.gov
404-631-1561

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #:	RFQ 484-080615			
SOLICITATION TITLE:	Regional General Engineering and Support Services - Contract 3 (Coastal Plain Region)			
SOLICITATION DUE DATE:	September 15, 2015			
SOLICITATION TIME DUE:‡	2:00pm			
No.	Consultants	Date	Time	Compliant with Page # Limitations
1	Wolverton & Associates, Inc.	9/15/2015	11:38 AM	X
2	Atkins North America, Inc	9/15/2015	11:20 AM	X
3	Jacobs Engineering Group Inc.	9/15/2015	11:23 AM	X
4	Heath & Lineback Engineers, Inc.	9/15/2015	11:53 AM	X
5	AECOM Technical Services, Inc.	9/15/2015	1:04 PM	X

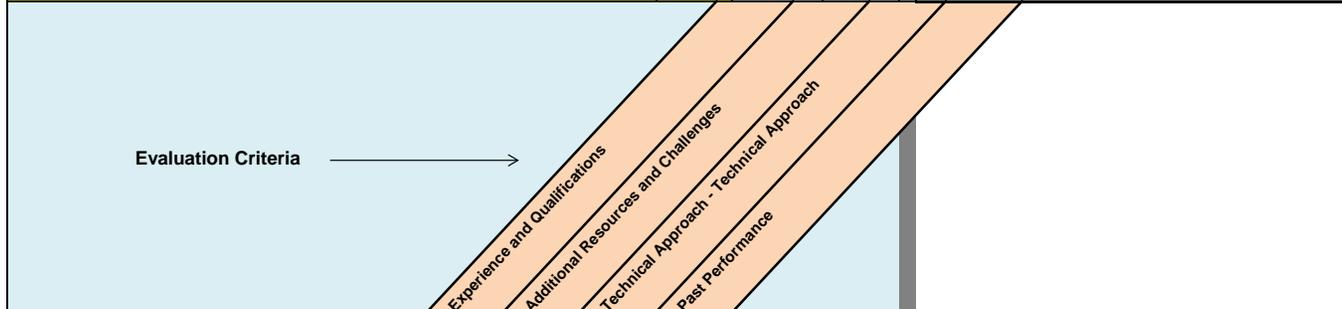
GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF SUBMITTALS

Solicitation Title:	<i>Regional General Engineering and Support Services - Contract 3 (Coastal Plain Region)</i>	1	Wolverton & Associates, Inc.
Solicitation #:	<i>RFQ 484-080615</i>	2	Atkins North America, Inc

PHASE I AND PHASE II -Individual Committee Member Scoring and Overall Ranking based on Published Criteria		2	Jacobs Engineering Group Inc.
		4	Heath & Lineback Engineers, Inc.
		4	AECOM Technical Services, Inc.

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SUBMITTING FIRMS	(RANKING)	
	Sum of	Group
	Total	Ranking
	Score	
Wolverton & Associates, Inc.	925	1
Atkins North America, Inc	775	2
Jacobs Engineering Group Inc.	775	2
Heath & Lineback Engineers, Inc.	675	4
AECOM Technical Services, Inc.	675	4



	PHASE I		PHASE II		Group Scores and Ranking	
	300	200	400	100	Total Score	Ranking
Maximum Points allowed =	300	200	400	100		
SUBMITTING FIRMS	▼	▼	▼	▼		
Wolverton & Associates, Inc.	Excellent	Good	Excellent	Good	925	1
Atkins North America, Inc	Good	Good	Good	Excellent	775	2
Jacobs Engineering Group Inc.	Good	Good	Good	Excellent	775	2
Heath & Lineback Engineers, Inc.	Good	Good	Adequate	Excellent	675	4
AECOM Technical Services, Inc.	Good	Good	Adequate	Excellent	675	4
Maximum Points allowed =	300	200	400	100	1000	%

RFQ	RFQ 484-080615	PHASE 2 SUMMARY COMMENTS	
Firm	Wolverton & Associates, Inc.		
Technical Approach		Assigned Rating	Excellent
<p>Excellent knowledge and vast experience with on-call type contracts/projects. Good write-up on expediting the on-boarding process. Well documented plan and explanation of project control. The evaluation team liked the write-up related to forecasting the availability of the prime and sub-consultants. Informative write-up related to the regional specific challenges for environmental and geotech.</p>			
Past Performance		Assigned Rating	Good
<p>The evaluators discussed the ratings provided by the checked references and feel the consultant's past performance merits a 'Good' rating.</p>			
RFQ	RFQ 484-080615	PHASE 2 SUMMARY COMMENTS	
Firm	Atkins North America, Inc		
Technical Approach		Assigned Rating	Good
<p>The consultant has a reasonable understanding of the on-call/task order process. The consultant has experience with on-call master contracts and task orders. Discussion of available resources was limited to the prime and did not elaborate on the availability of the sub-consultants. The evaluation team has concerns regarding the practicality of the proposed procurement duration.</p>			
Past Performance		Assigned Rating	Excellent
<p>The evaluators discussed the ratings provided by the checked references as well as their direct experience on relevant projects and feel the consultant's past performance merits an 'Excellent' rating.</p>			
RFQ	RFQ 484-080615	PHASE 2 SUMMARY COMMENTS	
Firm	Jacobs Engineering Group Inc.		
Technical Approach		Assigned Rating	Good
<p>The consultant has a good understanding of the on-call process and understands GDOTs reporting needs. The consultant interlaced their knowledge of the process through-out the technical approach. The consultant went into detail on their tools and processes. The evaluation team was concerned with some inconsistencies in the technical approach. For example, the CEs have not been identified even though it was stated that the CE is 100% available.</p>			
Past Performance		Assigned Rating	Excellent
<p>The evaluators discussed the ratings provided by the checked references as well as their direct experience on relevant projects and feel the consultant's past performance merits an 'Excellent' rating.</p>			

RFQ	RFQ 484-080615	PHASE 2 SUMMARY COMMENTS	
Firm	Heath & Lineback Engineers, Inc.		
Technical Approach		Assigned Rating	Adequate
<p>The consultant has knowledge of on-call master agreements and task orders. However the evaluation team noted that the technical approach was lacking details. The evaluation team felt the approach was more of a business philosophy. The technical approach did not elaborate on availability or forecasting.</p>			
Past Performance		Assigned Rating	Excellent
<p>The evaluators discussed the ratings provided by the checked references as well as their direct experience on relevant projects and feel the consultant's past performance merits an 'Excellent' rating.</p>			
RFQ	RFQ 484-080615	PHASE 2 SUMMARY COMMENTS	
Firm	AECOM Technical Services, Inc.		
Technical Approach		Assigned Rating	Adequate
<p>The consultant has a lot of experience and institutional knowledge of on-call contracts and task orders. The evaluation team noted the consultant's discussion on TIA projects and how it would relate to HB 170 funded task orders. The evaluation team would liked to have seen more information on resource forecasting of the prime and sub-consultants. The consultant's discussion of contracting, scoping and negotiations was limited.</p>			
Past Performance		Assigned Rating	Excellent
<p>The evaluators discussed the ratings provided by the checked references as well as their direct experience on relevant projects and feel the consultant's past performance merits an 'Excellent' rating.</p>			

Reference Check Summary for
RFQ 484-080615 (Contract #3/Region #3, Coastal Plain)
Regional General Engineering and Support Services

<i>Questions (to be answered on 1-10 scale, 10 indicates best)</i>	Wolverton & Associates, Inc.	Atkins North America, Inc.	Heath & Lineback Engineers, Inc.	Jacobs Engineering Group Inc.	AECOM Technical Services, Inc.
1. Rate the firm's quality of leadership in Project Management for your project.					
Reference A	8	9	8	9	10
Reference B	8	9	10	10	7
Section Average	8.00	9.00	9.00	9.50	8.50
2. Rate the overall services of the firm's staff for the duration of the project.					
Reference A	8	9	8	10	10
Reference B	9	9	10	10	8
Section Average	8.50	9.00	9.00	10.00	9.00
3. Rate the firm's ability to meet the established project goals.					
Reference A	8	9	9	9	10
Reference B	9	10	9	10	8
Section Average	8.50	9.50	9.00	9.50	9.00
4. Rate the firm's technical assistance in program management					
Reference A	8	9	9	9	10
Reference B	8	9	10	10	8
Section Average	8.00	9.00	9.50	9.50	9.00
5. Rate the overall success of the project thus far.					
Reference A	6	9	9	9	10
Reference B	9	10	10	10	9
Section Average	7.50	9.50	9.50	9.50	9.50
Overall Average	8.10	9.20	9.20	9.60	9.00

RFQ 484-080615 (Contract #3/Region #3, Coastal Plain)
Regional General Engineering and Support Services

Past Performance Check - Notes for
Wolverton & Associates, Inc.

Reference A

Firm Name	Georgia Department of Transportation		
Project Name	Statewide On-Call Engineering Contract (2011 - 2016)		
Project Manager	Kimberly Nesbitt	Title	Assistant State Program Delivery Engineer
Contact Information	(404) 631-1575		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management	8	
	5. Rate the overall success of the project thus far.	6	
Comments	Wolverton has good customer service. They are quality and schedule oriented and follow-up on items of concern.		

Reference B

Firm Name	City of Columbus		
Project Name	City of Columbus On-Call 2013 - Present		
Project Manager	Rick Jones	Title	Director of Planning
Contact Information	(706) 225-3936		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management	8	
	5. Rate the overall success of the project thus far.	9	
Comments	The team does a great job and they would recommend them to anyone.		

RFQ 484-080615 (Contract #3/Region #3, Coastal Plain)
Regional General Engineering and Support Services

Past Performance Check - Notes for
Atkins North America, Inc.

Reference A

Firm Name	Georgia Department of Transportation		
Project Name	Statewide Task Order Services, TOOCDES060106 (2006 - Present)		
Project Manager	Neal O'Brien	Title	District 3 Construction Engineer
Contact Information	478-553-3408		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		9
	2. Rate the overall services of the firm's staff for the duration of the project.		9
	3. Rate the firm's ability to meet the established project goals.		9
	4. Rate the firm's technical assistance in program management		9
	5. Rate the overall success of the project thus far.		9
Comments	The consultant did an excellent job, with only minor issues. They are a very responsive consultant. The PFPR performed by the consultant was excellent and done in a quick amount of time.		

Reference B

Firm Name	Georgia Department of Transportation		
Project Name	Statewide Safety Projects Transportation Design Services, TOTSDDES110076 and TS0504SWCTSUID (2003 - Present)		
Project Manager	Derrick Cameron	Title	Assistant State Design Review Engineer
Contact Information	404-631-1223		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		9
	2. Rate the overall services of the firm's staff for the duration of the project.		9
	3. Rate the firm's ability to meet the established project goals.		10
	4. Rate the firm's technical assistance in program management		9
	5. Rate the overall success of the project thus far.		10
Comments	They are knowledgeable of the work to be performed. Provided a good service to GDOT. Very responsive to GDOT's needs.		

RFQ 484-080615 (Contract #3/Region #3, Coastal Plain)
Regional General Engineering and Support Services

Past Performance Check - Notes for
Heath & Lineback Engineers, Inc.

Reference A

Firm Name	Columbus Consolidated Government		
Project Name	On-Call Transportation & Civil Design Services (2009 - Current)		
Project Manager	Rick Jones	Title	Director of Planning
Contact Information	706-653-4421		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management	9	
	5. Rate the overall success of the project thus far.	9	
Comments	Well qualified firm. The work has been high-quality and the firm has keep them informed through-out the project.		

Reference B

Firm Name	Georgia Department of Transportation		
Project Name	Bridge Maintenance On-Call Contract (2007-2013)		
Project Manager	Andy Doyle	Title	State Bridge Maintenance Engineer
Contact Information	404-635-2893		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management	10	
	5. Rate the overall success of the project thus far.	10	
Comments	The firm is very knowledgeable. GDOT has the confidence in the firm to solve the more challenging problems. They always stay on budget and the vast bulk of time they are on schedule.		

RFQ 484-080615 (Contract #3/Region #3, Coastal Plain)
Regional General Engineering and Support Services

Past Performance Check - Notes for
Jacobs Engineering Group Inc.

Reference A

Firm Name	Georgia Department of Transportation		
Project Name	Prioritized Regionwide Signal Re-timing Services (2014 - Ongoing)		
Project Manager	Alan Davis	Title	State Signal Engineer
Contact Information	404-635-2832		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management	9	
	5. Rate the overall success of the project thus far.	9	
Comments	The consultant is extremely responsive. High level of technical competency. Go above and beyond what is asked of them. Consistently delivers excellent work.		

Reference B

Firm Name	Cumberland Community Improvement District		
Project Name	CCID Program and Construction Management Services (2009 - present)		
Project Manager	Brantley Day	Title	Director of Operations
Contact Information	678-722-1430 or 470 223-9970		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management	10	
	5. Rate the overall success of the project thus far.	10	
Comments	The consultant's attention to detail is really good and they are very good at holding the project to budget. On the Akers Trail East project, Jacobs keep the contractors on task and accountable to the schedule and letting benchmarks. The consultant is very good at seeing the big picture. Very good at coordinating multiple projects at one time. When the consultant says that the project will be done on-time and on budget, they will do that.		

RFQ 484-080615 (Contract #3/Region #3, Coastal Plain)
Regional General Engineering and Support Services

Past Performance Check - Notes for
AECOM Technical Services, Inc.

Reference A

Firm Name	Georgia Department of Transportation		
Project Name	On-Call Contract		
Project Manager	Kevin VanHouten	Title	Associate Project Manager
Contact Information	706-646-7557		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management	10	
	5. Rate the overall success of the project thus far.	10	
Comments	The employees used on this contract are ex-GDOT employees. They know the PDP process, deliver high-quality work and deliver within the project deadline.		

Reference B

Firm Name	Georgia Department of Transportation		
Project Name	Program Management Services for Georgia's TIA of 2010		
Project Manager	Mike Dover	Title	Deputy Commissioner
Contact Information	404-631-1733		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	7	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management	8	
	5. Rate the overall success of the project thus far.	9	
Comments	None		

SAM Search Results
List of records matching your search for :

Search Term : "wolverton & associates*"
Record Status: Active

No Search Results

**STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION
NOTICE OF PROFESSIONAL CONSULTANT QUALIFICATION**

You are qualified to provide Consulting Services to the Department of Transportation for the area-classes of work checked below. Notice of qualification is not a notice of selection.

NAME AND ADDRESS	ISSUE DATE	DATE OF EXPIRATION
Wolverton & Associates, Inc. 6745 Sugarloaf Parkway, Suite 100 Duluth, GA 30097	4/10/14	3/31/17
SIGNATURE		
1. Transportation Planning <input type="checkbox"/> 1.01 State Wide Systems Planning Urban Area and Regional Transportation Planning <input type="checkbox"/> 1.02 Planning <input type="checkbox"/> 1.03 Aviation Systems Planning <input type="checkbox"/> 1.04 Mass and Rapid Transportation Planning <input type="checkbox"/> 1.05 Alternate System and Corridor Location Planning <input type="checkbox"/> 1.06 Unknown <input type="checkbox"/> 1.06a NEPA Documentation <input type="checkbox"/> 1.06b History <input type="checkbox"/> 1.06c Air Studies <input type="checkbox"/> 1.06d Noise Studies <input type="checkbox"/> 1.06e Ecology <input type="checkbox"/> 1.06f Archaeology <input type="checkbox"/> 1.06g Freshwater Aquatic Surveys <input type="checkbox"/> 1.07 Attitude, Opinion and Community Value Studies <input type="checkbox"/> 1.08 Airport Master Planning <input checked="" type="checkbox"/> 1.09 Location Studies <input checked="" type="checkbox"/> 1.10 Traffic Studies <input type="checkbox"/> 1.11 Traffic and Toll Revenue Studies <input type="checkbox"/> 1.12 Major Investment Studies <input type="checkbox"/> 1.13 Non-Motorized Transportation Planning	3. Highway Design Roadway (Continued) <input checked="" type="checkbox"/> 3.09 Traffic Control Systems Analysis, Design and Implementation <input checked="" type="checkbox"/> 3.10 Utility Coordination <input type="checkbox"/> 3.11 Architecture <input checked="" type="checkbox"/> 3.12 Hydraulic and Hydrological Studies (Roadway) <input checked="" type="checkbox"/> 3.13 Facilities for Bicycles and Pedestrians <input type="checkbox"/> 3.14 Historic Rehabilitation <input type="checkbox"/> 3.15 Highway Lighting <input type="checkbox"/> 3.16 Value Engineering <input type="checkbox"/> 3.17 Design of Toll Facilities Infrastructure	
2. Mass Transit Operations <input type="checkbox"/> 2.01 Mass Transit Program (Systems) Management <input type="checkbox"/> 2.02 Mass Transit Feasibility and Technical Studies <input type="checkbox"/> 2.03 Mass Transit Vehicle and Propulsion System Mass Transit Controls, Communications and Information Systems <input type="checkbox"/> 2.04 <input type="checkbox"/> 2.05 Mass Transit Architectural Engineering <input type="checkbox"/> 2.06 Mass Transit Unique Structures <input type="checkbox"/> 2.07 Mass Transit Electrical and Mechanical Systems Mass Transit Operations Management and Support Services <input type="checkbox"/> 2.08 <input type="checkbox"/> 2.09 Aviation <input type="checkbox"/> 2.10 Mass Transit Program (Systems) Marketing	4. Highway Structures <input type="checkbox"/> 4.01 Minor Bridges Design <input type="checkbox"/> 4.02 Major Bridges Design <input type="checkbox"/> 4.03 Movable Span Bridges Design <input type="checkbox"/> 4.04 Hydraulic and Hydrological Studies (Bridges) <input type="checkbox"/> 4.05 Bridge Inspection	
3. Highway Design Roadway <input checked="" type="checkbox"/> 3.01 Two-Lane or Multi-Lane Rural Generally Free Access Highway Design <input checked="" type="checkbox"/> 3.02 Two-Lane or Multi-Lane with Curb and Gutter Generally Free Access Highways Design Including Storm Sewers <input checked="" type="checkbox"/> 3.03 Two-Lane or Multi-Lane Widening and Reconstruction, with Curb and Gutter and Storm Sewers in Heavily Developed Commercial, Industrial and Residential Urban Areas <input checked="" type="checkbox"/> 3.04 Multi-Lane, Limited Access Expressway Type Highway Design <input checked="" type="checkbox"/> 3.05 Design of Urban Expressway and Interstate <input checked="" type="checkbox"/> 3.06 Traffic Operations Studies <input checked="" type="checkbox"/> 3.07 Traffic Operations Design <input checked="" type="checkbox"/> 3.08 Landscape Architecture	5. Topography <input checked="" type="checkbox"/> 5.01 Land Surveying <input checked="" type="checkbox"/> 5.02 Engineering Surveying <input checked="" type="checkbox"/> 5.03 Geodetic Surveying <input type="checkbox"/> 5.04 Aerial Photography <input type="checkbox"/> 5.05 Aerial Photogrammetry <input type="checkbox"/> 5.06 Topographic Remote Sensing <input type="checkbox"/> 5.07 Cartography <input checked="" type="checkbox"/> 5.08 Subsurface Utility Engineering	
6. Soils, Foundation & Materials Testing <input type="checkbox"/> 6.01a Soil Surveys <input type="checkbox"/> 6.01b Geological and Geophysical Studies <input type="checkbox"/> 6.02 Bridge Foundation Studies Hydraulic and Hydrological Studies (Soils and Foundation) <input type="checkbox"/> 6.03 <input type="checkbox"/> 6.04a Laboratory Materials Testing <input type="checkbox"/> 6.04b Field Testing of Roadway Construction Materials <input type="checkbox"/> 6.05 Hazard Waste Site Assessment Studies		
8. Construction <input checked="" type="checkbox"/> 8.01 Construction Supervision		
9. Erosion and Sedimentation Control <input checked="" type="checkbox"/> 9.01 Erosion, Sedimentation, and Pollution Control and Comprehensive Monitoring Program <input type="checkbox"/> 9.02 Rainfall and Runoff Reporting <input type="checkbox"/> 9.03 Field Inspections for Compliance of Erosion and Sedimentation Control Devices Installations		