

DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

INTERDEPARTMENT CORRESPONDENCE

March 29, 2016

RFQ #: 484-021816
RFQ Title: On-Call State Funded Roadway Design Review Services, P.I. N/A
FROM: Curtis Scott, Transportation Services Procurement Manager
TO: Treasury Young, Procurement Administrator
SUBJECT: Ranking Approval

The Office of Procurement's Transportation Services Procurement Section has reviewed and evaluated Statements of Qualifications, Technical Approach, and Past Performance for the above referenced project.

Attached for your review is one (1) set of the following:

- Advertisement and all Addendums
- Consultants' Submission Prescreening Checklist – Phase I
- GDOT Guide for Selection Committee Members (Phase I and II)
- Selection Committee Ratings for Top Respondents – Phase I
- Selection Committee Comments for Top Respondents – Phase I
- Selection of Finalists Notification and Notice to Selected Finalists
- Consultants' Submission Prescreening Checklist – Phase II
- Selection Committee Overall Ratings for Phase I and Phase II
- Selection Committee Comments for Finalists – Phase II
- Past Performance Reference Checks and any available additional documentation
- Verification of Non-Debarment from SAM Website for Intended Awardee
- Prequalification Certificate for Intended Awardee

The five (5) highest firms in order of ranking are as follows:

1. Michael Baker International, Inc.
2. Pond & Company
3. Jacobs Engineering Group Inc.
4. Gresham, Smith and Partners
5. R. K. Shah & Associates

The Selection Committee recommends the selection of the top ranked firm, **Michael Baker International, Inc.**

Concurrence with Award from Responsible Division Director:

Certification Procurement Requirements Met:



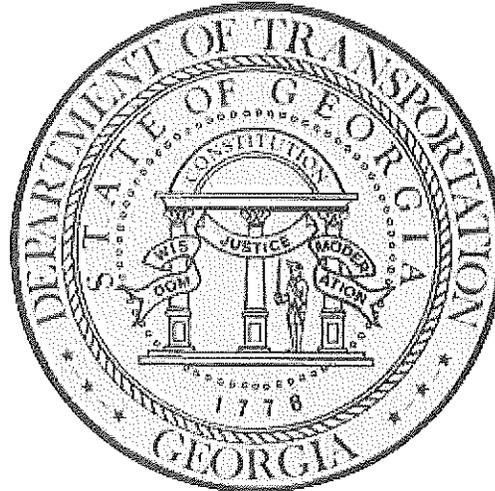
Hiral Patel, Division of Engineering



Treasury Young, Procurement Administrator

CS:rl

Attachments



Georgia Department of Transportation

Request for Qualifications

To Provide

On-Call State Funded Roadway Design Review Services

RFQ-484-021816

Qualifications Due: February 18, 2016

**Georgia Department of Transportation
One Georgia Center
600 West Peachtree Street, NW
Atlanta, Georgia 30308**

REQUEST FOR QUALIFICATIONS

484-021816

On-Call State Funded Roadway Design Review Services

I. General Project Information

A. Overview

The Georgia Department of Transportation (GDOT) is soliciting SOQs from qualified firms to provide On-Call State Funded Roadway Design Review Services. The resulting contracts may only be used for services which are 100% state funded. The selected Consultants will provide Statewide On-Call State Funded Roadway Design Review Services.

This Request for Qualifications (RFQ) seeks to identify potential providers for the Scope of Services for each project/contract listed in Exhibit I. Firms that respond to this RFQ, and are determined by GDOT to be sufficiently qualified, may be deemed eligible, and invited to offer Technical Approach and/or possibly present and/or interview for these services. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely review the entire RFQ and follow instructions carefully. GDOT reserves the right to reject any or all Statements of Qualifications or Technical Approaches, and to waive technicalities and informalities at the discretion of GDOT.

B. IMPORTANT- A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.

From the advertisement date of this solicitation until successful respondents are selected and the award is made official and announced, firms are not allowed to communicate about this solicitation or scope with any staff of GDOT including the Commissioner and GDOT Board Members, except for the submission of questions as instructed in the RFQ, or with the contact designated in **RFQ Section VIII.C.**, or as provided by any existing work agreement(s). For violation of this provision, GDOT reserves the right to reject the submittal of the offending respondent.

C. The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Scope of Services

Under the terms of the resulting Agreements, the selected consultant will provide On-Call State Funded Roadway Design Review Services for the GDOT Projects identified. The anticipated scope of work for each project/contract is included in **Exhibit I**.

E. Contract Term and Type

GDOT anticipates one (1) On-Call Indefinite Delivery, Indefinite Quantity contract to be awarded to one (1) firm, for each project/contract identified. GDOT anticipates that the Contract Type will be paid via Firm Fixed Price and/or Cost Plus Fixed Fee methodology. As an On-Call Indefinite Delivery, Indefinite Quantity contract(s), the Agreements will remain in effect for five (5) years.

F. Contract Amount

The On-Call, Indefinite Delivery Indefinite Quantity contract(s) will have a minimum of Twenty-Five Thousand Dollars (\$25,000.00) and a maximum of Five Million Dollars (\$5,000,000.00).

NOTE: Due to the usage of State funds for this contract, the prime and subconsultants indirect cost rates established in accordance with the FAR cost principles (as specified in 48 CFR 31) will be used up to the maximum indirect cost rates of 150% for the purposes of contract estimation, negotiation, administration, reporting, and contract payment.

II. Selection Method

A. Method of Communication

All general communication of relevant information regarding this solicitation will be made via the Georgia Procurement Registry (GPR) under RFQ-484-021816. All firms are responsible for checking the GPR on a regular basis for updates, clarifications, and announcements. GDOT reserves the right to communicate via electronic-mail with the primary contact listed in the Statements of Qualifications. Other specific communications will be made as indicated in the remainder of this RFQ.

B. Phase I - Selection of Finalists

Based on the Statements of Qualifications submitted in response to the projects/contracts listed in this RFQ, the Selection Committee will review the **Experience and Qualifications, Resources, and Volume of Work Previously Awarded by GDOT** listed in **Section IV. Selection Criteria for Phase I**. The Selection Committee will discuss the top submittals and the final rankings of the top submittals will be determined. From the final rankings of the top submittals, the Selection Committee will identify three (3) to five (5) firms which will be shortlisted.

All firms must meet the minimum requirements as listed in **Section IV.A.** below.

C. Finalist Notification for Phase II

Firms selected and shortlisted as finalists will receive notification and final instructions from GDOT regarding the **Phase II – Technical Approach and Past Performance** response.

D. Phase II - Finalists Response on Technical Approach and Past Performance

GDOT will request a Technical Approach proposal of the three (3) to five (5) finalist firms for each project/contract. GDOT reserves the right to request a presentation/interview on any project/contract as determined in its best interests; however, this additional requirement shall typically be reserved for the most complex projects. Each finalist firm shall be notified in writing and informed of the proposal due date. Any additional detailed proposal instructions and requirements, beyond that provided in **Section V. Selection Criteria for Phase II**, for the finalists will be provided in the Finalist Notification. All members of the Selection Committee will review the Technical Approach proposal (and will attend the presentation/interview if so chosen). **Firms shall not address any questions, prior to the award announcement, to anyone other than the designated contact.**

E. Final Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. The Selection Committee will discuss the Finalist's Phase II Responses and the final rankings will be determined.

Should a tie exist for the highest ranking firm on any specific contract/project, and qualifications appear to be equal, the Selection Committee shall proceed in the following order:

1. Defer to O.C.G.A. §50-22-4(b) which states that "persons who maintain an office in Georgia shall be given preference when qualifications appear to be equal" and award to the firm who maintains an office in Georgia.
2. If multiple firms tied for the highest ranking maintain an office in Georgia, GDOT shall defer to the sum of the individual points and the award shall be made to the finalist with the highest sum.

Negotiations will then be initiated with the top-ranked firm(s) to finalize the terms and conditions of the contract(s), including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm(s), GDOT will formally terminate the negotiations and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

III. Schedule of Events

The following Schedule of Events represents GDOT's best estimate of the Schedule that will be followed. All times indicated are prevailing times in Atlanta, Georgia. GDOT reserves the right to adjust the Schedule as GDOT deems necessary.

PHASE I	DATE	TIME
a. GDOT issues public advertisement of RFQ-484-021816	1/19/2016	-----
b. Deadline for submission of written questions and requests for clarification	2/4/2016	2:00 PM
c. Deadline for submission of Statements of Qualifications	2/18/2016	2:00 PM
d. GDOT completes evaluation and issues notification and other information to finalist firms	TBD	
PHASE II		
e. Deadline for submission of written questions from finalists	TBD	2:00 PM
f. Phase II Response of Finalist firms due	TBD	TBA

IV. Selection Criteria for Phase I - Criteria for Evaluation of Statements of Qualifications

A. Area Class Requirements and Certification

Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification shall be submitted as indicated in **Section VI.B.4.** below. All Submittals will be pre-screened to verify that the Prime consultant has the required Area Class(es) and that the overall team has the required Area Class(es). Any submittal in which the Prime consultant or the overall team area class requirements are not met will be disqualified from further consideration.

Each submittal will require a certification to allow the Department to analyze risks in determining if any Firm should be ineligible for award. The certification shall cover a wide variety of information. Any firm which responds in any potentially concerning manner must provide additional information as directed herein for consideration by GDOT to determine if Firm is eligible for award.

B. Project Manager, Key Team Leader(s) and Prime's Experience and Qualifications – 30%

The Selection Committee will evaluate all firms on their Experience and Qualifications, which shall account for a total of thirty (30%) percent of the total evaluation. **The following criteria for scoring Phase I of the evaluation will be utilized to determine which firms are shortlisted:**

1. Project Manager's education, registration, relevant project management experience (i.e. on-call contracts and management of multiple projects), and experience in utilizing GDOT specific processes, manuals, or guidance.
2. Key Team Leaders' education, registration, relevant experience with on-call contract management, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
3. Key Team Member's education, registration, importance in the overall delivery of the project/contract, relevant experience with on-call contract management, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
4. Prime Consultant's experience in delivering services of similar, scope, and function.

C. Additional Resources and Challenges– 15%

The Selection Committee will evaluate all firms on their Additional Resources and approach to addressing specific challenges which shall account for a total of fifteen (15%) percent of the total evaluation. **The following criteria for scoring the Resources will be utilized to determine which firms are shortlisted:**

1. Identify additional resources, outside of the Key Team Leaders and Key Team Member, providing a brief description of the resource.
2. Describe how the additional resources identified will help address the specific on-call project challenges.

D. Volume of Work Previously Awarded by GDOT– 5%

GDOT will consider the dollar amount of GDOT contracts awarded to the Prime Consultant during the last eighteen(18) months and will assign ratings as follows:

\$0.00 to \$500,000.00 awarded =	Excellent
\$500,000.01 to \$999,999.99 awarded =	Good
\$1,000,000.00 to \$1,999,999.99 awarded =	Adequate
\$2,000,000.00 to \$2,999,999.99 awarded =	Marginal
\$3,000,000.00 or greater awarded =	Poor

V. Selection Criteria for Phase II - Criteria for Evaluation of Technical Approach and Past Performance

A. Technical Approach – 40%

The Selection Committee will evaluate the shortlisted firms (Finalists) on their Technical Approach, which shall account for a total of forty (40%) percent. The Selection Committee shall utilize the following additional criteria for scoring Phase II of the evaluation to determine the highest ranked/most qualified (**NOTE: Scores from Phase I will be carried forward and combined with the scores from the Phase II to determine the final ranking of Finalists**):

1. Technical approach to managing on-call contracts.
2. Technical approach to assigning and managing services performed by sub-consultants.
3. Technical approach to managing uncertain workload and staffing needs.
4. Provide any specific qualifications, skills, or knowledge which your firm has which could benefit the contract and subsequent projects.

B. Past Performance – 10%

The Selection Committee may consider information provided via references provided for relevant projects, knowledge any selection committee member has of performance on relevant projects, and performance evaluations or knowledge presented on GDOT projects. The Selection Committee will consider all factors in their totality and score from 0 to 10 when arriving at a final score for the Past Performance.

VI. Instructions for Content and Preparation of Statements of Qualifications – Phase I Response

The Statements of Qualifications for each project/contract submittal must be submitted in accordance with the instructions provided in Section VIII, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.

Cover page – Each project/contract submittal must have a separate cover page for each copy of each submittal for each project/contract and each must list the RFQ#, RFQ Title, proposing firm’s full legal name and the specific project contract being submitted on.

A. Administrative Requirements

It is required to submit the information below for each copy of each submittal for each project. This is general information and will not be scored but may be used to determine eligibility for selection.

1. Basic company information:
 - a. Company name.
 - b. Company Headquarter Address.
 - c. Contact Information - Name and all contact information (telephone number(s) and e-mail address) of primary proposing contact (this will be the individual with whom the Department will direct all communications).
 - d. Company website (if available).
 - e. Georgia Addresses - Identify and provide addresses for the offices located in the State of Georgia.
 - f. Staff - List the number and disciplines of staff members employed in each office in the State of Georgia.
 - g. Ownership - Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the Offeror a sole proprietorship, partnership, corporation, limited liability Corporation, or other structure?
2. Certification Form - Complete the Certification Form (*Exhibit “II” enclosed with RFQ*), and provide a notarized original within the firm’s Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
3. Georgia Security and Immigration Compliance Act Affidavit – Complete the form (*Exhibit “III” enclosed with RFQ*), and provide a notarized original within the firm’s Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
4. Addenda - Signed cover page of any Addenda issued for the Prime **ONLY**.

B. Experience and Qualifications

1. Project Manager - Provide information pertaining to the project manager, including but not limited to:
 - a. Education.
 - b. Registration (if necessary and applicable.)
 - c. Relevant project management experience for “On-Call” or multiple projects of similar complexity, size, scope, and function and experience managing internal and sub-consultant resources to staff projects on an as-needed basis (no more than five (5) projects).

- d. Relevant experience utilizing GDOT specific processes, manuals, or guidance (Plan Development Process, Design Policy, Environmental Procedures Manual, etc.).

This information is limited to two (2) pages maximum.

- 2. Key Team Leaders - Provide qualifications of Key Team Leaders (defined as those individuals who oversee project areas determined as particularly important to each specific project, refer to the Project Description in **Exhibit I, specifically Section 7** for the list of Key Team Leaders for each Project). For each Key Team Leader identified provide:
 - a. Education.
 - b. Registration (if necessary and applicable.)
 - c. Relevant experience managing on-call contracts.
 - d. Relevant experience utilizing GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key resource area.

This information is limited to one (1) page maximum for each Key Team Leaders identified in Section 7 of Exhibit I. Respondents submitting more than one (1) pages for each Key Team Leader identified will be subject to disqualification. Respondents who provide more Key Team Leaders than what is outlined in the requirement will be subject to disqualification as this would provide an advantage over firms who complied with the requirement and had the required number of Key Team Leaders. Respondents who do not provide the required Key Team Leaders will be subject to disqualification as this does not meet the requirements of the project and therefore would deem the respondent and its team disqualified for the award.

- 3. Key Team Member – Provide qualifications of one (1) key team member (defined as a team member not included as the Project Manager or a Key Team Leader whose qualifications the Prime firm would like to highlight as essential in the delivery of the proposed project/contract). For the Key Team Member identified provide:
 - a. Education.
 - b. Registration (if necessary and applicable.)
 - c. Relevant experience managing on-call contracts.
 - d. Relevant experience utilizing GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key resource area.
 - e. Narrative discussing why the inclusion of the Key Team Member is important in the overall delivery of the project/contract.

This information is limited to a total of one (1) page. Respondents submitting more than one (1) page for the Key Team Member identified will be subject to disqualification. Respondents who provide more Key Team Members than what is outlined in the requirement will be subject to disqualification as this would provide an advantage over firms who complied with the requirement and had the required number of Key Team Leaders.

- 4. Prime Experience - Provide information on the prime's experience and ability in delivering effective services for projects of similar complexity, size, scope, and function. Describe no more than five (5) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to provide services for GDOT. For each project, the following information should be provided:
 - a. Client name, project location and dates during which services were performed.
 - b. Description of overall project and services performed by your firm.
 - c. Duration of project services provided by your firm, and overall project budget.
 - d. Experience delivering on-call contracts which shall also include managing multiple projects of similar complexity, size, scope and function and managing internal and sub-consultant resources to adequately staff projects on an as-needed basis.
 - e. Experience utilizing GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.)

- f. Client(s) current contact information including contact names and telephone numbers.
- g. Involvement of Key Team Leaders and Key Team Member on the projects.

This information is limited to two (2) pages maximum.

- 5. Area Class Summary Form and Notice of Professional Consultant Qualifications - Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members. Prime Consultants and their sub-consultant team members must meet the Area Class requirements listed in Exhibit I for each project on which they apply. In regards to the required Area Classes, for each project/contract on which they apply, respondents should submit a summary form (example provided in Exhibit IV) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes and firm's meeting the area classes listed on the summary form must meet all required area classes or the team will be disqualified. If a team member's prequalification will expire prior to the due date of the SOQs, documentation must be provided which shows that the firm has submitted its application for prequalification prior to the SOQ due date. The team must maintain its prequalification certification in order to be considered eligible for award if selected.

Additionally, respondents should submit the Notice of Professional Consultant Qualifications (for the Prime Consultant and all sub-consultants for each project) issued by GDOT and attach after the Area Class summary form.

This information is limited to the one (1) page for the Area Class table (unless the project needs require an extensive list of area classes) and the required Notice of Professional Consultant Qualifications.

C. Additional Resources and Challenges.

- 1. Overall Resources - Provide information regarding the overall resources dedicated to delivering the specific project, including:
 - a. Organizational chart which identifies the project manager, prime, Key Team Leaders, support personnel, and reporting structure.
 - b. Primary Office - Identify and discuss the primary office which will be responsible for handling the specific project and the number and types of staff within the office and how this office could benefit the project and promote efficiency.
 - c. Narrative on Additional Resource Areas and Ability – Respondents are also allowed one (1) page to provide information regarding additional resource areas identified as important to the project, to discuss how the key areas will integrate and work together on the project, to discuss any information which is pertinent to these areas, to provide a narrative regarding how the organization of the team, including the PM, Key Team Leaders, and Key Team Member can deliver the project. Respondents may discuss the advantages of the team and the abilities of the team members which will enable the project to move as expeditiously as possible. **Respondents submitting more than the one (1) additional page allowed will be subject to disqualification.**
 - d. Identify additional resources – Respondents are allowed to provide up to one (1) page to provide information on additional resources, outside of the Key Team Leaders and Key Team Member, providing a brief description of the resource and describe how the additional resources identified will help address the specific on-call project challenges. **Respondents submitting more than the one (1) page allowed will be subject to disqualification.**

D. Volume of Work Previously Awarded by GDOT

Complete a table similar to the Table provided as Exhibit V, entitled Work Previously Awarded to Prime for Previous 18 months (prior to month of Bid Due Date.) The table may differ slightly from the table provided at the respondent's discretion so long as the information provided is at least the same as required in Exhibit V. This table should detail GDOT project IDs and contract numbers, contract execution dates, contract amounts, and the amount of the contract performed by sub-consultants, at a minimum. The amount of work awarded and performed by the prime will be the number used for evaluation purposes. For IDIQ On-Call or multi-phase project specific contracts, list the master contract once and provide the total amount of all awarded task orders and the amounts awarded to sub-consultants.

VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response

The following information will only be requested of the shortlisted firms. The Selection Committee will evaluate the shortlisted firms using the information provided as requested below (NOTE: Scores from Phase I will be carried forward to Phase II).

The Phase II response must be submitted in accordance with the instructions provided in Section IX, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.

Phase II Cover page – Each project/contract submittal must have a separate cover page for each copy of each Phase II submittal for each project/contract and each must indicate the response is for Phase II, list the RFQ#, RFQ Title, proposing firm’s full legal name and the specific project contract being submitted on.

A. Technical Approach

Provide any unique technical approaches your firm offers relative to:

1. Managing on-call contracts.
2. Assigning and or managing services performed by sub-consultants.
3. Managing uncertain workload and staffing needs.
4. Any unique challenges of the project/contract and how your firm intends to mitigate these challenges, including quality control, quality assurance procedures.
5. Providing any specific qualifications, skills, knowledge of on-call contracts which may uniquely benefit the firm and project/contract.

This information will be limited to a maximum of three (3) pages.

B. Past Performance

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Past performance may be evaluated through the checking of project references for the proposed project manager as well as the firm. The Department will check these references at random. For this reason, attention should be paid to the references provided to ensure that the contact information provided is accurate and the individual references are reachable. Other past performance information which may be utilized includes GDOT consultant performance ratings as well as knowledge that any member of the Selection Committee has pertaining to the past performance of the firm on any project.

VIII. Instructions for Submittal for Phase I - Statements of Qualifications

- A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VI, entitled Instructions for Content and Preparation of Statements of Qualifications – Phase I Response**. Respondents must submit one original and five identical copies. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of each Submittal #1 should be stapled separately. The original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members.
- B. Submittals must be typed on standard (8½” x 11”) paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which

has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page.

Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

Submittals must be sealed in an opaque envelope or box, and reference **RFQ-484-021816** and the words **"STATEMENT OF QUALIFICATIONS"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Schedule of Events (*Section III of RFQ*) at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: Rhonda Ligon
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Statements of Qualifications submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

C. Questions and Requests for Clarification

Questions about any aspect of the RFQ, or the project, shall be submitted in writing via e-mail to: **Rhonda Ligon, e-mail: rligon@dot.ga.gov**. The deadlines for submission of questions relating to the RFQ are the times and dates shown in the (**Schedule of Events- Section III**). From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B**.

IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response

THESE INSTRUCTIONS ARE INTENDED SOLELY FOR THOSE FIRMS IDENTIFIED AND NOTIFIED AS FINALISTS. Final Instructions will be provided to the Finalists in the notification.

A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VII**, entitled **Instructions for Preparing Technical Approach and Past Performance**

Response – Phase II Response. Respondents must submit one original and five identical copies for which they have been identified as a Finalist. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of Submittal #1 should be stapled separately.

B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be

considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

- C. Submittals must be sealed in an opaque envelope or box, and reference **RFQ 484-021816 and the words "PHASE II RESPONSE"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Notice to Finalists at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: Rhonda Ligon
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Responses submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

D. Questions and Requests for Clarification

Questions about any aspect of the Phase II Response for Finalists, shall be submitted in writing via e-mail to: **Rhonda Ligon, e-mail: rligon@dot.ga.gov, or as directed in the Notice to Finalists, if different.** The deadlines for submission of questions relating to the Phase II Response will be identified in the Notice to Finalists. From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

X. GDOT Terms and Conditions

A. Statement of Agreement

With the submission of a SOQ, the respondent agrees that he/she has carefully examined the Request for Qualifications, and agrees that it is the respondent's responsibility to request clarification on any issues in any section of the Request for Qualifications with which the respondent disagrees or needs clarified. The respondent also understands that failure to mention these items during the question period or in the SOQ will be interpreted to mean that the respondent is in full agreement with the terms, conditions, specifications and requirements in the therein.

With submission of a SOQ, the respondent hereby certifies: (a) that this SOQ is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that respondent has not directly or indirectly included or solicited any other respondent to put in a false or insincere SOQ; (c) that respondent has not solicited or induced any person, firm, or corporation to refrain from sending a SOQ.

The respondent also understands that failure to provide required information may result in disqualification. Failure to provide administrative information may not result in disqualification. At the Department's discretion, the Department may notify the respondent that administrative information is not provided or there was an error in the

information provided, and the Department will allow a respondent to provide an update to the administrative information. However, the exception to this is the provision of the required **GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**, which by Georgia Law requires disqualification of the response. The above changes mentioned to administrative information would be considered allowable as these would be limited to changes which do not affect the information which the evaluators use to score the respondents. Failure of a respondent to provide the specific administrative information as required in the notice will result in disqualification. Any respondent who provides changes in addition to the information requested in the notice shall be subject to disqualification. Failure of a respondent's SOQ to provide any information pertaining to a respondent and its team's

qualifications, of any type, will subject the SOQ to disqualification. The Department will not allow updates to qualifications to be provided to avoid disqualification as this would allow a respondent to modify its SOQ and alter the information which evaluators would score. The above changes related to qualifications would not be allowable as these would allow changes which do affect the information which the evaluators use to score the respondents SOQ.

B. Joint-Venture Proposals, Sub-Consultants, and Vendors

GDOT does not generally desire to enter into "joint-venture" agreements with multiple firms. In the event two or more firms desire to "joint-venture", it is strongly recommended that one incorporated firm propose and maintain status as the Program Management firm with the remaining firms participating as major firms. Any joint-venture, proposed and established as a separate business entity, should have its own set of books and supporting documentation sufficient for an audit trail. Transactions should be recorded consistent with the joint-venture agreement, and care must be taken to ensure that the joint-venture bears its equitable share of the costs. Therefore, "unpopulated joint-ventures" would not have an adequate accounting system suitable for cost reimbursement contracts.

However more traditional "populated joint-ventures" are welcomed. A populated joint-venture is where an alliance is brought to life by infusing it with working capital, employees, and control systems. The alliance implements all necessary business systems, including payroll processing, purchasing, property control, etc. The alliance will develop its own indirect rate structure and calculates its own indirect cost rates, based on the direct and indirect costs it incurs.

Sub-Consultants shall generally be considered any team member which is performing any service which typically requires prequalification, which is subject to the Audit and Accounting System Requirements, and whose services are billed as costs. Sub-Consultant Team Members must be written into the resulting Agreement and are subject to all terms and conditions in the Agreement. Vendors shall be considered any team member which is performing any service which typically does not require prequalification, which is not subject to the Audit and Accounting System Requirements, and whose services are billed as direct expenses. Vendors may not be written into the resulting Agreement and may not be subject to all terms and conditions in the Agreement.

C. Non-Discrimination and DBE Requirements

The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d--42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.
For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Audit and Accounting System Requirements

GDOT reserves the right to reject any proposal with firms that do not meet the following requirements:

1. Any firm that currently has an aggregate contract amount exceeding \$250,000.00 should have submitted their yearly CPA overhead audit **no later than June 30 of each year**.
2. Firm(s) should have no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
3. The prime is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

E. Submittal Costs and Confidentiality

All expenses for preparing and submitting responses are the sole cost of the respondent submitting the response. The Department is not obligated to any respondent to reimburse such expenses. All submittals upon receipt become the property of the Department. Labeling information provided in submittals as "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until a final award.

F. Award Conditions

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon the Department and does not obligate the Department to procure or contract for any services. Neither the Department nor any respondent submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by the Department and a respondent containing such terms and conditions as are negotiated between those parties. The Department reserves the right to waive non-compliance with any requirements of this Request for Qualifications and to reject any or all proposals submitted in responses. Upon review of responses, the Department will determine the respondent(s) proposal that in the sole judgment of the Department is in the best interest of the Department (if any is so determined), with respect to the evaluation criteria stated herein. The Department then intends to conduct negotiations with such respondent(s) to determine if an acceptable contract may be reached.

G. Debriefings

In lieu of Pre-Award and Post-Award debriefings, it shall be the Department's policy to provide the "Selection Package" at the time of the Selection Announcement (also referred to as the Announcement of Entering into Negotiations). The "Selection Package" will include the scores and comments of phases for all firms who responded and will typically be provided as a PDF file and e-mailed. Previously, pre-award debriefings only provided the scores and comments of the firm. It shall be the policy of the Department that all debriefings will typically be conducted in writing.

H. Right to Cancel or Change RFQ

GDOT reserves the right to cancel any and all Request for Qualifications where it is determined to be in the best interest of the Department to do so. GDOT reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.

It is the responsibility of all firms interested in submitting Statement of Qualifications (SOQs) for this advertisement to routinely check the posting on the Georgia Procurement Registry for any revisions to this RFQ.

I. Substitutions, Alternates, Exceptions, and Extensions

No substitutions or alternates will be accepted for this solicitation. Any respondent submitting substitutions or alternates will be considered non-responsive and will not be considered for award.

J. GDOT Code of Conduct Pertaining to Conflict of Interest in the Award and Administration of Contracts

Pursuant to GDOT Policy 3A-17, any GDOT employee who leaves the employment of the Department and subsequently becomes employed with a consultant firm and whose duties while employed with the Department included the direct involvement with the negotiation, administration, or management of a contract in which the firm is either the primary consultant or a sub-consultant **SHALL NOT** be authorized to work on that contract as an employee of that firm for a period of one (1) year after their employment ends.

Additionally, on July 1st of each year, any consultant firm that is under contract with the Department as a prime or sub consultant shall provide to the Department's Chief Procurement Officer (CPO) a current list of all former Department employees employed by the firm and a document that certifies the responsibilities of those employees as it relates to the current contracts with the Department. This certification document shall attest to the fact that over the last year no former Department employee that is employed by their firm has worked on a contract between the Department and their firm where that employee, when employed by the Department, had direct involvement with the selection, award and/or administration of the consultant contract. Any consultant firm entering into a contract with the Department for the first time as a prime or sub consultant shall provide the initial required list of former Department employees and certification prior to the contract effective date. If the Department's CPO determines at any point during a contract that an actual conflict exists as it relates to the above paragraph, then the CPO shall have the authority to issue a stop work order on that contract.

EXHIBIT I

Project/Contract

- 1. Project Number(s): N/A
- 2. PI Number(s): N/A
- 3. County(ies): All Counties
- 4. Description: Roadway Design Review Services

5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or sub-consultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.04	Multi-lane Rural Interstate Limited Access Design
3.05	Multi-lane Urban Interstate Limited Access Design

B. The **Team** (either the Prime Consultant and/or one or more of their sub-consultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.04	Multi-lane Rural Interstate Limited Access Design
3.05	Multi-lane Urban Interstate Limited Access Design
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.08	Landscape Architecture Design
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
9.01	Erosion, Sedimentation, and Pollution Control Plan
9.02	Rainfall and Runoff Reporting

6. Scope:

The Consultant shall provide Subject Matter Experts (SME's) to assist in the review of plans and documents for Field Plan Reviews. This work will include the following:

- A. Review of Construction Plans, Special Provisions, Environmental Documents and Permits, and Technical Reports for conformity to all applicable design standards and guidelines such as GDOT's Design Policy Manual and the American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets.
- B. Provide meaningful written comments one week prior to the Field Plan Review and respond to questions regarding comments provided.

C. Review of plans shall include but not be limited to the following content areas:

1. Review plans for consistency with approved concept reports and technical documents.
2. Review horizontal and vertical curves and superelevation rates for conformity to applicable design criteria.
3. Review typical sections for compliance with approved pavement designs and to ensure that typical roadway design features along the project are represented.
4. Review at grade intersections for conformity to applicable design guidelines.
5. Review cross sections for consistency with typical sections, horizontal and vertical alignments, construction limits and specific roadway design features.
6. Review plans and identify any constructability issues including but not limited to Maintenance of traffic, earthwork, structures, drainage, or erosion control.
7. Review plans for compliance with applicable National Pollutant Discharge Elimination Systems Permitting Program (NPDES) permits.
8. Review proposed right of way and easements to ensure adequate right of way is provided based on functional classification and access control and to ensure that roadway and structures can be constructed and maintained within proposed right of way.
9. Review plans for compliance with all environmental commitments and to ensure that work can be constructed according to the environmental document and permits.
10. Identify construction plan conflicts and design deficiencies.
11. Review pay items to ensure that correct pay items are included in the plans and corresponding cost estimates.

7. Related Key Team Leader - Roadway Design.

EXHIBIT II
CERTIFICATION FORM

I, _____, being duly sworn, state that I am _____ (title) of _____

_____ (firm) and hereby duly certify that I have read and understand the information presented in the attached proposal and any enclosure and exhibits thereto.

Initial each box below indicating certification. The person initialing must be the same person who signs the Certification Form. (If unable to initial any box for any reason, place an "X" in the applicable box and attach a statement explaining the non-certification. The Department will review and make a determination as to whether or not the firm shall be considered further or disqualified).

I further certify that to the best of my knowledge the information given in response to the Request for Qualifications is full, complete and truthful.
I further certify that the submitting firm and any principal employee of the submitting firm has not, in the immediately preceding five (5) years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked or been subjected to disciplinary proceedings, nor is any team members/principals currently under indictment for any reason related to actions on public infrastructure projects.

I further certify that I understand that Firms included on the current Federal list of firms suspended or debarred are not eligible for selection and that the submitting firm has not, in the immediately preceding five (5) years, been suspended or debarred from contracting with any federal, state or local government agency, and further, that the submitting firm is not now under consideration for suspension or debarment from any such agency.

I further certify that the submitting firm has not in the immediately preceding five (5) years been defaulted in any federal, state or local government agency contract and further, that the submitting firm is not now under any notice of intent to default on any such contract, nor has been removed from a contract or failed to complete a contract as assigned due to cause or default.

I further certify that the firm or any affiliate(s) has not been involved in any arbitration, litigation, mediation, dispute review board or other dispute resolution proceeding with a client, business partner, or government agency in the last five years involving an amount in excess of \$500,000 related to performance on public infrastructure projects.

I further certify that there are not any pending regulatory inquiries that could impact our ability to provide services if we are the selected consultant.

I further certify that there are no possible conflicts of interest created by our consideration in the selection process or by our involvement in the project.

I further certify that the submitting firm's annual average revenue for the past five (5) years is sufficient to allow the services to be delivered effectively by our firm and that there are no trends in the revenue which may be concerning other than normal market fluctuations.

I further certify that in regards to Audit and Accounting System Requirements, that the submitting firm:

- I. Has submitted its yearly Certified Public Accountant overhead audit if it currently has an aggregate contract amount exceeding \$250,000.
- II. Has no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
- III. Is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

I acknowledge, agree and authorize, and certify that the proposer acknowledges, agrees and authorizes, that GDOT may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the GDOT may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and agree that all of the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the GDOT to award a contract.

A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial or rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.

Sworn and subscribed before me

This ____ day of _____, 20____.

Signature

NOTARY PUBLIC

My Commission Expires: _____

NOTARY SEAL

EXHIBIT III

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contracting Entity/Respondent: _____

Address: _____

Solicitation No./Contract No. : RFQ-484-021816

Solicitation/Contract Name: On-Call State Funded Roadway Design Services

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify/Company Identification Number

Date of Authorization

Signature of Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Consultant

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 2015

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

**EXHIBIT IV
Area Class Summary Example**

Respondents should complete a table similar to the below and indicate by placing an "X" in the appropriate column indicating the firm which meets each required area class for each specific project with particular emphasis on the area classes which the Prime must hold as well as the sub-consultants. The below table is a full listing of all area classes. Since no single advertisement would require every area class, Respondents should delete all the area classes which are not applicable to the project they are pursuing and only include the ones applicable. Particular attention should be paid to the date that consultants certificate expires.

Area Class #	Area Class Description	Prime Consultant Name	Sub-Consultant #1 Name	Sub-Consultant #2 Name	Sub-Consultant #3 Name	Sub-Consultant #4 Name	Sub-Consultant #5 Name	Sub-Consultant #6 Name
	DBE – Yes/No ->							
	Prequalification Expiration Date							
1.01	Statewide Systems Planning							
1.02	Urban Area and Regional Transportation Planning							
1.03	Aviation Systems Planning							
1.04	Mass and Rapid Transportation Planning							
1.05	Alternate Systems Planning							
1.06(a)	NEPA							
1.06(b)	History							
1.06(c)	Air Quality							
1.06(d)	Noise							
1.06(e)	Ecology							
1.06(f)	Archaeology							
1.06(g)	Freshwater Aquatic Surveys							
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)							
1.08	Airport Master Planning (AMP)							
1.09	Location Studies							
1.10	Traffic Analysis							
1.11	Traffic and Toll Revenue Studies							
1.12	Major Investment Studies							
1.13	Non-Motorized transportation Planning							
2.01	Mass Transit Program (Systems Management)							
2.02	Mass Transit Feasibility and Technical Studies							
2.03	Mass Transit Vehicle and Propulsion System							
2.04	Mass Transit Controls, Communication and Information Systems							
2.05	Mass Transit Architectural Engineering							
2.06	Mass Transit Unique Structures							
2.07	Mass Transit Electrical and Mechanical System							
2.08	Mass Transit Operations Management and Support Services							
2.09	Airport Design (AD)							
2.10	Mass Transit Program (Systems Marketing)							
3.01	Two-Lane or Multi-lane Rural Roadway Design							
3.02	Two-Lane or Multi-lane urban Roadway Design							
3.03	Multi-Lane Urban Roadway Widening and Reconstruction							
3.04	Multi-lane Rural Interstate Limited Access Design							
3.05	Multi-lane Urban Interstate Limited Access Design							
3.06	Traffic Operations Studies							
3.07	Traffic Operations Design							
3.08	Landscape Architecture Design							
3.09	Traffic Control Systems Analysis, Design and Implementation							

ATTACHMENT 1

Submittal Formats for On-Call State Funded Roadway Design Review Services

	# of Pages Allowed
Cover Page	-> 1
A. Administrative Requirements	
1. Basic Company Information	
a. Company name	
b. Company Headquarter Address	
c. Contact Information	
d. Company Website	
e. Georgia Addresses	
f. Staff	
g. Ownership	
	Excluded
2. Notarized Certification Form (Exhibit II) for Prime	-> 1
3. Notarized Georgia Security and Immigration Compliance Act Affidavit (Exhibit III)	-> 1
4. Signed Cover Page of any Addenda Issued	-> 1 (each addenda)
B. Experience and Qualifications	
1. Project Manager	
a. Education	
b. Registration	
c. Relevant project management experience of on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	
	2
2. Key Team Leaders' Experience	
a. Education	
b. Registration	
c. Relevant experience managing on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	
	1 (each)
3. Key Team Member Experience	
a. Education	
b. Registration	
c. Relevant experience managing on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	
e. Narrative	
	1
4. Prime's Experience	
a. Client name, project location, and dates	
b. Description of overall project and services performed	
c. Duration of project services provided	
d. Experience delivering on-call contracts	
e. Experience using GDOT specific processes, etc.	
f. Clients current contact information	
g. Involvement of Key Team Leaders and Key Team Member	
	2
5. Area Class Table and Notice of Professional Consultant Qualifications for Prime and Sub-Consultants	-> Excluded
C. Additional Resources and Challenges	
1. Overall Resources	
a. Organization chart	-> Excluded
b. Primary office to handle project and staff description of office and benefits of office	
c. Narrative on Additional Resource Areas and Ability	1
d. Identify Additional Resources	1
2. Volume of Work Previously Awarded by GDOT- Exhibit V	-> Excluded

ADDENDUM NO. 1

ISSUE DATE: February 9, 2016

This Addendum shall become and form a part of the RFQ for:

RFQ-484-021816: On-Call State Funded Roadway Design Review Services

NOTE PLEASE REVIEW CAREFULLY! THERE ARE CHANGES TO THE INFORMATION TO BE PROVIDED. FAILURE TO ADHERE TO THE CHANGES ADDRESSED IN THIS ADDENDUM MAY RESULT IN DISQUALIFICATION.

In the event of a conflict between previously released information and the information contained herein, the latter shall control.

Firm Name _____

Signature _____ Date _____

Typed Name and Title _____

Georgia Department of Transportation (GDOT)
Office of Transportation Services Procurement
One Georgia Center
600 West Peachtree Street, NW
19th Floor
Atlanta, Georgia 30308

This Addendum, including all articles and corrections listed below, shall become and form a part of the original RFQ package and shall be taken into account in preparing your proposal.

I. Written Questions and Answers:

	Question	Answer
1.	Please clarify Page Limit for Item C. d. on Page 8 shown as One Page while on Page 22 for same item C.d. is shown as 3.	The page limit for additional resources is one (1) page. See Revised Page 22 below.
2.	Concerning the scope on pages 15 and 16. Is the conduct of field plan reviews included?	No. The Consultant will not be responsible for conducting or attending the field plan reviews.

II. Page 22 are DELETED and REPLACED by the below:

ATTACHMENT 1

Submittal Formats for On-Call State Funded Roadway Design Review Services

	# of Pages Allowed
Cover Page	-> 1
A. Administrative Requirements	
1. Basic Company Information	
a. Company name	
b. Company Headquarter Address	
c. Contact Information	
d. Company Website	
e. Georgia Addresses	
f. Staff	
g. Ownership	Excluded
2. Notarized Certification Form (Exhibit II) for Prime	-> 1
3. Notarized Georgia Security and Immigration Compliance Act Affidavit (Exhibit III)	-> 1
4. Signed Cover Page of any Addenda Issued	-> 1 (each addenda)
B. Experience and Qualifications	
1. Project Manager	
a. Education	
b. Registration	
c. Relevant project management experience of on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	2
2. Key Team Leaders' Experience	
a. Education	
b. Registration	
c. Relevant experience managing on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	1 (each)
3. Key Team Member Experience	
a. Education	
b. Registration	
c. Relevant experience managing on-call contracts	
d. Relevant experience using GDOT specific processes, etc.	
e. Narrative	1
4. Prime's Experience	
a. Client name, project location, and dates	
b. Description of overall project and services performed	
c. Duration of project services provided	
d. Experience delivering on-call contracts	
e. Experience using GDOT specific processes, etc.	
f. Clients current contact information	2
g. Involvement of Key Team Leaders and Key Team Member	
5. Area Class Table and Notice of Professional Consultant Qualifications for Prime and Sub-Consultants	-> Excluded
C. Additional Resources and Challenges	
1. Overall Resources	
a. Organization chart	-> Excluded
b. Primary office to handle project and staff description of office and benefits of office	
c. Narrative on Additional Resource Areas and Ability	1
d. Identify Additional Resources	1
2. Volume of Work Previously Awarded by GDOT- Exhibit V	-> Excluded

SUBMISSION & PRESCREENING CHECKLIST

RFQ-484-021816

On-Call State Funded Roadway Design Review Services

February 18, 2016

2:00pm



No.	Consultants	Date	Time	Exhibit II - Certification	Exhibit III - GSICAA	Signed Addendum If Applicable	Compliant with Page # Limitations	Compliant with Required Format	Meets Required Area Classes
1	Gresham, Smith and Partners	2/17/2016	11:40 A.M.	X	X	X	X	X	X
2	Jacobs Engineering Group Inc.	2/18/2016	10:37 A.M.	X	X	X	X	X	X
3	Michael Baker International, Inc.	2/18/2016	11:47 A.M.	X	X	X	X	X	X
4	Pond & Company	2/18/2016	11:57 A.M.	X	X	X	X	X	X
5	R. K. Shah & Associates	2/18/2016	12:01 P.M.	X	X	X	X	X	X

SOQ AREA CLASS CHECKLIST

Solicitation #: RFQ-484-021816

Solicitation Title: On-Call State Funded Roadway Design Review Services

Primes and Subconsultants

1	Gresham, Smith and Partners MC Squared, Inc.	3.01	3.02	3.03	3.04	3.05	3.06	3.07	3.08	3.12	3.13	9.01	9.02	Certificate Expires 8/31/2017 1/30/2017
		X	X	X	X	X	X	X	X	X	X	X	X	

2	Jacobs Engineering Group Inc. American Engineers, Inc. Mulkey Engineers & Consultants Pont Engineering, Inc. So-Deep, Inc.	X	X	X	X	X	X	X	X	X	X	X	X	5/31/2016	
		X	X	X	X	X	X	X		X	X	X	X	9/30/2016	
		X	X	X	X	X	X	X	X		X	X	X	X	3/31/2017
															12/31/2018

3	Michael Baker International, Inc. Moreland Atobell Associates, Inc. Aulick Engineering LLC	X	X	X	X	X	X	X	X	X	X	X	X	11/30/2017
		X	X	X	X	X	X	X	X	X	X	X	X	4/30/2018
											X			12/31/2017

4	Pond & Company Long Engineering, Inc. Contour Engineering, LLC	X	X	X	X	X	X	X	X	X	X	X	X	1/31/2018
		X	X	X							X	X	X	1/31/2018
														X

5	R. K. Shah & Associates AECOM Technical Services, Inc.	X	X	X	X	X	X	X	X	X	X	X	X	5/31/2017
		X	X	X	X	X	X	X	X	X	X	X	X	2/28/2018

GDOT GUIDE FOR SELECTION COMMITTEE MEMBERS

RFQ 484-021816

On-Call State Funded Roadway Design Review Services

This ENTIRE GUIDE must be reviewed carefully by all Selection Committee Members BEFORE the evaluation of submittals.

Coordination and Communication

Rhonda Ligon will coordinate the overall submittal evaluation process and serve as Facilitator of any Selection Committee Meetings through the completion of the evaluation. All Committee members will be provided copies of submittals and related information, and will be notified of any proposed (if applicable) meetings, conference calls, and deadlines. **IMPORTANT-** All written communication (e-mails, memos, scoresheets, handwritten notes in SOQs, etc.) related to the evaluation can be subject to public record. Therefore, all such communication should be limited to objective and verifiable information.

Evaluation Process

The evaluation and scoring will be handled in two phases. Phase I will be the evaluation of the written Statements of Qualifications received from all respondents. Phase II will be the evaluation of the written responses from the Finalists. The scoring for the Finalists will be carried forward from Phase I and added to the scores from Phase II to determine the highest ranked Finalists and hence with whom negotiations will be initiated. The criteria to be utilized in the evaluation and scoring are as follows:

Phase I

- **PM, Key Team Leader(s), and Prime's Experience and Qualifications – (30% or 300 Points)**
- **PM, Key Team Leader(2), and Prime's Additional Resources and Challenges – (15% or 150 Points)**
- **PM, Key Team Leader(s), and Prime's Volume of Work Previously Awarded by GDOT – (5% or 50 Points)**

Phase II

- **Technical Approach – (40% or 400 Points)**
- **Past Performance – (10% or 100 Points)**

Phase I Evaluation of Statements of Qualifications

Evaluation of Eligible Submittals

Submittals determined eligible must be read thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will determine the rating for each criteria as follows:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

Directions for use of the Evaluation Preliminary Scoring Forms:

Scoring forms will be distributed to all Selection Committee members along with copies of submittals which were received and validated. Evaluators will have the option of using the hard copy forms or an electronic version of the form. However, to ensure that Open Records Request can be filled in compliance with the law, Evaluators who choose to use the electronic version of the form should only maintain one version of the form and must provide the electronic version of the form to Procurement. Each evaluator will use their numbered scoring form for scoring all submittals. Evaluators must ensure that the name of the Firm being evaluated is written in the appropriate box to identify the Firm to whom the ratings v. 3-24-15

and comments belong. Using the criteria categories in **Evaluation of Eligible Submittals** above, each submittal will be given a **preliminary score** for each of the criteria. The Reviewer should provide comments for each section which support the rating. Reviewers should not seek to write down everything that the submittal contains. Rather, Reviewers should first determine the rating and then answer why they feel the rating is warranted.

The review, preliminary scoring, and comments MUST be completed prior to the Selection Committee Meeting and must be sent to the Procurement Facilitator by the deadline given in order to make efficient and effective usage of all Selection Committee Members time.

SPECIAL INSTRUCTIONS FOR EVALUATING AVAILABILITY

Through working with the consultant industry, they asked that when considering their availability, we consider more than merely the number of projects they have listed. With this in mind we have allowed space in their SOQ for the respondents to provide a narrative in their ability. This narrative will allow them to discuss how the organization of the team, including the PM and Key Team Leaders can deliver the project on schedule given their workload capacity. It also recognizes that some individuals may be able to meet the schedule while carrying heavier project workloads and allows them to discuss the advantages of their team and the abilities of their team members which will enable the project to meet the proposed schedule. If there is no schedule provided, they can discuss the advantages of the team and abilities of the team members which will enable the project to move as expeditiously as possible. You **MUST** consider this narrative along with the workload table when rating the SOQs. You **MUST NOT** merely look at the workload table solely for making the rating decision.

Evaluation Meeting:

All completed Scoring Forms with the preliminary scores and comments for each criteria of each firm, must be brought to the Selection Committee Meeting planned for Friday, March 11, 2016. The completed forms must be turned in at the conclusion of the meeting.

Prior to the meeting, the Facilitator will use the scores and subsequent ranks to determine where the majority of the discussion should be focused. Generally, the majority of the discussion will center on the top submittals. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted.

The final rankings will be used to determine the three to five Finalists who will proceed and have their scores carried forward to Phase II of the evaluation.

It is important to note, that all evaluation scoring, notes, and comments will be subject to open records and there is a very high likelihood they will be reviewed by a wide variety of individuals. For this reason, it is extremely important to adhere to all guidelines and suggestions contained in this Guide for Selection Committee Members.

Phase II

Evaluation of Technical Approach and Past Performance

- Finalists will be required to submit a written response which must detail the Technical approach (including design concepts and use of alternative methods).
- Past Performance - Procurement will be checking references and will provide the results of the reference checks to the Selection Committee. The Selection Committee will also be allowed to bring any information for consideration they have available regarding the Firm's performance on any project/contract.

Submittals and Past Performance information must be read/considered thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will make notes in the submittals and must be prepared to discuss their position in the Selection Committee Meeting for Phase II. **The review and notes MUST be completed prior to the Selection Committee Meeting.**

Evaluation Meeting:

All notes must be brought to the Selection Committee Meeting planned for Friday, March 11, 2016. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted. The Committee will assign the following ratings:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

FINAL SCORING AND SELECTION

The scores from Phase I and Phase II will be added together and a final overall ranking will be determined and provided for Selection Committee approval.

RFQ	RFQ-484-021816	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Gresham, Smith and Partners	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Adequate
The Project Manager (PM), the Roadway Lead, Deputy Project Manager (DPM) demonstrated experience in roadway design. The Prime has performed five (5) on-call contracts with locals. The Deputy Project Manager (DPM) has worked in review management although he did not include overseeing conducting field plan reviews. The listed experience for the roadway lead was limited to interchange design. The Project Manager (PM) and Deputy Project Manager (DPM) has listed no true on-call service.			
Additional Resources and Challenges		Assigned Rating	Adequate
The organizational chart did not specify redundancy, discipline and lacked team structure. There is a concern for schedule delays due to the lack of depth.			
Volume of Work Previously Awarded		Assigned Rating	Marginal
RFQ	RFQ-484-021816	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Jacobs Engineering Group Inc.	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Adequate
The Prime has experience with several on-call contracts as well as the Project Manager (PM). The Roadway Lead has varied experience for the proposed project.			
Additional Resources and Challenges		Assigned Rating	Adequate
The firm has adequate resources in roadway design. The organizational chart identified subject matter experts (SME) and provided depth in the roadway design area.			
Volume of Work Previously Awarded		Assigned Rating	Good
RFQ	RFQ-484-021816	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Michael Baker International, Inc.	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Adequate
The Prime has experience with on-call contracts. The Roadway Lead demonstrated experience with on-call review. The Project Manager (PM) did not demonstrate experience with on-call contracts. Roadway Lead did not show varied experience as a Roadway Lead.			
Additional Resources and Challenges		Assigned Rating	Adequate
The firm's organizational chart shows good depth and disciplines. They have adequate resources for the proposed project. The evaluation team would have liked more discussion on the additional resources instead of the key team members.			
Volume of Work Previously Awarded		Assigned Rating	Adequate
RFQ	RFQ-484-021816	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Pond & Company	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Marginal
The Project Manager (PM) has no on-call services listed and did not have an understanding of the scope of the contract. The Roadway Lead did not list his experience with specific on-call contracts or projects. The Prime does not list any on-call experience.			
Additional Resources and Challenges		Assigned Rating	Marginal
The organizational chart is lacking a team approach and they did not list any additional resources but instead, the firm stressed the Key Team Leads (KTL) instead.			
Volume of Work Previously Awarded		Assigned Rating	Good
RFQ	RFQ-484-021816	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	R. K. Shah & Associates	# of Evaluators	3
Experience and Qualifications		Assigned Rating	Marginal
The Project Manager (PM) did not list any experience with on-call contracts and the same with the Roadway Lead. The Prime has experience with corridor widening projects but no on-call experience.			
Additional Resources and Challenges		Assigned Rating	Adequate
The organizational chart utilized a teams' approach with specialties listed. Some team members demonstrated experience with task orders Quality Assurance Reviews.			
Volume of Work Previously Awarded		Assigned Rating	Excellent



SELECTION OF FINALISTS

RFQ-484-021816

On-Call State Funded Roadway Design Review Services

The Georgia Department of Transportation is pleased to announce the selection of the following firms as finalists regarding the above RFQ:

**Gresham, Smith and Partners
Jacobs Engineering Group, Inc.
Michael Baker Jr., Inc.
Pond & Company
R. K. Shah & Associates**



February 22, 2016

NOTICE TO SELECTED FINALISTS

To: Gresham, Smith and Partners; Jacobs Engineering Group, Inc.; Michael Baker Jr., Inc.; Pond & Company and R. K. Shah & Associates

Please send an e-mail confirming receipt of this notice to Rhonda Ligon (rligon@dot.ga.gov).

Re: RFQ-484-021816 –On-Call State Funded Roadway Design Review Services

On behalf of the Selection Committee for the Request for Qualifications (RFQ) referenced above, we congratulate you and your firm on being selected as a finalist for further consideration. This notice shall serve as an official request for additional required information and action from finalists. **Please refer to the original solicitation (RFQ-484-021816), page 10, VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response, A&B and page 10, IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response, A-D for instructions to submit your package.** As a finalist, your firm is required to comply with the written instructions and remaining schedule below:

A. Technical Approach - 40%

This information will be limited to a maximum of three (3) pages.

Furnish information that may serve to differentiate your firm from other firms and evidence of the firm's fit to the project and/or needs of GDOT, including:

1. Managing on-call contracts.
2. Assigning and or managing services performed by sub-consultants.
3. Managing uncertain workload and staffing needs.
4. Any unique challenges of the project/contract and how your firm intends to mitigate these challenges, including quality control, quality assurance procedures.
5. Providing any specific qualifications, skills, knowledge of on-call contracts which may uniquely benefit the firm and project/contract.

B. Past Performance - 10%

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Remaining Schedule

1. GDOT completes evaluation and issues notification and other information to finalist firms.	02/22/2016	-----
2. Deadline for submission of written questions from finalists (e-mail preferred)	02/25/2016	2:00 PM
3. GDOT Receives Submittals 1 & 2 for Phase II	03/02/2016	2:00 PM

C. Finalist Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. For each evaluator, the points assigned to each criterion will be totaled and a rank will be determined. The rankings of all evaluators will be totaled for each finalist in order to determine the sum of the individual rankings. The finalists will be ranked in descending order of recommendation using the sum of individual rankings from the Selection Committee members. Should a tie exist for the highest ranking firm on the contract/project, and qualifications appear to be equal, the Selection Committee shall defer to the sum of the individual points and the award shall be made to the finalist with the highest sum.

Negotiations will then be initiated with the top-ranked firm to finalize the terms and conditions of the contract, including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm, GDOT will formally terminate the negotiations in writing and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

Please address any questions you may have to Rhonda Ligon, and congratulations, again, to each of you!

Rhonda Ligon
rligon@dot.ga.gov
404-631-1329

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #: RFQ-484-021816
SOLICITATION TITLE: On-Call State Funded Roadway Design Review Services
SOLICITATION DUE DATE: March 2, 2016
SOLICITATION TIME DUE: 2:00pm

No.	Consultants	Date	Time	Compliant with Page # Limitations
1	Jacobs Engineering Group Inc.	3/2/2016	9:54 A.M.	X
2	Michael Baker International, Inc.	3/2/2016	12:33 P.M.	X
3	Gresham, Smith and Partners	3/1/2016	03:08 P.M.	X
4	R. K. Shah & Associates	3/2/2016	01:06 P.M.	X
5	Pond & Company	3/2/2016	10:44 A.M.	X

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF SUBMITTALS

Solicitation Title:	<i>On-Call State Funded Roadway Design Review Services</i>	1	Michael Baker International, Inc.
Solicitation #:	<i>RFQ-484-021816</i>	2	Jacobs Engineering Group Inc.
PHASE I AND PHASE II - Individual Committee Member Scoring and Overall Ranking based on Published Criteria		3	R. K. Shah & Associates

(This Page For GDOT Use)

SUBMITTING FIRMS	(RANKING)	
	Sum of	Group
	Total Score	Ranking
Gresham, Smith and Partners	425	4
Jacobs Engineering Group Inc.	600	2
Michael Baker International, Inc.	625	1
Pond & Company	275	5
R. K. Shah & Associates	525	3

Evaluation Criteria →

Experience and Qualifications
Resources availability and Workload Capacity
Volume of Work Previously Awarded
Technical Approach - Suitability
Past Performance

SUBMITTING FIRMS	PHASE I			PHASE II		Group Scores and Ranking	
	300	150	50	400	100	Total Score	Ranking
Gresham, Smith and Partners	Adequate	Adequate	Marginal	Marginal	Good	425	4
Jacobs Engineering Group Inc.	Adequate	Adequate	Good	Good	Adequate	600	2
Michael Baker International, Inc.	Adequate	Adequate	Adequate	Good	Good	625	1
Pond & Company	Marginal	Marginal	Good	Marginal	Adequate	275	5
R. K. Shah & Associates	Marginal	Adequate	Excellent	Good	Adequate	525	3
<i>Maximum Points allowed =</i>	<i>300</i>	<i>150</i>	<i>50</i>	<i>400</i>	<i>100</i>	<i>1000</i>	<i>%</i>

RFQ	RFQ-484-021816	PHASE 2 SUMMARY COMMENTS	
Firm	Gresham, Smith and Partners		
Technical Approach		Assigned Rating	Marginal
The firm's technical approach was generic. It did not discuss the unique challenges of the project, how they were going to receive the project, negotiate hours, and how they would coordinate with Georgia Department of Transportation (GDOT) point of contact.			
Past Performance		Assigned Rating	Good
The evaluation team discussed the information provided via references as well as additional information and agree with the rating of good.			
RFQ	RFQ-484-021816	PHASE 2 SUMMARY COMMENTS	
Firm	Jacobs Engineering Group, Inc.		
Technical Approach		Assigned Rating	Good
The firm's technical approach was good. They outlined the steps to get to a fee estimate and options of how they could speed up the negotiation process.			
Past Performance		Assigned Rating	Adequate
The evaluation team discussed the information provided via references as well as additional information and agree with the rating of adequate.			
RFQ	RFQ-484-021816	PHASE 2 SUMMARY COMMENTS	
Firm	Michael Baker International, Inc.		
Technical Approach		Assigned Rating	Good
The firm's technical approach was good. They understand the scope and needs of the contract and discuss how they would attack and address the project, and how they would turnaround the projects quickly.			
Past Performance		Assigned Rating	Good
The evaluation team discussed the information provided via references as well as additional information and agree with the rating of good.			
RFQ	RFQ-484-021816	PHASE 2 SUMMARY COMMENTS	
Firm	Pond & Company		
Technical Approach		Assigned Rating	Marginal
The firm did not identify a plan for quick turnaround of comments and how they would identify unique challenges.			
Past Performance		Assigned Rating	Adequate
The evaluation team discussed the information provided via references as well as additional information and agree with the rating of adequate.			
RFQ	RFQ-484-021816	PHASE 2 SUMMARY COMMENTS	
Firm	R.K. Shah & Associates		
Technical Approach		Assigned Rating	Good
The firm's technical approach was given and they proposed a menu of services approach to speed up the negotiations. They also mentioned value added comments rather than preferential and Constructive Review as well.			
Past Performance		Assigned Rating	Adequate
The evaluation team discussed the information provided via references as well as additional information and agree with the rating of adequate.			

RFQ 484-021816
On-Call State Funded Roadway Design Review Services

**Reference Check Scores for
Gresham Smith and Partners**

Reference A

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	Statewide Safety Improvements Contracts 1-5		
Project Manager	Derrick Cameron	Title	Assistant State Design Review Engineer
Contact Information	404-631-1223		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		10
	2. Rate the overall services of the firm's staff for the duration of the project.		10
	3. Rate the firm's ability to meet the established project goals.		10
	4. Rate the firm's technical assistance in program management.		10
	5. Rate the overall success of the project thus far.		10
Comments	The firm was knowledgeable and very responsive. They completed a lot of projects in a short period of time.		

Reference B

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	Bridge Replacement Contract - Four Bridges in District 1		
Project Manager	Derrick Brown	Title	District 1 Program Manager
Contact Information	404-631-1571		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		10
	2. Rate the overall services of the firm's staff for the duration of the project.		10
	3. Rate the firm's ability to meet the established project goals.		9
	4. Rate the firm's technical assistance in program management.		9
	5. Rate the overall success of the project thus far.		9
Comments	The firm is very responsive and completed the project in time, within scope, schedule and budget.		

RFQ 484-021816
On-Call State Funded Roadway Design Review Services

**Reference Check Scores for
Jacobs Engineering Group Inc.**

Reference A

Firm Name	City of Atlanta, Atlanta, GA		
Project Name	Architectural, Engineering and Design Services - Department of Public Works		
Project Manager	Michelle Wynne	Title	Program Management Officer
Contact Information	404-330-6501		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	8	
	5. Rate the overall success of the project thus far.	9	
Comments	This was an on-call annual contract were the firm provided updates and project schedules and their in a concept phase, so far no problems.		

Reference B

Firm Name	Augusta/Richmond County, GA		
Project Name	Windsor Spring Road Phases IV and V		
Project Manager	Abie Ladson	Title	Director of Engineering
Contact Information	706-796-5069		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	10	
Comments	The firm id a great job and experience was good.		

RFQ 484-021816
On-Call State Funded Roadway Design Review Services

**Reference Check Scores for
Michael Baker International**

Reference A

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	Northwest Corridor Design and Review Services		
Project Manager	John Hancock	Title	Assistant State Innovative Delivery Engineer
Contact Information	678-784-7051		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		10
	2. Rate the overall services of the firm's staff for the duration of the project.		9
	3. Rate the firm's ability to meet the established project goals.		10
	4. Rate the firm's technical assistance in program management.		10
	5. Rate the overall success of the project thus far.		9
	The firm had good turnaround time and on schedule with the project. They meet and exceeded their expectations with hard deadlines.		

Reference B

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	Jimmy Deloach Connector Design Services		
Project Manager	Andrew Hoenig	Title	Project Manager
Contact Information	404-631-1757		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		9
	2. Rate the overall services of the firm's staff for the duration of the project.		10
	3. Rate the firm's ability to meet the established project goals.		9
	4. Rate the firm's technical assistance in program management.		10
	5. Rate the overall success of the project thus far.		9
	The firm adapted well to the challenges of the project.		

RFQ 484-021816
On-Call State Funded Roadway Design Review Services

**Reference Check Scores for
Pond & Company**

Reference A

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	Widening of State Route 9, Alpharetta, GA		
Project Manager	Anthony Tate	Title	Project Manager
Contact Information	404-631-1769		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	9	
Comments	The firm is very reliable and went above and beyond the work with the coordination with local government.		

Reference B

Firm Name	City of Augusta, GA		
Project Name	Berckmans Road Safety Improvement and Realignment, Augusta Richmond County, GA (2012-Present)		
Project Manager	Steve Cassell	Title	Traffic Engineer Manager
Contact Information	706-821-1850		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	8	
	5. Rate the overall success of the project thus far.	9	
Comments	At the beginning of the project, the firm was slow but they redeemed themselves and ended the project well. We would use them again.		

RFQ 484-021816
On-Call State Funded Roadway Design Review Services

**Reference Check Scores for
R.K. Shah & Associates**

Reference A

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	I-85/SR 403 Widening and Overlay, Merriweather and Coweta Counties (2/2003-6/2006)		
Project Manager	Mark Mastronardi	Title	State Construction Engineer
Contact Information	404-631-1464		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	7	
	5. Rate the overall success of the project thus far.	9	
Comments	The firm was very responsive, timely with answers and overall cooperative.		

Reference B

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	HPPN-EDS-27(123), Widening, Reconstruction, Construction of US 27/SR1, Troup/Heard Counties (4/1998 -10/2004)		
Project Manager	Brent Story	Title	State Design Policy Engineer
Contact Information	404-631-1971		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	9	
Comments	Mr. Shah played an active role in the development of the project, very responsible, good experience and good engineering experience as well.		

Reference Check Summary for

RFQ 484-021816

On-Call State Funded Roadway Design Review Services

	Gresham Smith and Partners	Jacobs Engineering Group Inc.	Michael Baker International	Pond & Company	R.K. Shah & Associates
Questions (to be answered on 1-10 scale, 10 indicates best)					
1. Rate the firm's quality of leadership in Project Management for your project.					
Reference A	10	8	10	8	8
Reference B	10	8	9	8	9
Section Average	10.00	8.00	9.50	8.00	8.50
2. Rate the overall services of the firm's staff for the duration of the project.					
Reference A	10	9	9	9	9
Reference B	10	9	10	8	9
Section Average	10.00	9.00	9.50	8.50	9.00
3. Rate the firm's ability to meet the established project goals.					
Reference A	10	9	10	8	9
Reference B	9	9	9	9	9
Section Average	9.50	9.00	9.50	8.50	9.00
4. Rate the firm's technical assistance in program management.					
Reference A	10	8	10	9	7
Reference B	9	10	10	8	9
Section Average	9.50	9.00	10.00	8.50	8.00
5. Rate the overall success of the project thus far.					
Reference A	10	9	9	9	9
Reference B	9	10	9	9	9
Section Average	9.50	9.50	9.00	9.00	9.00
Overall Average	9.70	8.90	9.50	8.50	8.70

SAM Search Results
List of records matching your search for :

Search Term : Michael* Baker* International* Inc.*
Record Status: Active

ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 044679335	+4:	CAGE Code: 3BNH6 DoDAAC:
Expiration Date: Mar 14, 2017 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 6955 S UNION PARK CTR STE 370 City: MIDVALE State/Province: UTAH ZIP Code: 84047-6516 Country: UNITED STATES		
ENTITY	MICHAEL BAKER INTERNATIONAL, INC.	Status:Active
DUNS: 081820458	+4:	CAGE Code: 0LRV8 DoDAAC:
Expiration Date: Dec 13, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 14725 Alton Parkway City: Irvine State/Province: CALIFORNIA ZIP Code: 92618-2027 Country: UNITED STATES		
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 933603482	+4:	CAGE Code: 1MAS0 DoDAAC:
Expiration Date: Mar 2, 2017 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 272 Bendix Rd Ste 400 City: Virginia Beach State/Province: VIRGINIA ZIP Code: 23452-1367 Country: UNITED STATES		
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 080144159	+4:	CAGE Code: 7KAJ9 DoDAAC:
Expiration Date: Feb 16, 2017 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 60 Garden Ct Ste 230 City: Monterey State/Province: CALIFORNIA ZIP Code: 93940-7326 Country: UNITED STATES		

ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 073022944	+4:	CAGE Code: 0F6Z8 DoDAAC:
Expiration Date: Jan 28, 2017 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 3601 Eisenhower Ave Ste 600 City: Alexandria State/Province: VIRGINIA ZIP Code: 22304-6426 Country: UNITED STATES		
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 782320097	+4:	CAGE Code: 1UKL6 DoDAAC:
Expiration Date: Jan 6, 2017 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 300 American Metro Blvd Ste 154 City: Hamilton State/Province: NEW JERSEY ZIP Code: 08619-2371 Country: UNITED STATES		
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 020841673	+4:	CAGE Code: 69GW8 DoDAAC:
Expiration Date: Jan 2, 2017 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 2030 FALLING WATERS RD STE 125 City: KNOXVILLE State/Province: TENNESSEE ZIP Code: 37922-8803 Country: UNITED STATES		
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 017864339	+4:	CAGE Code: 698X1 DoDAAC:
Expiration Date: Dec 8, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 310 NEW POINTE City: RIDGELAND State/Province: MISSISSIPPI ZIP Code: 39157-3903 Country: UNITED STATES		
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 804266539	+4:	CAGE Code: 68D99 DoDAAC:
Expiration Date: Dec 13, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 1400 W MARKHAM ST STE 204 City: LITTLE ROCK State/Province: ARKANSAS ZIP Code: 72201-1843 Country: UNITED STATES		

ENTITY	MICHAEL BAKER INTERNATIONAL, INC.	Status:Active
DUNS: 798068235	+4:	CAGE Code: 78HM2 DoDAAC:
Expiration Date: Nov 22, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 5051 Verdugoway Ste 300		
City: CAMARILLO		State/Province: CALIFORNIA
ZIP Code: 93012-8683		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 080048398	+4:	CAGE Code: 7HAZ5 DoDAAC:
Expiration Date: Nov 8, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 120 S 6th St Ste 1710		
City: Minneapolis		State/Province: MINNESOTA
ZIP Code: 55402-1819		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 832426030	+4:	CAGE Code: 6AHV5 DoDAAC:
Expiration Date: Oct 7, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 2004 Jennie Lee Dr		
City: Idaho Falls		State/Province: IDAHO
ZIP Code: 83404-7000		Country: UNITED STATES
ENTITY	MICHAEL BAKER INTERNATIONAL, INC.	Status:Active
DUNS: 048029719	+4:	CAGE Code: 1W3M8 DoDAAC:
Expiration Date: Sep 27, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 1904 W GRAND PKWY N # 110		
City: KATY		State/Province: TEXAS
ZIP Code: 77449-1599		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 941324113	+4:	CAGE Code: 1LKF8 DoDAAC:
Expiration Date: Sep 17, 2016 Has Active Exclusion?: No Delinquent Federal Debt?: No		
Address: 3900 C St Ste 900		
City: ANCHORAGE		State/Province: ALASKA
ZIP Code: 99503-5963		Country: UNITED STATES

ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 082428244	+4:	CAGE Code: 1M8H1 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 4431 N FRONT ST FL 2		
City: HARRISBURG		State/Province: PENNSYLVANIA
ZIP Code: 17110-1778		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 194075529	+4:	CAGE Code: 4ADF9 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1801 Bayberry Ct Ste 101		
City: Richmond		State/Province: VIRGINIA
ZIP Code: 23226-3771		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 827041075	+4:	CAGE Code: 540F6 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1501 LYNDON B JOHNSON FWY STE 650		
City: DALLAS		State/Province: TEXAS
ZIP Code: 75234-6800		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 831496679	+4:	CAGE Code: 6W9X7 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 7633 GANSER WAY STE 206		
City: MADISON		State/Province: WISCONSIN
ZIP Code: 53719-2092		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 112128140	+4:	CAGE Code: 69UN4 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1818 MARKET ST STE 3110		
City: PHILADELPHIA		State/Province: PENNSYLVANIA
ZIP Code: 19103-3653		Country: UNITED STATES

ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 361461721	+4:	CAGE Code: 3ZWD1 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 311 W MONROE ST STE 1350		
City: CHICAGO		State/Province: ILLINOIS
ZIP Code: 60606-4636		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 197739530	+4:	CAGE Code: 39AB6 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1228 Euclid Avenue Ste 1050		
City: Cleveland		State/Province: OHIO
ZIP Code: 44115-1816		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 070636210	+4:	CAGE Code: 7BS52 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 615 CRESCENT EXECUTIVE CT Ste 200		
City: LAKE MARY		State/Province: FLORIDA
ZIP Code: 32746-2146		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 614844970	+4:	CAGE Code: 48SM9 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 165 S UNION BLVD STE 200		
City: LAKEWOOD		State/Province: COLORADO
ZIP Code: 80228-2248		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 182698449	+4:	CAGE Code: 028J5 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 2929 N CENTRAL AVE STE 800		
City: PHOENIX		State/Province: ARIZONA
ZIP Code: 85012-2794		Country: UNITED STATES

ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 361333243	+4:	CAGE Code: 3ZVT1 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1650 LYNDON FARM CT STE 101	City: LOUISVILLE	State/Province: KENTUCKY
ZIP Code: 40223-5008		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 037868606	+4:	CAGE Code: 3X3S0 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 1304 CONCOURSE DR STE 200	City: LINTHICUM HEIGHTS	State/Province: MARYLAND
ZIP Code: 21090-1018		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 079929486	+4:	CAGE Code: 7FG68 DoDAAC:
Expiration Date: Aug 9, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 2729 Prospect Park Dr Ste 220	City: Rancho Cordova	State/Province: CALIFORNIA
ZIP Code: 95670-6291		Country: UNITED STATES
ENTITY	Michael Baker International, Inc.	Status:Active
DUNS: 079900161	+4:	CAGE Code: 7EZ77 DoDAAC:
Expiration Date: Jul 26, 2016	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 500 Grant St Ste 5400	City: Pittsburgh	State/Province: PENNSYLVANIA
ZIP Code: 15219-2523		Country: UNITED STATES

SAM Search Results
List of records matching your search for :

Search Term : Moreland* Altobelli* Associates* Inc.*
Record Status: Active

ENTITY	Moreland Altobelli Associates, Inc.	Status:Active
DUNS: 182915470	+4:	CAGE Code: 5BX71 DoDAAC:
Expiration Date: Feb 18, 2017	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 2450 COMMERCE AVE STE 100		
City: DULUTH	State/Province: GEORGIA	
ZIP Code: 30096-8910	Country: UNITED STATES	

SAM Search Results
List of records matching your search for :

Search Term : Auclick* Engineering* LLC*
Record Status: Active

No Search Results

**STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION
NOTICE OF PROFESSIONAL CONSULTANT QUALIFICATION**

You are qualified to provide Consulting Services to the Department of Transportation for the area-classes of work checked below. Notice of qualification is not a notice of selection.

NAME AND ADDRESS	ISSUE DATE	DATE OF EXPIRATION
Michael Baker Jr., Inc. 3595 Engineering Drive Norcross, GA 30092	12/11/14	11/30/17
SIGNATURE		
		
1. Transportation Planning <input checked="" type="checkbox"/> 1.01 State Wide Systems Planning Urban Area and Regional Transportation Planning <input checked="" type="checkbox"/> 1.02 Planning <input checked="" type="checkbox"/> 1.03 Aviation Systems Planning <input checked="" type="checkbox"/> 1.04 Mass and Rapid Transportation Planning <input checked="" type="checkbox"/> 1.05 Alternate System and Corridor Location Planning 1.06 Unknown 1.06a NEPA Documentation 1.06b History <input checked="" type="checkbox"/> 1.06c Air Studies <input checked="" type="checkbox"/> 1.06d Noise Studies <input checked="" type="checkbox"/> 1.06e Ecology <input checked="" type="checkbox"/> 1.06f Archaeology 1.06g Freshwater Aquatic Surveys <input checked="" type="checkbox"/> 1.07 Attitude, Opinion and Community Value Studies <input checked="" type="checkbox"/> 1.08 Airport Master Planning <input checked="" type="checkbox"/> 1.09 Location Studies <input checked="" type="checkbox"/> 1.10 Traffic Studies 1.11 Traffic and Toll Revenue Studies 1.12 Major Investment Studies <input checked="" type="checkbox"/> 1.13 Non-Motorized Transportation Planning	3. Highway Design Roadway (Continued) Traffic Control Systems Analysis, Design and Implementation <input checked="" type="checkbox"/> 3.09 <input checked="" type="checkbox"/> 3.10 Utility Coordination <input checked="" type="checkbox"/> 3.11 Architecture <input checked="" type="checkbox"/> 3.12 Hydraulic and Hydrological Studies (Roadway) <input checked="" type="checkbox"/> 3.13 Facilities for Bicycles and Pedestrians 3.14 Historic Rehabilitation <input checked="" type="checkbox"/> 3.15 Highway Lighting <input checked="" type="checkbox"/> 3.16 Value Engineering 3.17 Design of Toll Facilities Infrastructure	
2. Mass Transit Operations 2.01 Mass Transit Program (Systems) Management 2.02 Mass Transit Feasibility and Technical Studies 2.03 Mass Transit Vehicle and Propulsion System Mass Transit Controls, Communications and Information Systems 2.04 2.05 Mass Transit Architectural Engineering 2.06 Mass Transit Unique Structures 2.07 Mass Transit Electrical and Mechanical Systems Mass Transit Operations Management and Support Services 2.08 <input checked="" type="checkbox"/> 2.09 Aviation 2.10 Mass Transit Program (Systems) Marketing	4. Highway Structures <input checked="" type="checkbox"/> 4.01 Minor Bridges Design <input checked="" type="checkbox"/> 4.02 Major Bridges Design 4.03 Movable Span Bridges Design <input checked="" type="checkbox"/> 4.04 Hydraulic and Hydrological Studies (Bridges) <input checked="" type="checkbox"/> 4.05 Bridge Inspection	
3. Highway Design Roadway <input checked="" type="checkbox"/> 3.01 Two-Lane or Multi-Lane Rural Generally Free Access Highway Design <input checked="" type="checkbox"/> 3.02 Two-Lane or Multi-Lane with Curb and Gutter Generally Free Access Highways Design Including Storm Sewers <input checked="" type="checkbox"/> 3.03 Two-Lane or Multi-Lane Widening and Reconstruction, with Curb and Gutter and Storm Sewers in Heavily Developed Commercial, Industrial and Residential Urban Areas <input checked="" type="checkbox"/> 3.04 Multi-Lane, Limited Access Expressway Type Highway Design <input checked="" type="checkbox"/> 3.05 Design of Urban Expressway and Interstate <input checked="" type="checkbox"/> 3.06 Traffic Operations Studies <input checked="" type="checkbox"/> 3.07 Traffic Operations Design 3.08 Landscape Architecture	5. Topography 5.01 Land Surveying 5.02 Engineering Surveying 5.03 Geodetic Surveying 5.04 Aerial Photography <input checked="" type="checkbox"/> 5.05 Aerial Photogrammetry <input checked="" type="checkbox"/> 5.06 Topographic Remote Sensing 5.07 Cartography 5.08 Subsurface Utility Engineering	
6. Soils, Foundation & Materials Testing <input checked="" type="checkbox"/> 6.01a Soil Surveys 6.01b Geological and Geophysical Studies 6.02 Bridge Foundation Studies Hydraulic and Hydrological Studies (Soils and Foundation) 6.03 6.04a Laboratory Materials Testing 6.04b Field Testing of Roadway Construction Materials 6.05 Hazard Waste Site Assessment Studies		
8. Construction <input checked="" type="checkbox"/> 8.01 Construction Supervision		
9. Erosion and Sedimentation Control <input checked="" type="checkbox"/> 9.01 Erosion, Sedimentation, and Pollution Control and Comprehensive Monitoring Program 9.02 Rainfall and Runoff Reporting Field Inspections for Compliance of Erosion and Sedimentation Control Devices Installations 9.03		