

DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

INTERDEPARTMENT CORRESPONDENCE

February 6, 2015

RFQ #: 484-111414
RFQ Title: Engineering Design Services, Batch 3-2014, Contract 6, P.I. No. 0010821
FROM: Darlene Parker, Transportation Services Procurement Manager
TO: Treasury Young, Procurement Administrator
SUBJECT: Ranking Approval

The Office of Procurement's Transportation Services Procurement Section has reviewed and evaluated Statements of Qualifications, Technical Approach, and Past Performance for the above referenced project.

Attached for your review is one (1) set of the following:

- Advertisement and all Addendums
- Consultants' Submission Prescreening Checklist – Phase I
- GDOT Guide for Selection Committee Members (Phase I and II)
- Preliminary Ratings and Comments from Evaluators
- Selection Committee Ratings for Top Respondents – Phase I
- Selection Committee Comments for Top Respondents – Phase I
- Selection of Finalists Notification and Notice to Selected Finalists
- Consultants' Submission Prescreening Checklist – Phase II
- Selection Committee Overall Ratings for Phase I and Phase II
- Selection Committee Comments for Finalists – Phase II
- Past Performance Reference Checks and any available additional documentation
- Verification of Non-Debarment from SAM Website for Intended Awardee
- Prequalification Certificate for Intended Awardee

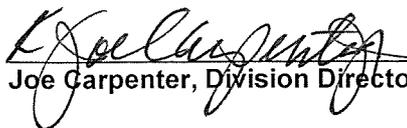
This approval is for Batch 3-2014, Contract 6, P.I. No. 0010821. The five (5) highest firms in order of ranking are as follows:

1. **Pond and Company**
2. **Mulkey, Inc.**
3. **American Engineers, Inc.**
4. **R.K. Shan & Associates**
5. **Clark Patterson Engineer, Surveyor and Architects, P.C.**

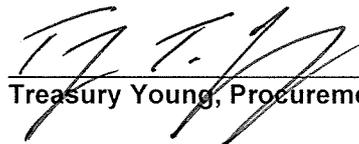
The Selection Committee recommends the selection of the top ranked firm, Pond and Company.

Concurrence with Award from Responsible Division Director:

Certification Procurement Requirements Met:



Joe Carpenter, Division Director of P3/Program Delivery



Treasury Young, Procurement Administrator

DJP:kcm

Attachments



Georgia Department of Transportation

Request for Qualifications

To Provide

Engineering Design Services – (B3-2014)

RFQ-484-111414

Qualifications Due: November 14, 2014

**Georgia Department of Transportation
One Georgia Center
600 West Peachtree Street, NW
Atlanta, Georgia 30308**

REQUEST FOR QUALIFICATIONS
484-111414

Engineering Design Services
Batch #3 (B3-2014)

I. General Project Information

A. Overview

The Georgia Department of Transportation (GDOT) is soliciting Statements of Qualifications (SOQ) from qualified firm(s) to provide Engineering Design Consultant Services for the projects listed below (note that certain projects may be grouped with other projects and awarded as one (1) contract) each:

Contract	Count(ies)	PI/Project #	Project Description
1	Cobb	0006048	I-285 WEST @ SR 280
2	Floyd	0000401	Intersection Improvements at four locations along SR 101
3	Oconee	122660-	Widening of SR 24/US 441 FM N of Apalachee River to Watkinsville Bypass
4	Washington	245080-	SR 15 Bypass From SR 15 to SR 242 E of Tennille
5	Gwinnett	132986-	Sr 120/Duluth Highway @ Singleton Creek 1.5 Mi E Of Duluth
6	Cobb, Douglas	0010821	Sr 6 From I-20 Wb To Sr 6 Spur - Truck Friendly Lanes
7	Henry	0007855	Sr 42 From Downtown Mcdonough To Sr 138

This Request for Qualifications (RFQ) seeks to identify potential providers for the Scope of Services for each project/contract listed in Exhibit I. Firms that respond to this RFQ, and are determined by GDOT to be sufficiently qualified, may be deemed eligible, and invited to offer written plan proposals and/or possibly present and/or interview for these services. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely review the entire RFQ and follow instructions carefully. GDOT reserves the right to reject any or all Statements of Qualifications or Technical Proposals, and to waive technicalities and informalities at the discretion of GDOT.

B. IMPORTANT - A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.

From the advertisement date of this solicitation until successful respondents are selected and the award is made official and announced, firms are not allowed to communicate about this solicitation or scope with any staff of GDOT including the Commissioner and GDOT Board Members, except for the submission of questions as instructed in the RFQ, or with the contact designated in **RFQ Section VIII.C.**, or as provided by any existing work agreement(s). For violation of this provision, GDOT reserves the right to reject the submittal of the offending respondent.

C. The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Scope of Services

Under the terms of the resulting Agreements, the selected Consultants will provide full engineering design services, as well as all associated engineering related services for the GDOT Projects identified. The anticipated scope of work for each project/contract is included in **Exhibit I-7**.

In addition, GDOT desires that the Consultant have the ability to provide, either with its own forces or through a sub-consultant team member, comprehensive services necessary to fulfill all preliminary engineering services which may arise during the project cycle.

E. Contract Term and Type

GDOT anticipates one (1) Multi-Phase, Project Specific Contract to be awarded to one (1) firm, for each project/contract identified. GDOT anticipates that the Contract Type will be paid via Firm Fixed Price and/or Cost Plus Fixed Fee methodology. As Project Specific contracts, it is the Department's intention that the Agreements will remain in effect until successful completion of the preliminary engineering phase of the projects, and may choose to utilize the selected Consultant for use on construction revisions as necessary.

F. Contract Amount

The Multi-Phase, Project Specific contract amounts will be determined via negotiations with the Department. If the Department is unable to reach agreement on reasonable rates to be paid for the services to be provided, the Department reserves the right to terminate negotiations with the highest scoring finalist and begin negotiations with the next highest scoring finalist.

II. Selection Method

A. Method of Communication

All general communication of relevant information regarding this solicitation will be made via the Georgia Procurement Registry (GPR) under RFQ-484-111414. All firms are responsible for checking the GPR on a regular basis for updates, clarifications, and announcements. GDOT reserves the right to communicate via electronic-mail with the primary contact listed in the Statements of Qualifications. Other specific communications will be made as indicated in the remainder of this RFQ.

B. Phase I - Selection of Finalists

Based on the Statements of Qualifications submitted in response to the projects/contracts listed in this RFQ, the Selection Committee will review the **Experience and Qualifications** and **Resources and Workload Capacity** listed in **Section IV. Selection Criteria for Phase I**. The Selection Committee will discuss the top submittals and the final rankings of the top submittals will be determined. From the final rankings of the top submittals, the Selection Committee will identify three (3) to five (5) firms which will be shortlisted.

All firms must meet the minimum requirements as listed in **Section IV.A.** below.

C. Finalist Notification for Phase II

Firms selected and shortlisted as finalists will receive notification and final instructions from GDOT regarding the **Phase II - Suitability** response.

D. Phase II - Finalists Response on Technical Approach and Past Performance

GDOT will request a written proposal of the three (3) to five (5) finalist firms for each project/contract. GDOT reserves the right to request a presentation/interview on any project/contract as determined in its best interests; however, this additional requirement shall typically be reserved for the most complex projects. Each finalist firm shall be notified in writing and informed of the proposal due date. Any additional detailed proposal instructions and requirements, beyond that provided in **Section V. Selection Criteria for Phase II**, for the finalists will be provided in the Finalist Notification. All members of the Selection Committee will review the written proposal (and will attend the presentation/interview if so chosen). **Firms shall not address any questions, prior to the award announcement, to anyone other than the designated contact.**

E. Final Selection

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Technical Approach** and **Past Performance** criteria for **Phase II**. The Selection Committee will discuss the Finalist's Phase II Responses and the final rankings will be determined.

Negotiations will then be initiated with the top-ranked firm(s) to finalize the terms and conditions of the contract(s), including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm(s), GDOT will formally terminate the negotiations and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

III. Schedule of Events

The following Schedule of Events represents GDOT's best estimate of the Schedule that will be followed. All times indicated are prevailing times in Atlanta, Georgia. GDOT reserves the right to adjust the Schedule as GDOT deems necessary.

PHASE I	DATE	TIME
a. GDOT issues public advertisement of RFQ-484-111414	10/15/2014	-----
b. Deadline for submission of written questions and requests for clarification	11/7/2014	2:00 PM
c. Deadline for submission of Statements of Qualifications	11/14/2014	2:00 PM
d. GDOT completes evaluation and issues notification and other information to finalist firms	TBD	
PHASE II		
e. Deadline for submission of written questions from finalists	TBD	2:00 PM
f. Phase II Response of Finalist firms due	TBD	TBA

IV. Selection Criteria for Phase I - Criteria for Evaluation of Statements of Qualifications

A. Area Class Requirements and Certification

Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification shall be submitted as indicated in **Section VI.B.4.** below. All Submittals will be pre-screened to verify that the Prime consultant has the required Area Class(es) and that the overall team has the required Area Class(es). Any submittal in which the Prime consultant or the overall team area class requirements are not met will be disqualified from further consideration.

Each submittal will require a certification to allow the Department to analyze risks in determining if any Firm should be ineligible for award. The certification shall cover a wide variety of information. Any firm which responds in any potentially concerning manner must provide additional information as directed herein for consideration by GDOT to determine if Firm is eligible for award.

B. Project Manager, Key Team Leader(s) and Prime's Experience and Qualifications – 20%

The Selection Committee will evaluate all firms on their Experience and Qualifications, which shall account for a total of twenty (20%) percent of the total evaluation. **The following criteria for scoring Phase I of the evaluation will be utilized to determine which firms are shortlisted:**

- Project Manager education, registration, relevant engineering experience, relevant project management experience, experience in utilizing GDOT specific processes, manuals, or guidance.
- Key Team Leaders' education, registration, relevant technical experience, and relevant experience in utilizing GDOT specific processes, manuals, or guidance.
- Prime Consultant's experience for the previous five (5) years in delivering projects of similar complexity, size, scope, and function.

C. Project Manager, Key Team Leader(s) and Prime's Resources and Workload Capacity – 30%

The Selection Committee will evaluate all firms on their Resources availability and Workload Capacity which shall account for a total of thirty (30%) percent of the total evaluation. **The following criteria for scoring the Resources and Workload Capacity will be utilized to determine which firms are shortlisted:**

- Project Manager Workload
- Workload capacity of Key Team Leader(s)
- Resources dedicated to delivering project
- Ability to Meet Project Schedule

V. Selection Criteria for Phase II - Criteria for Evaluation of Technical Approach and Past Performance

A. Technical Approach – 40%

The Selection Committee will evaluate the shortlisted firms (Finalists) on their Technical Approach, which shall account for a total of forty (40%) percent. The Selection Committee shall utilize the following additional criteria for scoring Phase II of the evaluation to determine the highest ranked/most qualified (**NOTE: Scores from Phase I will be carried forward and combined with the scores from the Phase II to determine the final ranking of Finalists**):

- Technical approach to delivering the project (including design concepts and use of alternative methods).
- Provide any specific qualifications, skills, or knowledge which your firm has which could benefit the project, and your ability and willingness to meet time requirements.

B. Past Performance – 10%

The Selection Committee may consider information provided via references provided for relevant projects, knowledge any selection committee member has of performance on relevant projects, and performance evaluations or knowledge presented on GDOT projects. The Selection Committee will consider all factors in their totality when arriving at a final score for the Past Performance.

VI. Instructions for Content and Preparation of Statements of Qualifications – Phase I Response

The Statements of Qualifications for each project/contract submittal must be submitted in accordance with the instructions provided in Section VIII, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.

Cover page – Each project/contract submittal must have a separate cover page for each copy of each submittal for each project/contract and each must list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, Count(ies), and Description.

A. Administrative Requirements

It is required to submit the information below for each copy of each submittal for each project. This is general information and will not be scored but may be used to determine eligibility for selection.

1. Basic company information:
 - a. Company name.
 - b. Company Headquarter Address.
 - c. Contact Information - Name and all contact information (telephone number(s) and e-mail address) of primary proposing contact (this will be the individual with whom the Department will direct all communications).
 - d. Company website (if available).
 - e. Georgia Addresses - Identify and provide addresses for the offices located in the State of Georgia.
 - f. Staff - List the number and disciplines of staff members employed in each office in the State of Georgia.
 - g. Ownership - Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the Offeror a sole proprietorship, partnership, corporation, limited liability Corporation, or other structure?
2. Certification Form - Complete the Certification Form (*Exhibit "II" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
3. Georgia Security and Immigration Compliance Act Affidavit – Complete the form (*Exhibit "III" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
4. Addenda - Signed cover page of any Addenda issued for the Prime **ONLY**.

B. Experience and Qualifications

1. Project Manager - Provide information pertaining to the project manager, including but not limited to:
 - a. Education.
 - b. Registration (if necessary and applicable.)

- c. Relevant engineering experience.
- d. Relevant project management experience for projects of similar complexity, size, scope, and function (no more than five (5) projects).
- e. Relevant experience utilizing GDOT specific processes, manuals, or guidance (Plan Development Process, Design Policy, Environmental Procedures Manual, etc.).

This information is limited to two pages maximum.

2. Key Team Leaders - Provide experience of Key Team Leaders (defined as those individuals who oversee project areas determined as particularly important to each specific project) (refer to the Project Description in **Exhibit I, specifically Section 7** for the list of Key Team Leaders for each Project). For each Key Team Leader identified provide:
- a. Education.
 - b. Registration (if necessary and applicable.)
 - c. Relevant experience in the applicable resource area (on no more than three (3) of the most relevant projects).
 - d. Relevant experience utilizing GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key resource area.

This information is limited to one page maximum for each Key Team Leader identified in Section 7 of each Exhibit I. Respondents submitting more than one page for each Key Team Leader identified will be subject to disqualification.

3. Prime Experience - Provide information on the prime's experience and ability in delivering effective services for projects of similar complexity, size, scope, and function for the previous five (5) years. Describe no more than five (5) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to provide services for GDOT. For each project, the following information should be provided:
- a. Client name, project location and dates during which services were performed.
 - b. Description of overall project and services performed by your firm.
 - c. Duration of project services provided by your firm, and overall project budget.
 - d. Experience utilizing GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.)
 - e. Client(s) current contact information including contact names and telephone numbers.
 - f. Involvement of Key Team Leaders on the projects.

This information is limited to two pages maximum.

4. Area Class Summary Form and Notice of Professional Consultant Qualifications - Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. Prime Consultants and their subconsultant team members must meet the Area Class requirements listed in Exhibit I for each project on which they apply. In regards to the required Area Classes, for each project/contract on which they apply, respondents should submit a summary form (example provided in Exhibit IV) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes and firm's meeting the area classes listed on the summary form must meet all required area classes or the team will be disqualified. If a team member's prequalification will expire prior to the due date of the SOQs, documentation must be provided which shows that the firm has submitted its application for prequalification prior to the SOQ due date. The team must maintain its prequalification certification in order to be considered eligible for award if selected. **Additionally, respondents should submit the Notice of Professional Consultant Qualifications (for the Prime Consultant and all sub-consultants for each project) issued by GDOT and attach after the Area Class summary form.**

This information is limited to the one page for the Area Class table (unless the project needs require an extensive list of area classes) and the required Notice of Professional Consultant Qualifications.

C. Resources/Workload Capacity

1. Overall Resources - Provide information regarding the overall resources dedicated to delivering the specific project, including:
 - a. Organizational chart which identifies the project manager, prime, Key Team Leaders, support personnel, and reporting structure.
 - b. Primary Office - Identify and discuss the primary office which will be responsible for handling the specific project and the number and types of staff within the office and how this office could benefit the project and promote efficiency.
 - c. Narrative on Additional Resource Areas and Ability – Respondents are also allowed one page to provide information regarding additional resource areas identified as important to the project, to discuss how the key areas will integrate and work together on the project, to discuss any information which is pertinent to these areas, to provide a narrative regarding how the organization of the team, including the PM and Key Team Leaders can deliver the project on schedule given their workload capacity. (GDOT recognizes that some individuals may be able to meet the schedule while carrying heavier project loads.) Respondents may discuss the advantages of your team and the abilities of the team members which will enable the project to meet the proposed schedule as identified in **Exhibit I-7** (where applicable). If there is no proposed schedule, discuss the advantages of the team and the abilities of the team members which will enable the project to move as expeditiously as possible. **Respondents submitting more than the one additional page allowed, will be subject to disqualification.**

2. Project Manager Commitment Table - Provide a list of ALL projects (GDOT, other governments and private contracts – Information may be validated and any firm determined not to be listing all projects may be subject to disqualification) on which the proposed project manager is currently committed, to enable the Department to ascertain the project manager’s availability. Utilize a table similar to the following format with a minimum of all criteria indicated to provide the requested information:

Project Manager	PI/Project # for GDOT Projects/Name of Customer for Non-GDOT Projects	Role of PM on Project	Project Description	Current Phase of Project	Current Status of Project	Monthly Time Commitment in Hours

3. Key Team Leader Project Commitment Table - Provide a table similar to the below, with a minimum of all criteria indicated, which identifies ALL projects the Key Team Leaders (refer to the Project Description in **Exhibit I-7**, specifically **Section 7** for the list of Key Team Leaders for each Project) are committed on to enable the Department to ascertain the available capacity.

Key Team Leader	PI/Project # for GDOT Projects/Name of Customer for Non-GDOT Projects	Role of Key Team Leader on Project	Project Description	Current Phase of Project	Current Status of Project	Monthly Time Commitment in Hours

This information is limited to the organization chart, one page of text (for the Primary Office and Narrative on Ability discussion), and the tables.

VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response

The following information will only be requested of the shortlisted firms. The Selection Committee will evaluate the shortlisted firms using the information provided as requested below (NOTE: Scores from Phase I will be carried forward to Phase II). Please note that each project/contract will follow an individual schedule which meets the availability of each Selection Committee. For this reason, the Notice to Finalists and resulting Phase II responses may be on different schedules for each project/contract. If a firm is a Finalist on multiple projects/contracts, the Phase II responses should be considered as separate responses which shall be prepared and submitted separately.

The Phase II response must be submitted in accordance with the instructions provided in Section IX, and must be **organized, categorized using the same headings (in red), and numbered and lettered** exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the Department to ensure compliance with the page limitations.

Phase II Cover page – Each project/contract submittal must have a separate cover page for each copy of each Phase II submittal for each project/contract and each must indicate the response is for Phase II, list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on to include the Project Numbers, PI Numbers, Count(ies), and Description.

A. Technical Approach

Provide any unique technical approaches your firm offers relative to addressing anticipated design concepts, use of any alternative methods for delivery (if applicable), and/or management of the project. Identify any unique challenges of the project and how your firm intends to mitigate these challenges, including quality control, quality assurance procedures. Provide any specific qualifications, skills, knowledge of the project and project area which may uniquely benefit the firm and project.

This information will be limited to a maximum of three pages.

B. Past Performance

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Past performance may be evaluated through the checking of project references for the proposed project manager as well as the firm. The Department will check these references at random. For this reason, attention should be paid to the references provided to ensure that the contact information provided is accurate and the individual references are reachable. Other past performance information which may be utilized includes GDOT Consultant performance ratings as well as knowledge that any member of the Selection Committee has pertaining to the past performance of the firm on any project.

VIII. Instructions for Submittal for Phase I - Statements of Qualifications

A. For each project/contract which is being sought by the firm, there are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VI, entitled Instructions for Content and Preparation of Statements of Qualifications – Phase I Response**. Respondents must submit one original and five identical copies for all projects being sought. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of each

Submittal #1 should be stapled separately. For each project/contract response, the original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members. If a firm is responding to multiple projects/contracts, each separately bound project/contract may be submitted in a single package (boxed, enveloped, or other). See **Attachment 1** for a summary of how the submittals should be prepared.

- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

Submittals must be sealed in an opaque envelope or box, and reference **RFQ-484-111414** and the words **"STATEMENT OF QUALIFICATIONS"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Schedule of Events (*Section III of RFQ*) at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: Karen Mims
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Statements of Qualifications submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

C. Questions and Requests for Clarification

Questions about any aspect of the RFQ, or the project, shall be submitted in writing via e-mail to: **Karen Mims, e-mail: kmims@dot.ga.gov**. The deadlines for submission of questions relating to the RFQ are the times and dates shown in the (**Schedule of Events- Section III**). From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response

THESE INSTRUCTIONS ARE INTENDED SOLELY FOR THOSE FIRMS IDENTIFIED AND NOTIFIED AS FINALISTS. Final Instructions will be provided to the Finalists in the notification.

Please note that each project/contract will follow an individual schedule which meets the availability of each Selection Committee. For this reason, the Notice to Finalists and resulting Phase II responses may be on different schedules for each project/contract.

- A. There are two (2) submittals required. Submittal #1 must follow the format and meet the content requirements identified in **Section VII**, entitled **Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response**. Respondents must submit one original and five identical copies for the project for which they have been identified as a Finalist. Submittal #2 is an electronic version of Submittal #1 which allows for GDOT to maintain the files electronically. The original and each copy of each Submittal #1 should be stapled separately. For each project/contract response, the original and each copy of Submittal #1 should be bound together using a binder clip or other similar fashion which allows the individual copies to be separated and distributed easily to Selection Committee Members. In the event that the firm has been identified as a Finalist on more than one project/contract, and the due date and time for the Phase II response is the same and a firm is responding to multiple projects/contracts, each separately bound project/contract may be submitted in a single package (boxed, enveloped, or other.)
- B. Submittals must be typed on standard (8½" x 11") paper. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section and should be double-sided using a minimum of size 11 font. Page counts will be determined by pages with print on them, not by the physical piece of paper. For example, a piece of paper which has print on both sides, shall be considered two pages while a piece of paper with print on only one side would be considered a single page. Each Statement of Qualifications shall be prepared simply and economically as indicated above. Fancy bindings, colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section **should not be included and will be grounds for disqualification.**

- C. Submittals must be sealed in an opaque envelope or box, and reference **RFQ-484-111414** and the words **"PHASE II RESPONSE"** must be clearly indicated on the outside of all of the envelopes or boxes. Statements of Qualifications **must be physically received by GDOT** prior to the deadline indicated in the Notice to Finalists at the exact address below:

Georgia Department of Transportation (GDOT)
Attention: Karen Mims
Transportation Services Procurement
One Georgia Center, 19th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308

No submittals will be accepted after the time and date set for receipt.

Responses submitted via facsimile or e-mail will be rejected. All expenses for preparing and submitting responses are the sole cost of the party submitting the response. GDOT is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of GDOT. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

GDOT reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the State.

D. Questions and Requests for Clarification

Questions about any aspect of the Phase II Response for Finalists, shall be submitted in writing via e-mail to: **Karen Mims, e-mail: kmims@dot.ga.gov, or as directed in the Notice to Finalists, if different.** The deadlines for submission of questions relating to the Phase II Response will be identified in the Notice to Finalists.

From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

X. GDOT Terms and Conditions

A. Statement of Agreement

With the submission of a SOQ, the respondent agrees that he/she has carefully examined the Request for Qualifications, and agrees that it is the respondent's responsibility to request clarification on any issues in any section of the Request for Qualifications with which the respondent disagrees or needs clarified. The respondent also understands that failure to mention these items during the question period or in the SOQ will be interpreted to mean that the respondent is in full agreement with the terms, conditions, specifications and requirements in the therein. With submission of a SOQ, the respondent hereby certifies: (a) that this SOQ is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that respondent has not directly or indirectly included or solicited any other respondent to put in a false or insincere SOQ; (c) that respondent has not solicited or induced any person, firm, or corporation to refrain from sending a SOQ.

B. Joint-Venture Proposals, Sub-Consultants, and Vendors

GDOT does not generally desire to enter into "joint-venture" agreements with multiple firms. In the event two or more firms desire to "joint-venture", it is strongly recommended that one incorporated firm propose and maintain status as the Program Management firm with the remaining firms participating as major firms. Any joint-venture, proposed and established as a separate business entity, should have its own set of books and supporting documentation sufficient for an audit trail. Transactions should be recorded consistent with the joint-venture agreement, and care must be taken to ensure that the joint-venture bears its equitable share of the costs. Therefore, "unpopulated joint-ventures" would not have an adequate accounting system suitable for cost reimbursement contracts.

However more traditional "populated joint-ventures" are welcomed. A populated joint-venture is where an alliance is brought to life by infusing it with working capital, employees, and control systems. The alliance implements all necessary business systems, including payroll processing, purchasing, property control, etc. The alliance will develop its own indirect rate structure and calculates its own indirect cost rates, based on the direct and indirect costs it incurs.

Sub-Consultants shall generally be considered any team member which is performing any service which typically requires prequalification, which is subject to the Audit and Accounting System Requirements, and whose services are billed as costs. Sub-Consultant Team Members must be written into the resulting Agreement and are subject to all terms and conditions in the Agreement. Vendors shall be considered any team member which is performing any service which typically does not require prequalification, which is not subject to the Audit and Accounting System Requirements, and whose services are billed as direct expenses. Vendors may not be written into the resulting Agreement and may not be subject to all terms and conditions in the Agreement.

C. Non-Discrimination and DBE Requirements

The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d--42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

The Georgia Department of Transportation Board has adopted a 15% overall annual goal for DBE participation on all federally funded projects. This goal is not to be considered as a fixed quota, set aside or preference. The DBE goal can be met by prime contracting, sub-contracting, joint-venture or mentor/protégé relationship.

Georgia Department of Transportation will monitor and assess each consultant services submittals for their DBE participation and/or good faith effort in promoting equity and opportunity in accordance with the state of Georgia, Department of Transportation Disadvantage Business Program Plan.

For more information on the GDOT DBE Program please contact:

Georgia Department of Transportation
Equal Opportunity Division
One Georgia Center, 7th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
Phone: (404) 631-1972

D. Audit and Accounting System Requirements

GDOT reserves the right to reject any proposal with firms that do not meet the following requirements:

1. Firm(s) should have an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
2. Any firm that currently has an aggregate contract amount exceeding \$250,000 should have submitted their yearly CPA overhead audit **no later than 180 days after the close of the firm's fiscal year**.
3. Firm(s) should have no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
4. The prime is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

E. Submittal Costs and Confidentiality

All expenses for preparing and submitting responses are the sole cost of the respondent submitting the response. The Department is not obligated to any respondent to reimburse such expenses. All submittals upon receipt become the property of the Department. Labeling information provided in submittals as "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until a final award.

F. Award Conditions

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon the Department and does not obligate the Department to procure or contract for any services. Neither the Department nor any respondent submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by the Department and a respondent containing such terms and conditions as are negotiated between those parties. The Department reserves the right to waive non-compliance with any requirements of this Request for Qualifications and to reject any or all proposals submitted in responses. Upon review of responses, the Department will determine the respondent(s) proposal that in the sole judgment of the Department is in the best interest of the Department (if any is so determined), with respect to the evaluation criteria stated herein. The Department then intends to conduct negotiations with such respondent(s) to determine if an acceptable contract may be reached.

G. Debriefings

In lieu of Pre-Award and Post-Award debriefings, it shall be the Department's policy to provide the "Selection Package" at the time of the Selection Announcement (also referred to as the Announcement of Entering into Negotiations). The "Selection Package" will include the scores and comments of phases for all firms who responded and will typically be provided as a PDF file and e-mailed. Previously, pre-award debriefings only provided the scores and comments of the firm. It shall be the policy of the Department that all debriefings will typically be conducted in writing.

H. Right to Cancel or Change RFQ

GDOT reserves the right to cancel any and all Request for Qualifications where it is determined to be in the best interest of the Department to do so. GDOT reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.

It is the responsibility of all firms interested in submitting Statement of Qualifications (SOQs) for this advertisement to routinely check the posting on the Georgia Procurement Registry for any revisions to this RFQ.

I. Substitutions, Alternates, Exceptions, and Extensions

No substitutions or alternates will be accepted for this solicitation. Any respondent submitting substitutions or alternates will be considered non-responsive and will not be considered for award.

J. GDOT Code of Conduct Pertaining to Conflict of Interest in the Award and Administration of Contracts

Pursuant to GDOT Policy 3A-17, any GDOT employee who leaves the employment of the Department and subsequently becomes employed with a consultant firm and whose duties while employed with the Department included the direct involvement with the negotiation, administration, or management of a contract in which the firm is either the primary consultant or a subconsultant **SHALL NOT** be authorized to work on that contract as an employee of that firm for a period of one (1) year after their employment ends. Additionally, on July 1st of each year, any consultant firm that is under contract with the Department as a prime or sub consultant shall provide to the Department's Chief Procurement Officer (CPO) a current list of all former Department employees employed by the firm and a document that certifies the responsibilities of those employees as it relates to the current contracts with the Department. This certification document shall attest to the fact that over the last year no former Department employee that is employed by their firm has worked on a contract between the Department and their firm where that employee, when employed by the Department, had direct involvement with the selection, award and/or administration of the consultant contract. Any consultant firm entering into a contract with the Department for the first time as a prime or sub consultant shall provide the initial required list of former Department employees and certification prior to the contract effective date. If the Department's CPO determines at any point during a contract that an actual conflict exists as it relates to the above paragraph, then the CPO shall have the authority to issue a stop work order on that contract.

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EXHIBIT I-1

Project/Contract 1

- 1. **Project Numbers:** NA
- 2. **PI Numbers:** 0006048
- 3. **County(ies):** Cobb
- 4. **Description:** I-285 West @ SR 280

5. **Required Area Classes:**

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit the "Notice of Professional Consultant Qualifications" for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The Notice must be current by the deadline stated for this RFQ.

A. The **Prime Consultant MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.02	Two-Lane or Multi-lane Urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction
3.05	Multi-Lane Urban Interstate Limited Access Design

B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion, & Community Value Studies
1.09	Location Studies
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.08	Landscape Architecture Design
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Bicycle and Pedestrian Facility Design
3.15	Highway Lighting
4.01	Minor Bridge Design
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.06	Topographic Remote Sensing

5.07	Cartography
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies
6.02	Bridge Foundation Studies
6.03	Hydraulic and Hydrologic Studies (Soils & Foundation)
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope of Work:

The proposed project would improve the I-285 at SR 280 (South Cobb Drive) Interchange.

The scope of work for this project will include concept development, field surveys and database enhancements, development of the environmental document including all required special studies, preliminary construction plans, hydraulic and hydrological studies, preliminary bridge plans, signing and marking plans, final right-of-way plans (including revisions), erosion control plans, staging plans and final construction plans (including revisions through project final acceptance). All phases of this project should proceed using the guidance established in the GDOT Plan Development Process (PDP). All required engineering studies are considered part of the scope of services.

Task Order No. 1 is expected to be for Concept Report Approval including all activities required for approval. These activities include Survey, Traffic Analysis, History, Ecology Survey Reports, Initial Concept Team Meeting, and Concept Team Meeting (pending negotiation discussions):

A. Concept Report:

1. Field Surveys (using the guidance provided in the GDOT Survey Manual).
2. Traffic Studies.
3. Cost estimates.
4. Concept Meeting Preparation and Attendance.
5. Approved Concept Report current format.
6. Concept Design Data Book.

B. Environmental Document:

1. Necessary Environmental Special Studies surveys reports and assessment of effects including I-Bat (i.e., Air, Noise, History, Ecology, and Archaeology).
2. National Environmental Policy Act (NEPA) document.
3. Preparation of a NW23 Section 404 permit application (if necessary).
4. Preparation of a Vegetative Buffer application.
5. Public Involvement.
6. Quality Assurance/Quality Control Reviews.
7. Attendance and minutes writing of up to six additional meetings to discuss progress or issues.
8. Prepare for and attend the Preliminary Field Plan Review (PFPR) and Final Field Plan Review (FFPR).
9. Certification for Let.

C. Preliminary Design:

1. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge Plans.
 - b. Preliminary Signing and Marking Plans.

- c. Preliminary Signal Plans.
- d. Preliminary Staging Plans.
- e. Preliminary Utilities Plans.
- f. Corrected/Revisions of Preliminary Utilities Plans.

2. Bridge Foundation Investigation (BFI) Report.
3. Pavement Evaluation/UST/Soil Survey.
4. Value Engineering (VE) Study (if total cost exceeds 10 Million).
5. Constructability Meeting participation.
6. Cost Estimation with annual updates.
7. Quality Assurance/Quality Control Reviews.
8. Location and Design Report.
9. FFPR participation, report, and responses(all plans sets and other information requested by Engineering Services).
10. Interchange Modification Report (IMR) (if necessary).

D. Subsurface Utility Engineering

1. Consultant shall have a SUE Kickoff Meeting
2. Consultant shall perform Quality Level D (QL-D) subsurface utility engineering (SUE) investigation services within the defined project area. This will be used for alignment determination:

Submit the Quality Level D for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

3. Consultant shall perform Quality Level B (QL-B) subsurface utility engineering (SUE) investigation services within the defined project area. This will replace 1st submission to the Utility owners.
4. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way Plans:

1. Coordinate field review of right of way plans and staking.
2. Revise plans and deliver final right-of-way plans.
3. Right of Way revisions during acquisition.

F. Final Design:

1. Final Plans, Specifications, and Estimates (PS&E) Package.
2. FFPR participation , report, and responses(all plans sets and other information requested by Engineering Services):
 - a. Final Utilities Plans.
 - b. Corrected/Revisions of Final Utilities Plans.
3. Erosion Control Plans.
4. Quality Assurance/Quality Control Reviews.
5. Cost Estimation System (CES) Final cost estimate.
6. Amendments & Revisions.
7. Final Design Data Book.

G. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.

7. Related Key Team Leaders:

- A. Bridge Design Lead.
- B. Environmental Lead.
- C. Roadway Design Lead

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed – To Be Determined.
- B. Concept Report Approval – January 30, 2018.
- C. Preliminary Field Plan Review (PFPR) Inspection – August 8, 2019.
- D. Right-of-Way (ROW) Plans Approved – October 6th, 2020.
- E. Environmental Documental Approval – April 30, 2020.
- F. Final Field Plan Review (FFPR) Inspection – February 8, 2021.
- G. Final Plans for Letting – August 18, 2021.
- H. Let Contract – November 4th, 2021.

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EXHIBIT I-2

Project/Contract 2

- 1. **Project Numbers:** STP00-0000-00(401)
- 2. **PI Numbers:** 0000401
- 3. **County:** Floyd County
- 4. **Description:** Intersection Improvements at four locations along SR 101

5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane Urban Roadway Design

B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.09	Location Studies
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.13	Facilities for Bicycles and Pedestrians
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope of Work:

The proposed project would consist of intersection improvements between SR 101/CR 57/Pleasant Hope Rd and SR 101/CR 54/Donahoo Rd in Floyd County. The scope of work includes 4 intersection improvements at Pleasant Hope Road, Center Road, Old Rockmart Road and Donahoo Road for preliminary construction plans, right of way plans and final construction plans in accordance with the GDOT plan presentation guide.

All phases of the project should proceed using the guidance established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services.

Task Order #1 is expected to be CE (Categorical Exclusion) special studies (no CE approval since ROW in LR1), design of Preliminary Field Plan Review (PFPR) plans and completion of ROW plans.

A. Public Involvement:

1. Prepare for and participate in a Public Information Open House (PIOH).
2. Prepare for and participate in stakeholder meetings.

B. Environmental Document:

1. Necessary Environmental Special Studies survey reports and assessment of effects [i.e., Air, Noise, History, Ecology (including I-Bat), and Archaeology].
2. National Environmental Policy Act (NEPA) document. Using Special Studies previously approved:
 - a. Categorical Exclusion (CE).
 - b. One NEPA document reevaluation for Construction.

C. Preliminary Design (from 20% to Completion):

1. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Roadway Plans (Plan, Profile, Cross Sections).
 - b. Preliminary Drainage Plans.
 - c. Preliminary Staging Plans.
 - d. Preliminary Erosion, Sedimentation, and Pollution Control Plans (ESPCP's).
2. Pavement Evaluation/UST/Soil Survey.
3. Constructability Meeting participation.
4. Cost Estimation System (CES) with annual updates.
5. Quality Assurance/Quality Control Reviews.
6. Location and Design Report.
7. Preliminary Utilities Plans.
8. Corrected/Revisions of Preliminary Utilities Plans.
9. Preliminary Field Plan Review (PFPR) participation, report, and responses (all plans sets and other information requested by Engineering Services).

D. Subsurface Utility Engineering

1. Consultant shall have a SUE Kickoff Meeting
2. Consultant shall perform Quality Level D (QL-D) subsurface utility engineering (SUE) investigation services within the defined project area. This will be used for alignment determination:

Submit the Quality Level D for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

3. Consultant shall perform Quality Level B (QL-B) subsurface utility engineering (SUE) investigation services within the defined project area. This will replace 1st submission to the Utility owners.
4. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way (ROW) Plans:

1. Prepare complete ROW Plans.
2. Coordinate field review of right of way plans and staking.
3. Complete Quality Assurance/Quality Control review.
4. Revise plans and deliver final right-of-way plans.
5. Right of Way revisions during acquisition.

F. Final Design:

1. Complete Final Roadway Plans, including but not limited to:
 - a. Final Roadway Plans (Plan, Profile, Cross Sections).
 - b. Final Drainage Plans.
 - c. Final Staging Plans.
 - d. Final Signing and Marking Plans.
 - e. Final Erosion, Sedimentation and Pollution Control Plans (ESPCP's).
2. Prepare Final PS&E Package.
3. Attend Final Field Plan Review (FFPR), prepare report, and responses (all plans sets and other information requested by Engineering Services).
4. Transportation Management Plan (TMP) Report as needed.
5. Complete Quality Assurance/Quality Control Reviews (FFPR & Final Submittal).
6. Prepare CES Final cost estimate.
7. Final Utilities Plans.
8. Corrected/Revisions of Final Utilities Plans.
9. Prepare Amendments & Revisions.
10. Final Earthwork Calculations.
11. Prepare and submit Final Design Data Book.

G. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. NEPA Lead.

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed – To Be Determined.
- B. Preliminary Field Plan Review (PFPR) Inspection – 2/26/2016.
- C. Right-of-Way (ROW) Plans Preparation – 5/6/2016.
- D. Expected for ROW SHELFP pending funding.

EXHIBIT I-3

Project/Contract 3

1. **Project Numbers:** EDS00-0441-00(043)
2. **PI Numbers:** 122660-
3. **County:** Oconee
4. **Description:** Widening of SR 24/ US 441 FM N Of Apalachee Rliver to Watkinsville Bypass
5. **Required Area Classes:**

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design

B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.09	Location Studies
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
4.01	Minor Bridge Design
4.04	Hydraulic and Hydrological Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.02	Bridge Foundation Studies
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope of Work:

The Proposed project will consist of the widening/new construction of SR 24/US 441 North of the Apalachee River to the Watkinsville bypass in Oconee County (PI 122660-). Also included in this widening will be the construction of a new bridge over Greenbrier Creek. The scope of work includes concept validation and revising, coordination for obtaining the environmental document, preliminary construction plans, bridge plans, right of way plans, and final construction plans in accordance with the GDOT plan presentation guide. The Environmental Document will be completed by the consultant for PI 222560- and coordination with plans and needed information will be required. This coordination is key to the success of these projects and strategies should be discussed in submittals. Also for this project a citizen advisory committee will be anticipated for this project and meetings will be required.

All phases of the project should proceed using the guidance established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services.

Task Order #1 is expected to be Field Survey and Traffic Analysis. (Pending negotiation discussions).

A. Concept Development:

1. Validate current Concept Report.
2. Revise Concept Report if necessary.

B. Environmental Document:

Close Coordination with the Project Team on PI 222560- on all aspects.

C. Database Preparation:

1. Field Surveys (using the guidance provided in the GDOT Survey Manual).
2. DTM/Topo for all obscure areas within the projects survey limits.
3. Drainage structure locations and invert elevations.
4. Property Resolution should be performed for each parcel within the survey limits.
5. All information should be submitted in the Inroads/Microstation V 8i format.

D. Preliminary Design:

1. Value Engineering (VE) Study (if required).
2. Bridge Foundation Investigation (BFI) Report.
3. Pavement Evaluation/UST & Monitoring Wells/Soil Survey.
4. Bridge Hydraulic Study.
5. Preliminary Bridge Layouts.
6. Preliminary Utilities Plans.
7. Correct/Revisions of Preliminary Utilities Plans.
8. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge Plans.
 - b. Preliminary Signing and Marking Plans.
 - c. Preliminary Signal Plans.
 - d. Preliminary Communication Plans.
 - e. Preliminary Staging Plans.

9. Pavement Type Selection.
10. Constructability Meeting participation.
11. Cost Estimation System (CES) with annual updates.
12. Quality Assurance/Quality Control Reviews.
13. Location and Design Report.
14. Preliminary Field Plan Review (PFPR) participation, report, and responses (all plans sets and other information requested by Engineering Services).
15. Consultant shall perform Quality Level B(QL-B) subsurface utility engineering (SUE) investigation services within the defined project area.
16. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way Plans:

1. Coordinate field review of right of way plans and staking.
2. Revise plans and deliver final right-of-way plans.
3. Right of Way revisions during acquisition.

F. Final Design:

1. Final Plans, Specifications and Estimates (PS&E) Package.
2. Final Field Plan Review (FFPR) participation, report, and responses (all plans sets and other information requested by Engineering Services).
3. Transportation Management Plan (TMP) Report.
4. Final Bridge Plans.
5. Final Utilities Plans.
6. Corrected/Revisions of Final Utilities Plans.
7. Quality Assurance/Quality Control Reviews.
8. CES Final cost estimate.
9. Amendments & Revisions.
10. Final Design Data Book.

G. Construction:

1. Review Shop Drawings.
2. Use on Construction Revisions.
3. Earthwork Coordination.

H. Quality Assurance/Quality Control Reviews for all deliverables:

- I. Attendance in and meeting minutes of monthly meetings to discuss progress and/or issues (additional meetings may be required to resolve major project issues).
- J. Prepare, reproduce, and distribute Preliminary Field Plan Review (PFPR) and Final Field Plan Review (FFPR) Package, address/respond to comments, and make plan changes.
- K. Prepare, reproduce, and distribute preliminary and final bridge and roadway plans and all supporting disciplines (signing and marking, erosion control, R/W, Utilities, etc.) as well as all special provisions, all design files, and supporting documentation.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed – To Be Determined.
- B. Preliminary Field Plan Review (PFPR) Inspection – 08/18/2016.
- C. Right-of- Way (ROW) Plans approved – 05/27/2017.
- D. Final Field Plan Review (FFPR) Inspection – 04/15/2018.
- E. Final Plans for Letting – 08/15/2019.
- F. Let Contract – 11/15/2019.

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EXHIBIT I-4

Project/Contract 4

1. **Project Numbers:** STP00-2992-00(002)
2. **PI Numbers:** 245080-
3. **County(ies):** Washington
4. **Description:** SR 15 Bypass from SR 15 to SR 242 E of Tennille

5. **Required Area Classes:**

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design

- B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
4.01	Minor Bridge Design
4.04	Hydraulic and Hydrological Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.02	Bridge Foundation Studies
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope of Work:

The Proposed project will consist of the new construction of SR 15 at MP 10.00 and goes north on new location for approximately 3.7 miles to SR 242. Also included in this widening will be the construction of three bridges: Sandersville Railroad, Norfolk Southern Railway, and the wetlands in the vicinity of Anderson Pond. The scope of work includes concept validation and revising, development of the environmental document including all required special studies, preliminary construction plans, bridge plans, right of way plans, and final construction plans in accordance with the GDOT plan presentation guide. The current alignment in the approved concept for this project will impact a historic district and 4F coordination will be required. Also this project will tie in to PI 245090- and coordination with the consultant on this project will be required.

All phases of the project should proceed using the guidance established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services.

Task Order #1 is expected to be Field Survey and Traffic Analysis. (Pending negotiation discussions).

A. Concept Development:

1. Validate current Concept Report.
2. Revise Concept Report if necessary.

B. Environmental Document:

1. Necessary Environmental Special Studies surveys reports and assessment of effects [i.e., Air, Noise, History, Ecology (including I-bat), and Archaeology].
2. National Environmental Policy Act (NEPA) document. Using Special Studies previously approved.
 - a. Environmental Assessment (EA).
 - b. One NEPA document reevaluation for Right of Way (ROW) and One reevaluation for Construction.
3. Prepare for and attend the Preliminary Field Plan Review/Final Field Plan Review (PFPR/FFPR).

C. Database Preparation:

Field Survey (using the guidance provided in the GDOT Survey Manual).

D. Preliminary Design:

1. Bridge Foundation Investigation (BFI) Report.
2. Pavement Evaluation/UST & Monitoring Wells/Soil Survey.
3. Bridge Hydraulic Study.
4. Preliminary Bridge Layouts.
5. Preliminary Utilities Plans.
6. Correct/Revisions of Preliminary Utilities Plans.
7. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge Plans.
 - b. Preliminary Signing and Marking Plans.
 - c. Preliminary Signal Plans.
 - d. Preliminary Communication Plans.
 - e. Preliminary Staging Plans.

8. Pavement Type Selection:
9. Constructability Meeting participation.
10. Cost Estimation (CES) with annual updates.
11. Quality Assurance/Quality Control Reviews.
12. Location and Design Report.
13. FFPR participation, report, and responses (all plans sets and other information requested by Engineering Services).
14. Consultant shall perform Quality Level B(QL-B) subsurface utility engineering (SUE) investigation services within the defined project area.
15. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way Plans:

1. Coordinate field review of right of way plans and staking.
2. Revise plans and deliver final right-of-way plans.
3. Right of Way revisions during acquisition.

F. Final Design:

1. Final PS&E Package.
2. FFPR participation, report, and responses (all plans sets and other information requested by Engineering Services).
3. Transportation Management Plan (TMP) Report.
4. Final Bridge Plans.
5. Final Utilities Plans.
6. Corrected/Revisions of Final Utilities Plan.
7. Quality Assurance/Quality Control Reviews.
8. CES Final cost estimate.
9. Amendments & Revisions.
10. Final Design Data Book.

G. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. NEPA Lead.

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed – To Be Determined.
- B. Preliminary Field Plan Review (FFPR) Inspection – 10/01/2018.
- C. Right-of- Way (ROW) Plans approved – 07/09/2019.
- D. Final Field Plan Review (FFPR) Inspection – 03/17/2020.
- E. Final Plans for Letting – 10/05/2020.
- F. Let Contract – 12/28/2020.

EXHIBIT I-5

Project/Contract 5

1. **Project Numbers:** BRST0-0189-01(030)
2. **PI Numbers:** 132986-
3. **County(ies):** Gwinnett
4. **Description:** Bridge Replacement on SR 120/Duluth Highway at Singleton Creek 1.5 miles east of Duluth

5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
4.01	Minor Bridge Design

- B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
3.12	Hydraulic and Hydrological Studies (Roadway)
4.04	Hydraulic and Hydrological Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies
6.02	Bridge Foundation Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope:

The Consultant shall provide concept validation, field surveys and database enhancements, development of the environmental document including all required special studies, preliminary construction plans, hydraulic and hydrological studies, preliminary bridge plans, signing and marking plans, final right-of-way plans (including revisions), erosion control plans, staging plans and final construction plans (including revisions through project final acceptance). All required engineering studies are considered part of the scope of services. All deliverables shall be in accordance with the Plan Development Process, Electronic Data Guidelines, Plan Presentation Guide, National Environmental Policy Act (NEPA) and the GDOT Environmental Procedures Manual.

Task Order #1 is expected to be for Concept Report Validation. Also included in this task order will be activities for Traffic Analysis, Survey/Database and validation of History & Ecology Survey Reports from approved Categorical Exclusion (CE) & subsequent reevaluation.

A. Approved Concept Report Validation.

B. Survey/Database.

C. Traffic Analysis.

D. Environmental Document:

1. Necessary Environmental Special Studies surveys reports and assessment of effects (i.e., Air, Noise, History, Ecology, and Archaeology).
2. National Environmental Policy Act (NEPA) documents:
 - a. Categorical Exclusion.
 - b. One NEPA document reevaluation for Construction.
3. Preparation of a NW23 Section 404 permit application.
4. Aquatic Survey.
5. Stream Buffer Variance.
6. Wetland Mitigation.
7. Preparation of a Vegetative Buffer application.
8. Public Involvement (PIOH) [1 possible detour/PIOH].
9. Prepare for and attend the Preliminary Field Plan Review (PFPR) and Final Field Plan Review (FFPR).
10. Certification for Right-of-Way.
11. Certification for Let.

E. Preliminary Design:

1. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge Plans.
 - b. Preliminary Signing and Marking Plans.
 - c. Preliminary Signal Plans.
 - d. Preliminary Staging Plans.
 - e. Preliminary Utilities Plans.
 - f. Corrected/Revisions of Preliminary Utilities Plans.
2. Bridge Hydraulic Stud.
3. Bridge Foundation Investigation (BFI) Report.
4. Pavement Evaluation/UST/Soil Survey.
5. Constructability Meeting participation.
6. Cost Estimation with annual updates.
7. Quality Assurance/Quality Control (QA/QC) Reviews.
8. PFPR participation, report, and responses (all plans sets and other information requested by Engineering Services).

F. Right-of-Way (ROW) Plans:

1. Coordinate field review of right of way plans and staking.
2. Revise plans and deliver final right-of-way plans.
3. Right of Way revisions during acquisition.

G. Final Design:

1. FFPR participation, report, and responses(all plans sets and other information requested by Engineering Services).
2. Erosion Control Plans.
3. Quality Assurance/Quality Control Reviews.
4. Corrected FFPR Plans.
5. Cost Estimation System (CES) Final cost estimate.
6. Final Plans, Specifications & Estimates (PS&E) Package.
7. Amendments & Revisions.
8. Errors and Omissions.
9. Final Design Data Book.
10. Final Utilities Plans.
11. Corrected/Revisions of Final Utilities Plans.

H. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.

I. Quality Assurance/Quality Control (QA/QC) Reviews for all deliverables.

J. Attendance in and meeting minutes of monthly meetings to discuss progress and/or issues (additional meetings may be required to resolve major project issues).

K. Prepare, reproduce, and distribute Preliminary Field Plan Review (PFPR) and Final Field Plan Review (FFPR) Package, address/respond to comments, and make plan changes.

L. Prepare, reproduce, and distribute preliminary and final bridge and roadway plans and all supporting disciplines (signing and marking, erosion control, ROW, Utilities, etc.) as well as all special provisions, all design files, and supporting documentation.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. NEPA Lead Lead.

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed (NTP) – To Be Determined.
- B. Preliminary Field Plan Review (PFPR) Inspection – 6/16/2016.
- C. Right-of-Way (ROW) Plans approved – 8/17/2016.
- D. Final Field Plan Review (FFPR) Inspection – 5/9/2017.
- E. Final Plans for Letting – 9/11/2017.
- F. Let Contract – 11/15/2017.

EXHIBIT I-6

Project/Contract 6

1. **Project Numbers:** N/A
2. **PI Numbers:** 0010821
3. **County(ies):** Cobb, Douglas
4. **Description:** Truck Friendly Lanes – SR 6 From 1-20WB To SR 6 Spur
5. **Required Area Classes:**

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane Urban Roadway Design
3.03	Multi-Lane Urban Roadway Widening and Reconstruction

B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.09	Location Studies
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.08	Landscape Architecture Design
3.09	Traffic Control Systems Analysis, Design and Implementation
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
4.01	Minor Bridge Design

4.04	Hydraulic and Hydrological Studies (Bridges)
4.05	Bridge Inspection
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.01(b)	Geological and Geophysical Studies
6.02	Bridge Foundation Studies
6.03	Hydraulic and Hydrologic Studies (Soils & Foundation)
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope of Work:

The project will improve operations for trucks on SR 6 from I-20 West to SR 6 Spur. SR 6 is an urban principal arterial and is 6 lanes with a raised median from I-20 to US 78/Veterans Memorial Parkway and 4 lanes with a paved median from Veterans Memorial Parkway to SR 6 Spur. The scope of work includes preparation of the concept report, preliminary construction plans, right of way plans, and final construction plans in accordance with the GDOT plan presentation guide. The scope of work also includes database preparation, environmental documentation, and permitting as needed.

All phases of the project should proceed using the guideline established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services. All deliverables shall be in accordance with the Plan Development Process (PDP), Electronic Data Guidelines, Plan Presentation Guide, National Environmental Policy Act (NEPA), GDOT Environmental Procedure Manual and all applicable design guidelines including but not limited to Department's Policies and Procedures, American Association of State Highway and Transportation Officials (AASHTO) Green Book, Roadside Design guide, Highway Capacity Manual, and GDOT Standard Specification and Standards & Details, GDOT Design Policy Manual, and GDOT Bridge Design Manual.

Task Order #1 is expected to be Survey, Traffic Analysis and Public Involvement for Stakeholders (pending negotiations discussions).

A. Concept Report:

1. Traffic Studies.
2. Cost estimates.
3. Initial Concept Meeting Preparation and Attendance.
4. Concept Meeting Preparation and Attendance.
5. Approved Concept Report.
6. Concept Design Data Book.

B. Environmental Document:

1. Necessary Environmental Special Studies surveys reports and assessment of effects (i.e., Air, Noise, History, Ecology, Archaeology).
2. NEPA documents:
 - a. One NEPA document for Right of Way Authorization.
 - b. One NEPA document re-evaluation for Construction.

3. Preparation of a Section 404 permit application.
4. Aquatic Survey.
5. Stream Buffer Variance.
6. Wetland Mitigation.
7. Preparation of the SBV application.
8. Practical Alternatives Report (PAR).
9. Public Involvement (PIOH/PHOH/Noise/Detour Meetings).
10. Public Involvement Plan Development and Approval.
11. Prepare for and attend the Preliminary Field Plan Review and Final Field Plan Review (PFPR/ FFPR).
12. Certification for Right-of-Way.
13. Certification for Let.

C. Preliminary Design:

1. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge Plans.
 - b. Preliminary Signing and Marking Plans.
 - c. Preliminary Signal Plans.
 - d. Preliminary Communication Plans.
 - e. Preliminary Staging Plans.
 - f. Preliminary Utilities Plans.
 - g. Corrected/Revisions of Preliminary Utilities Plans.
2. Bridge Hydraulic Study.
3. Bridge Foundation Investigation (BFI) Report.
4. Value Engineering Study.
5. Pavement Evaluation/UST/Soil Survey.
6. Constructability Meeting participation.
7. Cost Estimation with annual updates.
8. Quality Assurance/Quality Control Reviews.
9. Location and Design Report.
10. PFPR participation, report, and responses (all plans sets and other information requested by Engineering Services)
11. PFPR corrected plans.
12. Preliminary Traffic Management Plan.

D. Subsurface Utility Engineering (SUE):

1. Consultant shall have a SUE Kickoff Meeting.
2. Consultant shall perform Quality Level D (QL-D) subsurface utility engineering (SUE) investigation services within the defined project area. This will be used for alignment determination:

Submit the Quality Level D for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.
3. Consultant shall perform Quality Level B (QL-B) subsurface utility engineering (SUE) investigation services within the defined project area. This will replace 1st submission to the Utility owners.
4. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way (ROW) Plans:

1. Coordinate field review of right of way plans and staking.
2. Revise plans and deliver final right-of-way plans.
3. Right of Way revisions during acquisition.
4. Right of Way coordination with the GDOT Right of Way Office during acquisitions.

F. Final Design:

1. FFPR participation , report, and responses(all plans sets and other information requested by Engineering Services).
2. Erosion Control Plans.
3. Quality Assurance/Quality Control Reviews.
4. Cost Estimation with annual updates.
5. Corrected FFPR Plans.
6. Cost Estimator System (CES) Final cost estimate.
7. Final Plans, Specifications and Estimates (PS&E) Package.
8. Amendments & Revisions.
9. Errors and Omissions.
10. Final Design Data Book.
11. Final Traffic Management Plan.
12. Final Utilities Plans.
13. Corrected/Revisions of Final Utilities Plans.

G. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.

H. Quality Assurance/Quality Control Reviews for all deliverables.

- I. Attendance in and meeting minutes of monthly meetings to discuss progress and/or issues (additional meetings may be required to resolve major project issues).
- J. Prepare, reproduce, and distribute Preliminary Field Plan Review (PFPR) and Final Field Plan Review (FFPR) Package, address/respond to comments, and make plan changes.
- K. Prepare, reproduce, and distribute preliminary and final bridge and roadway plans and all supporting disciplines (signing and marking, erosion control, R/W, Utilities, etc.) as well as all special provisions, all design files, and supporting documentation.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. NEPA Lead.

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed – To Be Determined.
- B. Concept Development Summary – 03/07/2016.
- C. Preliminary Field Plan Review (PFPR) Inspection – 10/05/2017.
- D. Right-of-Way (ROW) Plans approved – 04/06/2018.
- E. Final Field Plan Review (FFPR) Inspection – 04/04/2019.
- F. Final Plans for Letting –07/05/2019.
- G. Let Contract – 10/06/2019.

EXHIBIT I-7

Project/Contract 7

- 1. **Project Numbers:** CSNHS-0007-00(855)
- 2. **PI Numbers:** 0007855
- 3. **County:** Henry
- 4. **Description:** SR 42 from Downtown McDonough to SR 138
- 5. **Required Area Classes:**

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane Urban Roadway Design
3.03	Multi-lane Urban Roadway Widening and Reconstruction

- B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion and Community Value Studies (Public Involvement)
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.12	Hydraulic and Hydrologic Studies (Roadways)
3.13	Facilities for Bicycles and Pedestrians
3.15	Highway and Outdoor Lighting
4.01	Minor Bridge Design
4.04	Hydraulic and Hydrology Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying

5.04	Aerial Photography
5.05	Photogrammetry
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.02	Bridge Foundation Studies
6.03	Hydraulic and Hydrology Studies (Soils and Foundations)
9.01	Erosion, Sedimentation and Pollution Control Plan

6. Scope of Work:

The project will widen SR 42 from downtown McDonough to SR 138 approximately 7.25 miles. The scope of work includes completion of a concept report, preliminary construction plans, right of way plans, and final construction plans in accordance with GDOT policies and guidelines. The scope of work also includes database preparation, environmental documentation, permitting as necessary and public involvement.

All phases of the project should proceed using the guideline established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services. All deliverables shall be in accordance with the PDP, Electronic Data Guidelines, Plan Presentation Guide, NEPA, GDOT Environmental Procedure Manual and all applicable design guidelines including but not limited to Department MOGs, AASHTO Green Book, Roadside Design guide, Highway Capacity Manual, and GDOT Standard Specification and Standards & Details, GDOT Design Policy Manual, and GDOT Bridge Design Manual.

Task Order #1 is expected to be Concept Report, Environmental Resource Identification, Public Involvement (PIOH and PHOH), SUE Qual D submission, and public outreach, as necessary.

A. Concept Report – Scoping phase only:

1. Aerial Photography (mapping grade).
2. Traffic Studies.
3. Cost estimates.
4. Value Engineering (VE) Study preparation and attendance.
5. Initial Concept Meeting Preparation and Attendance.
6. Prepare for Concept Meeting, attend and document.
7. Complete Approved Concept Report.
8. Prepare Concept Design Data Book.

B. Environmental Document (PAR):

1. Draft Need and Purpose.
2. Perform Concept Environmental Resource Identification.
3. Public Involvement (PIOH and PHOH).
4. Public outreach, as necessary.
5. Necessary Environmental Special studies surveys reports and assessment of effects [i.e., Air, Noise, History, Ecology, Archeology].
6. NEPA documents.
7. Preparation of 404 permit application.
8. Stream Buffer Variance.
9. Wetland Mitigation.
10. Preparation of a Vegetative Buffer application.
11. Prepare for and attend the PFPRs, FFPR and Constructability Reviews.
12. Certification for Right-of-Way.
13. Environmental Re-evaluation as necessary
14. Certification for Let.

C. Preliminary Design:

1. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge/Wall Plans.
 - b. Preliminary Signing and Marking Plans.
 - c. Preliminary Signal Plans.
 - d. Preliminary Staging
 - e. Preliminary Photometric layout.
 - f. SUE Plans.
 - g. MS4 Design, if required.
2. Prepare design exceptions and design variances reports.
3. Constructability Meeting participation and attendance.
4. Cost Estimation with annual updates.
5. Quality Assurance/Quality Control Reviews.
6. Location and Design Report.
7. PFPR participation, report, and responses (all plan sets and other information Requested by Engineering Services).
8. Attend other field reviews as necessary.

D. Subsurface Utility Engineering (SUE):

1. Consultant shall have a SUE Kickoff Meeting.
2. Consultant shall perform Quality Level D (QL-D) subsurface utility engineering (SUE) investigation services within the defined project area. This will be used for alignment determination:

Submit the Quality Level D for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

3. Consultant shall perform Quality Level B (QL-B) subsurface utility engineering (SUE) investigation services within the defined project area. This will replace 1st submission to the Utility owners.
4. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way Plans:

1. Coordinate field review of Right of Ways and Staking.
2. Revise Plans and deliver final right-of-way plans.
3. Right of way revisions during acquisition.
4. Prepare and attend Property owners' meeting.

F. Final Design:

1. Complete Final Road Plans, including but not limited to:
 - a. Final Bridge/Wall Plans.
 - b. Final Signing and Marking Plans.
 - c. Final Signal Plans.
 - d. Final staging Plans.
 - e. Final Lighting Plans
 - f. 2nd Submission Utility Plans.
 - g. Final MS4 Design.
 - h. Erosion Control Plans.

2. FFPR participation, report and responses (all plan sets and other information requested by Engineering Services).
3. Quality Assurance /Quality Control Reviews.
4. Corrected FFPR Plans.
5. CES Final cost estimate.
6. Final PS& E Package.
7. Amendments and Revisions.
8. Final Design Data Book.

G. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.
4. Respond to Erosion Control issues during construction.
5. Answer Construction Field questions.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. Environmental Studies Lead.

8. An expected schedule includes the following milestone dates:

- A. GDOT issues Notice to Receive (NTP) – To Be Determined.
- B. VE study Completed – January 2016.
- C. Concept Approval - July 2016.
- D. Environmental Document approval – June 2017.

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**EXHIBIT II
CERTIFICATION FORM**

I, _____, being duly sworn, state that I am _____ (title) of _____
_____ (firm) and hereby duly certify that I have read and understand the
information presented in the attached proposal and any enclosure and exhibits thereto.

Initial each box below indicating certification. The person initialing must be the same person who signs the Certification Form. (If unable to initial any box for any reason, place an "X" in the applicable box and attach a statement explaining the non-certification. The Department will review and make a determination as to whether or not the firm shall be considered further or disqualified).

I further certify that to the best of my knowledge the information given in response to the Request for Qualifications is full, complete and truthful.

I further certify that the submitting firm and any principal employee of the submitting firm has not, in the immediately preceding five (5) years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked or been subjected to disciplinary proceedings, nor is any team members/principals currently under indictment for any reason related to actions on public infrastructure projects.

I further certify that I understand that Firms included on the current Federal list of firms suspended or debarred are not eligible for selection and that the submitting firm has not, in the immediately preceding five (5) years, been suspended or debarred from contracting with any federal, state or local government agency, and further, that the submitting firm is not now under consideration for suspension or debarment from any such agency.

I further certify that the submitting firm has not in the immediately preceding five (5) years been defaulted in any federal, state or local government agency contract and further, that the submitting firm is not now under any notice of intent to default on any such contract, nor has been removed from a contract or failed to complete a contract as assigned due to cause or default.

I further certify that the firm or any affiliate(s) has not been involved in any arbitration, litigation, mediation, dispute review board or other dispute resolution proceeding with a client, business partner, or government agency in the last five years involving an amount in excess of \$500,000 related to performance on public infrastructure projects.

I further certify that there are not any pending regulatory inquiries that could impact our ability to provide services if we are the selected consultant.

I further certify that there are no possible conflicts of interest created by our consideration in the selection process or by our involvement in the project.

I further certify that the submitting firm's annual average revenue for the past five (5) years is sufficient to allow the services to be delivered effectively by our firm and that there are no trends in the revenue which may be concerning other than normal market fluctuations.

I further certify that in regards to Audit and Accounting System Requirements, that the submitting firm:

- I. Has an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
- II. Has submitted its yearly Certified Public Accountant overhead audit if it currently has an aggregate contract amount exceeding \$250,000.
- III. Has no significant outstanding deficient audit findings from previous contracts with GDOT that have not been resolved.
- IV. Is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

I acknowledge, agree and authorize, and certify that the proposer acknowledges, agrees and authorizes, that GDOT may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the GDOT may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and agree that all of the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the GDOT to award a contract.

A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial or rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.

Sworn and subscribed before me

This ____ day of _____, 20__.

Signature

NOTARY PUBLIC

My Commission Expires: _____

NOTARY SEAL

EXHIBIT III

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contracting Entity/Respondent: _____

Address: _____

Solicitation No./Contract No. : **RFQ-484-111414**

Solicitation/Contract Name: **Engineering Design Services – Batch #3 (B3-2014)**

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify/Company Identification Number

Date of Authorization

Signature of Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Consultant

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 201__

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

ATTACHMENT 1

Submittal Formats for Engineering Design Services – Batch #3 (B2-2014)

		# of Pages Allowed
Cover Page	->	1
A. Administrative Requirements		
1. Basic Company Information		
a. Company name		
b. Company Headquarter Address		
c. Contact Information		
d. Company Website		
e. Georgia Addresses		
f. Staff		
g. Ownership		
		Excluded
2. Notarized Certification Form (Exhibit II) for Prime	->	1
3. Notarized Georgia Security and Immigration Compliance Act Affidavit (Exhibit III)	->	1
4. Signed Cover Page of any Addenda Issued	->	1 (each addenda)
B. Experience and Qualifications		
1. Project Manager		
a. Education		
b. Registration		
c. Relevant engineering experience		
d. Relevant project management experience		
e. Relevant experience using GDOT specific processes, etc.		
		2
2. Key Team Leader Experience		
a. Education		
b. Registration		
c. Relevant experience in applicable resource area		
d. Relevant experience using GDOT specific processes, etc.		
		1 (each)
3. Prime's Experience		
a. Client name, project location, and dates		
b. Description of overall project and services performed		
c. Duration of project services provided		
d. Experience using GDOT specific processes, etc.		
e. Clients current contact information		
f. Involvement of Key Team Leaders		
		2
4. Area Class Table and Notice of Professional Consultant Qualifications for Prime and Sub-Consultants	->	Excluded
C. Resources/Workload Capacity		
1. Overall Resources		
a. Organization chart		
b. Primary office to handle project and staff description of office and benefits of office		
c. Narrative on Additional Resources Areas and Ability		
	->	Excluded
		1
2. Project Manager Commitment Table	->	Excluded
3. Key Team Leaders Project Commitment Table	->	Excluded

ADDENDUM NO. 1

ISSUE DATE: November 7, 2014

This Addendum shall become and form a part of the RFQ for:

RFQ-484-111414: Engineering Design Services (B3-2014)

NOTE PLEASE REVIEW CAREFULLY! THERE ARE CHANGES TO THE INFORMATION TO BE PROVIDED. FAILURE TO ADHERE TO THE CHANGES ADDRESSED IN THIS ADDENDUM MAY RESULT IN DISQUALIFICATION.

In the event of a conflict between previously released information and the information contained herein, the latter shall control.

NOTE: Because of the changes to Exhibit I-2, Exhibit 1-3, and Exhibit 1-7 in the RFQ, as altered in this Addendum, signed acknowledgment of this addendum (this page) MUST be attached to your PROPOSAL.

Firm Name _____

Signature _____ Date _____

Typed Name and Title _____

Georgia Department of Transportation (GDOT)
 Office of Transportation Services Procurement
 One Georgia Center
 600 West Peachtree Street, NW
 19th Floor
 Atlanta, Georgia 30308

This Addendum, including all articles and corrections listed below, shall become and form a part of the original RFQ package and shall be taken into account in preparing your proposal.

I. Written Questions and Answers:

	Questions	Answers
1.	Exhibit I-2 – The RFQ includes area class 6.02, Bridge Foundation Studies, however there does not appear to be any bridges in the scope of the project. Is 6-02 necessary for this contract?	No. Area Class 6.02 is not necessary for Exhibit 1-2, P.I. No 0000401. Please see Revised Exhibit 1-2 below.
2.	Exhibit I-2 – The scope of the project includes four intersection improvements. Should area class 3.07, Traffic Operations Design, also be included?	Yes. Area Class 3.07-Traffic Operations Design will be added to Exhibit 1-2, P.I. No. 0000401. Please see Revised Exhibit 1-2 below.

3.	Exhibit I-6 – There is the potential that significant traffic signal enhancements and operational improvements may be part of this project. Should Traffic Operation and Design be included as a key team leader?	No. We listed the key team leaders required for this project.
4.	Exhibit 1-7 – There is no 6.01. Should this be 6.01(a) - Soil Survey Studies or 6.01(b) – Geological & Geophysical Studies?	Area Class 6.01 does not exist. 6.01(a)-Soil Survey Studies is necessary for Exhibit 1-7, P.I. No. 0007855. Please see Revised Exhibit 1-7 below.
5.	Exhibit 1-3 - Why is Area Class 4.05 Bridge Inspection required? The bridges are new location so please clarify why bridge inspection would be required.	Area Class 4.05 is not necessary for Exhibit 1-3, P.I. No. 122660-. Please see Revised Exhibit 1-3 below.
6.	Exhibit 1-4 - Was the NEPA document approved in the original contract? If so, won't it need revised to remove PI 245090 since that portion was awarded under the TIA Program?.	The NEPA document depends on Logical Termini. Task Order #1 will help define the NEPA needs.
7.	Exhibit 1-4 - Was the NEPA document approved in the original contract? If so, won't it need revised to remove PI 245090 since that portion was awarded under the TIA Program?.	Yes, studies approved are from the original contract.

II. RFQ Exhibit I-2, Exhibit 1-3, and Exhibit 1-7 are DELETED and REPLACED by the attached Exhibit I-2, Exhibit 1-3 and Exhibit 1-7.

EXHIBIT I-2

Project/Contract 2

1. **Project Numbers:** STP00-0000-00(401)
2. **PI Numbers:** 0000401
3. **County:** Floyd County
4. **Description:** Intersection Improvements at four locations along SR 101

5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane Urban Roadway Design

B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.09	Location Studies
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.13	Facilities for Bicycles and Pedestrians
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope of Work:

The proposed project would consist of intersection improvements between SR 101/CR 57/Pleasant Hope Rd and SR 101/CR 54/Donahoo Rd in Floyd County. The scope of work includes 4 intersection improvements at Pleasant Hope Road, Center Road, Old Rockmart Road and Donahoo Road for preliminary construction plans, right of way plans and final construction plans in accordance with the GDOT plan presentation guide.

All phases of the project should proceed using the guidance established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services.

Task Order #1 is expected to be CE (Categorical Exclusion) special studies (no CE approval since ROW in LR1), design of Preliminary Field Plan Review (PFPR) plans and completion of ROW plans.

A. Public Involvement:

1. Prepare for and participate in a Public Information Open House (PIOH).
2. Prepare for and participate in stakeholder meetings.

B. Environmental Document:

1. Necessary Environmental Special Studies survey reports and assessment of effects [i.e., Air, Noise, History, Ecology (including I-Bat), and Archaeology].
2. National Environmental Policy Act (NEPA) document. Using Special Studies previously approved:
 - a. Categorical Exclusion (CE).
 - b. One NEPA document reevaluation for Construction.

C. Preliminary Design (from 20% to Completion):

1. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Roadway Plans (Plan, Profile, Cross Sections).
 - b. Preliminary Drainage Plans.
 - c. Preliminary Staging Plans.
 - d. Preliminary Erosion, Sedimentation, and Pollution Control Plans (ESPCP's).
2. Pavement Evaluation/UST/Soil Survey.
3. Constructability Meeting participation.
4. Cost Estimation System (CES) with annual updates.
5. Quality Assurance/Quality Control Reviews.
6. Location and Design Report.
7. Preliminary Utilities Plans.
8. Corrected/Revisions of Preliminary Utilities Plans.
9. Preliminary Field Plan Review (PFPR) participation, report, and responses (all plans sets and other information requested by Engineering Services).

D. Subsurface Utility Engineering:

1. Consultant shall have a SUE Kickoff Meeting.
2. Consultant shall perform Quality Level D (QL-D) subsurface utility engineering (SUE) investigation services within the defined project area. This will be used for alignment determination:

Submit the Quality Level D for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

3. Consultant shall perform Quality Level B (QL-B) subsurface utility engineering (SUE) investigation services within the defined project area. This will replace 1st submission to the Utility owners.
4. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way (ROW) Plans:

1. Prepare complete ROW Plans.
2. Coordinate field review of right of way plans and staking.
3. Complete Quality Assurance/Quality Control review.
4. Revise plans and deliver final right-of-way plans.
5. Right of Way revisions during acquisition.

F. Final Design:

1. Complete Final Roadway Plans, including but not limited to:
 - a. Final Roadway Plans (Plan, Profile, Cross Sections).
 - b. Final Drainage Plans.
 - c. Final Staging Plans.
 - d. Final Signing and Marking Plans.
 - e. Final Erosion, Sedimentation and Pollution Control Plans (ESPCP's).
2. Prepare Final PS&E Package.
3. Attend Final Field Plan Review (FFPR), prepare report, and responses (all plans sets and other information requested by Engineering Services).
4. Transportation Management Plan (TMP) Report as needed.
5. Complete Quality Assurance/Quality Control Reviews (FFPR & Final Submittal).
6. Prepare CES Final cost estimate.
7. Final Utilities Plans.
8. Corrected/Revisions of Final Utilities Plans.
9. Prepare Amendments & Revisions.
10. Final Earthwork Calculations.
11. Prepare and submit Final Design Data Book.

G. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. NEPA Lead.

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed – To Be Determined.
- B. Preliminary Field Plan Review (PFPR) Inspection – 2/26/2016.
- C. Right-of-Way (ROW) Plans Preparation – 5/6/2016.
- D. Expected for ROW SHELF pending funding.

EXHIBIT I-3

Project/Contract 3

1. Project Numbers: EDS00-0441-00(043)
2. PI Numbers: 122660-
3. County: Oconee
4. Description: Widening of SR 24/ US 441 FM N Of Apalachee Rliver to Watkinsville Bypass

5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane urban Roadway Design

- B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.09	Location Studies
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
4.01	Minor Bridge Design

4.04	Hydraulic and Hydrological Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.02	Bridge Foundation Studies
6.05	Hazardous Waste Site Assessment Studies
9.01	Erosion, Sedimentation, and Pollution Control Plan

6. Scope of Work:

The Proposed project will consist of the widening/new construction of SR 24/US 441 North of the Apalachee River to the Watkinsville bypass in Oconee County (PI 122660-). Also included in this widening will be the construction of a new bridge over Greenbrier Creek. The scope of work includes concept validation and revising, coordination for obtaining the environmental document, preliminary construction plans, bridge plans, right of way plans, and final construction plans in accordance with the GDOT plan presentation guide. The Environmental Document will be completed by the consultant for PI 222560- and coordination with plans and needed information will be required. This coordination is key to the success of these projects and strategies should be discussed in submittals. Also for this project a citizen advisory committee will be anticipated for this project and meetings will be required.

All phases of the project should proceed using the guidance established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services.

Task Order #1 is expected to be Field Survey and Traffic Analysis. (Pending negotiation discussions).

A. Concept Development:

1. Validate current Concept Report.
2. Revise Concept Report if necessary.

B. Environmental Document:

Close Coordination with the Project Team on PI 222560- on all aspects.

C. Database Preparation:

1. Field Surveys (using the guidance provided in the GDOT Survey Manual).
2. DTM/Topo for all obscure areas within the projects survey limits.
3. Drainage structure locations and invert elevations.
4. Property Resolution should be performed for each parcel within the survey limits.
5. All information should be submitted in the Inroads/Microstation V 8i format.

D. Preliminary Design:

1. Value Engineering (VE) Study (if required).
2. Bridge Foundation Investigation (BFI) Report.
3. Pavement Evaluation/UST & Monitoring Wells/Soil Survey.
4. Bridge Hydraulic Study.
5. Preliminary Bridge Layouts.
6. Preliminary Utilities Plans.
7. Correct/Revisions of Preliminary Utilities Plans.
8. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge Plans.
 - b. Preliminary Signing and Marking Plans.
 - c. Preliminary Signal Plans.
 - d. Preliminary Communication Plans.
 - e. Preliminary Staging Plans.

9. Pavement Type Selection.
10. Constructability Meeting participation.
11. Cost Estimation System (CES) with annual updates.
12. Quality Assurance/Quality Control Reviews.
13. Location and Design Report.
14. Preliminary Field Plan Review (PFPR) participation, report, and responses (all plans sets and other information requested by Engineering Services).
15. Consultant shall perform Quality Level B(QL-B) subsurface utility engineering (SUE) investigation services within the defined project area.
16. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way Plans:

1. Coordinate field review of right of way plans and staking.
2. Revise plans and deliver final right-of-way plans.
3. Right of Way revisions during acquisition.

F. Final Design:

1. Final Plans, Specifications and Estimates (PS&E) Package.
2. Final Field Plan Review (FFPR) participation, report, and responses (all plans sets and other information requested by Engineering Services).
3. Transportation Management Plan (TMP) Report.
4. Final Bridge Plans.
5. Final Utilities Plans.
6. Corrected/Revisions of Final Utilities Plans.
7. Quality Assurance/Quality Control Reviews.
8. CES Final cost estimate.
9. Amendments & Revisions.
10. Final Design Data Book.

G. Construction:

1. Review Shop Drawings.
2. Use on Construction Revisions.
3. Earthwork Coordination.

H. Quality Assurance/Quality Control Reviews for all deliverables:

- I. Attendance in and meeting minutes of monthly meetings to discuss progress and/or issues (additional meetings may be required to resolve major project issues).
- J. Prepare, reproduce, and distribute Preliminary Field Plan Review (PFPR) and Final Field Plan Review (FFPR) Package, address/respond to comments, and make plan changes.
- K. Prepare, reproduce, and distribute preliminary and final bridge and roadway plans and all supporting disciplines (signing and marking, erosion control, R/W, Utilities, etc.) as well as all special provisions, all design files, and supporting documentation.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.

8. An expected schedule includes the following milestone dates:

- A. Preliminary Engineering (PE) Notice to Proceed – To Be Determined.
- B. Preliminary Field Plan Review (PFPR) Inspection – 08/18/2016.
- C. Right-of- Way (ROW) Plans approved – 05/27/2017.
- D. Final Field Plan Review (FFPR) Inspection – 04/15/2018.
- E. Final Plans for Letting – 08/15/2019.
- F. Let Contract – 11/15/2019.

EXHIBIT I-7

Project/Contract 7

- 1. **Project Numbers:** CSNHS-0007-00(855)
- 2. **PI Numbers:** 0007855
- 3. **County:** Henry
- 4. **Description:** SR 42 from Downtown McDonough to SR 138

5. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom GDOT will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.01	Two-Lane or Multi-lane Rural Roadway Design
3.02	Two-Lane or Multi-lane Urban Roadway Design
3.03	Multi-lane Urban Roadway Widening and Reconstruction

- B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.06(a)	NEPA
1.06(b)	History
1.06(c)	Air Quality
1.06(d)	Noise
1.06(e)	Ecology
1.06(f)	Archaeology
1.06(g)	Freshwater Aquatic Surveys
1.07	Attitude, Opinion and Community Value Studies (Public Involvement)
1.10	Traffic Analysis
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.12	Hydraulic and Hydrologic Studies (Roadways)
3.13	Facilities for Bicycles and Pedestrians
3.15	Highway and Outdoor Lighting
4.01	Minor Bridge Design
4.04	Hydraulic and Hydrology Studies (Bridges)
5.01	Land Surveying
5.02	Engineering Surveying
5.03	Geodetic Surveying

5.04	Aerial Photography
5.05	Photogrammetry
5.08	Overhead/Subsurface Utility Engineering (SUE)
6.01(a)	Soil Survey Studies
6.02	Bridge Foundation Studies
6.03	Hydraulic and Hydrology Studies (Soils and Foundations)
9.01	Erosion, Sedimentation and Pollution Control Plan

6. Scope of Work:

The project will widen SR 42 from downtown McDonough to SR 138 approximately 7.25 miles. The scope of work includes completion of a concept report, preliminary construction plans, right of way plans, and final construction plans in accordance with GDOT policies and guidelines. The scope of work also includes database preparation, environmental documentation, permitting as necessary and public involvement.

All phases of the project should proceed using the guideline established in the Plan Development Process (PDP). All required engineering studies are considered part of the scope of services. All deliverables shall be in accordance with the PDP, Electronic Data Guidelines, Plan Presentation Guide, NEPA, GDOT Environmental Procedure Manual and all applicable design guidelines including but not limited to Department MOGs, AASHTO Green Book, Roadside Design guide, Highway Capacity Manual, and GDOT Standard Specification and Standards & Details, GDOT Design Policy Manual, and GDOT Bridge Design Manual.

Task Order #1 is expected to be Concept Report, Environmental Resource Identification, Public Involvement (PIOH and PHOH), SUE Qual D submission, and public outreach, as necessary.

A. Concept Report – Scoping phase only:

1. Aerial Photography (mapping grade).
2. Traffic Studies.
3. Cost estimates.
4. Value Engineering (VE) Study preparation and attendance.
5. Initial Concept Meeting Preparation and Attendance.
6. Prepare for Concept Meeting, attend and document.
7. Complete Approved Concept Report.
8. Prepare Concept Design Data Book.

B. Environmental Document (PAR):

1. Draft Need and Purpose.
2. Perform Concept Environmental Resource Identification.
3. Public Involvement (PIOH and PHOH).
4. Public outreach, as necessary.
5. Necessary Environmental Special studies surveys reports and assessment of effects [i.e., Air, Noise, History, Ecology, Archeology].
6. NEPA documents.
7. Preparation of 404 permit application.
8. Stream Buffer Variance.
9. Wetland Mitigation.
10. Preparation of a Vegetative Buffer application.
11. Prepare for and attend the PFPRs, FFPR and Constructability Reviews.
12. Certification for Right-of-Way.
13. Environmental Re-evaluation as necessary
14. Certification for Let.

C. Preliminary Design:

1. Complete Preliminary Roadway Plans, including but not limited to:
 - a. Preliminary Bridge/Wall Plans.
 - b. Preliminary Signing and Marking Plans.
 - c. Preliminary Signal Plans.
 - d. Preliminary Staging
 - e. Preliminary Photometric layout.
 - f. SUE Plans.
 - g. MS4 Design, if required.
2. Prepare design exceptions and design variances reports.
3. Constructability Meeting participation and attendance.
4. Cost Estimation with annual updates.
5. Quality Assurance/Quality Control Reviews.
6. Location and Design Report.
7. PFPR participation, report, and responses (all plan sets and other information Requested by Engineering Services).
8. Attend other field reviews as necessary.

D. Subsurface Utility Engineering (SUE):

1. Consultant shall have a SUE Kickoff Meeting.
2. Consultant shall perform Quality Level D (QL-D) subsurface utility engineering (SUE) investigation services within the defined project area. This will be used for alignment determination:

Submit the Quality Level D for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

3. Consultant shall perform Quality Level B (QL-B) subsurface utility engineering (SUE) investigation services within the defined project area. This will replace 1st submission to the Utility owners.
4. Submit the Quality Level B for review to the SUE Department. Any changes shall be made based on comments from the department until accepted.

E. Right-of-Way Plans:

1. Coordinate field review of Right of Ways and Staking.
2. Revise Plans and deliver final right-of-way plans.
3. Right of way revisions during acquisition.
4. Prepare and attend Property owners' meeting.

F. Final Design:

1. Complete Final Road Plans, including but not limited to:
 - a. Final Bridge/Wall Plans.
 - b. Final Signing and Marking Plans.
 - c. Final Signal Plans.
 - d. Final staging Plans.
 - e. Final Lighting Plans
 - f. 2nd Submission Utility Plans.
 - g. Final MS4 Design.
 - h. Erosion Control Plans.
2. FFPR participation, report and responses (all plan sets and other information requested by Engineering Services).

3. Quality Assurance /Quality Control Reviews.
4. Corrected FFPR Plans.
5. CES Final cost estimate.
6. Final PS& E Package.
7. Amendments and Revisions.
8. Final Design Data Book.

G. Construction:

1. Use on Construction Revisions.
2. Review Shop Drawings.
3. Site Condition Revisions.
4. Respond to Erosion Control issues during construction.
5. Answer Construction Field questions.

7. Related Key Team Leaders:

- A. Roadway Design Lead.
- B. Bridge Design Lead.
- C. Environmental Studies Lead.

8. An expected schedule includes the following milestone dates:

- A. GDOT issues Notice to Receive (NTP) – To Be Determined.
- B. VE study Completed – January 2016.
- C. Concept Approval - July 2016.
- D. Environmental Document approval – June 2017.

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ADDENDUM NO. 2

ISSUE DATE: January 6, 2015

This Addendum shall become and form a part of the RFQ for:

RFQ-484-111414: Engineering Design Services (B3-2014), Contract 6, P.I. No. 0010821

NOTE PLEASE REVIEW CAREFULLY! THERE ARE CHANGES TO THE INFORMATION TO BE PROVIDED. FAILURE TO ADHERE TO THE CHANGES ADDRESSED IN THIS ADDENDUM MAY RESULT IN DISQUALIFICATION.

In the event of a conflict between previously released information and the information contained herein, the latter shall control.

NOTE: This Addendum is for Contract 6, P.I. No. 0010821 only. The signed acknowledgment of this Addendum (this page) MUST be attached to your PROPOSAL.

Firm Name _____

Signature _____ Date _____

Typed Name and Title _____

Georgia Department of Transportation (GDOT)
Office of Transportation Services Procurement
One Georgia Center
600 West Peachtree Street, NW
19th Floor
Atlanta, Georgia 30308

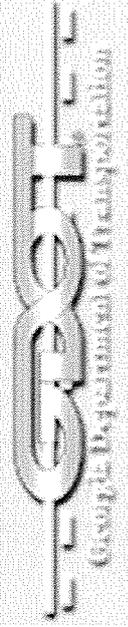
This Addendum, including all articles and corrections listed below, shall become and form a part of the original RFQ package and shall be taken into account in preparing your proposal.

I. Written Questions and Answers:

	Questions	Answers
1.	Will the Initial Concept Report, Study or Plans be available for viewing?	No. This scope of work is in the beginning phase.

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #: RFQ 484-111414, B3, Contract 6, Phase I
SOLICITATION TITLE: Engineering Design Services, P.I. No. 0010821
SOLICITATION DUE DATE: November 14, 2014
SOLICITATION TIME DUE: 2:00pm



No.	Consultants	Date	Time	Exhibit II - Certification	Exhibit III - GSICAA	Signed Addendum If Applicable	Compliant with Page # Limitations	Compliant with Required Format	Meets Required Area Classes	Comments
1	American Engineers, Inc.	11/13/2014	8:32 AM	X	X	X	X	X	X	
2	CDM Smith Inc	11/14/2014	11:16 AM	?	X	X	X	X	X	
3	Clark Patterson Engineers, Surveyor and Architects, P.C.	11/14/2014	1:55 PM	X	X	X	X	X	X	
4	Kennedy Engineering & Associates Group LLC	11/14/2014	11:27 AM	X	X	X	X	X	X	
5	Michael Baker Jr., Inc.	11/13/2014	11:43 AM	X	X	X	X	X	X	
6	Moreland Altobelli Associates, Inc.	11/14/2014	10:21 AM	X	X	X	X	X	X	
7	Mulkey Engineers & Consultants	11/14/2014	10:57 AM	X	X	X	X	X	X	
8	Parsons Transportation Group, Inc.	11/14/2014	10:56 AM	X	X	X	X	X	X	
9	Pond & Company	11/14/2014	1:34 PM	X	X	X	X	X	X	
10	R. K. Shah & Associates	11/14/2014	10:43 AM	X	X	X	X	X	X	
11	Thompson Engineering, Inc.	11/13/2014	12:11 PM	X	X	X	X	X	X	
12	STV Incorporated dba STV Ralph Whitehead Associates	11/13/2014	12:17 PM	X	X	X	X	X	X	Litigation box contained initials but a description of litigation over the past 5 years was provided. Section C.1.b and C.1.c are one page each and should be one page combined
13	Vaughn & Melton Consulting Engineers, Inc. (Disqualified)	11/12/2014	3:00 PM	?	X	X	?	X	X	

GDOT GUIDE FOR SELECTION COMMITTEE MEMBERS

RFQ 484-111414 (B3-2014)

Engineering Design Services

Contract #6, P.I. No. 0010821

This ENTIRE GUIDE must be reviewed carefully by all Selection Committee Members BEFORE the evaluation of submittals.

Coordination and Communication

Karen Mims will coordinate the overall submittal evaluation process and serve as Facilitator of any Selection Committee Meetings through the completion of the evaluation. All Committee members will be provided copies of submittals and related information, and will be notified of any proposed (if applicable) meetings, conference calls, and deadlines. **IMPORTANT-** *All written communication* (e-mails, memos, scoresheets, handwritten notes in SOQs, etc.) related to the evaluation can be subject to public record. Therefore, all such communication should be limited to objective and verifiable information.

Evaluation Process

The evaluation and scoring will be handled in two phases. Phase I will be the evaluation of the written Statements of Qualifications received from all respondents. Phase II will be the evaluation of the written responses from the Finalists. The scoring for the Finalists will be carried forward from Phase I and added to the scores from Phase II to determine the highest ranked Finalists and hence with whom negotiations will be initiated. The criteria to be utilized in the evaluation and scoring are as follows:

Phase I

- **PM, Key Team Leader(s), and Prime's Experience and Qualifications – (20% or 200 Points)**
- **PM, Key Team Leader(s), and Prime's Resources and Workload Capacity – (30% or 300 Points)**

Phase II

- **Technical Approach – (40% or 400 Points)**
- **Past Performance – (10% or 100 Points)**

Phase I Evaluation of Statements of Qualifications

Evaluation of Eligible Submittals

Submittals determined eligible must be read thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will determine the rating for each criteria as follows:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

Directions for use of the Evaluation Preliminary Scoring Forms:

Scoring forms will be distributed to all Selection Committee members along with copies of submittals which were received and validated. Evaluators will have the option of using the hard copy forms or an electronic version of the form. However, to ensure that Open Records Request can be filled in compliance with the law, Evaluators who choose to use the electronic version of the form should only maintain one version of the form and must provide the electronic version of the form to Procurement. Each evaluator will use their numbered scoring form for scoring all submittals. Evaluators must ensure that the name of the Firm being evaluated is written in the appropriate box to identify the Firm to whom the ratings

and comments belong. Using the criteria categories in **Evaluation of Eligible Submittals** above, each submittal will be given a **preliminary score** for each of the criteria. The Reviewer should provide comments for each section which support the rating. Reviewers should not seek to write down everything that the submittal contains. Rather, Reviewers should first determine the rating and then answer why they feel the rating is warranted.

The review, preliminary scoring, and comments MUST be completed prior to the Selection Committee Meeting and must be sent to the Procurement Facilitator by the deadline given in order to make efficient and effective usage of all Selection Committee Members time.

SPECIAL INSTRUCTIONS FOR EVALUATING AVAILABILITY

Through working with the consultant industry, they asked that when considering their availability, we consider more than merely the number of projects they have listed. With this in mind we have allowed space in their SOQ for the respondents to provide a narrative in their ability. This narrative will allow them to discuss how the organization of the team, including the PM and Key Team Leaders can deliver the project on schedule given their workload capacity. It also recognizes that some individuals may be able to meet the schedule while carrying heavier project workloads and allows them to discuss the advantages of their team and the abilities of their team members which will enable the project to meet the proposed schedule. If there is no schedule provided, they can discuss the advantages of the team and abilities of the team members which will enable the project to move as expeditiously as possible. You MUST consider this narrative along with the workload table when rating the SOQs. You MUST NOT merely look at the workload table solely for making the rating decision.

Evaluation Meeting:

All completed Scoring Forms with the preliminary scores and comments for each criteria of each firm, must be brought to the Selection Committee Meeting planned for Wednesday, December 03, 2014. The completed forms must be turned in at the conclusion of the meeting.

Prior to the meeting, the Facilitator will use the scores and subsequent ranks to determine where the majority of the discussion should be focused. Generally, the majority of the discussion will center on the top submittals. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted.

The final rankings will be used to determine the three to five Finalists who will proceed and have their scores carried forward to Phase II of the evaluation.

It is important to note, that all evaluation scoring, notes, and comments will be subject to open records and there is a very high likelihood they will be reviewed by a wide variety of individuals. For this reason, it is extremely important to adhere to all guidelines and suggestions contained in this Guide for Selection Committee Members.

Phase II

Evaluation of Technical Approach and Past Performance

- Finalists will be required to submit a written response which must detail the Technical approach (including design concepts and use of alternative methods).
- Past Performance - Procurement will be checking references and will provide the results of the reference checks to the Selection Committee. The Selection Committee will also be allowed to bring any information for consideration they have available regarding the Firm's performance on any project/contract.

Submittals and Past Performance information must be read/considered thoroughly with careful attention to the presence of required submittal content. The reader should keep the evaluation criteria in mind when assessing each submittal. As Reviewers read the responses, they will make notes in the submittals and must be prepared to discuss their position in the Selection Committee Meeting for Phase II. **The review and notes MUST be completed prior to the Selection Committee Meeting.**

Evaluation Meeting:

All notes must be brought to the Selection Committee Meeting planned for Wednesday, January 21, 2015. The Selection Committee will discuss and determine a final committee rating for each criteria and will provide summary comments as to why the Committee feels the rating is warranted. The Committee will assign the following ratings:

- Poor = Does Not have minimum qualifications/availability
- Marginal = Meets Minimum qualifications/availability but one or more major considerations are not addressed or is lacking in some essential aspects
- Adequate = Meets minimum qualification/availability and is generally capable of performing work
- Good = More than meets minimum qualifications/availability and exceeds in some aspects
- Excellent = Fully meets qualifications/availability and exceeds in several or all areas

FINAL SCORING AND SELECTION

The scores from Phase I and Phase II will be added together and a final overall ranking will be determined and provided for Selection Committee approval.

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF TOP SUBMITTALS FOR PHASE I

Solicitation Title:	<i>Engineering Design Services, P.I. No. 0010821</i>	1	American Engineers, Inc.
Solicitation #:	<i>RFQ 484-111414, B3, Contract 6, Phase I</i>	1	Clark Patterson Engineers, Surveyor and Architects, P.C.

PHASE I - Individual Committee Member Scoring and Overall Ranking based on Published Criteria FOR TOP TEN SUBITTALS

(This Page For GDOT Use)

SUBMITTING FIRMS	(RANKING)		Score	Group Ranking	Firm Name
	Score	Ranking			
					American Engineers, Inc.
					Clark Patterson Engineers, Surveyor and Architects, P.C.
					Mulkey Engineers & Consultants
					Pond & Company
					R. K. Shah & Associates
					Parsons Transportation Group, Inc.
					Michael Baker Jr., Inc.
					Thompson Engineering, Inc.
					CDM Smith Inc
					Kennedy Engineering & Associates Group LLC
					Moreland Altobelli Associates, Inc.
					STV Incorporated dba STV Ralph Whitehead Associates

American Engineers, Inc.	425	1
CDM Smith Inc	250	9
Clark Patterson Engineers, Surveyor and Architects, P.C.	425	1
Kennedy Engineering & Associates Group LLC	250	9
Michael Baker Jr., Inc.	325	7
Moreland Altobelli Associates, Inc.	250	9
Mulkey Engineers & Consultants	425	1
Parsons Transportation Group, Inc.	375	6
Pond & Company	425	1
R. K. Shah & Associates	425	1
Thompson Engineering, Inc.	325	7
STV Incorporated dba STV Ralph Whitehead Associates	250	9

Evaluation Criteria →

Experience and Qualifications

Resources availability and Workload Capacity

SUBMITTING FIRMS	Maximum Points allowed =		Scores and Group Ranking	
	200	300	Total Score	Ranking
American Engineers, Inc.	Excellent	Good	425	1
CDM Smith Inc	Adequate	Adequate	250	9
Clark Patterson Engineers, Surveyor and Architects, P.C.	Excellent	Good	425	1
Kennedy Engineering & Associates Group LLC	Adequate	Adequate	250	9
Michael Baker Jr., Inc.	Adequate	Good	325	7
Moreland Altobelli Associates, Inc.	Adequate	Adequate	250	9
Mulkey Engineers & Consultants	Excellent	Good	425	1
Parsons Transportation Group, Inc.	Good	Good	375	6
Pond & Company	Excellent	Good	425	1
R. K. Shah & Associates	Excellent	Good	425	1
Thompson Engineering, Inc.	Adequate	Good	325	7
STV Incorporated dba STV Ralph Whitehead Associates	Adequate	Adequate	250	9
Maximum Points allowed =	200	300	500 %	

RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	American Engineers, Inc.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Excellent
<p>All the key team leaders are experienced with projects in close proximity. The team leaders have extensive experience in their field with over 100 projects. The Consultant covered a broad range of experience that is needed for this project.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The commitment table shows the availability of resources to be sufficient for this project. The organizational chart was complete and covered all necessary disciplines.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	CDM Smith Inc	# of Evaluators	
Experience and Qualifications		Assigned Rating	Adequate
<p>Project examples listed did not appear to be similar in scope. Intelligent Transportation System (ITS) experience was not specifically mentioned. Majority of the projects were bypasses and interchanges and not specifically urban widening.</p>			
Resources availability and Workload Capacity		Assigned Rating	Adequate
<p>The organizational chart was complete and detailed. Some key team leads hours appear to be low per listed project status.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Clark Patterson Engineers, Surveyor and Architects, P.C.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Excellent
<p>The Project Manager (PM) had extensive experience with GDOT policies and procedures. The examples provided did not relay design or environmental challenges that are similar to this project.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The PM has projects that are in the final phase. The team also has alternate personnel available.</p>			

RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Kennedy Engineering & Associates Group LLC	# of Evaluators	
Experience and Qualifications	Assigned Rating	Adequate	
<p>The Lead Road Designer has limited experience with the policies and procedures of GDOT. The projects listed lacked Intelligent Transportation System (ITS) capacity and urban widening was limited but did cover other aspects of the project.</p>			
Resources availability and Workload Capacity	Assigned Rating	Adequate	
<p>Some key team leads hours are questionable due to the stage of the projects. The organizational chart was sufficient for the needs of this project.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Michael Baker Jr., Inc.	# of Evaluators	
Experience and Qualifications	Assigned Rating	Adequate	
<p>Most projects listed were widening projects and very similar to the scope. The Project Manager (PM) has experience with GDOT's policies and practices.</p>			
Resources availability and Workload Capacity	Assigned Rating	Good	
<p>The team has capacity to complete this project in a timely schedule. The organizational chart was detailed and complete. All area classes were covered on the organization chart identifying the team leads.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Moreland Altobelli Associates, Inc.	# of Evaluators	
Experience and Qualifications	Assigned Rating	Adequate	
<p>The PM and leads have experience with GDOT's policies and procedures. The Project Manager (PM) did not appear to be a lead on projects with similar scope of work. It is not clear if the proposed team leads have worked together in their respective roles. The PM and leads have experience with GDOT's policies and procedures.</p>			
Resources availability and Workload Capacity	Assigned Rating	Adequate	
<p>The availability of the team leaders appeared to be high. The organizational chart was detailed and complete. The narrative did not address key team leads availability. The current project status of key team leads is questionable.</p>			

RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Mulkey Engineers & Consultants	# of Evaluators	
Experience and Qualifications		Assigned Rating	Excellent
<p>The Project Manager (PM) has over twenty years extensive experience with GDOT's policies and procedures. Similar projects of scope were listed in proximity. The National Environmental Policy Act (NEPA) lead has extensive experience working on projects of similar scope. The Key team leads have worked together on other projects.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The organizational chart was detailed and noted the roles of all team leads. The team provided additional information for other resources. The availability for the team is more than sufficient.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Parsons Transportation Group, Inc.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Good
<p>The Project Manager (PM) has over thirty years experience with GDOT's policies and procedures. The key team leads have experience with projects that are similar with the scope of work. The team listed extensive experience with this scope. All members on the team had at least twenty years of experience.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The team specifically mentioned that they are available with an aggressive schedule. The organizational chart was detailed and complete. They mentioned the availability of Intelligent Transportation System (ITS) staff members.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Pond & Company	# of Evaluators	
Experience and Qualifications		Assigned Rating	Excellent
<p>The Project Manager (PM) has project experience with relevant scope. The key team leads have experience with GDOT's policies and procedures. The firm showed familiarity with projects within proximity.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The Project Manager (PM) and most of the key team leads have projects in the final design.</p>			

RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	R. K. Shah & Associates	# of Evaluators	
Experience and Qualifications		Assigned Rating	Excellent
<p>The Project Manager (PM) has over thirty years extensive experience with projects of similar scope. The project examples were also of similar scope and was relevant to the project. All key team leads have experience with GDOT's policies and procedures.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>The organizational chart did not include some specialty areas and was not complete. The narrative did not mention availability of the key team leaders.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	Thompson Engineering, Inc.	# of Evaluators	
Experience and Qualifications		Assigned Rating	Adequate
<p>Each key team lead has over twenty years of experience and projects listed were of fairly similar scope. It was not clear if the bridge design lead was a professional engineer in Georgia.</p>			
Resources availability and Workload Capacity		Assigned Rating	Good
<p>All team leads have commitments that are in the final phases. The organizational chart was detailed and complete.</p>			
RFQ	RFQ 484-111414, B3, Contract 6, Phase I	PHASE 1 SUMMARY COMMENTS FOR TOP SUBMITTALS	
Firm	STV Incorporated dba STV Ralph Whitehead Associates	# of Evaluators	
Experience and Qualifications		Assigned Rating	Adequate
<p>The Project Manager (PM) has over twenty years experience with projects that are relevant to the scope. The team's projects listed are not closely related to the scope.</p>			
Resources availability and Workload Capacity		Assigned Rating	Adequate
<p>The organizational chart was detailed and complete. The PM and lead design have projects in the beginning stage.</p>			



SELECTION OF FINALISTS

RFQ-484-111414 Engineering Design Services – (B3-2014)

The Georgia Department of Transportation is pleased to announce the selections of the following firms as finalists regarding the above RFQ for (B3-2014), Contracts 1-7:

Selected Finalists:

Project/Contract #1 – (PI/Project # 0006048)

1. Atkins North America, Inc.
2. Infrastructure Consulting & Engineering, PLLC
3. KCI Technologies, Inc.
4. Kimley-Horn and Associates, Inc.
5. Parsons Transportation Group, Inc.

Project/Contract #2 – (PI/Project # 0000401)

1. KCI Technologies, Inc.
2. Moffatt & Nichol
3. Mulkey, Inc.
4. Parsons Transportation Group, Inc.
5. QK4, Inc.

Project/Contract #3 - (PI/Project # 122660-)

1. Gresham, Smith and Partners
2. KCI Technologies, Inc.
3. Parsons Brinckerhoff, Inc.
4. RS&H, Inc.
5. Wolverton & Associates, Inc.

Project/Contract #4 - (PI/Project # 245080-)

1. Gresham, Smith and Partners
2. Michael Baker Jr., Inc.
3. RS&H, Inc.
4. URS Corporation
5. Wolverson & Associates, Inc.

Project/Contract #5 - (PI/Project # 132986-)

1. CDM Smith, Inc.
2. Gresham, Smith and Partners
3. Infrastructure Consulting and Engineering, LLC.
4. Michael Baker Jr., Inc.
5. Parsons Transportation Group, Inc.

Project/Contract #6 - (PI/Project # 0010821)

1. American Engineers, Inc.
2. Clark Patterson Engineers, Surveyor and Architects, P.C.
3. Mulkey, Inc.
4. Pond and Company
5. R.K. Shah & Associates, Inc.

Project/Contract #7 - (PI/Project # 0007855)

1. American Engineers, Inc.
2. KCI Technologies, Inc.
3. Kennedy Engineering & Associates Group, LLC
4. Moffatt & Nichol
5. URS Corporation

Keith Golden, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

December 17, 2014

NOTICE TO SELECTED FINALISTS

To: American Engineers, Inc.; Clark Patterson Engineers, Surveyor and Architects, P.C.;
Mulkey, Inc.; Pond & Company; R. K. Shah & Associates, Inc.

Please send an e-mail confirming receipt of this notice to Karen Mims @ (kmims@dot.ga.gov).

Re: RFQ-484-111414 – Engineering Design Services, Contract 6, P.I. No. 0010821

On behalf of the Selection Committee for the Request for Qualifications (RFQ) referenced above, we congratulate you and your firm on being selected as a finalist for further consideration. This notice shall serve as an official request for additional required information and action from finalists. **Please refer to the original solicitation (RFQ-484-111414), page 9, VII. Instructions for Preparing Technical Approach and Past Performance Response – Phase II Response, A&B and page 10, IX. Instructions for Submittal for Phase II – Technical Approach and Past Performance Response, A-D for instructions to submit your package.** As a finalist, your firm is required to comply with the written instructions and remaining schedule below:

A. Technical Approach - 40%

This information will be limited to a maximum of three (3) pages.

Furnish information that may serve to differentiate your firm from other firms and evidence of the firm's fit to the project and/or needs of GDOT, including:

1. Technical approach to delivering the project (including design concepts and use of alternative methods.
2. Provide any specific qualifications, skills, or knowledge which your firm has which could benefit the project, and your ability and willingness to meet time requirements.

B. Past Performance - 10%

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the Department will be used to fulfill this requirement.

Remaining Schedule

1. GDOT completes evaluation and issues notification and other information to finalist firms.	12/17/2014	-----
2. Deadline for submission of written questions from finalists (e-mail preferred)	01/02/2015	2:00 PM
3. GDOT Receives Submittals 1, and 2 for Phase II	01/09/2015	2:00 PM

C. **Finalist Selection**

Final selection will be determined by carrying the scores from **Phase I** forward for each Finalist and by evaluating the **Suitability** and **Past Performance** criteria for **Phase II**. For each evaluator, the points assigned to each criterion will be totaled and a rank will be determined. The rankings of all evaluators will be totaled for each finalist in order to determine the sum of the individual rankings. The finalists will be ranked in descending order of recommendation using the sum of individual rankings from the Selection Committee members. Should a tie exist for the highest ranking firm on the contract/project, and qualifications appear to be equal, the Selection Committee shall defer to the sum of the individual points and the award shall be made to the finalist with the highest sum.

Negotiations will then be initiated with the top-ranked firm to finalize the terms and conditions of the contract, including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm, GDOT will formally terminate the negotiations in writing and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and GDOT awards a contract. The final form of the contract shall be developed by GDOT.

Please address any questions you may have to Karen Mims, and congratulations, again, to each of you!

Karen Mims
kmims@dot.ga.gov
404-631-1430

SUBMISSION & PRESCREENING CHECKLIST

SOLICITATION #:	RFQ 484-111414, B3, Contract 6			
SOLICITATION TITLE:	Engineering Design Services, P.I. No. 0010821			
SOLICITATION DUE DATE:	January 9, 2015			
SOLICITATION TIME DUE:	2:00pm			
No.	Consultants	Date	Time	Compliant with Page # Limitations
1	American Engineers, Inc.	1/9/2015	8:59 a.m.	X
2	Clark Patterson Engineers, Surveyor and Architects, P.C.	1/9/2015	10:52 a.m.	X
3	Mulkey Engineers & Consultants	1/9/2015	10:30 a.m.	X
4	Pond & Company	1/9/2015	11:23 a.m.	X
5	R. K. Shah & Associates	1/9/2015	10:34 a.m.	X

GDOT SELECTION COMMITTEE SCORING AND OVERALL RANKING OF SUBMITTALS

Solicitation Title:	<i>Engineering Design Services, P.I. No. 0010821</i>	1	Pond & Company
Solicitation #:	<i>RFQ 484-111414, B3, Contract 6</i>	2	Mulkey Engineers & Consultants
PHASE I AND PHASE II -Individual Committee Member Scoring and Overall Ranking based on Published Criteria		3	American Engineers, Inc.
		4	R. K. Shah & Associates
		5	Clark Patterson Engineers, Surveyor and Architects, P.C.

(This Page For GDOT Use)

SUBMITTING FIRMS	(RANKING)	
	Sum of	
	Total Score	Group Ranking
American Engineers, Inc.	750	3
Clark Patterson Engineers, Surveyor and Architects, P.C.	700	5
Mulkey Engineers & Consultants	800	2
Pond & Company	825	1
R. K. Shah & Associates	725	4

Evaluation Criteria →

Experience and Qualifications
Resources availability and Workload Capacity
Technical Approach - Suitability
Past Performance

	PHASE I		PHASE II		Group Scores and Ranking	
	200	300	400	100	Total Score	Ranking
Maximum Points allowed =	200	300	400	100		
SUBMITTING FIRMS	▼	▼	▼	▼		
American Engineers, Inc.	Excellent	Good	Good	Marginal	750	3
Clark Patterson Engineers, Surveyor and Architects, P.C.	Excellent	Good	Adequate	Good	700	5
Mulkey Engineers & Consultants	Excellent	Good	Good	Good	800	2
Pond & Company	Excellent	Good	Good	Excellent	825	1
R. K. Shah & Associates	Excellent	Good	Adequate	Excellent	725	4
Maximum Points allowed =	200	300	400	100	1000	%

RFQ	RFQ 484-111414, B3, Contract 6	PHASE 2 SUMMARY COMMENTS	
Firm	American Engineers, Inc.		
Suitability -Technical Approach		Assigned Rating	Good
<p>The firm's proposal mentioned Intelligent Transportation System (ITS) and signal timing. They showed a plan of action with potential solutions. The Consultant noted the differences in the existing typical section of the corridor and proposed the design options. They included milestone dates for the baseline schedules. They also identified the stakeholders and potential environmental issues.</p>			
Past Performance		Assigned Rating	Marginal
<p>The rating was given based on the past performance ratings and comments provided. The evaluators did not have experience or knowledge with this Consultant.</p>			
RFQ	RFQ 484-111414, B3, Contract 6	PHASE 2 SUMMARY COMMENTS	
Firm	Clark Patterson Engineers, Surveyor and Architects, P.C.		
Suitability -Technical Approach		Assigned Rating	Adequate
<p>There was a lot of focus on their Quality/Assurance/Quality Control (QA/QC). They identified potential issue with the corridor. The approach was not specific or unique for this project, but they did demonstrate some knowledge of the corridor. It was not clear how they would approach the design. Did not state specific project challenges or milestone scheduled dates.</p>			
Past Performance		Assigned Rating	Good
<p>Based on the comments for the past performance ratings and the knowledge of the evaluating team, the PM is responsive and knowledgeable with GDOT's Plan Development Process (PDP).</p>			

RFQ	RFQ 484-111414, B3, Contract 6	PHASE 2 SUMMARY COMMENTS	
Firm	Mulkey Engineers & Consultants		
Suitability -Technical Approach		Assigned Rating	Good

The Consultant identified the major stakeholders for the corridor. They already have experience working on this type of project. The proposal shows an understanding of the corridors and listed solutions to the challenges. The ideas are solid and obtainable. Discussion about the coordination with other projects in the area. They mentioned the drainage and flooding and explained the importance for this project. They talked about the baseline schedules.

Past Performance		Assigned Rating	Good
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Based on the comments for the past performance ratings and the knowledge of the evaluating team, they are a good technically sound firm and are responsive.

RFQ	RFQ 484-111414, B3, Contract 6	PHASE 2 SUMMARY COMMENTS	
Firm	Pond & Company		
Suitability -Technical Approach		Assigned Rating	Good

The firm understood and has experience with the scope of work on the corridors. Identified the Intelligent Transportation System (ITS) and signal timing. They were detailed with environmental concerns. The firm addressed the baseline schedules in order of sequence. They have established relationships with the stakeholders. Discussed and provided multiple design options for this project. Similar projects of scope were also mentioned and they noted they will utilize that information for this project.

Past Performance		Assigned Rating	Excellent
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Based on the past performance from projects worked with fellow GDOT PMs, as well as an external PM, the firm can handle challenging situations, responsive, cohesive with providing details and have exceeded expectations for their assigned projects.

RFQ	RFQ 484-111414, B3, Contract 6	PHASE 2 SUMMARY COMMENTS	
Firm	R. K. Shah & Associates		
Suitability -Technical Approach		Assigned Rating	Adequate
<p>The Consultant had unique ideas for the scope of work with this project. The approach that was considered will required more study than presented in the proposal. The potential environmental concerns were not discussed. The design approach was generic per the Plan Development Process (PDP) stages.</p>			
Past Performance		Assigned Rating	Excellent
<p>Based on the past performance on previous projects, the firm is efficient, professional, and an experienced team.</p>			

RFQ 484-111414
Engineering Design Services (B3-2014), Contract 6, P.I. No. 0010821

**Reference Check Scores for
American Engineers, Inc.**

Reference A

Firm Name	Houston County, Perry (Houston County)		
Project Name	Moody Road Widening Project		
Project Manager	Brian Jones	Title	County Engineer
Contact Information	478-987-4280		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		6
	2. Rate the overall services of the firm's staff for the duration of the project.		7
	3. Rate the firm's ability to meet the established project goals.		6
	4. Rate the firm's technical assistance in program management.		6
	5. Rate the overall success of the project thus far.		9
Comments	The project over all was good but had some miscommunication regarding not having the same set of plans which caused difficulty. Would use them again but they are not first choice.		

Reference B

Firm Name	GA Department of Transportation, Office of Program Delivery		
Project Name	GDOT SR 920 Widening Project		
Project Manager	Darrell DeJean	Title	Project Manager
Contact Information	404-631-1567		
	Reference Questions		Score
	1. Rate the firm's quality of leadership in Project Management for your project.		7
	2. Rate the overall services of the firm's staff for the duration of the project.		7
	3. Rate the firm's ability to meet the established project goals.		7
	4. Rate the firm's technical assistance in program management.		7
	5. Rate the overall success of the project thus far.		6
Comments	Received this project from another PM. They need to be responsive to work related matters at a faster pace.		

RFQ 484-111414
Engineering Design Services (B3-2014), Contract 6, P.I. No. 0010821

**Reference Check Scores for
Clark Patterson**

Reference A

Firm Name	Georgia Department of Transportation, Morgan County		
Project Name	Bridge Replacement - CR 251/Seven Island Road over Big Indian Creek		
Project Manager	Bruce Anderson	Title	Project Manager
Contact Information	478-538-8595		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	10	
Comments	The interaction as well as their responsiveness to the project was great. They served as a Subconsultant for this project.		

Reference B

Firm Name	Georgia Department of Transportation, Office of Program Delivery		
Project Name	State Route 11, Widening & Reconstruction		
Project Manager	Brandon Kirby	Title	Project Manager
Contact Information	678-343-0816		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	8	
	2. Rate the overall services of the firm's staff for the duration of the project.	8	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management.	8	
	5. Rate the overall success of the project thus far.	7	
Comments	Clark Patterson is a competent consultant firm. They are very knowledgeable of GDOT's policies and procedures. They can be a little more attentive to schedules.		

RFQ 484-111414
Engineering Design Services (B3-2014), Contract 6, P.I. No. 0010821

**Reference Check Scores for
Mulkey, Inc.**

Reference A

Firm Name	Georgia Department of Transportation, Office of Program Delivery		
Project Name	Old Alabama Road Improvement		
Project Manager	Ken McDuff, P.E., Britt Hennessey, P.E.	Title	Project Managers
Contact Information	Kimberly Nesbitt, Project Manager, 404-631-1575		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	7	
Comments	They were able to get the logical termini reviewed and approved by FHWA in less than 4 months.		

Reference B

Firm Name	Georgia Department of Transportation, Office of Program Delivery		
Project Name	SR 360 Widening and Reconstruction		
Project Manager	Ken McDuff, P.E., Britt Hennessey, P.E., Meredith	Title	Project Managers
Contact Information	Chandria Brown, Senior Project Manager, 404-631-1580		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	8	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	9	
Comments	The Consultant is a very technically sound firm. They are responsive and proactive in their project management.		

RFQ 484-111414
Engineering Design Services (B3-2014), Contract 6, P.I. No. 0010821

**Reference Check Scores for
Pond & Company**

Reference A

Firm Name	City of Augusta, Augusta/Richmond County		
Project Name	Berckmans Road Safety Improvement and Realignment		
Project Manager	Steve Cassell, P.E.	Title	P.T.O.E., Project Manager
Contact Information	706-821-1850, or 706-821-2400		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	10	
Comments	They have exceeded all expectations. There were very specific timelines and they were met with time to spare. The project is going very smoothly. They kept us out the critical path. Everything was good and they were a professional company to work with.		

Reference B

Firm Name	GA Department of Transportation, Office of Program Delivery		
Project Name	Widening State Route 9, Fulton County, Concept		
Project Manager	Peter Emmanuel	Title	Project Manager
Contact Information	404-631-1158		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	8	
Comments	The project is very challenging and the Consultant firm have been very responsive in relaying pertinent answers. Also, they have been cohesive with providing needed details for the project.		

Reference C

Firm Name	GA Department of Transportation, Office of Program Delivery		
Project Name	Widening State Route 9, Fulton County, Concept		
Project Manager	Derrick Brown	Title	Project Manager
Contact Information	404-631-1571		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	9	
	2. Rate the overall services of the firm's staff for the duration of the project.	9	
	3. Rate the firm's ability to meet the established project goals.	9	
	4. Rate the firm's technical assistance in program management.	9	
	5. Rate the overall success of the project thus far.	9	
Comments	The GDOT PM had this project for a relatively short period of time. There have been no issues thus far.		

RFQ 484-111414
Engineering Design Services (B3-2014), Contract 6, P.I. No. 0010821

**Reference Check Scores for
R.K. Shah**

Reference A

Firm Name	Houston County Department of Public Works		
Project Name	Public Works Department, Houston County, GA. SPLOST # CW06-12		
Project Manager	Brian Jones, P.E., R.L.S.	Title	County Engineer
Contact Information	478-987-4280		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	10	
Comments	Very satisfied with the firm and team. Firm stayed within budget, stayed on schedule. Team was very efficient, professional and communicative keeping Department personnel apprised of project progress.		

Reference B

Firm Name	Georgia Department of Transportation, Atlanta, GA		
Project Name	SR 3/US 19 FM N OF POTATO CRK TO CR 73/EAST & WEST COUNTY RD		
Project Manager	Jason Mobley, P.E.	Title	District Engineer
Contact Information	706-646-7571		
	Reference Questions	Score	
	1. Rate the firm's quality of leadership in Project Management for your project.	10	
	2. Rate the overall services of the firm's staff for the duration of the project.	10	
	3. Rate the firm's ability to meet the established project goals.	10	
	4. Rate the firm's technical assistance in program management.	10	
	5. Rate the overall success of the project thus far.	8	
Comments	Very professional team, good to work with, team was very thorough and experienced. Prepared excellent set of plans which required minimal revision.		

Reference Check Summary for
RFQ 484-111414

Engineering Design Services (B3-2014), Contract 6, P.I. No. 0010821

	American Engineers, Inc.	Clark Patterson	Mulkey, Inc.	Pond & Company	R.K. Shah
Questions (to be answered on 1-10 scale, 10 indicates best)					
1. Rate the firm's quality of leadership in Project Management for your project.					
Reference A	6	9	9	9	10
Reference B	7	8	9	9	10
Section Average	6.50	8.50	9.00	9.00	10.00
2. Rate the overall services of the firm's staff for the duration of the project.					
Reference A	7	9	9	10	10
Reference B	7	8	9	9	10
Section Average	7.00	8.50	9.00	9.50	10.00
3. Rate the firm's ability to meet the established project goals.					
Reference A	6	9	9	10	10
Reference B	7	8	8	9	10
Section Average	6.50	8.50	8.50	9.50	10.00
4. Rate the firm's technical assistance in program management.					
Reference A	6	9	9	10	10
Reference B	7	8	9	9	10
Section Average	6.50	8.50	9.00	9.50	10.00
5. Rate the overall success of the project thus far.					
Reference A	9	10	7	10	10
Reference B	6	7	9	8	8
Section Average	7.50	8.50	8.00	9.00	9.00
Overall Average	6.80	8.50	8.70	9.30	9.80

SAM Search Results
List of records matching your search for :

Search Term : "Pond & Company*"
Record Status: Active

ENTITY POND & COMPANY Status:Active

DUNS: 049707599 +4: CAGE Code: 1ENB3 DoDAAC:

Expiration Date: May 6, 2015 Has Active Exclusion?: No Delinquent Federal Debt?: No

Address: 3500 PKY LN STE 600

City: NORCROSS

State/Province: GEORGIA

ZIP Code: 30092-2861

Country: UNITED STATES

STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION
NOTICE OF PROFESSIONAL CONSULTANT QUALIFICATION
 You are qualified to provide Consulting Services to the Department of Transportation for the
 area-classes of work checked below. Notice of qualification is not a notice of selection.

NAME AND ADDRESS	ISSUE DATE	DATE OF EXPIRATION
Pond & Company 3500 Parkway Lane, Suite 600 Norcross, GA 30092	1/15/15	1/31/18
SIGNATURE		
		
1. Transportation Planning <input checked="" type="checkbox"/> 1.01 State Wide Systems Planning Urban Area and Regional Transportation <input checked="" type="checkbox"/> 1.02 Planning ___ 1.03 Aviation Systems Planning ___ 1.04 Mass and Rapid Transportation Planning <input checked="" type="checkbox"/> 1.05 Alternate System and Corridor Location Planning ___ 1.06 Unknown ___ 1.06a NEPA Documentation ___ 1.06b History ___ 1.06c Air Studies ___ 1.06d Noise Studies ___ 1.06e Ecology ___ 1.06f Archaeology ___ 1.06g Freshwater Aquatic Surveys <input checked="" type="checkbox"/> 1.07 Attitude, Opinion and Community Value Studies <input checked="" type="checkbox"/> 1.08 Airport Master Planning <input checked="" type="checkbox"/> 1.09 Location Studies <input checked="" type="checkbox"/> 1.10 Traffic Studies ___ 1.11 Traffic and Toll Revenue Studies <input checked="" type="checkbox"/> 1.12 Major Investment Studies <input checked="" type="checkbox"/> 1.13 Non-Motorized Transportation Planning	3. Highway Design Roadway (Continued) <input checked="" type="checkbox"/> 3.09 Traffic Control Systems Analysis, Design and Implementation <input checked="" type="checkbox"/> 3.10 Utility Coordination <input checked="" type="checkbox"/> 3.11 Architecture <input checked="" type="checkbox"/> 3.12 Hydraulic and Hydrological Studies (Roadway) <input checked="" type="checkbox"/> 3.13 Facilities for Bicycles and Pedestrians <input checked="" type="checkbox"/> 3.14 Historic Rehabilitation <input checked="" type="checkbox"/> 3.15 Highway Lighting ___ 3.16 Value Engineering ___ 3.17 Design of Toll Facilities Infrastructure	
2. Mass Transit Operations ___ 2.01 Mass Transit Program (Systems) Management ___ 2.02 Mass Transit Feasibility and Technical Studies ___ 2.03 Mass Transit Vehicle and Propulsion System Mass Transit Controls, Communications and Information Systems ___ 2.04 ___ 2.05 Mass Transit Architectural Engineering ___ 2.06 Mass Transit Unique Structures ___ 2.07 Mass Transit Electrical and Mechanical Systems Mass Transit Operations Management and Support Services <input checked="" type="checkbox"/> 2.08 Aviation ___ 2.09 ___ 2.10 Mass Transit Program (Systems) Marketing	4. Highway Structures ___ 4.01 Minor Bridges Design ___ 4.02 Major Bridges Design ___ 4.03 Movable Span Bridges Design ___ 4.04 Hydraulic and Hydrological Studies (Bridges) ___ 4.05 Bridge Inspection	
3. Highway Design Roadway <input checked="" type="checkbox"/> 3.01 Two-Lane or Multi-Lane Rural Generally Free Access Highway Design <input checked="" type="checkbox"/> 3.02 Two-Lane or Multi-Lane with Curb and Gutter Generally Free Access Highways Design Including Storm Sewers ___ 3.03 Two-Lane or Multi-Lane Widening and Reconstruction, with Curb and Gutter and Storm Sewers in Heavily Developed Commercial, Industrial and Residential Urban Areas <input checked="" type="checkbox"/> 3.04 Multi-Lane, Limited Access Expressway Type Highway Design <input checked="" type="checkbox"/> 3.05 Design of Urban Expressway and Interstate <input checked="" type="checkbox"/> 3.06 Traffic Operations Studies <input checked="" type="checkbox"/> 3.07 Traffic Operations Design <input checked="" type="checkbox"/> 3.08 Landscape Architecture	5. Topography ___ 5.01 Land Surveying ___ 5.02 Engineering Surveying ___ 5.03 Geodetic Surveying ___ 5.04 Aerial Photography ___ 5.05 Aerial Photogrammetry ___ 5.06 Topographic Remote Sensing ___ 5.07 Cartography ___ 5.08 Subsurface Utility Engineering	
6. Soils, Foundation & Materials Testing ___ 6.01a Soil Surveys ___ 6.01b Geological and Geophysical Studies ___ 6.02 Bridge Foundation Studies Hydraulic and Hydrological Studies (Soils and Foundation) ___ 6.03 ___ 6.04a Laboratory Materials Testing ___ 6.04b Field Testing of Roadway Construction Materials ___ 6.05 Hazard Waste Site Assessment Studies		
8. Construction ___ 8.01 Construction Supervision		
	9. Erosion and Sedimentation Control <input checked="" type="checkbox"/> 9.01 Erosion, Sedimentation, and Pollution Control and Comprehensive Monitoring Program ___ 9.02 Rainfall and Runoff Reporting Field Inspections for Compliance of Erosion and Sedimentation Control Devices Installations	