

**Policy:** 6755-12- Granting Permits for Requests to Use  
Right of Way for Movie and Television Production

**Section:** Permits - Miscellaneous

**Office/Department:** 6Div Director Operations

**Reports To:** oCOMSR CHIEF ENGINEER

**Contact:** 404-631-1000

### Granting Permits for Requests to Use Right of Way for Movie and Television Production

As Georgia has become more popular as a location for television and film, there has been increasing demand for use of the State Highway System for locations. In order to facilitate the timely and orderly review of these requests the Department has established this policy for such uses.

1. A permit is required for all requested use of the Right of Way for film purposes. Permits are issued by District Traffic Operations. If locations requested are in multiple Districts, a separate Permit must be issued for each District.
2. Permits may be issued for uses of the right of way within the guidelines set out in [Exhibit 1](#). If the requested Permit does not meet the guidelines or if there are safety concerns or excessive impacts on the travelling public, District Traffic Operations may refuse to issue a permit and request a different location be used.
3. Requests must be made far enough in advance to ensure adequate review and notice. Deadlines for applications are set out in [Exhibit 1](#). Under limited circumstances applications may be expedited, however, no application for lane closures on an interstate or a full road closure on any road can be expedited and no application for any use will be approved on less than 48 hours' notice. The fee for an expedited review is equal to one half day usage for the use requested.
4. Locations within active construction zones cannot be permitted without written agreement from the Contractor. In such situations the applicant is responsible for contacting and making such arrangements directly with the Contractor.
5. Local Government and Law Enforcement must be notified of the intent to use right of way concurrently with the Department. Georgia State Patrol (GSP) must be notified of all applications on the interstate. The Applicant is responsible for making these contacts and must provide the Department with a primary contact within the Local Government or Law Enforcement entity for coordination purposes.
6. For non-interstate locations, any affected businesses or residents should be notified of the impacts no less than 48 hours before any impacts occur.
7. Each permit application is site specific; the District offices will determine what if any conditions or special provisions are required for the requested location. This may include, among other things, specific requirements for local law enforcement presence.
8. Proof of insurance must be provided prior to the start of production. The minimum amount of insurance required will be determined by the District, taking into consideration the requested uses and potential impacts.
9. Specific restrictions applicable to all permits:
  - a. No hazardous chemicals may be used on the road or right of way.
  - b. No hazardous chemicals may be used in any manner that will create runoff.
  - c. No materials may be used that may create a hazard for motorists on the road during or after filming

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**Date Last Reviewed:** 7/16/2015

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- d. No water on the road when temperatures are predicted to be below freezing
  - e. Nothing may be used that could create slick conditions or damage the road surface
10. All locations must be returned to same condition upon completion of filming. Failure to return the location in acceptable condition will result in the assessment of damages against the permittee.
11. Permits for use of right of way are issued for specific time frames only. Failure to clear a location by the specified time will result in the Applicant being charged a liquidated damages fee as set out in [Exhibit 1](#).

To request the use of right of way for movie or television production or for further information contact the appropriate [district personnel](#).

## **References:**

Click here to enter Policy references, if any.

## **History:**

new policy added: 07/16/15