



# GDOT Publications

## Policies & Procedures

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**Policy:** 6160-9- Highway Safety Memorial Markers  
**Section:** Roadside Development  
**Office/Department:** Office of Maintenance

**Reports To:** Division of Operations  
**Contact:** 404-631-1000

### Policy

The Georgia Department of Transportation (GDOT) supports the placement of memorial markers within the State Highway rights of way, in accordance with the [Official Code of Georgia, Annotated \(O.C.G.A.\) 32-6-50](#), to increase public awareness of highway safety and to memorialize people who have died as a result of a vehicle crash.

### Purpose

The policy is to provide guidance for the application process and the uniform design and placement of memorial markers within the State Highway rights of way.

### Scope

This policy will primarily affect Maintenance personnel responsible for the construction, placement and maintenance of these memorial markers.

The fabrication, installation, maintenance and removal of the memorial marker will be the responsibility of GDOT. Memorial markers will be allowed to remain for a maximum of one (1) year. No other memorial signs or structures or additions to this memorial sign will be allowed on the rights of way. The applicant shall be required to pay a \$100.00 fee prior to the fabrication of the sign.

#### 1. Request for Memorial Marker

Requests for memorial markers within the State Highway rights of way shall be submitted in writing using the form [Request for Placement of Roadside Memorial Marker](#). In order to be considered, a copy of the accident report must be included with the request. Additionally, a check or money order in the amount of \$100.00 and made payable to the Georgia Department of Transportation must be attached. The form, accident report and payment should be submitted to the GDOT State Maintenance Engineer at:

One Georgia Center  
600 West Peachtree Street  
Atlanta, GA. 30308.

Requests may be made by next of kin (spouse, child, sibling, parent / guardian, or grandparent) or friends. Requests from friends require the approval of the deceased's next of kin. The requestor will be notified by the State Transportation Engineer concerning the status of the application. The request form, \$100.00 fee and accident report will be returned to the applicant if the application is denied.

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**Date Last Reviewed:** [Date Last Reviewed]

The marker should remain in place for one (1) year unless it becomes necessary to remove it due to construction or maintenance work.

Memorial markers will be constructed and installed by GDOT within the right of way limits on state roads only in accordance with Attachment A. Memorial markers will not be allowed within the limits of active construction work zones.

There shall be no activities while the memorial marker is in place that pose a safety hazard to the public or violate any provisions of [O.C.G.A. 32-6-50](#) or that promote stopping, standing, parking or cause obstruction of traffic on public roads. Memorial markers shall not be erected where they are prohibited by the local governmental entity.

It is understood, particularly for urban area curb and gutter sections, that the memorial marker may not necessarily be placed at the exact location of the fatality due to restricted space or right of way, property owner complaints, or other constraints. The exact location and placement will be at the discretion of the Maintenance Engineer.

## 2. **Marker Designation/Installation (See [Attachment A](#))**

The memorial marker shall consist of a 15 inch round aluminum sign panel with a white background of high intensity (type 3) sign sheeting, with black legend.

The marker shall be located at the edge of the mowing limits.

The post for installing a memorial marker shall be a standard 5 foot metal delineator post. Placement of the deceased's name on the memorial will be at the immediate family's option. Any additional decorations or ornaments will not be allowed.

## **References:**

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## **History:**

Copied to GDOT Publications v.02.00.00 on 2/22/2012