

Form Word: 2440-1e - Interim Field Plan Review Inspection Checklist

Section: Plan Review

Office/Department: o Engineering Services B&R

Reports To: oCOMSR CHIEF ENGINEER

Contact: 404-631-1000

INTERIM FIELD PLAN REVIEW INSPECTION REQUEST CHECKLIST

The following Checklist **shall** be completed by the Design Phase Leader and submitted when an Interim Field Plan Review Inspection is requested. **All** necessary items are required in order to schedule an Interim Field Plan Review Inspection. Failure to do so will delay the IFPR. Note: The Project Review Engineer may grant exceptions to these requirements.

The request **shall** include:

- Transmittal letter including description of project
- Printout of the Detailed Cost Estimate Report from GDOT 411
- Environmental “Green Sheet” (Signed by the Project Manager), if available
- Written certification stating that the current design for the proposed project is consistent with the approved RTP/TIP/STIP **or** that the design or concept has not changed since the letter issued by the Office of Planning at the PFPR Stage. For projects in the non-attainment areas the certification should come from the State Transportation Planning Administrator. For other projects, including projects exempt from air quality analysis, written certification comes from the Design Phase Leader/Engineer of Record.
- The **MOST UP TO DATE** plans (two (2) 11 x 17 sets) **shall** include all plans that will be part of the contract.

Examples are:

- Roadway Plans
- N/A Bridge Plans
- N/A Special Design Wall Plans
- N/A Retaining Wall Plans
- N/A Noise Wall Plans and Details
- N/A Signing and Marking Plans
- N/A Erosion, Sedimentation and Pollution Plan
- N/A Traffic Signal Plans
- N/A Staging Plans
- N/A Staging Cross Sections
- N/A Lighting Plans
- N/A Existing Utility Location
- N/A Proposed Utility Relocations
- N/A Electrical, Gas, Water, and Sewer Plans (if included as a contract item)
- N/A Restoration/Mitigation Plans
- N/A Sediment Basin Construction Details

N/A Post Construction Stormwater BMP Construction Details and Grading Sheets

Additionally, the following information **shall** be submitted along with the IFPR Request:

N/A All Project Specific Special Provisions

N/A Earthwork Calculations Summary (mainline, side streets, and staging)

(N/A) Approved Pavement Design: Minor Pavement Design Pavement Evaluation Summary
Pavement Design Package

N/A Approved Soil Survey Summary Report

N/A Approved Bridge Foundation Investigation Report

N/A Approved Wall Foundation Investigation Report

N/A Transportation Management Plan

N/A Copy of submitted/approved Design Exceptions/Design Variances

Q/A Certification (GDOT Plans - QA Checklist, Consultant Plans - QC/QA Certification Letter)

I certify that all of the requested items have been submitted along with this Request for an Interim Field Plan Review Inspection.

GDOT Project Manager

Office

Phone Number

Design Phase Leader

Company/Office

Phone Number

Project Number

County

P.I. Number

Date Submitted

References:

Click here to enter Policy references, if any.

History:

revised: 09/23/2020;

5th check box changed to 11 x 17: 09/23/19;

new document: 08/13/18

Reviewed: 9/23/2019

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