

**Form Word:** 2440-1b - Final Field Plan Review Inspection Checklist

**Section:** Plan Review

**Office/Department:** 0 Engineering Services B&R

**Reports To:** oCOMSR CHIEF ENGINEER

**Contact:** 404-631-1000

### FINAL FIELD PLAN REVIEW INSPECTION REQUEST CHECKLIST

The following Checklist **shall** be completed by the Design Phase Leader and submitted when a Final Field Plan Review Inspection is requested. **All** necessary items are required in order to schedule a Final Field Plan Review Inspection. Failure to do so will delay the FFPR. Note: The Project Review Engineer may grant exceptions to these requirements.

The request **shall** include:

- Transmittal letter including description of project
- Printout of the Detailed Cost Estimate Report from GDOT 411
- Environmental “Green Sheet” (Signed by the Project Manager)
- Written certification stating that the current design for the proposed project is consistent with the approved RTP/TIP/STIP **or** that the design or concept has not changed since the letter issued by the Office of Planning at the PFPR Stage. For projects in the non-attainment areas the certification should come from the State Transportation Planning Administrator. For other projects, including projects exempt from ~~for~~ air quality analysis, written certification comes from the Design Phase Leader/Engineer of Record.
- The completed plans (two (2) 11x17 sets) **shall** include all plans that will be part of the contract. Examples are:
  - Roadway Plans
  - N/A Approved Bridge Plans (with approval letter/email from the Office of Bridge Design)
  - N/A Approved Special Design Wall Plans (with approval letter/email from the Office of Bridge Design)
  - N/A Retaining Wall Plans
  - N/A Noise Wall Plans and Details
  - N/A Signing and Marking Plans
  - N/A Erosion, Sedimentation and Pollution Plan
  - N/A Traffic Signal Plans
  - N/A Staging Plans
  - N/A Staging Cross Sections
  - N/A Lighting Plans
  - N/A Utility (Existing and Proposed Relocations)
  - N/A Electrical, Gas, Water, and Sewer Plans (if included as a contract item)
  - N/A Restoration/Mitigation Plans
  - N/A Sediment Basin Construction Details
  - N/A Post Construction Stormwater BMP Construction Details and Grading Sheets

Additionally, the following information **shall** be submitted along with the FFPR Request:

- N/A All Project Specific Special Provisions
- N/A Copy of email to State Construction Office requesting the approval of SP 108.08 and SP 150.6
- N/A Bridge Design Special Provision Checklist
- N/A Earthwork Calculations Summary (mainline, side streets, and staging)
- (N/A) Approved Pavement Design: Minor Pavement Design  Pavement Evaluation Summary
- Pavement Design Package

- N/A Approved Soil Survey Summary Report
- N/A Approved Bridge Foundation Investigation Report
- N/A Approved Wall Foundation Investigation Report
- N/A Transportation Management Plan
- N/A Copy of approved Design Exceptions/Design Variances
- Q/A Certification (GDOT Plans - QA Checklist, Consultant Plans - QC/QA Certification Letter)

I certify that all of the requested items have been submitted along with this Request for a Final Field Plan Review Inspection.

GDOT Project Manager Number	Office	Phone
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Design Phase Leader	Company/Office	Phone Number
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Project Number	County
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P.I. Number	Date Submitted
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**References:**

**History:**

revised: 09/23/2020;

5th check box changed to 11x17: 09/23/19;

copied to GDOT Publications v.02: 03/15/12

Reviewed: 9/23/2019

Reviewed: 9/23/2020