The following Checklist shall be completed by the Design Phase Leader and submitted when a Final Field Plan Review Inspection is requested. All necessary items are required in order to schedule a Final Field Plan Review Inspection. Failure to do so will delay the FFPR. Note: The Project Review Engineer may grant exceptions to these requirements.

The request shall include:

☐ Transmittal letter including description of project
☐ Printout of the Project Cost Estimate from GDOT 411 or AASHTOWare Project Estimation
☐ Environmental “Green Sheet” (Signed by the Project Manager)
☐ Written certification stating that the current design for the proposed project is consistent with the approved RTP/TIP/STIP or that the design or concept has not changed since the letter issued by the Office of Planning at the PFPR Stage. For projects in the non-attainment areas the certification should come from the State Transportation Planning Administrator. For other projects, including projects exempt from air quality analysis, written certification comes from the Design Phase Leader/Engineer of Record.

☐ The completed plans (one (1) 11x17 set) shall include all plans that will be part of the contract. Examples are:
  ☐ Roadway Plans
  ☐ N/A Approved Bridge Plans (with approval letter/email from the Office of Bridge Design)
  ☐ N/A Approved Special Design Wall Plans (with approval letter/email from the Office of Bridge Design)
  ☐ N/A Retaining Wall Plans
  ☐ N/A Noise Wall Plans and Details
  ☐ N/A Signing and Marking Plans
  ☐ N/A Erosion, Sedimentation and Pollution Control Plan
  ☐ N/A Traffic Signal Plans
  ☐ N/A Staging Plans
  ☐ N/A Staging Cross Sections
  ☐ N/A Lighting Plans
  ☐ N/A Utility (Existing and Proposed Relocations)
  ☐ N/A Electrical, Gas, Water, and Sewer Plans (if included as a contract item)
  ☐ N/A Restoration/Mitigation Plans
  ☐ N/A Sediment Basin Construction Details
  ☐ N/A Post Construction Stormwater BMP Construction Details and Grading Sheets

Additionally, the following information shall be submitted along with the FFPR Request:

☐ N/A All Project Specific Special Provisions
☐ N/A Copy of email to State Construction Office requesting the approval of SP 108.08 and SP 150.6
☐ N/A A+B Evaluation Tool
☐ N/A Bridge Design Special Provision Checklist
☐ N/A Earthwork Calculations Summary (mainline, side streets, and staging)
☐  ☐  (N/A) Approved Pavement Design: Minor Pavement Design  ☐  Pavement Evaluation Summary  ☐  Pavement Design Package  ☐

☐  ☐  N/A  Approved Soil Survey Summary Report
☐  ☐  N/A  Approved Bridge Foundation Investigation Report
☐  ☐  N/A  Approved Wall Foundation Investigation Report
☐  ☐  N/A  Transportation Management Plan
☐  ☐  N/A  Copy of approved Design Exceptions/Design Variances
☐  ☐  N/A  Letter or email correspondence from Traffic Operations stating that a signal permit has been approved for each new traffic signal shown in the plans
☐  ☐  Q/A Certification (GDOT Plans - QA Checklist, Consultant Plans - QC/QA Certification Letter)
☐  ☐  Q/A Record and Redlined/Marked Up Plan Set (electronic only)

I certify that all required items have been submitted along with this Request for a Final Field Plan Review Inspection.

__________________________  ___________________________  ____________________________
GDOT Project Manager  Office  Phone

__________________________  ___________________________  ____________________________
Design Phase Leader  Company/Office  Phone Number

__________________________  ____________________________
Project Number  County

__________________________  ____________________________
P.I. Number  Date Submitted
References:

History:

annual review: 03/03/22;
corrected formatting: 01/06/22;
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Reviewed: 3/3/2022