See below.
PRELIMINARY/INTERIM/FINAL FIELD PLAN REVIEW INSPECTION REPORT

PI No.:  
PROJECT NUMBER: (Project Type) – (Location)

INSPECTION DATE: 
REPORT DATE:  
RESPONSE ACCEPTED DATE: 

This inspection was requested by ________________________. The Project Manager is ________________.

The plans were prepared by ________________________.

The report was prepared by ________________, and accepted by _______________, State Project Review Engineer; Office of Engineering Services / ________________, Federal Highway Administration (if PoDi).

The NEPA/GEPA document was approved on ________________.

This report is being distributed via E-mail.

The Inspection Plans were reviewed in ________________ prior to the site inspection.

The PFPR was conducted _______ and responses received _______. The complete FFPR submittal package was received by the Office of Engineering Services on ________.

This project is currently scheduled for the _______ Letting. (For FFPR Only)

All comments marked with an arrow symbol (⇒) shall be addressed with a written response by the Project Manager. As per Plan Development Process, responses to all comments will be written in complete sentences and will clearly state the action taken to address the comment. If a comment requests a specific action and the Project Manager determines that no action or a different action will be taken, the response should clearly explain the Project Manager’s decision. All responses shall be submitted in Word format (a pdf of the document will not be accepted).

While the Department is offering comments on all or a portion of the construction plans, the Engineer of Record bears sole responsibility to ensure the design meets all special provisions, standards, design requirements and design related policies and other necessary requirements.
PROJECT DESCRIPTION

PoDI Projects Only

ACCEPTED BY: ___________________________ ___________________________

Federal Highway Administration Date

FHWA COMMENTS:

DESIGN DATA

CURRENT TRAFFIC ADT:

DESIGN TRAFFIC ADT:

PERCENT TRUCKS:

CURRENT POSTED SPEED:

SPEED DESIGN:

FUNCTIONAL CLASSIFICATION:

The Concept Report was approved on _____________.

ENVIRONMENTAL

ENVIRONMENTAL COMMITMENTS: See Green Sheet

GENERAL ENVIRONMENTAL COMMENTS:

The Environmental Resources Impact Table (Environmental Resources Impact Table) will be coordinated with the project's Environmental Commitments Table and other plan notes to illustrate the restrictions associated with various environmental resources. The responsibility for inserting the table into the plans will rest with the designer, and its content and accuracy will be confirmed by the NEPA analyst who is responsible for environmentally certifying the project. The table shall be included in the General Notes section of all plans beginning with projects that have field plan reviews scheduled for September 1, 2010, and later and/or projects that are scheduled to be let in November 2010 or later. All Environmentally Sensitive Area (ESA) flags on plan sheets shall be changed to read "ESA - See Environmental Resources Impact Table in General Notes for
construction restrictions." The ESA notes shall be placed on ALL plan sheets where an ESA exists.

RIGHT OF WAY

NUMBER OF PARCELS: APPRAISED:

ACQUIRED DEEDS:

ACQUISITION BY:

TYPE ACCESS CONTROL:

GENERAL RIGHT OF WAY COMMENTS:

DESIGN EXCEPTIONS

DESIGN EXCEPTIONS REQUIRED:

DESIGN EXCEPTIONS REQUESTED:

DESIGN EXCEPTIONS APPROVED:

DESIGN VARIANCES

DESIGN VARIANCES REQUIRED:

DESIGN VARIANCES REQUESTED:

DESIGN VARIANCES APPROVED:

SPECIAL PROVISIONS

PROJECT SPECIFIC SPECIAL PROVISIONS FURNISHED FOR THE INSPECTION:

ADDITIONAL PROJECT SPECIFIC SPECIAL PROVISIONS REQUIRED:

GENERAL SPECIAL PROVISION COMMENTS:

ESTIMATED CONTRACT TIME: The Inspection Team recommends __ months.

VALUE ENGINEERING

Total Project Programmed Cost:
VE Study Date:

VE Implementation Approval Date:

General VE Comments:

**CONSTRUCTION PLANS**

<table>
<thead>
<tr>
<th>01-XXXX</th>
<th>COVER SHEET</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-XXXX</td>
<td>INDEX</td>
</tr>
<tr>
<td>04-XXXX</td>
<td>GENERAL NOTES</td>
</tr>
<tr>
<td>05-XXXX</td>
<td>TYPICAL SECTIONS</td>
</tr>
<tr>
<td>06-XXXX</td>
<td>SUMMARY OF QUANTITIES</td>
</tr>
<tr>
<td>10-XXXX</td>
<td>TRAFFIC DIAGRAM SHEETS</td>
</tr>
<tr>
<td>11-XXXX</td>
<td>CONSTRUCTION LAYOUT/STAKE-OUT SHEET</td>
</tr>
<tr>
<td>13-XXXX</td>
<td>MAINLINE ROADWAY PLAN SHEETS</td>
</tr>
<tr>
<td>15-XXXX</td>
<td>MAINLINE ROADWAY PROFILE SHEETS</td>
</tr>
<tr>
<td>16-XXXX</td>
<td>CROSSROAD/SIDE STREET/FRONTAGE ROAD/RAMP PROFILE SHEETS</td>
</tr>
<tr>
<td>17-XXXX</td>
<td>DRIVEWAY PROFILE SHEETS</td>
</tr>
<tr>
<td>18-XXXX</td>
<td>SPECIAL GRADING</td>
</tr>
<tr>
<td>19-XXXX</td>
<td>CONSTRUCTION STAGING &amp; STAGING CROSS-SECTION PLAN SHEETS</td>
</tr>
<tr>
<td>20-XXXX</td>
<td>CONSTRUCTION STAGING DETAILS</td>
</tr>
<tr>
<td>21-XXXX</td>
<td>DRAINAGE AREA MAP</td>
</tr>
<tr>
<td>22-XXXX</td>
<td>DRAINAGE PROFILES</td>
</tr>
<tr>
<td>23-XXXX</td>
<td>CROSS SECTIONS</td>
</tr>
<tr>
<td>24-XXXX</td>
<td>UTILITY PLANS</td>
</tr>
</tbody>
</table>

- Electrical:
- Gas:
- Sewer:
- Water:
- Telephone:
- Railroad:
- Cable TV:
- Other:

| 25-XXXX | LIGHTING PLANS & DETAILS |
| 26-XXXX | SIGNING AND MARKING PLANS & DETAILS |
| 27-XXXX | TRAFFIC SIGNAL PLANS |
| 28-XXXX | ATMS / ITS PLANS |
| 29-XXXX | LANDSCAPING PLANS & DETAILS |
| 30-XXXX | MITIGATION PLANS (Wetland, Streams) |
| 31-XXXX | RETAINING WALL ENVELOPES |
| 32-XXXX | RETAINING WALL PLANS |
| 33-XXXX | NOISE BARRIER ENVELOPES |
| 34-XXXX | NOISE BARRIER PLANS |
35-XXXX BRIDGE PLANS
Existing Bridge ID No.:
Proposed Bridges:
General Bridge Comments:
Bridge Stakeout Inspection Date:
Date the Results of Bridge Stakeout Inspection were forwarded to the GDOT Office of Bridge Design:

36-XXXX BRIDGE CULVERT PLANS
37-XXXX MISCELLANEOUS STRUCTURES
38-XXXX SPECIAL CONSTRUCTION DETAILS
39-XXXX SPECIAL DESIGN BOX CULVERTS
44-XXXX UTILITY RELOCATION PLANS

EROSION CONTROL PLANS
Items proposed in plans:
Permanent
Temporary

⇒ Additional items recommended:
Permanent
Temporary

General Erosion Control Comments:

50-XXXX EROSION CONTROL PLANS – COVER SHEET
51-XXXX EROSION CONTROL PLANS – EROSION, SEDIMENTATION, & POLLUTION CONTROL GENERAL NOTES SHEET

General Comments

52-XXXX EROSION CONTROL PLANS – EROSION CONTROL LEGEND & UNIFORM CODE SHEET
53-XXXX EROSION CONTROL PLANS – DRAINAGE AREA MAP
54-XXXX EROSION CONTROL PLANS – BEST MANAGEMENT PRACTICES (BMP) LOCATION DETAILS
55-XXXX EROSION CONTROL PLANS – EROSION CONTROL WATERSHED MAP & SITE MONITORING LOCATION
56-XXXX EROSION CONTROL PLANS – CONSTRUCTION STANDARDS & DETAILS
60-XXXX RIGHT OF WAY PLANS

FIELD INSPECTION

(Comments from field inspection)

EAR / XXX
c. FHWA (if PoDI Project)
   Chief Engineer
   Director of Engineering
   Project Manager
   Design Office Head (DOT design only)
   Design Phase Leader
   District Engineer
   District Construction Engineer
   Assistant District Construction Engineer
   District Estimator
   Area Engineer
   District Preconstruction Engineer
   District Environmentalist (district design projects only)
   District Traffic Engineer
   District Utilities Engineer
   District Maintenance Engineer
   Construction Liaison
   ESC Liaison (FFPR Only)
   State Construction Engineer
   State Materials Engineer
   State Maintenance Engineer
   State Utilities Engineer
   State Traffic Operations Engineer
   State Traffic Operations Manager (roundabouts only)
   State Roadway Design Engineer (consultant design only)
   Assistant State Roadway Design Engineer – Consultant Oversight (consultant design only)
   Consultant Oversight Civil Engineer Group Leader (consultant design only)
   State Bridge Design Engineer
   Bidding Administration Office Head
   Contracts Administrator Supervisor
   State Right of Way Administrator
   State Transportation Planning Administrator
   State Environmental Administrator
   ENV_Inbox
   Assistant State Design Policy Engineer – Engineering Systems Support
   Civil Engineer 5 - Roadway Lighting (lighting only)
   Assistant State Project Review Engineer – Design Review
   Assistant State Project Review Engineer – Environmental Compliance
   Chief Estimator (FFPR Only)
   Design Review Manager
   Design Reviewer
APPENDIX “A”

(Insert EDG Quality Assurance Compliance Report if applicable (PFPR Consultant Plans only))
## SCORING RESULTS PER TOPPS 2440-2

<table>
<thead>
<tr>
<th>Project Number:</th>
<th>County:</th>
<th>PI No.:</th>
<th>DOT Office:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(#)</td>
<td>()</td>
<td>(#)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Design-Build</th>
<th>New Location Roadway</th>
<th>Traffic Signal Upgrades</th>
<th>ATMS/ITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager:</td>
<td>Consultant/Design Office:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Project Type:
- Choose appropriate project type:
  - Bridge Replacement
  - Rural Widening & Reconstruction
  - Urban Widening & Reconstruction
  - Maintenance Resurfacing
  - Intersection Improvement
  - Interchange Reconstruction
  - Rural Interstate Reconstruction
  - Urban Interstate Reconstruction

### FOCUS AREAS

<table>
<thead>
<tr>
<th>Score</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Presentation
- Did not follow PDP
- Did not follow PPG
- Unclear requirements

#### Judgment
- Missing information
- Conflicting information
- Incorrect information
- Missing pay items
- Incorrect pay items

#### Environmental
- Not consistent with Environmental Document
- Not consistent with Environmental Permits
- ESA's not shown/incorrect on plans
- Did not address environmental commitments
- Unreasonable environmental commitments/requirements

#### Right of Way
- Did not provide adequate Right of Way/Easements
- Was not consistent with constraints to accessing property

#### Utility
- Did not show existing Utilities on plans
- Utility Legend discrepancies
- Did not define all conflicts
- Did not show all relocations
- Did not show Contract Items

#### Constructability
- Did not provide Staging Cross Sections
- Did not include Intermediate Completion Dates
- Staging will not work as shown

#### Schedule
- Submitted late for Management Let Date
- Incomplete Initial Submittal
- Submitted late for R/W Authorization
- Extensive Re-do work

---

Form Word: 2440-1a- Field Plan Review Inspection Report
Date Last Reviewed: 1/28/2021
References:
None.

History:
annual review: 01/28/21;
copied to GDOT Publications v.02.00.00: 03/15/12

Reviewed: 1/28/2021